



WASHINGTON



**2015/2016
PROPOSED BUDGET**

**FOR THE BIENNIUM
JANUARY 1, 2015 THROUGH DECEMBER 31, 2016**

READERS GUIDE

Organization of this Document

This budget document is organized into eight sections to facilitate the reader's understanding of the City's 2015/2016 Biennial Budget and to help the reader to find information regarding the City and its budget. Those six sections are: Introductory, Executive Summary, Operating Budget, Budget by Fund, Capital Budget, and Appendix.

Introductory Section - The introductory section is designed to introduce the City to the reader and includes the following:

| | |
|---|-----------------------------------|
| City Officials | Boards and Commissions |
| Judicial Branch and City Administration | Budget Process |
| Vision, Mission, and Goals | Budget Policies |
| City Values | Basis of Accounting and Budgeting |
| City-Wide Organization Chart | |

Executive Summary - The Executive Summary section follows, which provides an overview of the City's financial condition, comparative statistics, and includes:

| | |
|---|--|
| Summarized Sources & Uses Charts and Graphs | Per Capita General Fund Taxes for King County Cities |
| Expenditure Line Item Summary | Ending Fund Balance |
| City-Wide Position Inventory | Debt Service Obligations |
| Utility Tax and REET Allocation | Long-Range Financial Plan |
| Tax Comparisons/Demographic Statistics | |

Operating Budget - The operating budget focuses on accountability and responsibility assigned to each department within the City. This section is organized by function within a department and incorporates all operating funds. Each department is organized as follows by function:

| | |
|--------------------------------|---|
| Functional Organization Chart | Adopted Program Changes |
| Accomplishments & Key Projects | Performance Measures |
| Purpose and Description | Position Inventory Information |
| Highlights and Changes | Multi-Year Revenue & Expenditure Comparison |

Budget by Fund - The budget by fund section demonstrates the overall financial condition of each fund. This section is organized as follows:

| | |
|------------------------------|-------------------------------|
| Purpose and Description | Expenditure Line Item Summary |
| Sources and Uses by Category | |

Capital Budget - This section identifies the capital project multi-year plan for Parks, Traffic, Streets, and Surface Water Management. The projects adopted for the biennium have a detailed explanation, and sources & uses. This section is organized as follows:

- Overall Summary of all Capital Projects and Funding Sources
- Capital Project by Project Category:
 - Overall Multi-Year Summary of Projects and Funding
 - Detailed Explanation of Funding Sources and M&O Impact

Appendix - The appendix section includes:

| | |
|--------------------------------|---------------------|
| Proposition 1 | Statistical Section |
| Non-CIP Capital Outlay Summary | Glossary of Terms |
| Salary Schedule | Acronym List |
| Fee Schedule | |



The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Distinguished Budget Presentation Award to the City Of Federal Way for its biennial budget for the biennium beginning January 1, 2013. The City has earned this award since 1990. The award represents a significant achievement. It reflects the commitment of the governing body and staff to meeting the highest principles in governmental budgeting. In order to receive the budget award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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October 3, 2014

Dear Citizens of the City of Federal Way and Members of the City Council:

With this transmittal letter, I am pleased to present the fiscal Year (FY) 2015-2016 Budget to Federal Way's residents and the City Council. This budget balances the principle of living within our means, while meeting our mandate to deliver high-quality services, and at the same time we are charting a new course for our community. The FY 2015-2016 Budget is noteworthy in several key respects:

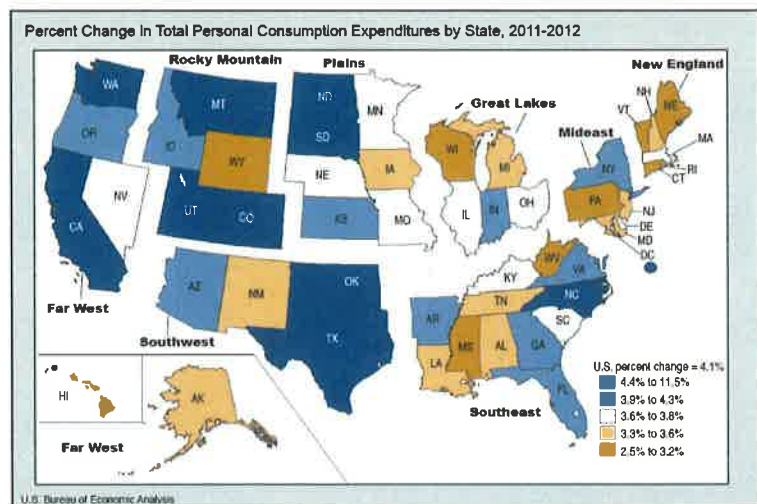
- Vision: The budget reflects our community's vision to create safe neighborhoods and vibrant business centers, to support cultural diversity, and to maintain attractive parks for residents and their families.

The Economic Backdrop

The 2015-2016 Budget is presented in the context of a regional economy that is still recovering from the 2008 recession. Challenges include modest growth in Washington State jobs and personal consumption, and soft growth in single family home construction amid high housing costs in the Seattle area. Additionally, growth has concentrated in the urban centers of Seattle and the Eastside, with less robust recovery elsewhere. The following observations are directly from the Washington State Economic and Revenue Council Forecast dated August 11, 2014, and significantly impacts our thinking for 2015 and beyond.

- In the three months since the June forecast was adopted, the Washington economy added 10,800 net new jobs, 5,500 better than the 5,300 expected in the June forecast. Private, service-providing industries accounted for most job growth in June, adding a net 7,200 jobs. The manufacturing sector managed an increase of 1,800 jobs mainly as a result of an unexpected 1,300 job increase in aerospace employment. Excluding aerospace, the manufacturing sector added 500 jobs. The construction sector added 1,200 jobs in June while public sector payrolls increased by 600 jobs. In addition to the stronger than expected employment growth, the historical employment estimates were revised up, adding 5,500 to the estimates of jobs in May 2014. Incorporating the stronger than expected growth to the historical employment estimates means that the current estimate of employment in June is 11,000 higher than assumed in the June forecast. The state's unemployment rate was 5.8% in June, down from 6.1% in May and 7.0 in June 2013

- The U.S. Bureau of Economic Analysis recently released, for the first time, estimates of personal consumption expenditures (PCE) by state for 1997 through 2012. These estimates are not adjusted for inflation. Washington personal



consumption expenditures rose 4.7% in 2012 compared to 4.1% for the nation. Washington's 2012 consumption growth rate ranked ninth strongest among the states and District of Columbia.

- Washington consumer spending fell 1.4% in 2009, at the bottom of the most recent recession, in stark contrast to the 2001 recession when consumer spending growth never fell below 3.0% (see figure). While consumer spending growth returned to positive territory in 2010, 2011, and 2012, growth remains weaker than during the previous recovery.
- In what is becoming a familiar pattern, the overall number of housing units authorized by building permits in the second quarter of 2014 was very close to the June forecast but single-family units came up short while multi-family units exceeded the forecast. The number of single-family permits averaged 16,600 units (SAAR) in the second quarter which was 800 fewer than the forecast of 17,400 units. However, the number of multi-family units averaged 20,600 units, 600 more than the forecast of 20,000 units. Overall, the quarter was very close at 37,200 units, 200 fewer than the forecast of 37,400 units.

Regional home prices declined in May for the first time since November 2011. According to the S&P/Case-Shiller Home Price Indices, seasonally adjusted Seattle area home prices fell 0.2% (SA) following 29 consecutive monthly increases. Seattle home prices are still up 9.3% over the previous May and 26.2% higher than the November 2011 trough.

- Seattle shelter costs continue to rise much more rapidly than U.S. city average shelter costs. Other prices are rising much more slowly with the result that headline inflation in Seattle is close to the national average. The Seattle CPI rose 2.0% from June 2013 to June 2014 compared to 2.1% for the U.S. city average. Similarly, core prices increased 1.8% in Seattle compared to 1.9% for the nation. However, shelter costs rose 5.1% over the year in Seattle compared to 2.8% for the U.S. city average. All items, excluding shelter, rose only 0.6% in Seattle compared to the national average increase of 1.7%.
- Washington exports increased 11.9% in the second quarter of 2014 compared to the second quarter of 2013. Exports of transportation equipment (mostly Boeing planes) increased 10.4% over the year and exports of agricultural products jumped 62.5% over the year. Exports of all other Washington commodities rose 4.6% over the year.
- The Institute of Supply Management - Western Washington Index (ISM-WW) plummeted to 50.1 in July from 67.0 in June (index values above 50 indicate positive growth while values below 50 indicate contractions). The July figure was the weakest since July 2009, at the depth of the recession. The production, orders, employment, and inventory components all worsened in July. Only the deliveries index improved.
- Washington car sales reached a new post-recession high in July 2014. New vehicle registrations totaled of 290,800 (SAAR) in July, 1.1% more than in June and 5.7% more than in July 2013. July's new vehicle registrations were the strongest since November 2007, before the onset of the recession.

It appears that the Federal Way and Washington State economy are stabilizing, but there is still much uncertainty in the years ahead. The local economy did grow slowly over the past year, with a modest increase in sales tax revenue over 2013. The number and value of building permits has increased, as well, compared to 2013. **As a result, we are forecasting a small growth in revenue. However, it is not expected that many of our general fund revenue sources will return to 2008 levels in the current biennium.**

We must, therefore, be cautious as we move ahead. Some of the curtailed spending can be absorbed through increased efficiency with little or no effect on service levels, but our focus over the long term must be on sustainability. Because we do not see the economy recovering quickly and because there is

considerable lag time between the reporting of statistics and the real time effect of changes in revenue, we cannot simply declare the recession over, and resume business as usual.

Instead, we must allocate our resources cautiously and strategically, addressing critical service needs and investing prudently to move the community forward. Federal Way this past year has certainly experienced positive economic growth, and we look to the future with much hope and optimism. However, that optimism is tempered with a conservative approach that recognizes existing budget challenges.

The following are some of the challenges:

- **Improved Labor Market and Labor Cost.** As shown in the state's economic forecast, the public sector payroll increased in June and is experiencing an upward trend. This is a good sign of recovery. Unfortunately, most of our employees had not received Cost of Living Adjustments for many years and most of them earn much less than their counterparts in neighboring cities. Therefore, in order to retain good employees – which are critical to service delivery - we will have to invest resources in keeping the City of Federal Way competitive in the public sector labor market. At the beginning of 2014, the City started reviewing compensation and negotiating some of its union contracts which are resulting in a significant increase in our payroll cost. This upward trend will continue.
- **Modest Growth in Property Tax Revenue.** The City's property tax growth is limited by state law to no more than 1% annual growth, excluding new construction. There will be some major construction in 2015 but the majority of these are public projects and not subject to property tax. Even though local property values may have gone up more than 26% over 2011, the City's total property tax revenues can only increase 1% above prior year excluding new construction and annexation. This modest growth in property tax revenue does not keep pace with rising costs.
- **Little Net Growth in Utility Tax.** As a result of the significant decline in construction in past years, there will be no significant increase in the number of customers. Even though the city's utility tax is 7.75%, the city does not collect utility tax on water and sewer resulting in more than a \$1.00 million loss of potential revenue annually.
- **Reduced Workforce.** The prudent efforts of past years to balance the budget have put significant stress on the remaining staff. Between 2008 and 2012, the city reduced its work force from 353.35 full-time equivalent positions (FTEs) to a low of 278.40 FTEs in 2012. Despite this more than 21% reduction in staff, delivery of services has largely remained constant and in some cases, has increased. The city has grown in population, increased its park inventory, seen increases in building permit requests and plan reviews, and growing demands on the remaining staff to serve and protect our increasing population. While City staff has performed admirably there is a finite limit to the amount of work that can be done with existing staff resources.
- **State Retirement Contribution.** The retirement rate is expected to go up from 9.21% to 11% in 2015 and possibly higher, thereafter.
- **Health Insurance.** Health Insurance costs have been rising for years and continue to present a major challenge to the City budget. Premium costs will increase by 5% in 2015. Although a smaller growth than prior years, it is still an increase. The requirements of the Affordable Car Act appear to present additional, costly challenges for the City in future years. The city made changes to its insurance at the beginning of this year and that is making a much needed change to slow down the growth in medical cost for the city.
- **The future Departure of Weyerhaeuser.** Weyerhaeuser announced that they plan to relocate their headquarters to Seattle in 2016. The city is working with the Weyerhaeuser Company to find a

suitable new owner for the property to complement the vision of the city's leaders for a strong economy. The selection of the new owner will have a major impact on the city and the other junior taxing districts in the area. Should the property go to a government entity, it might not pay property

taxes. If it goes to a private business, the impact would be essentially neutral in terms of property tax. Aside from the property tax revenue impacts, the future of the Weyerhaeuser Campus will have significant impacts on jobs and has the potential to elevate the visibility of the City of Federal Way regionally and beyond.

- **King County Budget and Public Health.** King County threatened to close its public health clinics in Federal Way and some neighboring communities. The clinic is a major health care provider for the most vulnerable among us and serves over 13,000 citizens. The city negotiated-solution to prevent the closure of the clinic will cost the city several hundred thousand dollars in 2015.
- **Cost of incarceration and security.** During challenging financial times, our police department experienced reduction in force size while still delivering high quality services. With our philosophy of aggressive prosecution as an effective crime deterrent, we're putting more criminals behind bars and this has a budget impact. Our Average Daily Population (ADP) in the South Correctional Entity (SCORE) has increased from 60 beds at inception to a high of more than 106 in August of 2012 and 94 in August of 2014.
- **Maintaining our existing parks.** The City has invested a lot of money into developing its park inventory for the enjoyment of its citizens and as years go by the city will spend more on repairs, replacements and maintenance. Some of these repairs will be considerable.

Major Items Addressed in This Budget

As the economy improves with slow revenue growth, this budget addresses many of the major issues for the departments and the citizens. The following are some of the issues addressed assuming revenue projections are met:

- The Police department will be funded for five additional officers and new patrol cars in 2015.
- Current levels of service will be maintained across all departments.
- We will fund King County \$221,000 to keep the King County Public Health Clinic in Federal Way open.
- The performing arts and conference center (PACC) will be constructed in the City Center to stimulate economic development. We will continue to seek other funding sources for the PACC to limit financial impact on the City expenditures.
- The City will continue to enhance and operate the popular Town Square Park, Federal Way's first downtown park.
- Funds new Economic Development Department and focuses resources on a community economic development strategy, replacing Weyerhaeuser, and recruiting new businesses.
- All employees will maintain the same hours as 2014, and maintain wages according to their bargaining agreement.
- All non-union employees will receive 1.5% market adjustments in 2015 and will receive any step increase they may have earned.
- There will be a modest increase of 5% to City's health insurance premiums in 2015.
- Health Insurance will be tracked separately in its own fund separate from Risk Management and Unemployment Insurance activities to provide more clarity and accountability.

- The Traffic Safety Photo Enforcement Fund will be maintained in a separate fund and expenditures will be paid directly from this fund as approved by the voters to provide more clarity and accountability.
- Utility and Proposition No 1 will be tracked in separate funds and expenditures will be paid directly from these funds as authorized in the ordinance to promote more clarity and accountability.
- All the items that were funded every year that were classified as one-time have been transferred to permanent funding.
- I have also set aside \$700,000 as part of city's contribution towards major renovations at Lakota Park. The park, which is jointly operated by the City and Federal Way Public Schools, is a critical resource for schoolchildren, for youth athletics and for the entire community. We look forward to partnering with the school district to address the needs of this important park resource.
- We are investing \$300,000 into the upgrading of the Dumas Bay Centre
- We will also continue the utility box project in 2015.
- We have also dedicated \$2 million to South 352nd Street project to extend 3-lanes collector with bike lanes, sidewalks, street lights, and traffic signal.

Several unfunded requests for positions, programs and equipment by department directors are not included in this budget. These unfunded requests represent very real service needs and we plan to explore alternative funding for these items with the Council next year after we finalize our fund balances for 2014.

BUDGET HIGHLIGHTS

Expenditures

Public Safety continues to be the City's number one priority. Police Department operations (Police, Jail contract, and 911 Dispatch) accounts for more than 27% of the total 2015 budget and 52% of General Fund.

Parks and Recreation programs contribute significantly to quality of life and serve all segments of the Federal Way community. These programs account for 8% of the total 2015 proposed budget. These programs include the afterschool youth programs, adult activity programs, such as guided tours, computer training, social activities for our senior citizens, and the park programs that maintain soccer field, baseball fields, softball fields, trails, swimming pool, cultural program and maintenance of historical assets for generations to come.

Community Development programs account for about 4% of the total proposed 2015 budget.

Available Resources

Overall, there is a net decrease in total revenue from 2014 budget versus 2015 budget due to change in practice of transferring fund from one fund to the other before it is finally disbursed out. There is a slight increase in the property taxes due to the expected growth and total tax revenue in 2015 due to the 1% property tax increase, and utility tax due to high electric cost in 2015 compared to the 2014 budget. The Other Financing Sources category will decrease in 2015 compared to 2014 because of eliminating transfers to general fund from utility tax, traffic safety, as well as one-time transfers such as Capital Project Reserves, PACC, and strategic reserves. Beginning in 2015, we will account for certain positions and pay for certain expenditures directly from Utility tax and Traffic safety Funds instead of transferring these monies to another fund.

Acknowledgements

The City of Federal Way is a service delivery organization guided by the needs and vision of the residents of this community. This budget is the financial plan that brings into being all the individual programs and projects that address those community needs. This budget will serve and benefit our community, and

carry us forward through uncertain times, while enabling us to seize opportunities to grow and benefit our community.

Our City is fortunate to have dedicated Council Members who are leaders with vision and commitment to community. This is my first biennial budget and it has been an exciting and rewarding year to collaborate with such dedicated and visionary council and professional staffs who are dedicated to serving our community. In addition, I express my sincere appreciation for the teamwork, creativity, and the time spent by the department directors, their assistants, and Finance Department staff. A special note of thanks is given to Finance Department staff for their hard work and dedication in the production of this document.

It is an honor to serve the Federal Way community.

Respectfully,

A handwritten signature in blue ink, appearing to read "Jim Ferrell". The signature is fluid and cursive, with a large initial "J" and "F".

Jim Ferrell
Mayor

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CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

2015/2016 Biennial Budget
Proposed Program Changes – General Fund

| | Program Name | 1-time | | Ongoing | |
|--------------------------------|--|-------------------|-------------------|-------------------|-------------------|
| | | 2015 | 2016 | 2015 | 2016 |
| 001 | General Fund | | | | |
| Police | | | | | |
| | New Corporal Rank Structure | - | - | 37,810 | 37,810 |
| | Nick & Derek Distracted Driving Initiative | 25,000 | 25,000 | | |
| | Add 5 FTE Police Officers | 30,000 | - | 236,779 | 414,315 |
| Community Depevelopment | | | | | |
| | MLK Jr. Celebration - Human Services | - | - | 5,000 | 5,000 |
| | Community Garden - Human Services | - | - | 5,000 | - |
| | Temporary Help - Contract Planner | 100,000 | 100,000 | - | - |
| Parks - Maintenance | | | | | |
| | Landscape Maintenance Contract | - | - | 43,220 | 43,220 |
| | Utility box decoration | 15,000 | - | - | - |
| | Other operating supplies | 10,000 | - | - | - |
| | Repair & Maintenance Supplies | - | - | 3,000 | 3,000 |
| | Stone & Gravel | - | - | 2,500 | 2,500 |
| | Rentals | - | - | 2,500 | 2,500 |
| | Plasma Cutter | - | 3,500 | - | - |
| | Various Equipment for Brooklake | 2,000 | - | - | - |
| Law | | | | | |
| | Reclassification of Domestic Violence Advocate | | | - | - |
| Finance | | | | | |
| | Add FTE for FEDRAC | | | 54,070 | 56,503 |
| City Clerk | | | | | |
| | Add .62 FTE for Deputy City Clerk | | | 47,500 | 47,500 |
| Mayors Office | | | | | |
| | Add FTE for Mayors Office | | | 49,972 | 52,214 |
| Non - Departmental | | | | | |
| | Health Facility | 221,000 | - | - | - |
| Total General Fund | | \$ 403,000 | \$ 128,500 | \$ 487,351 | \$ 664,562 |

LETTER OF TRANSMITTAL

2015/2016 Biennial Budget

Proposed Program Changes – Street, Solid Waste and Recycling, and Federal Way Community Center Fund

| | Program Name | 1-time | | Ongoing | |
|---|---|-------------------|------------------|-------------------|-------------------|
| | | 2015 | 2016 | 2015 | 2016 |
| 101 | Street | | | | |
| Public Works | | | | | |
| | Street System Manager Position | - | - | 138,039 | 144,165 |
| | Snow and Ice Brine Production and Storage Facilities | 150,000 | - | - | - |
| | Flower Baskets in the City Center | - | - | 22,500 | 22,500 |
| | Street Tree Replacement | - | - | 5,000 | 5,000 |
| | Electricity & Maintenance for Street lights, traffic signals, signs, markings | - | - | 45,000 | 45,000 |
| | Electricity & Maintenance for Street lights, traffic signals, signs, markings | - | - | 17,666 | 17,666 |
| | Traffic Maintenance Contract Increases | - | - | 19,866 | 40,295 |
| | Development Service Manager | - | - | 59,960 | 62,611 |
| Total Street Fund | | \$ 150,000 | \$ - | \$ 308,031 | \$ 337,237 |
| 106 | Solid Waste & Recycling | | | | |
| Public Works | | | | | |
| | SW&R Collection Contract Procurement Support | 3,000 | 23,000 | - | - |
| | Litter control Services via Contract with Vadis | - | - | 6,500 | 6,500 |
| Total Solid Waste & Recycling | | \$ 3,000 | \$ 23,000 | \$ 6,500 | \$ 6,500 |
| 111 | Federal Way Community Center | | | | |
| FWCC | | | | | |
| | Splash Café | - | - | 50,000 | 50,000 |
| | Office Tech 2 to Admin 1 | - | - | 4,074 | 4,074 |
| | Interior painting | 15,000 | 25,000 | - | - |
| | Replacement of Diving Board Standard | 9,300 | - | - | - |
| | Slide Pad Replacement | 2,400 | - | - | - |
| | Removal and Replacement of Pool Filter Media | 7,000 | - | - | - |
| | Climbing Equipment Purchase | 8,500 | - | - | - |
| | Competition pool lane line replacement | 2,500 | - | - | - |
| | Fitness equipment purchase | 29,000 | - | - | - |
| | Fitness equipment replacement | 34,000 | - | - | - |
| | Community Room A Carpet Replacement | 11,000 | - | - | - |
| | Community Wing Furniture Replacement | 20,000 | - | - | - |
| Total Federal Way Community Center | | \$ 138,700 | \$ 25,000 | \$ 54,074 | \$ 54,074 |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

2015/2016 Biennial Budget
Proposed Program Changes – SWM, Dumas Bay Centre, and Risk Fund

| | Program Name | 1-time | | Ongoing | |
|---------------------------------------|---|-------------------|-------------|-------------------|-------------------|
| | | 2015 | 2016 | 2015 | 2016 |
| 401 | Surface Water Management | | | | |
| Public Works | | | | | |
| | Temporary Help | - | - | 4,798 | 4,798 |
| | SWM Maintenance 1 Worker | - | - | 58,409 | 60,999 |
| | Development Service Manager | 14,670 | - | 59,960 | 62,611 |
| | SWM Inspector/ Technician | 59,670 | - | 71,204 | 74,022 |
| Total Surface Water Management | | \$ 74,340 | \$ - | \$ 194,371 | \$ 202,430 |
| 402 | Dumas Bay Centre | | | | |
| Dumas Bay Centre | | | | | |
| | Meeting room chairs | 18,000 | - | - | - |
| | Meeting room tables | 12,000 | - | - | - |
| | Interior painting | 30,000 | - | - | - |
| | Exterior painting of front entrance walkway | 10,000 | - | - | - |
| | Mattresses | 45,100 | - | - | - |
| | Bedding, and furniture for overnight rooms | 30,000 | - | - | - |
| | Courtyard repair & furniture | 10,000 | - | - | - |
| | Fire alarm panel upgrade | 30,000 | - | - | - |
| | Carpeting | 114,900 | - | - | - |
| Total Dumas Bay Centre | | \$ 300,000 | \$ - | \$ - | \$ - |
| 501 | Risk | | | | |
| Law | | | | | |
| | Insurance Broker & TPA | - | - | 50,000 | 50,000 |
| | Line Item Self Insured Settlements | - | - | 350,000 | 350,000 |
| Total Risk Fund | | \$ - | \$ - | \$ 400,000 | \$ 400,000 |

LETTER OF TRANSMITTAL

2015/2016 Biennial Budget
Proposed Program Changes – Information Technology Fund

| | Program Name | 1-time | | Ongoing | |
|------------|---|-------------------|-------------------|-------------------|-------------------|
| | | 2015 | 2016 | 2015 | 2016 |
| 502 | Information Technology | | | | |
| | Mayor's Office - Information Technology | | | | |
| | 1 FTE IT/GIS Technician | | | 70,949 | 74,147 |
| | EOC Improvements | 49,600 | - | 3,000 | 3,000 |
| | Recreation Software System | - | 94,533 | | |
| | Increased Cost of Microsoft EA Contract | - | - | 21,000 | 21,000 |
| | Spillman Maintenance Service | - | - | 5,500 | 9,900 |
| | King County Radio Services | - | - | 5,000 | 5,000 |
| | Cellular Airtime Services | - | - | 12,000 | 12,000 |
| | GIS Aerial Imagery | - | - | 20,000 | - |
| | Tyler Cashiering | 37,931 | - | 2,900 | 2,900 |
| | GPS Survey Equipment | 13,000 | - | 700 | 700 |
| | Regional Fiber Consortium Membership | - | - | 8,570 | 8,570 |
| | RR Servers (3 in 2015) (4 in 2016) | 25,278 | 59,723 | | |
| | RR Police MDCs (9 in 2015) (14 in 2016) | 47,480 | 72,488 | | |
| | RR Desktop PCs (48 in 2015) (47 in 2016) | 47,954 | 49,401 | | |
| | RR Laptop (7 in 2015) (10 in 2016) | 11,401 | 28,320 | | |
| | RR Printers (3 in 2015) (3 in 2016) | 25,278 | 13,203 | | |
| | RR Police Radios Mobile (5 in 2015) (5 in 2016) | 17,000 | 17,000 | | |
| | RR Police Radios Portable (5 in 2015) (5 in 2016) | 14,245 | 14,245 | | |
| | RR Motorcycle Radios (2 in 2015) (1 in 2016) | 6,000 | 3,000 | | |
| | RR Network | - | 11,751 | | |
| | RR Miscellaneous Hardware | - | 8,184 | | |
| | RR Phone system | - | 448,196 | | |
| | RR LG GIS Plotter | - | 12,627 | | |
| | RR FWCC Video Surveillance System | - | 24,519 | | |
| | RR Spare MDC's | 9,600 | - | - | - |
| | RR GIS Software Upgrade | 33,000 | - | 10,000 | - |
| | Total Information Technology Fund | \$ 337,767 | \$ 857,190 | \$ 159,619 | \$ 137,217 |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

2015/2016 Biennial Budget
Proposed Program Changes – Mail and Duplication Fund

| | Program Name | 1-time | | Ongoing | |
|--|--|------------------|------------------|---------------|---------------|
| | | 2015 | 2016 | 2015 | 2016 |
| 503 | Mail & Duplication | | | | |
| Mayor's Office - Information Technology | | | | | |
| | CD Permit Center Printer/Scanner | 6,400 | | 445 | 445 |
| | Copiers will reach their life cycle for replacement (two in 2015 and one in 2016). Copiers have fully appreciated and are recommended for replacement in 2015 and 2016. The funding source for these copiers is replacement reserves. Replace current Neopost SI68 folding machine with newer, easier to use and more reliable folder/insertor for all City staff use. Folding machine has fully appreciated and is recommended for replacement. Copiers (2015 \$30,666; 2016 \$6,368) Folding Machine (2015 \$12,934) | 43,600 | 6,368 | | |
| | The copier at Steel Lake Maintenance Shop is currently leased at a rate of approximately \$1,400 a year. This is the only leased copier in the City. It is proposing to convert that copier from a lease to own, and consolidate all maintenance using the City's primary vendor/maintenance provider. When the copier was leased, replacement reserves were collected based on the estimated purchase price. | - | 10,000 | - | - |
| Total Mail & Duplication Fund | | \$ 50,000 | \$ 16,368 | \$ 445 | \$ 445 |

LETTER OF TRANSMITTAL

2015/2016 Biennial Budget
 Proposed Program Changes – Fleet and Equipment Fund

| | Program Name | 1-time | | Ongoing | |
|---------------------|---|--------|------|---------|------|
| | | 2015 | 2016 | 2015 | 2016 |
| 504 | Fleet and Equipment | | | | |
| Public Works | | | | | |
| | Trailer #463 was originally purchased to transport the small asphalt roller (#221), but due to need and infrequent use, it was converted into a permanent concrete materials and equipment trailer. The trailer remains functional and is used during all concrete repair work activities, but can no longer be used to haul vehicular equipment. Replacement reserve levels for this trailer have reached \$4,661, enough for a new trailer to be purchased for hauling the asphalt roller and stroing the associated asphalt patching equipment. The old trailer would not be surplusd and replacement reservces will continue to be collected for only the new trailer. | 4,661 | | | |
| | The 1-ton flatbed truck was purchased in 2001 and has approx 78,000 miles on it; virtually all of which are in town miles. The vehicle has, and continues to have a significant repair history, the cost of which totals \$55,820 to date. This vehicle is used extensively by SWM maintenance staff to provide construction support and is critical to our day-to-day maintenace operations. Based on mileage and repair history, vehicle 241 has reached its useful like and it is recommended that it is replaced in FY 2015 to help ensure that operations and maintenance efficiencies are not hindered by vehicle breakdowns and needed reparis. It is recommended that vehicle #241 be replaced with an equivalent 1-ton flatbed vehicle (Ford F550 or equivalent) that will be purchased through the use of replacmenet reserves totaling \$54,063. | 54,063 | | | |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

2015/2016 Biennial Budget
Proposed Program Changes – Fleet and Equipment Fund

| | Program Name | 1-time | | Ongoing | |
|--|---|--------|--------|---------|------|
| | | 2015 | 2016 | 2015 | 2016 |
| | <p>The Harper Deweze mower (E2041) is one of two mowers used by SWM to maintain regional and localized detention ponds throughout the City. This mower was purchased in 2005 and is due to replacement in 2016. Mowers are used on a daily basis beginning in May through Sept in order to provide 3 mows over the course of the summer and approx 160 city maintained detention facilities. Given the importance of this machine to SWM's operations, it is recommended that the replacement scheduled is followed to ensure a highly functional and reliable mowing fleet. Due to slope limitations as well as ease of getting stuck, it is recommended that additional research be performed prior to the selection of the replacement mower in order to acquire a more efficient/effective piece of equipment. Additionally, replacement reserves have not kept up with the increased cost of large mowing equipment; therefore, it is recommended that an additional \$30,000 be transferred from SWM unallocated and added to the 2016 replacement reserve amount of \$43,756 for total of \$73,756</p> | | 73,756 | | |
| | <p>Truck #246, a GMC Sonoma, was purchased in 2001 and has over 87,000 miles on it, the majority of which are in-town miles. Over the history of the ownership, this vehicle has significant maintenance problems associated with the 4-wheel drive system and brakes and continues to be a significant cost for the vehicle pool. Maintenance costs since 2010 stand at \$6,243. Based on age, vehicle size (mid-sized), maintenance costs and mechanical issues, it is recommended that the vehicle be replaced in 2015 with a full size Ford 250 or equivalent, capable of towing the video inspection trailer. Purchase of the new vehicle will be accomplished through both use of replacement reserves estimated to be \$44,054 and the auction value of the existing vehicle \$1000</p> | 45,054 | | | |

LETTER OF TRANSMITTAL

2015/2016 Biennial Budget
Proposed Program Changes – Fleet and Equipment Fund

| | Program Name | 1-time | | Ongoing | |
|--|---|---------|------|---------|------|
| | | 2015 | 2016 | 2015 | 2016 |
| | <p>The John Deere BackHoe (#461) is the backbone of SWM maintenance, operations, and construction related activities. It was purchased in 2003 and while it remains in good condition, it has begun to require more frequent maintenance and repair. Breakdowns during operations result in significant delays and inefficiencies. To date, a total of \$44,751 has been spent on maintenance and repairs. Since this piece of equipment is operationally one of our most critical pieces of equipment, it is recommended that a new backhoe be purchased and that backhoe #461 be used to replace the Streets Division 1992 backhoe (Case 590), which is in far worse conditions than the John Deere. Replacement of the Case 590 backhoe with the John Deere provides the street maintenance crew with a far more reliable piece of equipment. Replacement reserves in the amount of \$111,525 will be used for this purchase and the Case 590 backhoe will be surplus.</p> | 116,525 | | | |
| | <p>This truck (235) was purchased in 1993 and has been due to replacement in 2007. Approx. \$98,000 has been spent on this vehicle for maintenance and repairs and it has reached its useful life. This vehicle is an integral part of the surface water construction program and also plays a key role in snow and ice operations, therefore, reliability is important. Purchase of a new equivalent vehicle will be accomplished through both the use of replacement reserves estimated to be \$240,469 and the auction value of the existing vehicle (\$8000). It is also recommended that both the snow plough and sander units that are associated with this vehicle be replaced as well. Both the plough (235A) and the sander (235B) have reached their useful life and adequate replacement reserves are available (\$16,677 and \$23,117 respectively). Replacement of these units along with replacement of the vehicle will ensure that the new snow and ice equipment is properly sized and outfitted for use with the vehicle purchased.</p> | 288,263 | | | |

2015/2016 Biennial Budget
Proposed Program Changes – Fleet and Equipment Fund

| | Program Name | 1-time | | Ongoing | |
|--|---|---------|------|---------|------|
| | | 2015 | 2016 | 2015 | 2016 |
| | <p>This truck was purchased in 1999 and was due for replacement in 2014. Although vehicle miles are low (45,000), both maintenance and repairs are becoming more frequent to the point of interfering with operation. This vehicle is an integral part of the Streets construction and O&M programs and also plays a key role in snow and ice operations during the winter, therefore, reliability is important. Purchase of a new equivalent vehicle will be accomplished through both the use of reserves totaling \$183,957 and auction value of the existing vehicle (\$10,000). It is also recommended that both snow plough and the sanding equipment that are associated with the vehicle be replaced as well. Both the plough and the sander have reached their useful life and adequate replacement reserves are available. Replacement of these units along with replacement of the vehicle will ensure that the new snow and ice equipment is properly sized and outfitted for use with the vehicle purchased.</p> | 267,531 | | | |
| | <p>All five variable message boards have reached their useful life, are antiquated and are in need of replacement. One of the VMS Board was purchased in 1999, two were purchased in 2001, while the last two were purchased in 2003). The functionality and reliability of this equipment is critical to safety of our crews and the traveling public when work is being performed in the ROW. VMS boards also play an important role in informing the traveling public of upcoming projects, construction or City events. Replacement reserves totaling \$154,521 are available to replace all five VMS boards. It is recommended that three full size boards and two smaller boards be purchased to allow for more flexibility in locating them within the ROW.</p> | 154,521 | | | |

LETTER OF TRANSMITTAL

2015/2016 Biennial Budget
Proposed Program Changes – Fleet and Equipment Fund

| | Program Name | 1-time | | Ongoing | |
|--|---|--------|------|---------|------|
| | | 2015 | 2016 | 2015 | 2016 |
| | Truck #232-1, a Ford 250, was purchased in 2004 and has over 67,000 miles on it, the majority of which are in-town miles. This vehicle has exceeded it's useful life and in order to ensure that the streets supervisor's vehicle has the highest level of reliability and functionality, is it recommended for replacement. Purchase of the new vehicle will be accomplished through the use of replacement reserves estimated to be \$36,569. Rather than surplus the truck, it is recommended taht it be used to replace truck 122 which is in extremely poor condition and no longer has replacement reserves collected for it. Truck 232-1 in in much better shape than truck 122 and will perform the work functions associated with this vehicle. It is recommeded that the replacement vehicle for truck 232-1 be 1/2 ton, 4x4 truck rather than the 3/4 ton. | 36,569 | | | |
| | Trailer #E452 was purchased in 1999. The trailer remains functional, however, loading and unloading equipment on this unit involves manual lifting nad positioning heavy ramps. To better accommodate the maintenance crew and minimize heavy lifting activity when possible, it is recommended that this trailer be replaced with a tilt trailer which does not require the lifting and positioning of ramps. This will reduce the risk of injury to the crew. Replacement reserves levels for this trailer have reached \$19,757, enough for a new tilt trailer of equivalent capacity (20 -ton) to be purchased. The old trailer will be surplusd. | 22,757 | | | |
| | The air compressor (450A) was purchased in 1999 and has reached its useful life. The compressor is a key piece of equipment used by the Streets crew during maitenance and operations work; it is very heavily used during the construction season. Reliability and functionality are important to ensure the crew is as efficient as possible while working in ROW, this helps minimize the amount of time that maintenance and operations activities is the ROW impact traffic. The existing unit will be traded in or surplusd and any credit will be used towards purchase of the new unit. | 17,418 | | | |

2015/2016 Biennial Budget
Proposed Program Changes – Fleet and Equipment Fund

| | Program Name | 1-time | | Ongoing | |
|----------------------------|--|--------|--------|---------|------|
| | | 2015 | 2016 | 2015 | 2016 |
| | Vehicle #243 (GMC Safari Van) was surplusd in 2010 and wasn't replaced. Currently replacement reserves in the amount of \$48,134 are available for the purchase of the replacement vehicle. It is recommended that a Ford Hybrid Escape or equivalent type vehicle be purchased to better meet demands being placed on pooled vehicles within the Public Works Departments | 48,134 | | | |
| Parks - Maintenance | | | | | |
| | Truck 1181 is well past its reserve life and having repair needs. Current reserve balance is \$26,755 | | 26,755 | - | - |
| | Truck 124 which is our primary tow truck for our mow crew, and which pulls a large goose neck trailer is well past its life span and is experiencing drive train issues. Current reserves balance is \$67,265 | 67,265 | | | |
| | E426 has reached its life span and has a history of breaking down with significant electrical problems. Current reserves collected are \$44,751, which will leave a balance of \$6,351. | 38,400 | | | |
| | E1110 at Steel Lake Park is essential to supporting picnic reservations, special events, and sport tournaments. The vehicle is past its life span and having regular repair issues. Current reserve balance is \$13,000 | - | 13,000 | | |
| | Truck 103 is well past its reserve life and is beginning to have repair issues. It is important to Parks Fleet because it is one of three with 4 wheel drive. Current reserve balance is \$36,818 | - | 36,818 | | |

LETTER OF TRANSMITTAL

2015/2016 Biennial Budget
 Proposed Program Changes – Fleet and Equipment Fund

| | Program Name | 1-time | | Ongoing | |
|---|---|--------------------|-------------------|------------------|------------------|
| | | 2015 | 2016 | 2015 | 2016 |
| Community Develpoment | | | | | |
| | Replace two fleet vehicles 301 and 302 with new vehicles. The two existing vehicles are Ford Focuses, model year 2000. They are seven years past the typical 7 year replacement schedule. We are proposing to replace them with 2015 Ford Focuses with standard features. The total replacement fund for the two vehicles is \$54K, which is substantially more than the replace cost of approximately \$34K. | 33,924 | - | - | - |
| Police | | | | | |
| | In 2015 replacing 10 marked and 6 unmarked vehicles (Marked - 6013,6023,6053,6063,6073,6481,6213,6510,6520,6530, Unmarked - 9051,9021,5220,5230,5011,5081, Motorcycles - 8033,8053,8073,8080,8090) In 2016 replacing 13 marked and 4 unmarked vehicles (Marked - 6044,6083,6093,6103,6113,6123,6133,6143,6173,6183,6193,6203,6333, Unmarked - 5240,5092,5181,5071, Motorcycles - 8014,8024,8043) | 805,000 | 794,000 | | |
| | Added 3 New Police Vehicles, and requesting 3 carryforward vehicles for COPS grant new positions, additional vehicles for take home porgram, and holding onto secondary carryforward vehicles | 158,220 | - | - | - |
| Total Fleet & Equipment Fund | | \$2,170,395 | \$ 956,425 | \$ 12,090 | \$ 12,096 |

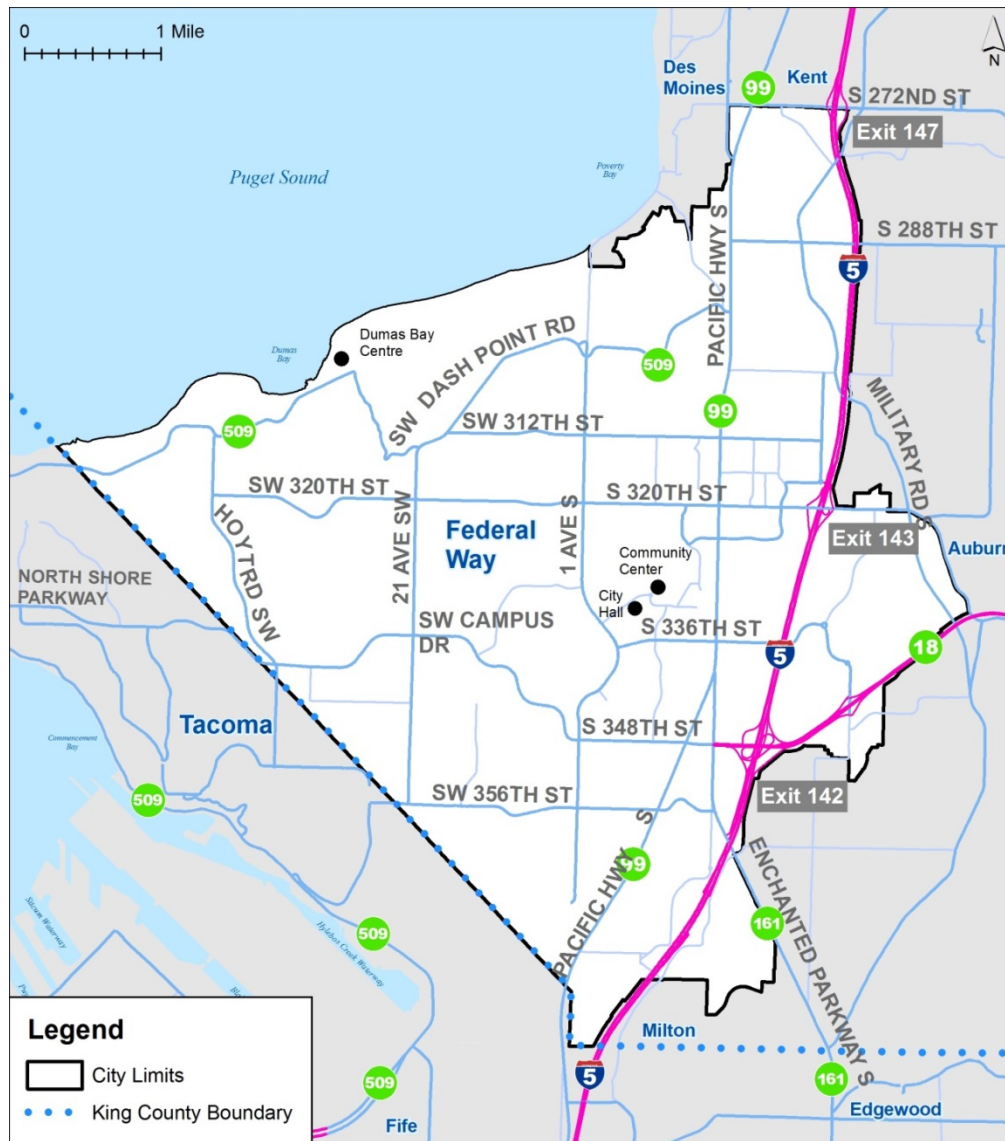
CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

2015/2016 Biennial Budget

Proposed Program Changes – Bldgs. and Furnishings Fund, Parks CIP, SWM CIP, Transportation CIP, PACC CIP

| | Program Name | 1-time | | Ongoing | |
|---|--|---------------|---------------|--------------|--------------|
| | | 2015 | 2016 | 2015 | 2016 |
| 505 | Building and Furnishings | | | | |
| Mayor's Office - Information Technology | | | | | |
| | Replace badge station, including computer, badging printer, and camera. This equipment is used to generate ID badges for employees of the City, Police and EOC. This equipment has reached the end of its life. The computer is still running Windows XP and is no longer supported by Microsoft for security updates. The badge printer is not printing new badges correctly as there is problems with the print mechanism and jams often. The equipment was originall purchased from the New City Hall project, and thus will use the Building/Furnishing replacement reserves to fund this replacement. | 8,500 | | | |
| Total Buildings and Furnishings Fund | | \$ 8,500 | \$ - | \$ - | \$ - |
| 303 | Parks CIP | | | | |
| Parks | | | | | |
| | Parks CIP - See Capital section of Budget for additional detail | 1,000,000 | 300,000 | | |
| Total Parks CIP Fund | | \$ 1,000,000 | \$ 300,000 | \$ - | \$ - |
| 304 | Surface Water Management CIP | | | | |
| Public Works | | | | | |
| | Surface Water Management CIP - See Capital section of Budget for additional detail | 3,123,400 | 2,110,400 | | |
| Total Surface Water Management CIP Fund | | \$ 3,123,400 | \$ 2,110,400 | \$ - | \$ - |
| 306 | Transportation CIP | | | | |
| Public Works | | | | | |
| | Transportation CIP - See Capital section of Budget for additional detail | 8,470,000 | 14,585,000 | | |
| Total Transportation CIP Fund | | \$ 8,470,000 | \$ 14,585,000 | \$ - | \$ - |
| 308 | Performing Arts and Conference Center CIP | | | | |
| Non - Departmental | | | | | |
| | Performing Arts and Conference Center CIP - See Capital section of Budget for additional detail | 8,340,000 | - | | |
| Total Performing Arts and Conference Center CIP Fund | | \$ 8,340,000 | \$ - | \$ - | \$ - |
| Grand Total | | \$ 24,569,102 | \$ 19,001,883 | \$ 1,622,480 | \$ 1,814,561 |

CITY MAP



The City is located 25 miles south of downtown Seattle and just 8 miles north of downtown Tacoma. Federal Way has 8 miles of Puget Sound waterfront and is in the southwestern corner of King County. Federal Way is connected to the region by three exits along Interstate 5, as well as access points to State Highways 18, 509, 161 and Pacific Highway/SR99. This provides easy access to Sea-Tac International Airport (12 miles) and the Ports of Seattle and Tacoma.

The climate, which is heavily influenced by its proximity to the Puget Sound, is relatively mild-temperate. The abundance of moist marine air keeps the temperature mild year round. The Federal Way area reaches an average high temperature of 75 degrees in July and an average low temperature of 33 degrees in January. Precipitation ranges from .71 inches in July to 5.7 inches in January.

Rapid retail and residential growth created significant changes in the community during the 1970's and 1980's. Desiring controlled, quality growth and community identity, Federal Way citizens organized to form what immediately became Washington's sixth largest city, incorporating in February of 1990.

More information is available on our website www.cityoffederalway.com

CITY OF FEDERAL WAY HISTORY

The earliest recorded accounts of the Federal Way area tell of Native American families who resided in the area of the Muckleshoot Reservation on the east side of the Green River Valley and traveled west to the shores of Puget Sound for the plentiful fisheries resources. Generations of Muckleshoot Indians wore a westward trail across the heavily forested plateau to the area which is now Saltwater State Park. The arrival of the white man in the nineteenth century resulted in a steady decline in the Indian population and by 1890, nearly the entire population had disappeared from the area. Isolated on a triangular shaped plateau rising steeply from Puget Sound, the Federal Way area had little waterfront access or roadways and accordingly, was sparingly developed compared to Tacoma and Seattle. As late as the turn of the century, the original settlers at Dash Point and Dumas Bay had to row to Tacoma for supplies and mail. Old Military Road, constructed around 1856 and extending north from Fort Steilacoom, past Star Lake to Seattle and Fort Lawton, was the first road through the area.

Over time, narrow dirt roads were added to provide east/west access and by 1900, a road was constructed between Star Lake and Redondo. The second crossroad, the "Seattle Road," connected old Military Road and Kent. The Seattle-Tacoma Interurban Line, completed in 1901, provided a fast and easy way to reach these urban cities. Improved access brought many visitors to the area and Star Lake became a popular summer recreation site.

By the 1920s, Federal Highway 99, the interstate that linked the western states from north to south, was complete. At this time, Federal Way was still primarily forest and farmland. Fred Hoyt had a cabin on Dumas Bay and started a road to Tacoma (still called Hoyt Road). The timber companies, which had a major logging operation going, built an early railroad line and were instrumental in getting Marine View Highway (now Dash Point Road) built in the early 1920s. This roadway spurred development along the coastline. Soon thereafter, Peasley Canyon Road was built to connect Military Road with the Auburn Valley. This road later became known as South 320th Street. In these early days, roadways set the stage for development in the area and they still play an important role in the City today.

By the start of World War II, a number of small, thriving communities made up the area that is now Federal Way. Some communities were clustered around lakes, such as Steel Lake, Star Lake, and Lake Geneva. Others were sited to take advantage of the view of Puget Sound, like Adelaide and Buenna. As each of these communities grew, residents built small schoolhouses for their children. By the late 1940s, King County consolidated the many individual red schoolhouses into the Federal Way School District, from which the City gets its name. During this same period, a library was built along the edge of Highway 99, and between 308th Street and 320th Street, a small "downtown" developed with a general store, lumber yard, realty office, beauty parlor, feed store, and gas station. By the end of the 1950s, the ten blocks between 308th and 320th Streets became the first roadside commercial district. One of the more unique developments was Santa Faire, a family oriented theme park. New shopping areas were added around the park, helping to create a "community focus" for the residents of the area.

As this commercial area developed, the rest of Federal Way was changing as well. The Boeing Company expanded their operations in Renton and the Kent Valley and began advertising nationally for engineers. Those engineers in turn began roaming the wooded acreage in Federal Way in search of housing. One of the earliest residential developments was Marine Hills, built in 1958 overlooking Puget Sound. Weyerhaeuser, one of the early timber companies, had large land holdings in the area and began to develop their land into high quality housing with amenities like golf courses.

Weyerhaeuser's development company also began developing commercial property, creating the West Campus business park. The plan was to integrate offices and businesses with lush landscaping. Though initially the corporate office market was not strong, West Campus has grown almost to capacity, providing space for many civic buildings such as City Hall, the police station, the area's major health care centers, and higher density housing.

Another major landmark in the area is SeaTac Mall, built in the mid-1970s on what was farmland south of 320th Street. The Mall is one of the largest in South King County and is the anchor for retail development in the area. The Mall was a result of population growth in the region and its location was determined by the 320th Street intersection with Interstate 5. The Interstate supplanted Highway 99 as the main artery for commuter traffic in the County.

By the mid 1980s, South King County was growing quickly. Retail growth occurred along Highway 99, especially at the 320th Street intersection. Roads and office space were developed to accommodate the increased growth. Residential growth was also prominent, following plans developed by King County, with a large number of apartment homes. The changes to the community, with increased housing and traffic, created a movement for greater self-determination. In 1989, the citizens of this area voted for incorporation and the City of Federal Way was born, incorporating on February 28, 1990.



Aerial View of Federal Way, July 2007

**2015/2016
CITY OFFICIALS
LEGISLATIVE BODY**



JIM FERRELL
Mayor



JEANNE BURBIDGE
Deputy Mayor



LYDIA ASSEFA-DAWSON
Councilmember #1



KELLY MALONEY
Councilmember #2



SUSAN HONDA
Councilmember #3



BOB CELSKI
Councilmember #5



MARTIN A. MOORE
Councilmember #6



DINI DUCLOS
Councilmember #7

| <u>Position</u> | <u>Elected</u> | <u>Term</u> | <u>Term Expires</u> | <u>Email</u> | <u>Phone</u> |
|-----------------|---------------------|-------------|---------------------|--|----------------|
| Mayor | Jim Ferrell | 4 years | 12/31/2017 | Jim.Ferrell@cityoffederalway.com | (253) 835-2402 |
| Position #1 | Lydia Assefa-Dawson | 4 years | 12/31/2015 | Lydia.Assefa-Dawson@cityoffederalway.com | (253) 835-2401 |
| Position #2 | Kelly Maloney | 4 years | 12/31/2017 | Kelly.Maloney@cityoffederalway.com | (253) 835-2401 |
| Position #3 | Susan Honda | 4 years | 12/31/2015 | Susan.Honda@cityoffederalway.com | (253) 835-2401 |
| Position #4 | Jeanne Burbidge | 4 years | 12/31/2017 | Jeanne.Burbidge@cityoffederalway.com | (253) 835-2401 |
| Position #5 | Bob Celski | 4 years | 12/31/2015 | Bob.Celski@cityoffederalway.com | (253) 835-2401 |
| Position #6 | Martin A. Moore | 4 years | 12/31/2017 | Martin.Moore@cityoffederalway.com | (253) 835-2401 |
| Position #7 | Dini Duclos | 4 years | 12/31/2015 | Dini.Duclos@cityoffederalway.com | (253) 835-2401 |

JUDICIAL BRANCH

| <u>Position</u> | <u>Employee</u> | <u>Elected/ Appointed</u> | <u>Term</u> | <u>Office date</u> | <u>Contact Information</u> |
|---------------------|-------------------|-------------------------------|-------------|--------------------|--|
| Presiding Judge | David Larson | Elected | N/A | 3/3/2008 | David.Larson@cityoffederalway.com (253) 835-3012 |
| Judge | Rebecca Robertson | Elected | N/A | 1/1/2010 | Rebecca.Robertson@cityoffederalway.com (253) 835-3025 |
| Court Administrator | Susanne White | Appointed | N/A | 2/22/2010 | Susanne.White@cityoffederalway.com (253) 835-3000 |

CITY ADMINISTRATION

| <u>Position</u> | <u>Employee</u> | <u>Appointment</u> | <u>Contact Information</u> |
|--|-----------------|--------------------|--|
| Chief of Staff | Brian J. Wilson | 1/20/2014 | Brian.Wilson@cityoffederalway.com (253) 835-2510 |
| City Attorney | Amy Jo Pearsall | 2/1/2014 | Amy.Jo.Pearsall@cityoffederalway.com (253) 835-2570 |
| Interim Community Development Director | Larry Frazier | 7/21/2014 | Larry.Frazier@cityoffederalway.com (253) 835-2612 |
| Economic Director | Tim Johnson | 9/15/2014 | Tim.Johnson@cityoffederalway.com (253) 835-2412 |
| Finance Director | Ade Ariwoola | 4/1/2014 | Ade.Ariwoola@cityoffederalway.com (253) 835-2520 |
| Parks Director | John Hutton | 7/23/2014 | John.Hutton@cityoffederalway.com (253) 835-6910 |
| Police Chief | Andy Hwang | 3/18/2014 | Andy.Hwang@cityoffederalway.com (253) 835-6716 |
| Public Works Director | Marwan Salloum | 7/1/2014 | Marwan.Salloum@cityoffederalway.com (253) 835-2720 |

VISION

Federal Way is a community known for its cultural diversity, attractive parks, safe neighborhoods, and vibrant business centers.

MISSION

The City of Federal Way is responsive, innovative and fiscally responsible in delivering quality services, promoting economic development, improving infrastructure, and managing growth.

GOALS

- Integrate the public safety strategy into all facets of City operations, building on a strong community-based approach.
- Create a multi-use urban city center that is pedestrian friendly, linked to neighborhoods and parks, and services as the social and economic hub of the City.
- Establish Federal Way as an economic leader and job center in South King County by attracting a regional market for high quality office and retail businesses.
- Maintain the capital facilities plan and provide financing options for transportation and surface water improvements, parks, recreation, cultural arts and public facilities.
- Ensure a responsive service culture within the City organization where employees listen carefully, treat citizens and each other respectfully and solve problems creatively, efficiently, and proactively.
- Position Federal Way as a regional leader by working collaboratively with other local and regional jurisdictions in order to leverage resources.

Adopted March 7, 2006

**OUR CITY VALUES
S-P-I-R-I-T**

S*ervice*

1. Timely responses within established deadlines to internal and public inquiries.
2. Behave in a friendly, helpful manner - take the extra step to help the other person.
3. Seek feedback from clients on service delivery (non-defensive and learning). Adjust services based upon feedback.
4. Monitor performance and results. Identify ways for improving services.
5. Know and understand your customers - City co-workers, Mayor and Council, public and other agencies.

P*ride*

1. Support the City. Make supporting comments in the community.
2. Take pride in appearance; your office; demeanor; dress.
3. Take pride in quality products; no mistakes; looks good; and communicates proper meaning.
4. Recognize the importance of your job.
5. Be a City Ambassador in the community.

I*ntegrity*

1. Be truthful.
2. Be trustworthy. Do what you say you are going to do.
3. Avoid relationships which may be conflicts of interest.
4. Do not withhold or misrepresent information.
5. Respect confidences.

R*esponsibility*

1. Be accountable. Take credit or blame for your own actions.
2. Do not promise more than you can deliver. Know your limits.
3. Keep your word.
4. Be reliable.
5. Develop knowledge and skills.

I*nnovation*

1. Take reasonable risks.
2. Keep current on changes in your field.
3. Be open-minded.
4. Try new things.
5. Turn setbacks into opportunities. Learn from failures.

T*eamwork*

1. Keep others informed and alerted.
2. Respect each other.
3. Help each other.
4. Support team success over personal success. There is no "I" in teamwork.
5. Recognize your role may change depending upon the situation.
6. Be loyal. Support the team or organization decision.
7. Involve others in decision-making as appropriate and possible.

CITY OF FEDERAL WAY ORGANIZATION CHART AND OPERATION SUMMARY

| | | |
|--|---|---|
| Municipal Court | CITIZENS OF FEDERAL WAY | City Council |
| * Misdemeanors & Gross Misdemeanors * Traffic & Non-traffic Infractions * Probation Services * Civil Impounds | MAYOR'S OFFICE | * Represents the People of Federal Way * Adopt Ordinances and Resolutions * Grant Franchises * Levy Taxes and Appropriate Funds * Establish Policy Guidelines |
| 13 Staffing 13.00 14 Staffing 13.00 FTE Change - 15/16 Proposed 13.00 | * Administer City-wide Operations and Budget * Coordinate Regional Affairs * Economic Development * Emergency Management | 13 Staffing 4.15 14 Staffing 4.15 FTE Change 0.05 15/16 Proposed 4.20 |
| | 13 Staffing 3.50 14 Staffing 6.00 FTE Change 1.00 15/16 Proposed 7.00 | |

| Finance | Law | Information Technology | Police | Community Development | Parks & Public Works |
|---|---|---|---|---|--|
| * Payroll * Accounts Payable * Purchasing * Accounts Receivable * Business License * General Accounting * Budget * Banking and Investments * Monthly Financial Report * Audit Coordination * Internal Controls * Financial Planning/Analysis | * Civil Legal Services and Litigation * Legislative support * Prosecution * Provide Legal Counsel * Draft Contracts and Ordinances * Negotiate Contracts and Real Estate Transactions * Risk Management | * Data Processing/ GIS * Mail & Copier * Systems Support * Technology Infrastructure * Network appliances * Customer Support * Online, Remote Helpdesk * Staff training * Applications Support * Business Systems Setup/Support * Database Administration | * Crime Analysis/Prevention * Traffic Safety Education & Enforcement * Investigation * Patrol * Emergency Communication * Community Safety and Education Programs * Fleet Management * Animal Services | * Land Use Management --Permit process --Legislative * Bldg Permits & Inspections * Code Compliance * Human Services * Comm. Dev. Block Grant * Neighborhood Develop | * Development Services --Permitting --Inspection --Legislation * Maintenance, Operating, & Development of --Public Right-of-Way --Traffic Systems --Surface Water Mgmt * Solid Waste/Recycling * Fleet Management * Community Center * Recreation & Athletic Progs * Park maintenance/operation & Development * Community Events & Arts * Public Facility Management & Development * Dumas Bay Centre Operations * Knutzen Family Theatre * Open Space Management |
| 13 Staffing 7.00 14 Staffing 7.00 FTE Change 1.00 15/16 Proposed 8.00 | 13 Staffing 12.00 14 Staffing 12.00 FTE Change - 15/16 Proposed 12.00 | 13 Staffing 7.00 14 Staffing 7.00 FTE Change - 15/16 Proposed 7.00 | 13 Staffing 153.00 14 Staffing 155.00 FTE Change 5.00 15/16 Proposed 160.00 | 13 Staffing 22.85 14 Staffing 26.25 FTE Change 0.45 15/16 Proposed 26.70 | 13 Staffing 76.90 14 Staffing 76.35 FTE Change 2.20 15/16 Proposed 78.55 |

| Human Resources | |
|--|------|
| * Records Management | |
| * Hearing Examiner Coord. | |
| * Codification Coordination | |
| * Licensing Enforcement | |
| * Commission & Board appointment process | |
| * Recruiting/Training | |
| * Benefits Administration | |
| * Employee/Labor Relations | |
| * Wellness | |
| * Retirement System | |
| * Civil Service | |
| 13 Staffing | 4.50 |
| 14 Staffing | 5.13 |
| FTE Change | 0.62 |
| 15/16 Proposed | 5.75 |

| Position Summary | | | |
|------------------|------------|--------|--------------|
| Year | Authorized | | Actual Total |
| | FTE | Change | |
| 2012 | 318.70 | 0.00 | 318.70 |
| 2013 | 303.90 | 0.00 | 303.90 |
| 2014 | 311.88 | 0.00 | 311.88 |
| 2015 | 322.20 | 0.00 | 322.20 |
| 2016 | 322.20 | 0.00 | 322.20 |

BOARDS AND COMMISSIONS

Arts Commission

Purpose: The Arts Commission develops and oversees the City's various arts programs, and makes recommendations to the City Council on all areas of the arts, including the fine arts, literary, performing, visual, and cultural as well as historic preservation.

Number of Members: 9 members – 1 alternate Appointed by: City Council

Current Members: Lorie Weldon, Keith Livingston, Cynthia Piennett, Frances Tanner, Mary Tynan, Gary Gillespie, P.K. Thumbi, Robin Cook, John Fairbanks, and Caroline Castro - Alternate.

Meeting Information: 1st Thursday of each month at 7:30 a.m. - Federal Way Community Center

Civil Service Commission

Purpose: The Civil Service Commission powers and performs the duties established by state law in connection with the selection, appointment, promotion, demotion and employment of commissioned officers below the rank of Director of Police Services.

Number of Members: 5 members and 2 alternate members Appointed by: Mayor

Current Members: Christopher Adekoya, Linda Purlee, Mark Koppang, Kay Pope, Julie Marshall - alternate James Miranda and 1 vacant positions.

Meeting Information: 1st Wednesday of each month at 7:00 p.m. - Hylebos Conference Room

CDBG Loan Advisory Review Committee

Purpose: The CDBG Loan Review Advisory Committee advises the Mayor and City Council on economic development loan products and applications for loan funding.

Number of Members: 5 members Appointed by: City Council

Current Members: Donald Bartlett, Keven Dunn, Lori DeVore, Graham Evans, Frank Spicer and Mark Hutson - alternate.

Meeting Information: 3rd Wednesday of January, April, July and October at 5:30 p.m.

Diversity Commission

Purpose: The Diversity Commission advises the City Council on policy matters involving the community's cultural and ethnic differences, ensuring that these differences are considered in the decision-making process.

Number of Members: 9 members Appointed by: City Council

Current Members: Oliver Hansen, Joseph Kuria, Troy Smith, Anthony Gittens, Cherly Carino-Burr, Gregory Baruso, Jessicka Ramubs, Chris Brown, and Trinity Jenkins-Chandler - alternate.

Meeting Information: 2nd Wednesday of January, April, July and October at 6:00 p.m. – Hylebos Conference Room

Ethics Board

Purpose: The Ethics Board issues advisory opinions on the provisions of the Federal Way Code of Ethics; they also investigate and report to the City Council on any alleged violations of the Code of Ethics.

Number of Members: 3 members and 1 alternate Appointed by: City Council

Current Members: Byron K. Hiller, Fred Neal, Joe Donaldson and James Englund - alternate.

Meeting Information: Meetings are semi-annual and as needed.

Human Services Commission

Purpose: The Human Services Commission makes reports and recommendations to the City Council and Mayor concerning human services issues.

Number of Members: 9 members Appointed by: City Council

BUDGET PROCESS

Procedures for Adopting the Original Budget - The City's budget process and the time limits under which the biennial budget must be prepared are defined by the Revised Code of Washington (RCW) 35A.34. These elements, with which the City continues to comply, resulted in the following general work plan and calendar for 2014:

| Process Description | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Council sets 2015/2016 budget priorities | | | | | | | | | | | | |
| Management Team Develops Budget Strategies | | | | | | | | | | | | |
| Mayor gives budget Directions | | | | | | | | | | | | |
| Finance Department distributes budget instructions consistent with Mayor and City Council directions | | | | | | * | | | | | | |
| Departments prepare base-line revenue and expenditure estimates and new program requests | | | | | | | | | | | | |
| Finance Department updates revenue estimates and compiles department submittals | | | | | | | | | | | | |
| Mayor meets with Department staff to review their budget proposals | | | | | | | | | | | | |
| Mayor makes specified adjustments to department submittals/establishes preliminary budget | | | | | | | | | | | | |
| Preliminary budget document prepared, printed and filed with City Clerk and presented to the City Council (at least 60 days prior to the ensuing fiscal year) | | | | | | | | | | | | |
| City Council conducts preliminary budget hearings | | | | | | * | | | | * | | |
| City Clerk publishes notice of the filing of preliminary budget and notice of public hearing to be held during preliminary budget deliberations | | | | | | | | | * | | | |
| City Council conducts workshops and public hearings on the preliminary budget recommended by Mayor | | | | | | | | | | | | |
| City Council instructs Mayor to make modifications to the budget | | | | | | | | | | | | |
| City Council adopts an ordinance to establish the amount of property taxes to be levied in the ensuing year | | | | | | | | | | | | * |
| Final budget, as adopted, is published and distributed within the first three months of the following year | | | | | | | | | | | | |

BUDGET POLICIES

I. OPERATING BUDGET

A. OVERALL

1. The budget should be a performance, financing and spending plan agreed to by the Mayor, City Council, and Department Directors. It should contain information and data regarding expected revenues, expected expenditures and expected performance.
2. The City will prepare and annually refine written policies and goals to guide the preparation of performance, financing and spending plans for the City budget. Adopted budgets will comply with the adopted budget policies and Council priorities.
3. As a comprehensive business plan, the budget should provide the following critical elements recommended by the Government Finance Officers Association: public policies, financial plan, operations guide, and communications device.
4. The City's budget presentation should display the City's service delivery/performance plan in a Council/constituent-friendly format. Therefore, the City will use a program budgeting format to convey the policies for and purposes of City operations. The City will also prepare the line-item format materials for those who wish to review that information.
5. Decision making for capital improvements will be coordinated with the operating budget to make effective use of the City's limited resources for operating and maintaining facilities.
6. Under the Mayor's direction, Department Directors have primary responsibility for: a) formulating budget proposals in line with Mayor and City Council priority direction, and b) implementing those proposals once they are approved.

B. FISCAL INTEGRITY

1. The City will maintain the fiscal integrity of its operating, debt service, and capital improvement budgets which provide services and maintain certain public facilities, streets and utilities. It is the City's intent to maximize the level of public goods and services while minimizing the level of debt.
2. The City will adopt a balanced budget for all funds. Balanced budget for operating funds means ongoing operating program costs do not exceed the amount of ongoing revenues to finance those costs. The ongoing revenue will be identified along with new program costs including impact from new capital projects. Any available carryover balance will only be used to offset one-time or non-recurring costs. Balanced budget for non-operating funds means total resources equal to or exceed total uses.
3. Cash balances in excess of the amount required to maintain strategic reserves will be used to fund one-time or non-recurring costs.
4. Mitigation fees shall be used only for the project or purpose for which they were intended.

C. CONTINGENT ACCOUNTS

1. The City shall establish an appropriated Contingency Reserve in order to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the budget was prepared. Funding shall be \$1 million.
2. The City shall establish operating cash flow reserve of \$9 million or 17 % of operating expenditures in the General Fund. The purpose of operating cash flow reserve is to maintain a

- minimum of two month's operating expenditure in reserve to manage the fluctuation in tax receipts, grant revenues, and general cash flow management.
3. The City shall establish a Strategic Opportunity Reserve of \$2 million. It provides the liquidity to respond to economic opportunity that is not budgeted for that may provide a long term economic benefit to the City.
 4. The City will maintain an emergency reserve fund for snow and ice removal of not less than \$0.5 million in Street Fund.
 5. The City will maintain an emergency reserve fund of not less than \$0.1 million for unexpected natural disaster that affect our infrastructure, pending the receipt of available grants or other resources, to restore our road to its original condition in Arterial Street Fund.
 6. The City will maintain a minimum cash flow reserve with the Utility Tax Fund in amount equal to \$2.5 million.
 7. The City will maintain a one year revenue reserve in the Real Estate Excise Fund and may spend down ONLY upon the Council's approval.
 8. The City will maintain a minimum of cash flow reserve with the Hotel/Motel Lodging Tax Fund in amount equal to the prior year's complete revenues (\$0.2 million) in ending fund balance.
 9. The City shall maintain a minimum of \$1.5 million in a reserve for the future general capital needs of the building such as major upgrade, roof replacement, and equipment replacement in Community Center Fund.
 10. The City shall maintain a minimum of \$1.5 million in a reserve for cash flow management and a con tangent reserve in Traffic Safety Fund to fund traffic equipment replacement, and to absolve an unplanned revenue decline.
 11. The City shall maintain adequate reserve in Debt Service Fund in accordance with the bond ordinance or a minimum of one year debt service amount.
 12. The City shall maintain a reserve for the future general capital needs for the city buildings or other capital projects in Capital Project Reserve Fund. The Finance Director may transfer excess revenue over expenditure in the General fund to this fund for future use of the City.
 13. The City shall maintain a minimum of \$0.5 million in a reserve for the general capital needs of the building and equipment in Dumas Bay Centre Fund.
 14. The City will maintain a reserve in an amount of not less than 16 weeks of budgeted expenses as recommended by our consultant in the Health Insurance Fund.
 15. The City will maintain a reserve in an amount of not less than \$0.25 million or annual unemployment expenses in the Unemployment Insurance Fund.
 16. The City will maintain a reserve in an amount of not less than one year's expenses from the prior year or \$1.2 million in Risk Management Fund.
 17. The City shall maintain an operating reserve within the Surface Water Management Fund in amount not less than 17% of operating expenses from the prior year. Any excess may be transferred to the Capital Project Fund – SWM for future capital projects.
 18. The City shall maintain Emergency/Contingent reserve for unexpected catastrophic events or system failures of not less than \$0.5 million in Capital Project Fund –SWM.
 19. The City will maintain adequate reserves for capital replacement and shall be funded through department charges and other revenues sufficient to replace both hardware and software at the end of their useful life in Information System Fund.

20. The City will maintain an adequate reserve to replace copy and mailing equipment in the Mail and Duplication Fund.
21. The City will maintain an adequate reserve to replace a fleet of vehicles and other heavy equipment at their scheduled replacement time in Fleet and Equipment Fund.
22. The City will maintain a reserve of not less than \$2.0 million for equipment, roof, and other major upgrades to City Buildings other than Community Center, and Dumas Bay Centre.

D. REVENUES

1. Revenue estimates shall not assume any growth rate in excess of inflation. Real growth that occurs will be recognized through budgetary adjustments only after it takes place. This practice imposes short term constraint on the level of public goods or services. However, in the event that revenues are less than expected, it minimizes the likelihood of severe cutback actions which may be profoundly disruptive to the goal of providing a consistent level of quality services.
2. Investment income earned through the City's investment pool shall be budgeted based upon the allocation methodology, i.e. the projected average monthly balance of each participating fund.

E. CONTRACTUAL SERVICES

1. The City will continue to thoroughly investigate the feasibility of contracting certain public services in accordance with Council Resolution No. 92-103.

F. MINIMIZATION OF ADMINISTRATIVE COSTS

1. An appropriate balance will be maintained between resources allocated for direct services to the public and resources allocated to assure sound management, internal controls, and legal compliance.

G. RETIREMENT

1. The budget shall provide for adequate funding of the City's retirement system.

H. MONTHLY REPORT

1. The budget will be produced so that it can be directly compared to the actual results of the fiscal year and presented in a timely monthly report.
2. All budget amendments, both revenues and expenditures, will be noted in the monthly report.

I. MULTI-YEAR ESTIMATES

1. With each budget, the City will update expenditure and revenue projections for the next six years. Projections will include estimated operating costs for capital improvements that are included in the capital budget.
2. This budget data will be presented to elected officials in a form that will facilitate budget decisions, based on a multi-year perspective.

J. CITIZEN INVOLVEMENT

1. Citizen involvement shall be encouraged in the budget decision making process through public hearings and study sessions.
2. Involvement shall also be facilitated through City boards, task forces and commissions, which shall serve in advisory capacities to the Mayor and City Council.

K. FEES

1. Fees shall be phased toward covering 100% of the cost of service delivery, unless such amount prevents an individual from obtaining an essential service. Fees or service charges should not be established to generate money in excess of the cost of providing service.
2. Fees may be less than 100% if other factors (e.g. market forces, competitive position, etc.) need to be recognized.

L. NONPROFIT ORGANIZATIONS

1. Future funding decisions regarding nonprofit organizations will be based on guidelines, policies and priorities determined by the City Council and availability of financing based on General Fund spending priorities.

II. CAPITAL BUDGET

A. FISCAL POLICIES

1. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. Project cost estimates for the Ten-Year City Capital Improvement Plan will vary in reliability depending on whether they are to be undertaken in the first, fifth or tenth year of the Plan.
2. Capital proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.
3. All proposals for the expenditure of capital funds shall be formulated and presented to Council within the framework of a general capital budget and, except in exceptional circumstances of an emergency nature, no consideration will be given to the commitment of any capital funds, including reserve funds, in isolation from a general review of all capital budget requirements.
4. Changes in project estimates for the comprehensive resource plan should be fully reported to the City Council for review and approval.
5. Project proposals should indicate the project's impact on the operating budget, including, but not limited to, long-term maintenance costs necessary to support the improvement.
6. At the time of contract award, each project shall include reasonable provision for contingencies:
 - a. The amount set aside for contingencies shall correspond with industry standards and shall not exceed ten (10) percent, or a percentage as otherwise determined by the City Council of the total contract amount.
 - b. Project contingencies may, unless otherwise determined by the City Council, be used only to compensate for unforeseen circumstances requiring additional funds to complete the project within the original project scope and identified needs.
 - c. For budgeting purposes, project contingencies are a reasonable estimating tool. At the time of the contract award, the project's budgeted appropriation, including contingency, will be replaced with a new appropriation equal to the approved project contract contingency developed in the manner described above.
7. The City Administration shall seek ways of ensuring that administrative costs of carrying out the Capital Improvement Plan are kept at appropriate levels.

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

8. The Annual Capital Budget shall include only those projects which can reasonably be accomplished in the time frame indicated. The detail sheet for each budgeted capital project should include a projected schedule.
9. Capital projects which are not encumbered or completed during the fiscal year will be rebudgeted or carried over to the next fiscal year except as reported to and subsequently approved by the City Council. All re-budgeted capital projects should be so noted in the Adopted Capital Budget. Similarly, multi-year projects with unencumbered or unexpended funds will be carried over to the subsequent year(s).
10. If a proposed project will cause a direct negative impact on other publicly-owned facilities, improvements to the other facilities will be required as part of the new project and become a part of the new project's comprehensive costs.
11. Capital projects will not be budgeted unless there are reasonable expectations that revenues will be available to pay for them.

B. DEBT POLICIES

1. Short-term lines of credit, tax or Revenue Anticipation Notes may be used only when the City's ability to implement approved programs and projects is seriously hampered by temporary cash flow shortages. In general, these Notes will be avoided. No other form of debt will be used to finance ongoing operational costs.
2. Whenever possible, the City shall identify alternative sources of funding and shall examine the availability of those sources in order to minimize the level of debt.
3. Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligation debt.
4. Long term general obligation debt will be incurred when necessary to acquire land or fixed assets, based upon the ability of the City to pay. This debt shall be limited to those capital improvements that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project should also be integrated with the City's long term financial plan and City Improvement Plan.
5. The maturity date for any debt will not exceed the reasonable expected useful life of the project so financed.
6. Fifty percent (50%) of the principal of any long term indebtedness should be retired over 10 years.
7. Current year revenues shall be set aside to pay for the subsequent year's debt service payments. This is intended to immunize the City's bondholders from any short term volatility in revenues.
8. The City shall encourage and maintain good relations with financial and bond rating agencies, and will follow a policy of full and open disclosure on every financial report and bond prospectus.
9. The City shall establish affordability guidelines in order to preserve credit quality. One such guideline, which may be suspended for emergency purposes, or because of unusual circumstances, is as follows:
10. Debt service to be repaid with operating revenues should not exceed 8% of the respective operating budget.

C. CAPITAL IMPROVEMENT PLAN (CIP) POLICIES

1. Citizen participation in the Capital Improvement Program is a priority for the City. Among the activities which shall be conducted to address this need are the following:
 - a. The Capital Improvement Plan shall be provided to the City Council in a timely manner to allow time for the Council members to review the proposal with constituents before it is considered for adoption.
 - b. Council study sessions on the Capital Improvement Plan shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.
 - c. Prior to the adoption of the Capital Improvement Plan, the City Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed plan.
 - d. The City Planning Commission shall review the proposed City Improvement Plan and provide its comments on the Plan's contents before the Council considers the Plan for adoption.
2. All projects included in the Capital Improvement Plan shall be consistent with the City's Comprehensive Plan. The goals and policies for services, facilities, and transportation should be followed in the development of the City Improvement Plan. The Comprehensive Plan service level goals should be called out in the City Improvement Plan.
3. Capital projects shall be financed to the greatest extent possible through user fees and benefit districts when direct benefit to users results from construction of the project. Refer to Debt Policies for further detail.
4. Projects that involve intergovernmental cooperation in planning and funding should be established by an agreement that sets forth the basic responsibilities of the parties involved.
5. The Council will annually review and establish criteria against which capital proposals should be measured. Included among the factors which will be considered for priority-ranking are the following:
 - a. Projects which have a positive impact on the operating budget (reduced expenditures, increased revenues);
 - b. Projects which are programmed in the Ten-Year Operating Budget Forecast;
 - c. Projects which can be completed or significantly advanced during the Ten-Year Capital Improvement Plan;
 - d. Projects which can be realistically accomplished during the year they are scheduled;
 - e. Projects which implement previous Council-adopted reports and strategies.

A complete list of criteria follows.

CRITERIA FOR DETERMINING PROJECT INCLUSION/PRIORITY
(In Priority Order)

1. Projects which are required by statute or by an existing agreement with another agency.
2. Projects which are essential to public health or safety.
3. Projects which are urgently needed by some other criteria than public health or safety, e.g. environmental or public service.
4. Projects which have exhibited a high degree of public support.
5. Projects which are grant funded and would have minimal or no operating cost impact on the General Fund.
6. Projects which, if not acted upon now, would result in the irrevocable loss of an opportunity, or other major alternative actions would have to be initiated.
7. Projects which would preserve an existing capital facility, avoiding significantly greater expenses in the future (e.g. continuation of a ten-year cycle street maintenance program).
8. Projects which would result in significant savings in General Fund operating costs.
9. Projects which would fulfill a City commitment (evidenced by previous inclusion in the annual CIP and community support) to provide minimal facilities in areas which are deficient according to adopted standards.
10. Projects which would provide significant benefits to the local economy and tax base.
11. Purchase of land for future projects at favorable prices prior to adjacent development.
12. Purchase of land for future City projects (land banking).
13. Projects which would provide new facilities which have minimal or no operating costs or which have operating costs but have been designated as exceptions to the operating cost policy by previous City Council actions.
14. Projects which would be constructed in conjunction with another agency with the other agency providing for the operating costs.
15. Projects which would generate sufficient revenue to be essentially self-supporting in their operation.
16. Projects which would make an existing facility more efficient or increase its use with minimal or no operating cost increase.
17. Projects which would fulfill City commitment (evidenced by previous inclusion in the annual CIP and community support) to provide greater than minimal facilities.
18. Projects which are grant funded but would require increased operating costs in the General Fund.
19. Projects which are not grant funded and would require increased operating costs in the General Fund, and have not been designated as exceptions to the operating cost policy by previous City Council actions.

BASIS OF ACCOUNTING AND BUDGETING

Accounting records for the City are maintained in accordance with methods prescribed by the State Auditor under the authority of Washington State law, Chapter 43.09 R.C.W., and in compliance with generally accepted accounting principles as set forth by the Governmental Accounting Standards Board.

Basis of Presentation - Fund Accounting

The accounts of the City are organized on the basis of funds and account groups. Each fund is a separate accounting entity with a self-balancing group of accounts. There are three broad fund categories, seven generic fund types within those categories and two account groups. A purpose and description of the fund is provided on the fund pages in the Budget by Fund section of this budget document.

Basis of Accounting

Basis of accounting refers to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The *accrual basis* of accounting is used by proprietary fund types. Under this method, revenues are recognized when earned, and expenses are recognized when incurred.

The *modified accrual* basis of accounting is used by governmental, expendable trust and agency funds. Revenues and other financial resources are recognized when they become susceptible to accrual, i.e., when the related funds become both measurable and available to finance expenditures of the current period. To be considered "available", revenue must be collected during the current period or soon enough thereafter to pay current liabilities.

Basis of Budgeting

The City uses the same revenue and expenditure recognition principles for budgeting as for accounting with the exception of depreciation or amortization expenses in proprietary funds are not budgeted.

Balanced Budget

The state law prescribes a balanced budget where total expenditures and other uses not to exceed total resources (current revenue plus beginning fund balance). The city's budget policy further requires that expenditures not to exceed revenues. Therefore, a balanced budget for Federal Way must meet both conditions.

Budgetary Fund Balances

Budgetary fund balance is the difference between current liability and current assets of a fund. This is the amount available for appropriations during the budget period. It is different than the fund equity or the net assets reported in the entity-wide financial statements as it does not include capital assets or long-term liabilities that are not available or due within current budget period.

Scope of Budget and Fund Descriptions

Budgets are adopted for the general, special revenue, and debt service funds on the modified accrual basis of accounting. Certain special revenue and capital project funds, however, are budgeted on a project-length basis. For governmental funds, there are no differences between the budgetary basis and generally accepted accounting principles. Budgets for project/grant related special revenue funds and capital project funds are adopted at the level of the individual project and for fiscal periods that correspond to the lives of projects.

Legal budgetary control is established at the fund level; i.e., expenditures for a fund may not exceed the total appropriation amount. The Mayor may authorize transfers of appropriations within a fund, but the City Council must approve by ordinance any increase in total fund appropriations. Any unexpended appropriations for budgeted funds lapse at the end of the year. Appropriations for other special purpose funds that are non-operating in nature, such as capital projects, are adopted on a "project-length" basis and, therefore, are carried forward from year to year without re-appropriation until authorized amounts are fully expended or the designated purpose of the fund has been accomplished.

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

The individual funds within each fund type which are included in the City's budget are listed below.

General Fund - This fund is used to account for all financial resources except those required to be accounted for in another Fund.

Special Revenue Funds - These funds are established to account for proceeds of specific revenue sources that are either designated by policy or are legally restricted to expenditure for specified purposes.

| | |
|-------------------------------|--|
| Street Fund | Community Center Fund |
| Arterial Street Fund | Traffic Safety Fund |
| Utility Tax Fund | Real Estate Excise Tax Fund |
| Solid Waste/Recycling Fund | Utility Tax Proposition 1 Fund |
| Special Contract/Studies Fund | Community Development Block Grant Fund |
| Hotel/Motel Lodging Tax Fund | Paths and Trails Reserve Fund |

Reserve Funds - These funds are established to account for special reserves set aside to provide the liquidity to respond to economic opportunity and future capital needs.

| | |
|------------------------|------------------------------|
| Strategic Reserve Fund | Capital Project Reserve Fund |
|------------------------|------------------------------|

Debt Service Fund - This fund is to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital Project Funds - These funds account for financial resources to be used for the acquisition or construction of major capital facilities.

| | |
|-----------------------------|--|
| Downtown Redevelopment Fund | Surface Water Management Projects Fund |
| Municipal Facilities Fund | Transportation Systems |
| Park Project Fund | Performing Arts and Conference Center Fund |

Enterprise Fund - This Fund is to account for operations that are normally financed and operated in a manner similar to a private business enterprise where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

| | |
|-------------------------------|-----------------------|
| Surface Water Management Fund | Dumas Bay Centre Fund |
|-------------------------------|-----------------------|

Internal Service Funds - These Funds are established to account for the financing of goods and services provided by one department of the governmental unit to other units on a cost reimbursement basis.

| | |
|------------------------------------|--------------------------------|
| Risk Management Fund | Fleet and Equipment Fund |
| Information Systems Fund | Buildings and Furnishings Fund |
| Mail and Duplication Services Fund | Medical Insurance Fund |
| | Unemployment Insurance Fund |

SOURCES & USES – ALL FUNDS

| Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|--------------------------------|----------------------|-----------------------|-----------------------|------------------------|------------------------|-----------------------|-----------------------|------------------------|----------------|
| | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| BEGINNING FUND BALANCE | \$ 64,823,810 | \$ 71,547,865 | \$ 47,522,435 | \$ 73,919,800 | \$ 73,919,799 | \$ 60,236,119 | \$ 53,420,425 | \$ (13,683,680) | -18.5% |
| REVENUE: | | | | | | | | | |
| Property Taxes | \$ 9,978,143 | \$ 10,004,862 | \$ 10,022,000 | \$ 10,077,000 | \$ 10,177,000 | \$ 10,342,770 | \$ 10,611,198 | \$ 265,770 | 2.6% |
| Sales Tax | 10,534,147 | 11,346,338 | 10,799,000 | 11,614,000 | 11,964,000 | 11,962,420 | 12,321,293 | 348,420 | 2.9% |
| Criminal Justice Sales Tax | 1,864,991 | 1,992,667 | 1,719,000 | 1,913,000 | 2,063,000 | 2,123,430 | 2,357,007 | 210,430 | 10.2% |
| Utility Tax | 13,083,178 | 12,584,292 | 12,361,000 | 12,552,000 | 12,552,000 | 12,677,790 | 12,677,790 | 125,790 | 1.0% |
| Real Estate Excise tax | 1,507,315 | 2,034,033 | 1,400,000 | 1,800,000 | 1,800,000 | 1,900,000 | 1,900,000 | 100,000 | 5.6% |
| Other Taxes | 1,518,336 | 1,586,747 | 1,385,999 | 1,376,000 | 1,376,000 | 1,561,000 | 1,566,000 | 185,000 | 13.4% |
| Licenses and Permits | 2,501,367 | 2,638,016 | 2,156,000 | 2,531,000 | 3,331,000 | 2,962,000 | 2,962,000 | 431,000 | 12.9% |
| Intergovernmental | 7,241,040 | 9,415,268 | 5,930,736 | 13,616,914 | 13,616,914 | 14,975,699 | 12,995,465 | 1,358,785 | 10.0% |
| Charges for Services | 14,606,547 | 15,796,187 | 14,576,468 | 20,820,104 | 20,990,104 | 21,501,973 | 20,122,673 | 681,869 | 3.2% |
| Fines | 3,373,366 | 3,295,096 | 1,945,000 | 2,570,000 | 2,570,000 | 3,287,043 | 3,333,282 | 717,043 | 27.9% |
| Miscellaneous | 1,928,146 | 930,761 | 686,047 | 686,047 | 686,047 | 848,197 | 848,197 | 162,150 | 23.6% |
| Proprietary Fund Revenue | - | 84,042 | - | - | - | - | - | - | n/a |
| Other Financing Sources | 16,887,511 | 32,529,924 | 17,895,463 | 44,335,437 | 45,338,037 | 16,641,642 | 19,110,613 | (27,693,795) | -61.1% |
| Total Revenues | \$ 85,024,089 | \$ 104,238,233 | \$ 80,876,713 | \$ 123,891,502 | \$ 126,464,102 | \$ 100,783,964 | \$ 100,805,518 | \$ (23,107,538) | -18.3% |
| EXPENDITURE: | | | | | | | | | |
| City Council | \$ 360,461 | \$ 372,242 | \$ 388,134 | \$ 389,913 | \$ 389,913 | \$ 367,442 | \$ 371,587 | \$ (22,471) | -5.8% |
| Mayor's Office | 1,189,930 | 1,209,607 | 1,226,758 | 1,606,066 | 1,513,841 | 1,324,879 | 1,342,266 | (281,188) | -18.6% |
| Municipal Court | 1,421,727 | 1,480,301 | 1,608,957 | 1,707,213 | 1,707,213 | 1,529,125 | 1,557,092 | (178,088) | -10.4% |
| Finance | 833,419 | 854,041 | 907,201 | 999,938 | 999,938 | 908,534 | 941,111 | (91,404) | -9.1% |
| City Clerk | 317,626 | 418,556 | 422,099 | 525,356 | 525,356 | 464,325 | 557,590 | (61,031) | -11.6% |
| Human Resources | 348,721 | 395,857 | 452,383 | 541,185 | 541,185 | 400,512 | 409,106 | (140,673) | -26.0% |
| Information Technology | 1,696,385 | 1,907,034 | 1,931,707 | 2,523,946 | 2,523,946 | 2,097,458 | 2,601,615 | (426,488) | -16.9% |
| Law -Civil | 1,794,027 | 2,045,378 | 1,800,514 | 6,151,852 | 6,086,852 | 1,496,981 | 1,510,092 | (4,654,871) | -76.5% |
| Law-Criminal | 685,428 | 702,299 | 719,954 | 745,094 | 745,094 | 800,729 | 814,139 | 55,634 | 7.5% |
| Community Development | 3,050,873 | 3,583,697 | 2,785,764 | 4,042,757 | 3,809,598 | 3,604,687 | 3,680,117 | (438,070) | -11.5% |
| Economic Development | 155,165 | 111,651 | 130,442 | 364,864 | 260,085 | 208,289 | 208,478 | (156,575) | -60.2% |
| Human Services | 758,311 | 788,678 | 759,014 | 778,640 | 778,640 | 690,378 | 700,051 | (88,262) | -11.3% |
| Jail Contract Costs | 2,471,531 | 3,939,387 | 3,749,000 | 4,159,831 | 4,159,831 | 4,276,614 | 4,276,614 | 116,783 | 2.8% |
| 911 Dispatch | 1,637,541 | 1,644,106 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | - | 0.0% |
| Police | 21,003,188 | 21,606,966 | 21,634,970 | 22,966,810 | 22,966,810 | 20,036,619 | 20,639,769 | (2,930,191) | -12.8% |
| Parks, Recr & Cultural Svcs | 7,724,027 | 7,737,326 | 8,516,355 | 13,040,033 | 12,266,569 | 8,263,847 | 7,196,905 | (4,776,186) | -38.9% |
| Non-Departmental | 17,387,380 | 33,598,848 | 19,257,222 | 50,488,433 | 41,375,802 | 33,092,307 | 27,452,596 | (17,396,126) | -42.0% |
| Public Works | 15,464,292 | 19,470,322 | 18,581,425 | 38,681,346 | 37,783,571 | 26,249,934 | 30,397,252 | (12,431,412) | -32.9% |
| Total Expenditures | \$ 78,300,034 | \$ 101,866,297 | \$ 86,658,900 | \$ 151,500,278 | \$ 140,221,245 | \$ 107,599,659 | \$ 106,443,381 | \$ (43,900,619) | -31.3% |
| Changes in Fund Balance | \$ 6,724,055 | \$ 2,371,936 | \$ (5,782,187) | \$ (27,608,776) | \$ (13,757,143) | \$ (6,815,695) | \$ (5,637,863) | \$ 20,793,081 | -151.1% |
| ENDING FUND BALANCE: | \$ 71,547,865 | \$ 73,919,801 | \$ 41,740,249 | \$ 46,311,024 | \$ 60,162,656 | \$ 53,420,424 | \$ 47,782,562 | \$ 7,109,400 | 11.8% |

OTHER FINANCING SOURCES – ALL FUNDS

| Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|---------------|
| | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| Transfer In - Utility Tax | \$ 12,554,760 | \$ 13,528,772 | \$ 12,822,187 | \$ 14,392,462 | \$ 15,395,062 | \$ 10,146,533 | \$ 10,201,547 | \$ (4,245,929) | -29.5% |
| Transfer In - Real Estate Excise tax | 1,025,000 | 1,572,000 | 1,217,000 | 13,726,359 | 13,726,359 | 2,723,773 | 2,725,123 | (11,002,586) | -80.2% |
| Transfer In - Traffic Safety | 830,000 | 1,075,040 | 1,030,000 | 1,141,725 | 1,141,725 | - | - | (1,141,725) | -100.0% |
| Transfer In - General Fund/Street | 1,781,214 | 2,292,921 | 2,311,276 | 4,929,432 | 4,929,432 | 2,078,336 | 4,153,943 | (2,851,096) | -57.8% |
| Transfer In - CIP | 235,971 | 226,476 | 82,000 | 6,027,433 | 6,027,433 | 100,000 | 100,000 | (5,927,433) | -98.3% |
| Transfer In - Surface Water Management | 230,000 | 238,000 | 246,000 | 246,000 | 246,000 | 1,563,000 | 1,900,000 | 1,317,000 | 535.4% |
| Transfer In - Paths and Trails | 155,000 | 155,000 | 157,000 | 157,000 | 157,000 | - | - | (157,000) | -100.0% |
| Transfer In - Risk | - | 40,000 | 30,000 | 3,715,026 | 3,715,026 | 30,000 | 30,000 | (3,685,026) | -99.2% |
| Transfer In - Fleet/Equip | - | 507,164 | - | - | - | - | - | - | n/a |
| Transfer In - Grants | 22,807 | 25,374 | - | - | - | - | - | - | n/a |
| Proceeds from Sale of Fixed Assets | 52,758 | 43,517 | - | - | - | - | - | - | n/a |
| Refunding Long Term Debt | - | 12,825,660 | - | - | - | - | - | - | n/a |
| Total Other Financing Sources | \$ 16,887,511 | \$ 32,529,924 | \$ 17,895,463 | \$ 44,335,437 | \$ 45,338,037 | \$ 16,641,642 | \$ 19,110,613 | \$(27,693,795) | -62.5% |

EXPENDITURE LINE-ITEM SUMMARY – ALL FUNDS

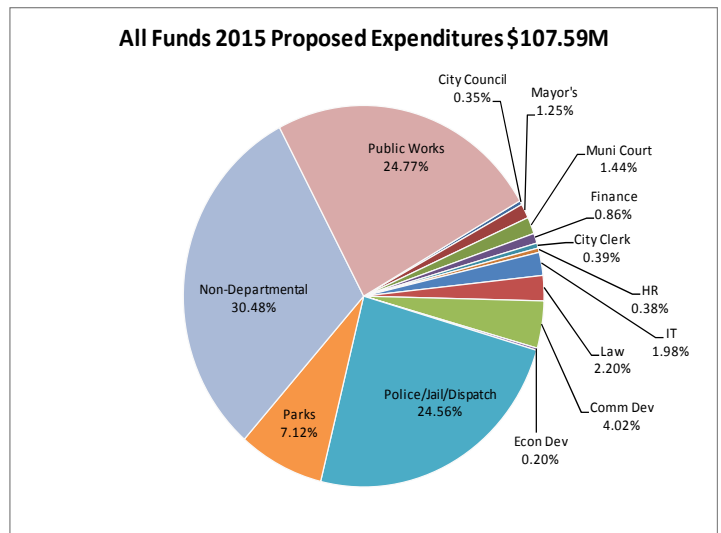
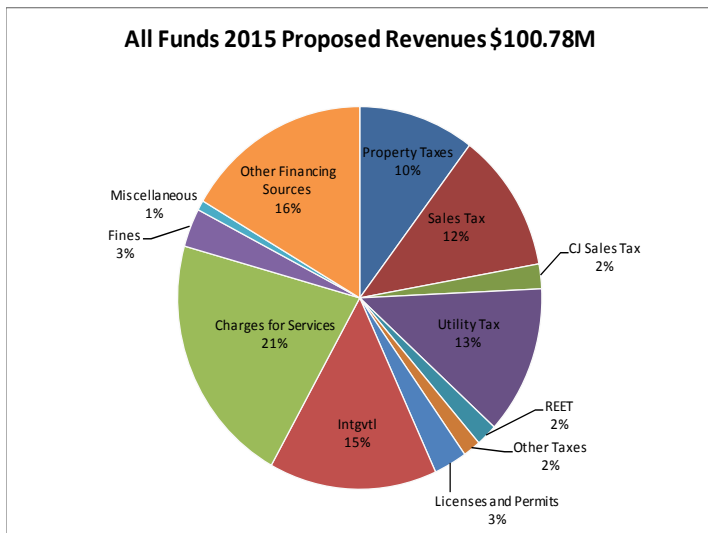
| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|-----------------------|----------------------|-----------------------|----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 23,961,704 | \$ 23,748,123 | \$ 23,956,924 | \$ 25,468,341 | \$ 25,286,341 | \$ 27,532,148 | \$ 28,128,164 | \$ 2,063,807 | 8.2% |
| 2XX | Benefits | 8,448,888 | 9,004,776 | 9,686,698 | 10,576,155 | 10,166,496 | 10,118,280 | 10,559,791 | (457,874) | -4.5% |
| 3XX | Supplies | 1,762,279 | 1,745,568 | 1,655,050 | 1,710,532 | 1,707,373 | 1,830,489 | 1,624,189 | 119,957 | 7.0% |
| 4XX | Charges and Services | 9,292,845 | 9,466,774 | 7,432,315 | 13,788,095 | 12,982,852 | 11,886,994 | 12,145,815 | (1,901,100) | -14.6% |
| 5XX | Intergovernmental | 4,810,805 | 7,322,533 | 6,999,859 | 7,905,453 | 7,695,453 | 7,402,714 | 7,513,143 | (502,739) | -6.5% |
| 6XX | Capital Outlays | 5,585,532 | 10,317,106 | 10,702,747 | 37,841,193 | 28,701,193 | 24,582,170 | 19,233,270 | (13,259,023) | -46.2% |
| 7XX | Debt Service-Princ | 663,119 | 12,831,507 | 732,559 | 807,559 | 807,559 | 771,120 | 566,120 | (36,439) | -4.5% |
| 8XX | Debt Service-Interest | 1,111,200 | 2,078,761 | 1,495,564 | 1,340,406 | 1,340,406 | 369,379 | 1,255,383 | (971,027) | -72.4% |
| 9XX | Internal Services | 5,826,459 | 6,033,327 | 6,074,722 | 7,464,689 | 6,706,117 | 6,062,537 | 5,901,236 | (1,402,152) | -20.9% |
| 0XX | Other Financing Use | 16,837,203 | 19,317,821 | 17,922,463 | 44,597,853 | 44,827,453 | 17,043,827 | 19,516,268 | (27,554,026) | -61.5% |
| Total Expenditures: | | \$ 78,300,034 | \$ 101,866,296 | \$ 86,658,900 | \$ 151,500,275 | \$ 140,221,242 | \$ 107,599,659 | \$ 106,443,379 | \$ (43,900,616) | -31.3% |

Salaries and Wages – The increase in salaries and wages is primarily due to adding 1.0 FTE Administrative Assistant in Mayor’s Office, 1.88 FTE to 2.50 FTE Deputy City Clerk in Clerks Office, contracted temporary help in Community Development, 1.0 FTE Accounting Technician I in Finance, 5.0 FTE Police Officers in Police, 9% labor contract settlement approved in 2014 for 2014 and 2015, 1.0 FTE Street Systems Manager in Streets, 1.0 FTE Development Services Manager (funded by Streets and SWM), 1.0 FTE SWM Maintenance Worker I and 1.0 FTE SWM Inspector/Technician (funded by SWM).

Charges and Services - The decrease in charges and services is primarily due to one-time items eliminated in departments.

Debt Service – The decrease in debt service is due to not having a SCORE debt service payment for 2015, only in 2016.

Other Financing Use – The decrease in Other Financing Use is primarily due to one-time transfer out for establishing Strategic Reserve Fund, Unemployment Fund, Performing Arts and Conference Center Fund, and Capital Reserve Fund.



2015 PROPOSED BUDGET - SUMMARY OF REVENUE AND EXPENDITURES - ALL FUNDS

| FUND/DEPARTMENT | Beginning Fund Balance | 2015 Revenues | 2015 Expenditures | Ending Fund Balance |
|--|-------------------------------|-----------------------|--------------------------|----------------------------|
| General Fund | | | | |
| City General | \$ 12,065,000 | \$ 24,621,799 | \$ 7,652,304 | \$ 29,034,495 |
| Council | | - | 367,442 | (367,442) |
| Mayor's Office | | - | 1,078,793 | (1,078,793) |
| Municipal Court | | 1,776,287 | 1,304,387 | 471,900 |
| Finance | | - | 908,534 | (908,534) |
| Human Resources | | - | 864,837 | (864,837) |
| Law | | 1,141,322 | 1,158,387 | (17,065) |
| Community Development | | 3,910,339 | 2,956,726 | 953,613 |
| Economic Development | | - | 208,289 | (208,289) |
| Police/Jail/911 | | 5,271,002 | 22,287,658 | (17,016,657) |
| Parks and Recreation | | 4,807,837 | 3,468,027 | 1,339,810 |
| Total General Fund | 12,065,000 | 41,528,586 | 42,255,385 | 11,338,201 |
| Special Revenue Funds: | | | | |
| Street | 650,000 | 3,915,336 | 4,065,336 | 500,000 |
| Arterial Street | - | 1,515,500 | 1,515,500 | - |
| Utility Tax | 2,518,148 | 9,814,966 | 10,296,533 | 2,036,581 |
| Solid Waste and Recycling | 183,883 | 474,717 | 470,101 | 188,499 |
| Special Studies/Contract | - | - | - | - |
| Hotel/Motel Lodging Tax | 245,300 | 200,300 | 200,300 | 245,300 |
| Community Center | 1,636,738 | 2,198,500 | 2,288,724 | 1,546,515 |
| Traffic Safety | 2,492,758 | 2,123,643 | 2,123,643 | 2,492,758 |
| Real Estate Excise Tax | 3,286,857 | 1,900,000 | 2,723,773 | 2,463,084 |
| Utility Tax Proposition 1 | 1,002,600 | 2,868,824 | 2,841,965 | 1,029,459 |
| Community Development Block Grant | 40,715 | 1,237,072 | 1,237,072 | 40,715 |
| Paths and Trails | 14,439 | 164,000 | - | 178,439 |
| Strategic Reserve | 3,000,000 | - | - | 3,000,000 |
| Total Special Revenue Funds | 15,071,439 | 26,412,858 | 27,762,947 | 13,721,351 |
| Debt Service | 39,443 | 1,838,813 | 1,039,573 | 838,683 |
| Total Debt Service Fund | 39,443 | 1,838,813 | 1,039,573 | 838,683 |
| Capital Project Funds | | | | |
| Downtown Redevelopment | 25,459 | - | - | 25,459 |
| Capital Project - Municipal Facilities | 255 | - | - | 255 |
| Capital Project - Parks | 993,081 | 300,000 | 1,000,000 | 293,081 |
| Capital Project - Surface Water Mgt | 611,326 | 3,123,000 | 3,123,400 | 610,926 |
| Capital Project - Transportation | 424,675 | 12,810,000 | 8,470,000 | 4,764,675 |
| Capital Project Reserve | 480,000 | - | - | 480,000 |
| Performing Arts and Conference Center | 8,340,000 | - | 8,340,000 | - |
| Total Capital Project Funds | 10,874,796 | 16,233,000 | 20,933,400 | 6,174,396 |
| Enterprise Funds | | | | |
| Surface Water Management | 3,968,141 | 3,850,768 | 5,254,931 | 2,563,978 |
| Dumas Bay Centre | 302,859 | 751,251 | 1,012,071 | 42,040 |
| Total Enterprise Funds | 4,271,001 | 4,602,019 | 6,267,001 | 2,606,018 |
| Internal Service Funds | | | | |
| Risk Management | 1,949,464 | 924,443 | 924,443 | 1,949,464 |
| Information Systems | 3,719,348 | 1,973,706 | 1,952,457 | 3,740,597 |
| Mail and Duplication | 216,054 | 128,482 | 145,001 | 199,535 |
| Fleet and Equipment | 6,456,498 | 2,187,598 | 3,081,275 | 5,562,821 |
| Building and Furnishings | 1,827,872 | 524,414 | 398,354 | 1,953,932 |
| Health Insurance | 1,960,179 | 4,205,220 | 2,614,999 | 3,550,400 |
| Unemployment Insurance | 1,685,026 | 224,825 | 224,825 | 1,685,026 |
| Total Internal Service Funds | 17,814,441 | 10,168,688 | 9,341,354 | 18,641,775 |
| Grand Total | \$ 60,136,119 | \$ 100,783,964 | \$107,599,659 | \$ 53,320,425 |

2016 PROPOSED BUDGET - SUMMARY OF REVENUE AND EXPENDITURES - ALL FUNDS

| FUND/DEPARTMENT | Beginning Fund Balance | 2016 Revenues | 2016 Expenditures | Ending Fund Balance |
|--|------------------------|-----------------------|-----------------------|----------------------|
| General Fund | | | | |
| City General | \$ 11,338,201 | \$ 25,569,613 | \$ 9,614,264 | \$ 27,293,550 |
| Council | | - | 371,587 | \$ (371,587) |
| Mayor's Office | | - | 1,093,102 | \$ (1,093,102) |
| Municipal Court | | 1,781,679 | 1,326,963 | \$ 454,716 |
| Finance | | - | 941,111 | \$ (941,111) |
| Human Resources | | | 966,697 | \$ (966,697) |
| Law | | 1,146,869 | 1,179,363 | \$ (32,494) |
| Community Development | | 3,916,599 | 3,035,568 | \$ 881,031 |
| Economic Development | | - | 208,478 | \$ (208,478) |
| Police/Jail/911 | | 5,485,018 | 22,823,527 | \$ (17,338,509) |
| Parks and Recreation | | 4,810,060 | 3,480,680 | \$ 1,329,380 |
| Total General Fund | 11,338,201 | 42,709,838 | 45,041,340 | 9,006,700 |
| Special Revenue Funds: | | | | |
| Street | 500,000 | 3,990,944 | 3,990,944 | 500,000 |
| Arterial Street | 100,000 | 1,515,500 | 1,515,500 | 100,000 |
| Utility Tax | 2,036,581 | 9,814,966 | 10,351,547 | 1,500,000 |
| Solid Waste and Recycling | 188,499 | 476,717 | 489,980 | 175,236 |
| Special Studies/Contract | (0) | - | - | (0) |
| Hotel/Motel Lodging Tax | 245,300 | 200,300 | 200,300 | 245,300 |
| Community Center | 1,546,515 | 2,198,500 | 2,199,112 | 1,545,903 |
| Traffic Safety | 2,492,758 | 2,169,882 | 2,169,882 | 2,492,758 |
| Real Estate Excise Tax | 2,463,084 | 1,900,000 | 2,725,123 | 1,637,961 |
| Utility Tax Proposition 1 | 1,029,459 | 2,868,824 | 2,898,284 | 1,000,000 |
| Community Development Block Grant | 40,715 | 1,237,103 | 1,237,103 | 40,715 |
| Paths and Trails | 178,439 | 169,000 | - | 347,439 |
| Strategic Reserve | 3,000,000 | - | - | 3,000,000 |
| Total Special Revenue Funds | 13,821,351 | 26,541,736 | 27,777,775 | 12,585,311 |
| Debt Service | 838,683 | 1,721,538 | 1,721,538 | 838,683 |
| Total Debt Service Fund | 838,683 | 1,721,538 | 1,721,538 | 838,683 |
| Capital Project Funds | | | | |
| Downtown Redevelopment | 25,459 | - | - | 25,459 |
| Capital Project - Municipal Facilities | 255 | - | - | 255 |
| Capital Project - Parks | 293,081 | 300,000 | 300,000 | 293,081 |
| Capital Project - Surface Water Mgt | 610,926 | 2,110,000 | 2,110,400 | 610,526 |
| Capital Project - Transportation | 4,764,675 | 12,733,000 | 14,585,000 | 2,912,675 |
| Capital Project Reserve | 480,000 | - | - | 480,000 |
| Performing Arts and Conference Center | - | - | - | - |
| Total Capital Project Funds | 6,174,396 | 15,143,000 | 16,995,400 | 4,321,996 |
| Enterprise Funds | | | | |
| Surface Water Management | 2,563,978 | 3,930,768 | 5,597,727 | 897,019 |
| Dumas Bay Centre | 42,040 | 751,251 | 719,827 | 73,464 |
| Total Enterprise Funds | 2,606,018 | 4,682,019 | 6,317,554 | 970,483 |
| Internal Service Funds | | | | |
| Risk Management | 1,949,464 | 924,443 | 924,443 | 1,949,464 |
| Information Systems | 3,740,597 | 1,980,780 | 2,490,246 | 3,231,131 |
| Mail and Duplication | 199,535 | 128,482 | 111,369 | 216,648 |
| Fleet and Equipment | 5,562,821 | 2,017,798 | 1,824,075 | 5,756,545 |
| Building and Furnishings | 1,953,932 | 525,840 | 399,817 | 2,079,954 |
| Health Insurance | 3,550,400 | 4,205,220 | 2,614,999 | 5,140,621 |
| Unemployment Insurance | 1,685,026 | 224,825 | 224,825 | 1,685,026 |
| Total Internal Service Funds | 18,641,775 | 10,007,388 | 8,589,774 | 20,059,389 |
| Grand Total | \$ 53,420,425 | \$ 100,805,519 | \$ 106,443,381 | \$ 47,782,562 |

2015 PROPOSED BUDGET – SOURCES BY FUND AND CATEGORY

| 2015 | Taxes | Licenses and Permits | Intergvtl | Charges for Services | Fines and Forfeits | Misc. | Total Operating Revenues | Other Financing Sources |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|---------------------|-------------------|--------------------------|-------------------------|
| General | \$ 24,589,620 | \$ 2,847,000 | \$ 1,600,427 | \$ 3,559,346 | \$ 1,163,400 | \$ 493,300 | \$ 34,253,093 | \$ 7,275,493 |
| Street | 1,045,000 | 115,000 | - | 202,000 | - | 36,000 | 1,398,000 | 2,517,336 |
| Arterial Street | - | - | 500,000 | - | - | 2,500 | 502,500 | 1,013,000 |
| Utility Tax | 9,808,966 | - | - | - | - | 6,000 | 9,814,966 | - |
| Solid Waste and Recycling | - | - | 172,200 | 302,517 | - | - | 474,717 | - |
| Hotel/Motel Lodging Tax | 200,000 | - | - | - | - | 300 | 200,300 | - |
| Community Center | - | - | - | 1,518,500 | - | 275,000 | 1,793,500 | 405,000 |
| Traffic Safety | - | - | 2,123,643 | - | - | - | 2,123,643 | - |
| Real Estate Excise Tax | 1,900,000 | - | - | - | - | - | 1,900,000 | - |
| Utility Tax Proposition 1 | 2,868,824 | - | - | - | - | - | 2,868,824 | - |
| Community Development Block Grant | - | - | 1,237,072 | - | - | - | 1,237,072 | - |
| Paths and Trails | 155,000 | - | 9,000 | - | - | - | 164,000 | - |
| Debt Service | - | - | - | - | - | - | - | 1,838,813 |
| Capital Project - Parks | - | - | - | - | - | - | - | 300,000 |
| Capital Project - Surface Water Mgt | - | - | 1,560,000 | - | - | - | 1,560,000 | 1,563,000 |
| Capital Project - Transportation | - | - | 9,897,000 | 1,300,000 | - | - | 11,197,000 | 1,613,000 |
| Surface Water Management | - | - | - | 3,847,768 | - | 3,000 | 3,850,768 | - |
| Dumas Bay Centre | - | - | - | 627,154 | - | 8,097 | 635,251 | 116,000 |
| Risk Management | - | - | - | 924,443 | - | - | 924,443 | - |
| Information Systems | - | - | - | 1,954,706 | - | 19,000 | 1,973,706 | - |
| Mail and Duplication | - | - | - | 128,482 | - | - | 128,482 | - |
| Fleet and Equipment | - | - | - | 2,182,598 | - | 5,000 | 2,187,598 | - |
| Building and Furnishings | - | - | - | 524,414 | - | - | 524,414 | - |
| Health Insurance | - | - | - | 4,205,220 | - | - | 4,205,220 | - |
| Unemployment Insurance | - | - | - | 224,825 | - | - | 224,825 | - |
| Total | \$ 40,567,410 | \$ 2,962,000 | \$ 17,099,342 | \$ 21,501,973 | \$ 1,163,400 | \$ 848,197 | \$84,142,322 | \$ 16,641,642 |

2016 PROPOSED BUDGET – SOURCES BY FUND AND CATEGORY

| 2016 | Taxes | Licenses and Permits | Intergvtl | Charges for Services | Fines and Forfeits | Misc. | Total Operating Revenues | Other Financing Sources |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|---------------------|-------------------|--------------------------|-------------------------|
| General | \$ 25,450,498 | \$ 2,847,000 | \$ 1,747,162 | \$ 3,559,346 | \$ 1,163,400 | \$ 493,300 | \$ 35,260,706 | \$ 7,449,132 |
| Street | 1,045,000 | 115,000 | - | 202,000 | - | 36,000 | 1,398,000 | 2,592,943 |
| Arterial Street | - | - | 500,000 | - | - | 2,500 | 502,500 | 1,013,000 |
| Utility Tax | 9,808,966 | - | - | - | - | 6,000 | 9,814,966 | - |
| Solid Waste and Recycling | - | - | 172,200 | 304,517 | - | - | 476,717 | - |
| Hotel/Motel Lodging Tax | 200,000 | - | - | - | - | 300 | 200,300 | - |
| Community Center | - | - | - | 1,518,500 | - | 275,000 | 1,793,500 | 405,000 |
| Traffic Safety | - | - | 2,169,882 | - | - | - | 2,169,882 | - |
| Real Estate Excise Tax | 1,900,000 | - | - | - | - | - | 1,900,000 | - |
| Utility Tax Proposition 1 | 2,868,824 | - | - | - | - | - | 2,868,824 | - |
| Community Development Block Grant | - | - | 1,237,103 | - | - | - | 1,237,103 | - |
| Paths and Trails | 160,000 | - | 9,000 | - | - | - | 169,000 | - |
| Debt Service | - | - | - | - | - | - | - | 1,721,538 |
| Capital Project - Parks | - | - | - | - | - | - | - | 300,000 |
| Capital Project - Surface Water Mgt | - | - | 210,000 | - | - | - | 210,000 | 1,900,000 |
| Capital Project - Transportation | - | - | 9,120,000 | - | - | - | 9,120,000 | 3,613,000 |
| Surface Water Management | - | - | - | 3,927,768 | - | 3,000 | 3,930,768 | - |
| Dumas Bay Centre | - | - | - | 627,154 | - | 8,097 | 635,251 | 116,000 |
| Risk Management | - | - | - | 924,443 | - | - | 924,443 | - |
| Information Systems | - | - | - | 1,961,780 | - | 19,000 | 1,980,780 | - |
| Mail and Duplication | - | - | - | 128,482 | - | - | 128,482 | - |
| Fleet and Equipment | - | - | - | 2,012,798 | - | 5,000 | 2,017,798 | - |
| Building and Furnishings | - | - | - | 525,840 | - | - | 525,840 | - |
| Health Insurance | - | - | - | 4,205,220 | - | - | 4,205,220 | - |
| Unemployment Insurance | - | - | - | 224,825 | - | - | 224,825 | - |
| Total | \$ 41,433,288 | \$ 2,962,000 | \$ 15,165,347 | \$ 20,122,673 | \$ 1,163,400 | \$ 848,197 | \$81,694,905 | \$ 19,110,613 |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

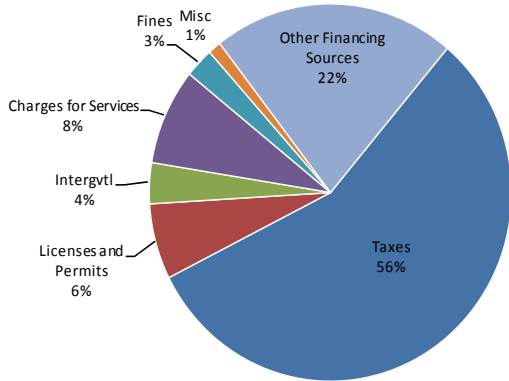
GENERAL AND STREET FUND CONSOLIDATED SUMMARY

| Item | 2012 | 2013 | 2014 | | | 2015 | 2016 | 15 Proposed - 14 Adj | |
|--------------------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|----------------------|-----------------------|-----------------------|----------------|
| | Actual | Actual | Adopted | Adjusted | Projected | Proposed | Proposed | \$ Chg | % Chg |
| BEGINNING FUND BALANCE | \$ 12,743,853 | \$ 15,034,799 | \$ 6,376,447 | \$ 16,240,294 | \$ 16,240,294 | \$ 12,715,000 | \$ 11,838,202 | \$ (3,525,295) | -21.7% |
| REVENUE SUMMARY: | | | | | | | | | |
| Property Tax | 9,978,143 | 10,004,862 | 10,022,000 | 10,077,000 | 10,177,000 | 10,342,770 | 10,611,198 | 265,770 | 2.6% |
| Sales Tax | 10,534,147 | 11,346,338 | 10,799,000 | 11,614,000 | 11,964,000 | 11,962,420 | 12,321,293 | 348,420 | 2.9% |
| Criminal Justice Sales Tax | 1,864,991 | 1,992,667 | 1,719,000 | 1,913,000 | 2,063,000 | 2,123,430 | 2,357,007 | 210,430 | 10.2% |
| Other Taxes | 1,156,315 | 1,228,211 | 1,190,999 | 1,181,000 | 1,181,000 | 1,206,000 | 1,206,000 | 25,000 | 2.1% |
| Licenses and Permits | 2,501,367 | 2,638,016 | 2,156,000 | 2,531,000 | 3,331,000 | 2,962,000 | 2,962,000 | 431,000 | 12.9% |
| Intergovernmental | 2,516,542 | 1,836,531 | 807,000 | 1,431,977 | 1,431,977 | 1,600,427 | 1,747,162 | 168,450 | 11.8% |
| Charges for Services | 3,265,368 | 3,813,233 | 2,959,241 | 3,597,714 | 3,717,714 | 3,761,346 | 3,761,346 | 163,632 | 4.4% |
| Fines | 1,112,430 | 1,167,076 | 1,115,000 | 1,115,000 | 1,115,000 | 1,163,400 | 1,163,400 | 48,400 | 4.3% |
| Miscellaneous | 558,132 | 584,317 | 403,650 | 403,650 | 403,650 | 529,300 | 529,300 | 125,650 | 31.1% |
| Other Financing Sources | 11,507,389 | 11,640,180 | 11,590,463 | 12,479,619 | 12,479,619 | 9,792,829 | 10,042,075 | (2,686,790) | -21.5% |
| Total Revenues | \$ 44,994,825 | \$ 46,251,429 | \$ 42,762,353 | \$ 46,343,960 | \$ 47,863,960 | \$ 45,443,922 | \$ 46,700,781 | \$ (900,038) | -1.9% |
| EXPENDITURE SUMMARY: | | | | | | | | | |
| City Council | \$ 360,461 | \$ 372,242 | \$ 388,134 | \$ 389,913 | \$ 389,913 | \$ 367,442 | \$ 371,587 | \$ (22,471) | -5.8% |
| Mayor's Office | 1,189,930 | 1,209,607 | 1,226,758 | 1,606,066 | 1,513,841 | 1,273,803 | 1,291,190 | \$ (332,264) | -21.9% |
| Municipal Court | 1,421,727 | 1,480,301 | 1,608,957 | 1,707,213 | 1,707,213 | 1,304,387 | 1,326,963 | \$ (402,826) | -23.6% |
| Finance | 833,419 | 854,041 | 907,201 | 999,938 | 999,938 | 908,534 | 941,111 | \$ (91,404) | -9.1% |
| City Clerk | 317,626 | 418,556 | 422,099 | 525,356 | 525,356 | 464,325 | 557,590 | \$ (61,031) | -11.6% |
| Human Resources | 348,721 | 395,857 | 452,383 | 541,185 | 541,185 | 400,512 | 409,106 | \$ (140,673) | -26.0% |
| Law -Civil | 684,041 | 706,452 | 761,746 | 879,214 | 814,214 | 572,538 | 585,649 | \$ (306,676) | -37.7% |
| Law-Criminal | 685,428 | 702,299 | 719,954 | 745,094 | 745,094 | 585,849 | 593,714 | \$ (159,245) | -21.4% |
| Community Development | 2,133,022 | 2,091,550 | 2,209,764 | 2,863,861 | 2,630,702 | 2,266,348 | 2,335,518 | \$ (597,513) | -22.7% |
| Economic Development | 155,165 | 111,651 | 130,442 | 364,864 | 260,085 | 208,289 | 208,478 | \$ (156,575) | -60.2% |
| Human Services | 758,311 | 788,678 | 759,014 | 778,640 | 778,640 | 690,378 | 700,051 | \$ (88,262) | -11.3% |
| Jail Contract Costs | 2,471,531 | 3,939,387 | 3,749,000 | 4,159,831 | 4,159,831 | 4,276,614 | 4,276,614 | \$ 116,783 | 2.8% |
| 911 Dispatch | 1,637,541 | 1,644,106 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | \$ - | 0.0% |
| Police | 20,163,802 | 20,304,926 | 20,604,970 | 21,200,085 | 21,200,085 | 16,224,044 | 16,759,913 | \$ (4,976,041) | -23.5% |
| Parks, Recr & Cultural Svcs | 3,684,940 | 3,969,897 | 3,846,122 | 4,213,996 | 4,213,996 | 3,468,027 | 3,480,680 | \$ (745,969) | -17.7% |
| Non-Departmental | 1,959,000 | 2,239,675 | 2,740,585 | 6,350,896 | 4,625,665 | 7,652,304 | 9,614,264 | \$ 1,301,408 | 28.1% |
| Public Works | 3,899,212 | 3,816,709 | 4,224,501 | 4,954,270 | 4,496,495 | 3,870,327 | 3,792,855 | \$ (1,083,944) | -24.1% |
| Total Expenditures | \$ 42,703,879 | \$ 45,045,935 | \$ 46,538,631 | \$ 54,067,423 | \$ 51,389,254 | \$ 46,320,721 | \$ 49,032,283 | \$ (7,746,702) | -15.1% |
| Changes in Fund Balance | \$ 2,290,946 | \$ 1,205,494 | \$ (3,776,278) | \$ (7,723,463) | \$ (3,525,294) | \$ (876,799) | \$ (2,331,502) | \$ 6,846,664 | -194.2% |
| ENDING FUND BALANCE: | \$ 15,034,799 | \$ 16,240,293 | \$ 2,600,169 | \$ 8,516,832 | \$ 12,715,001 | \$ 11,838,201 | \$ 9,506,699 | \$ 3,321,369 | 26.1% |

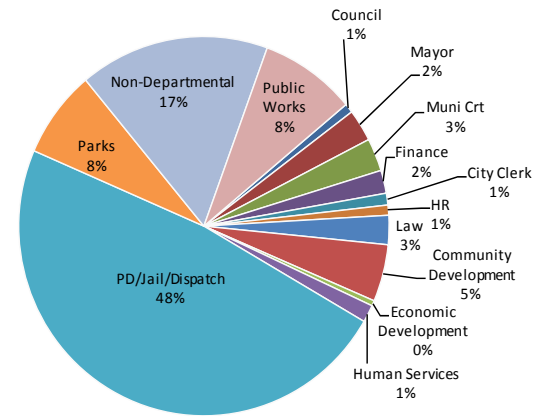
EXPENDITURE LINE-ITEM SUMMARY – GENERAL FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 20,208,013 | \$ 20,186,841 | \$ 20,411,814 | \$ 21,636,035 | \$ 21,454,035 | \$ 20,380,387 | \$ 20,857,828 | \$ (1,255,648) | -5.9% |
| 2XX | Benefits | 6,475,515 | 6,750,556 | 7,601,628 | 7,966,616 | 7,556,957 | 6,877,091 | 7,212,322 | (1,089,525) | -14.4% |
| 3XX | Supplies | 726,538 | 701,359 | 637,082 | 692,564 | 689,405 | 668,881 | 660,381 | (23,683) | -3.4% |
| 4XX | Charges and Services | 3,603,902 | 3,882,581 | 3,949,875 | 4,954,751 | 4,366,972 | 3,499,806 | 3,484,806 | (1,454,944) | -33.3% |
| 5XX | Intergovernmental | 4,398,738 | 6,500,508 | 6,547,416 | 7,389,115 | 7,179,115 | 7,063,252 | 7,173,681 | (325,863) | -4.5% |
| 6XX | Capital Outlays | 200,456 | 48,756 | - | 44,231 | 44,231 | 150,000 | - | 105,769 | 239.1% |
| 8XX | Debt Service-Interest | 524,980 | - | - | - | - | - | - | - | n/a |
| 9XX | Internal Services | 4,782,073 | 5,054,412 | 5,052,541 | 6,402,508 | 5,643,936 | 5,220,781 | 5,103,666 | (1,181,727) | -20.9% |
| 0XX | Other Financing Use | 1,783,664 | 1,920,921 | 2,338,276 | 4,981,601 | 4,454,601 | 2,460,521 | 4,539,598 | (2,521,080) | -56.6% |
| Total Expenditures: | | \$ 42,703,879 | \$ 45,045,935 | \$ 46,538,631 | \$ 54,067,420 | \$ 51,389,251 | \$ 46,320,719 | \$ 49,032,282 | \$ (7,746,701) | -15.1% |

General and Street Fund 2015 Proposed Revenues \$45.44M



General and Street Fund 2015 Proposed Expenditures \$46.32M



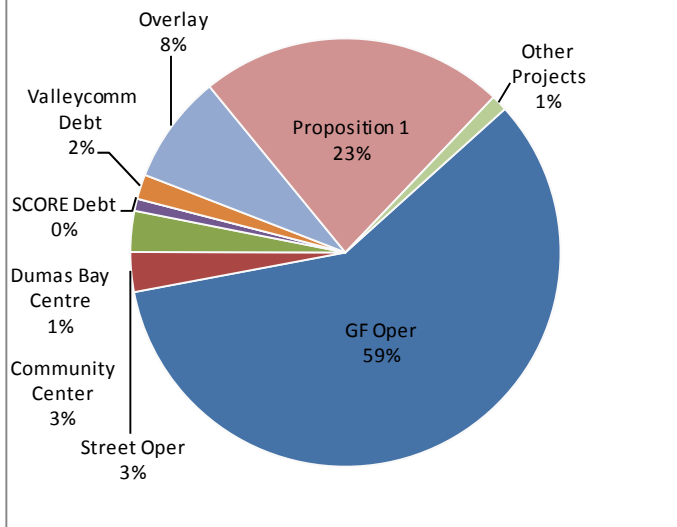
CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

CITY-WIDE POSITION INVENTORY

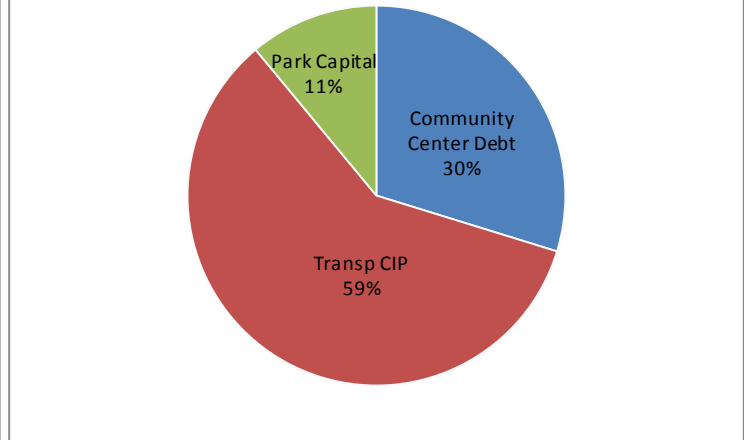
| Department / Division | 2012 Actual | 2013 Actual | 2014 Adopted | 2014 Adjusted | 2014 Projected | 2015 Proposed | 2016 Proposed |
|--|----------------|----------------|-----------------|------------------|-------------------|------------------|------------------|
| Subtotal City Council | 4.15 | 4.15 | 4.15 | 4.15 | 4.15 | 4.20 | 4.20 |
| <u>Mayor's Office</u> | | | | | | | |
| Administration | 3.00 | 3.00 | 3.00 | 5.00 | 5.00 | 6.00 | 6.00 |
| Economic Development | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 1.00 | 1.00 |
| Subtotal Mayor's Office | 3.50 | 3.50 | 3.50 | 6.00 | 6.00 | 7.00 | 7.00 |
| Subtotal Municipal Court | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 |
| <u>Human Resources</u> | | | | | | | |
| City Clerk | 1.75 | 1.75 | 1.75 | 1.88 | 1.88 | 2.50 | 2.50 |
| Human Resources | 2.75 | 2.75 | 2.75 | 3.25 | 3.25 | 3.25 | 3.25 |
| Subtotal Human Resources | 4.50 | 4.50 | 4.50 | 5.13 | 5.13 | 5.75 | 5.75 |
| Subtotal Finance | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 8.00 | 8.00 |
| Subtotal Information Systems | 7.00 | 6.00 | 6.00 | 6.00 | 6.00 | 7.00 | 7.00 |
| <u>Law</u> | | | | | | | |
| Civil Legal Services | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 |
| Criminal Prosecution Services | 6.20 | 7.20 | 7.20 | 7.20 | 7.20 | 7.20 | 7.20 |
| Subtotal Law | 11.00 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 |
| <u>Community and Economic Development</u> | | | | | | | |
| Administration | 3.50 | 3.50 | 3.50 | 3.90 | 3.90 | 3.90 | 3.90 |
| Planning | 6.00 | 6.00 | 6.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Building | 9.00 | 10.00 | 10.00 | 12.00 | 12.00 | 12.00 | 12.00 |
| Human Services | 2.65 | 2.35 | 2.35 | 3.35 | 3.35 | 3.80 | 3.80 |
| Subtotal Community Development | 21.15 | 21.85 | 21.85 | 26.25 | 26.25 | 26.70 | 26.70 |
| <u>Police</u> | | | | | | | |
| Administration | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Support Services | 52.00 | 55.00 | 55.00 | 56.00 | 56.00 | 57.00 | 57.00 |
| Field Operations | 77.00 | 87.00 | 87.00 | 87.00 | 87.00 | 100.00 | 100.00 |
| Subtotal Police | 132.00 | 145.00 | 145.00 | 146.00 | 146.00 | 160.00 | 160.00 |
| <u>Park, Recreation & Cultural Services</u> | | | | | | | |
| Administration | 1.35 | 1.35 | 1.35 | 1.80 | 1.80 | 1.80 | 1.80 |
| General Recreation | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 |
| Community Center | 13.35 | 13.35 | 13.35 | 13.35 | 13.35 | 11.00 | 11.00 |
| Dumas Bay Centre | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 |
| Park Maintenance | 13.50 | 12.50 | 12.50 | 12.50 | 12.50 | 13.50 | 13.50 |
| Subtotal Park, Recreation & Cultural Services | 36.45 | 35.45 | 35.45 | 35.90 | 35.90 | 34.55 | 34.55 |
| <u>Public Works</u> | | | | | | | |
| Administration | 2.20 | 2.25 | 2.25 | 2.25 | 2.25 | 2.75 | 2.75 |
| Development Services | 4.20 | 3.70 | 3.70 | 3.70 | 3.70 | 2.20 | 2.20 |
| Traffic Services | 2.35 | 3.85 | 3.85 | 3.85 | 3.85 | 4.35 | 4.35 |
| Street Services | 10.60 | 10.60 | 10.60 | 10.60 | 10.60 | 11.60 | 11.60 |
| Emergency Management (move to MO 2014) | 1.00 | 1.00 | 1.00 | - | - | - | - |
| Solid Waste/Recycling | 1.70 | 1.70 | 1.70 | 1.70 | 1.70 | 2.20 | 2.20 |
| Surface Water Management | 16.40 | 16.35 | 16.35 | 16.35 | 16.35 | 20.40 | 20.40 |
| Fleet & Equipment | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Subtotal Public Works | 38.95 | 39.95 | 39.95 | 38.95 | 38.95 | 44.00 | 44.00 |
| Total Ongoing City Staffing | 278.70 | 292.40 | 292.40 | 300.38 | 300.38 | 322.20 | 322.20 |
| One-Time | 24.00 | 10.50 | 10.50 | 11.50 | 11.50 | - | - |
| Frozen | 16.00 | 1.00 | 1.00 | - | - | - | - |
| Total Authorized City Staffing | 318.70 | 303.90 | 303.90 | 311.88 | 311.88 | 322.20 | 322.20 |

UTILITY TAX AND REAL ESTATE EXCISE TAX ALLOCATION

2015 Utility Tax Allocation



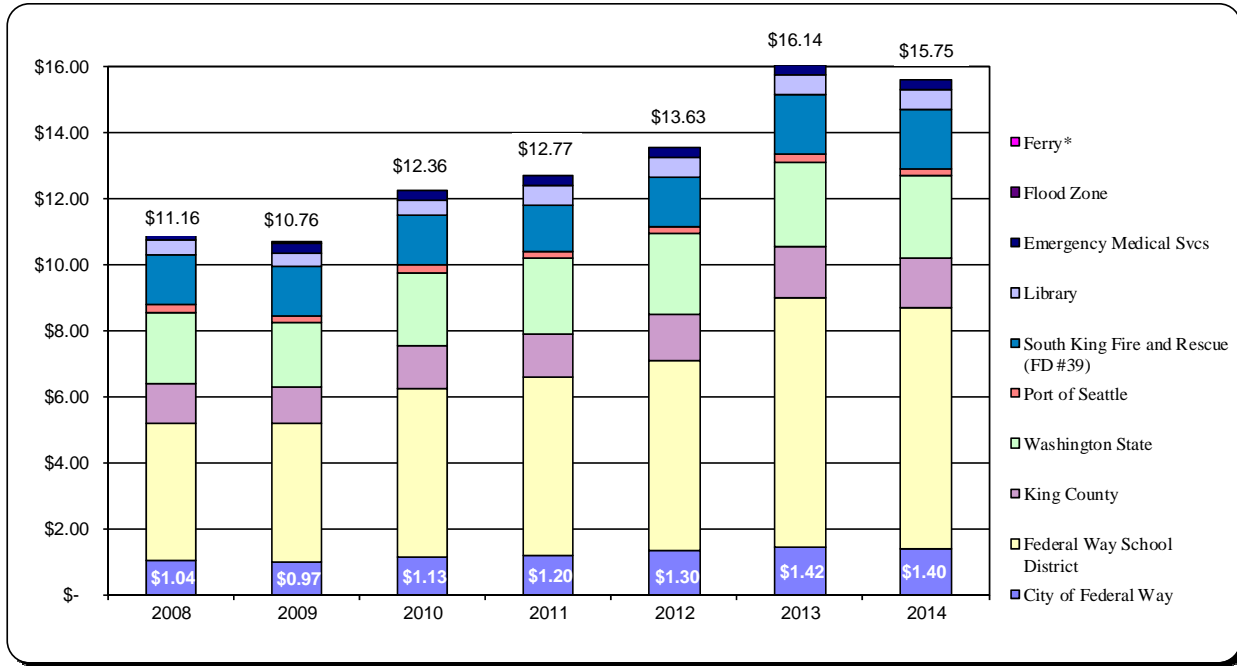
2015 Real Estate Excise Tax Allocation



| Utility Tax Allocation | 2015 | 2016 |
|---|----------------------|----------------------|
| Projected Revenue | \$ 12,683,790 | \$ 12,683,790 |
| <u>Uses</u> | | |
| General Fund: | | |
| GF Baseline Operations | 7,245,493 | 7,419,132 |
| Street Fund: | | |
| Street Fund Operations | 368,000 | 368,000 |
| Community Center: | | |
| Community Center M&O | 380,000 | 380,000 |
| Dumas Bay Centre | | |
| Dumas Bay Centre M&O | 112,000 | 112,000 |
| Capital and Debt Services: | | |
| SCORE Debt | - | 909,415 |
| Valleycomm Debt | 228,800 | - |
| Overlay | 1,013,000 | 1,013,000 |
| Proposition 1 | 2,841,965 | 2,898,284 |
| Other Specified Projects / Debt Service | 949,240 | 150,000 |
| Total Uses | \$ 13,138,498 | \$ 13,249,831 |
| Projected Change in Fund Balance | \$ (454,708) | \$ (566,041) |

| REET Allocation | 2015 | 2016 |
|---|---------------------|---------------------|
| Projected Revenue | \$ 1,900,000 | \$ 1,900,000 |
| <u>Uses</u> | | |
| Community Center Debt | 810,773 | 812,123 |
| Transportation CIP | 1,613,000 | 1,613,000 |
| Park Capital | 300,000 | 300,000 |
| Total Uses | \$ 2,723,773 | \$ 2,725,123 |
| Projected Change in Fund Balance | \$ (823,773) | \$ (825,123) |

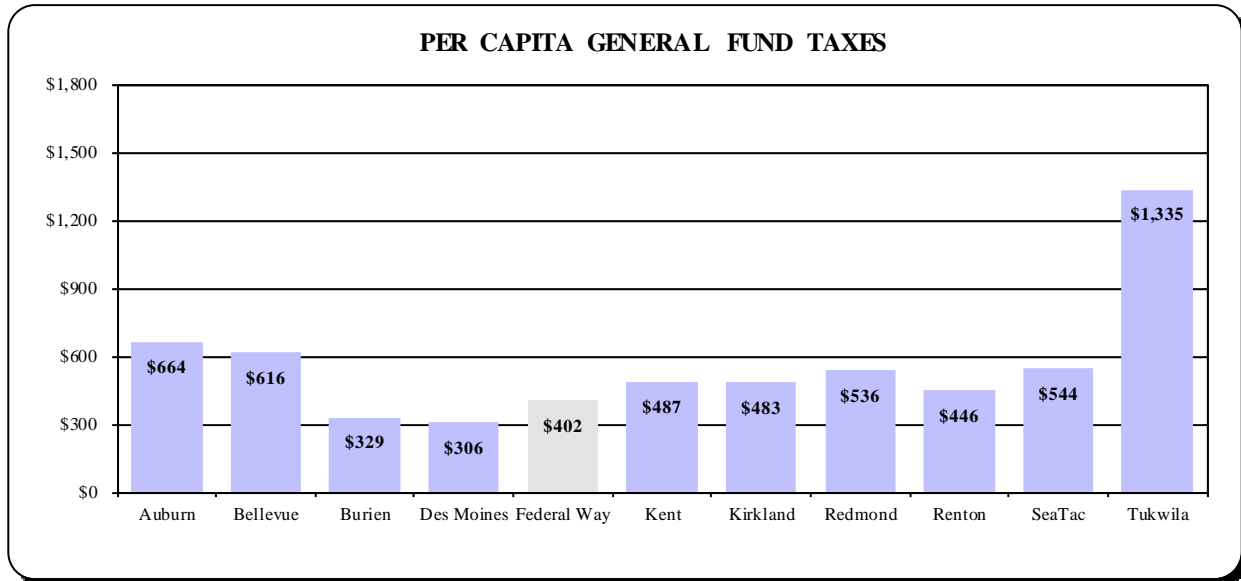
PROPERTY TAX LEVY AND DEMOGRAPHIC INFORMATION



| Property Tax Levy | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | Change from 2013 | |
|-------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|--------------|
| | | | | | | | | \$ | % |
| <i>City of Federal Way</i> | \$ 1.04 | \$ 0.97 | \$ 1.13 | \$ 1.20 | \$ 1.30 | \$ 1.42 | \$ 1.40 | \$ (0.03) | -1.8% |
| Federal Way School District | 4.15 | 4.20 | 5.11 | 5.36 | 5.77 | 7.55 | 7.28 | (0.27) | -3.6% |
| King County | 1.21 | 1.10 | 1.29 | 1.34 | 1.42 | 1.54 | 1.52 | (0.02) | -1.6% |
| Washington State | 2.13 | 1.96 | 2.22 | 2.28 | 2.42 | 2.57 | 2.47 | (0.10) | -3.8% |
| Port of Seattle | 0.22 | 0.20 | 0.22 | 0.22 | 0.23 | 0.23 | 0.22 | (0.02) | -7.7% |
| South King Fire and Rescue (FD #39) | 1.50 | 1.50 | 1.50 | 1.39 | 1.50 | 1.82 | 1.81 | (0.01) | -0.5% |
| Library | 0.45 | 0.42 | 0.49 | 0.57 | 0.57 | 0.57 | 0.56 | (0.01) | -1.0% |
| Emergency Medical Svcs | 0.30 | 0.27 | 0.30 | 0.30 | 0.30 | 0.30 | 0.34 | 0.04 | 11.7% |
| Flood Zone | 0.10 | 0.09 | 0.11 | 0.11 | 0.12 | 0.13 | 0.15 | 0.02 | 16.3% |
| Ferry* | 0.06 | 0.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (0.00) | -7.7% |
| Total Levy Rate | \$ 11.16 | \$ 10.76 | \$ 12.36 | \$ 12.77 | \$ 13.63 | \$ 16.14 | \$ 15.75 | (0.39) | -2.4% |
| Federal Way % to Total Levy | 9.30% | 9.04% | 9.15% | 9.38% | 9.55% | 8.81% | 8.87% | 0.06% | 0.7% |

| Demographic Information | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | Change from 2012 | |
|---------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|------------------|--------|
| | | | | | | | \$ | % |
| Assessed Valuation (in 000's) | \$ 9,825,189 | \$ 8,563,965 | \$ 8,260,355 | \$ 7,659,570 | \$ 7,142,832 | \$ 7,386,016 | n/a | n/a |
| Average Homeowner Assessed Value* | 298,900 | 328,300 | 271,900 | 264,400 | 213,000 | 187,000 | (26,000) | -12.2% |
| City Tax on an Average Home | 310 | 319 | 307 | 317 | 277 | 266 | (11) | -4.0% |
| Commercial Bldg Permit Value (\$000) | 45,810 | 45,343 | 31,043 | 12,724 | 27,989 | 22,891 | (5,098) | -18.2% |
| Residential Bldg Permit Value (\$000) | 17,554 | 13,057 | 19,676 | 19,455 | 29,115 | 33,260 | 4,145 | 14.2% |
| Retail Sales (\$000) | 1,418,316 | 1,252,340 | 1,260,915 | 1,277,457 | 1,240,333 | 1,344,513 | 104,180 | 8.4% |
| Real Estate Sales (\$000) | 523,131 | 271,176 | 238,104 | 314,439 | 303,819 | 398,870 | 95,051 | 31.3% |
| Land Area, Sq. Miles | 23 | 23 | 23 | 23 | 23 | 23 | - | 0.0% |
| Population | 88,040 | 88,578 | 88,760 | 89,370 | 89,460 | 89,718 | 258 | 0.3% |
| Employment | 44,324 | 43,469 | 44,024 | 44,460 | 45,723 | 46,805 | 1,082 | 2.4% |
| Business License | 4,603 | 4,776 | 4,659 | 4,717 | 2,700 | 3,277 | 577 | 21.4% |
| School Enrollment | 21,364 | 21,700 | 21,630 | 21,608 | 20,665 | 21,554 | 889 | 4.3% |
| CPI-W/Seattle, Midyear | 0.049 | 0.005 | 0.008 | 0.003 | 0.029 | 0.014 | n/a | -51.7% |
| IPD/Implicit Price Deflator | 4.5% | -0.8% | 1.5% | 2.8% | 2.8% | 2.8% | 0.0% | 0.0% |

**2013 TAXES, FEES AND PER CAPITA REVENUE COMPARISON
(For Selected Cities)**

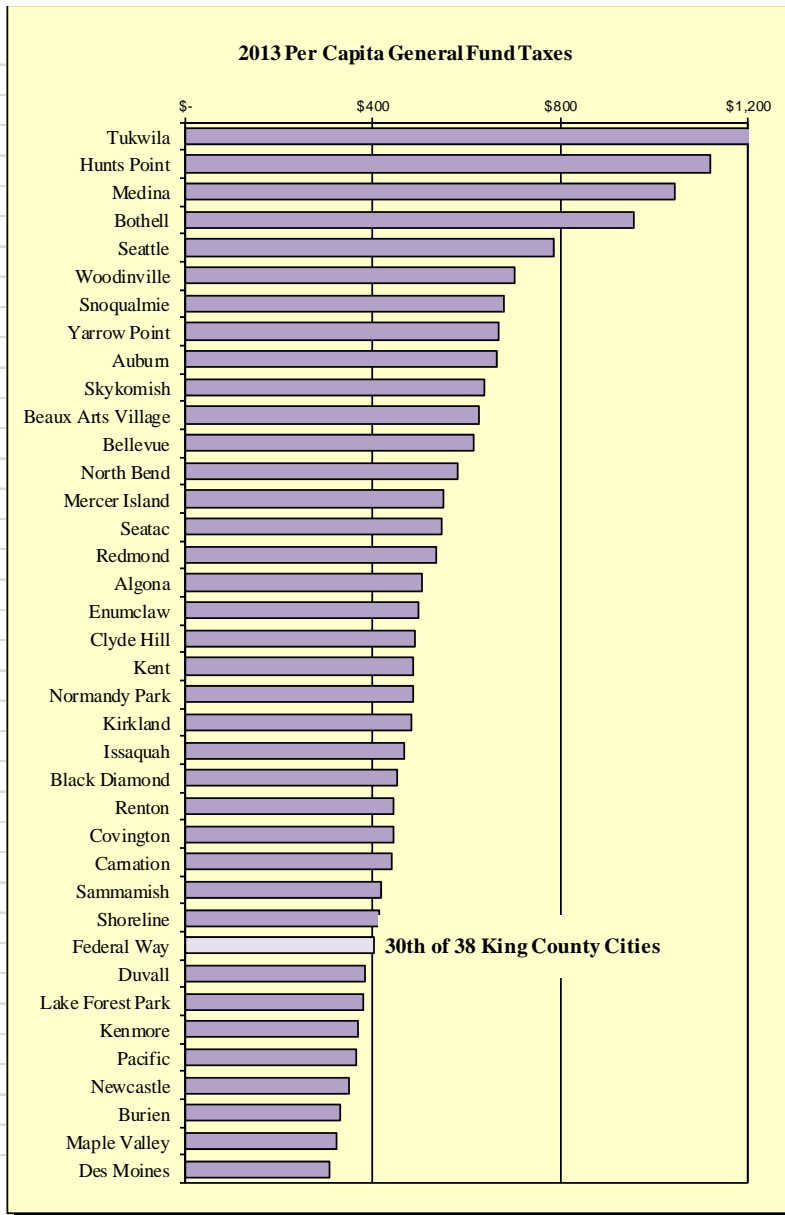


| Jurisdiction | Business License | 2013 Population | Admissions Tax | 2013 Property Tax Regular Levy | 2013 Per Capita Property Tax | Per Capita 2013 General Fund Tax |
|--------------------------|----------------------------|------------------|----------------|--------------------------------|------------------------------|----------------------------------|
| Auburn | \$50 | 64,320 | 2.0% | \$2.10 | \$217 | \$664 |
| Bellevue | \$30 | 132,100 | 3.0% | 1.05 | 101 | 616 |
| Burien | \$35 | 48,030 | 5.0% | 1.60 | 131 | 329 |
| Des Moines | \$25-150 | 29,730 | -- | 1.60 | 120 | 306 |
| Federal Way | \$75 new/\$50 renew | \$ 89,720 | -- | 1.42 | 113 | 402 |
| Kent | \$100 new/\$54 renew | 120,500 | 5.0% | 1.69 | 141 | 487 |
| Kirkland | \$50-\$100 | 81,730 | 5.0% | 1.80 | 74 | 483 |
| Redmond | \$90/employee | 55,840 | 5.0% | 1.73 | 0 | 536 |
| Renton | \$55/employee | 95,540 | 5.0% | 3.10 | 44 | 446 |
| SeaTac | \$35 | 27,310 | -- | 3.10 | 146 | 544 |
| Tukwila | \$100-\$300 | 19,160 | 5.0% | 2.99 | 193 | 1,335 |
| Average Tax Rates | \$38 | 69,453 | 4.38% | \$2.02 | \$116 | \$559 |

1. Data from the State Auditor's Office - Local Government Financial Reporting System for Selected Cities.
2. Taxes include Property Tax, Sales Tax, Criminal Justice Sales Tax, Utility Tax reported in the General Fund, and excludes Fire/Library.

PER CAPITA GENERAL FUND TAX REVENUES FOR KING COUNTY CITIES

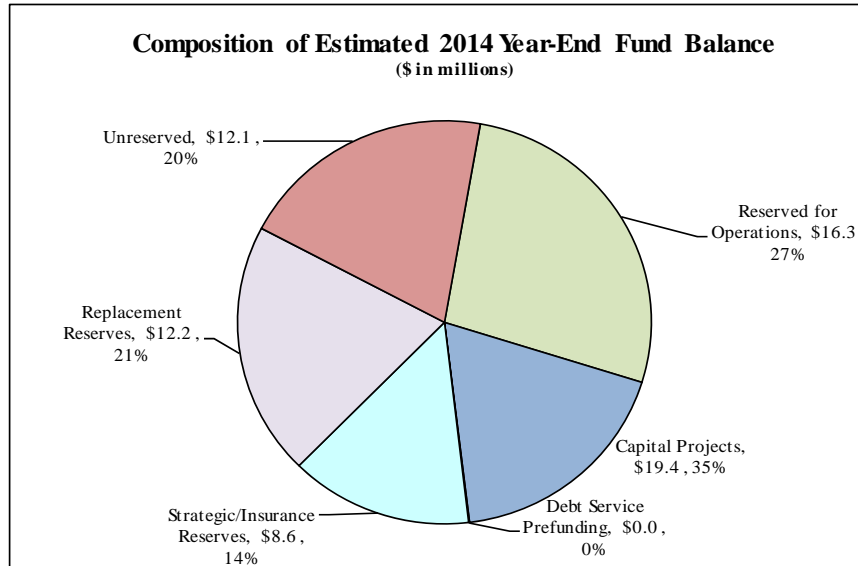
| City | Population | Per Capita | Rank |
|--------------------|---------------|---------------|-----------|
| Tukwila | 19,160 | \$ 1,335 | 1 |
| Hunts Point | 395 | 1,117 | 2 |
| Medina | 3,000 | 1,043 | 3 |
| Bothell | 17,440 | 956 | 4 |
| Seattle | 626,600 | 784 | 5 |
| Woodinville | 10,990 | 702 | 6 |
| Snoqualmie | 11,700 | 679 | 7 |
| Yarrow Point | 1,015 | 666 | 8 |
| Auburn | 64,320 | 664 | 9 |
| Skykomish | 195 | 638 | 10 |
| Beaux Arts Village | 290 | 627 | 11 |
| Bellevue | 132,100 | 616 | 12 |
| North Bend | 6,020 | 579 | 13 |
| Mercer Island | 22,720 | 552 | 14 |
| Seatac | 27,310 | 544 | 15 |
| Redmond | 55,840 | 536 | 16 |
| Algona | 3,075 | 505 | 17 |
| Enumclaw | 11,100 | 497 | 18 |
| Clyde Hill | 2,980 | 488 | 19 |
| Kent | 120,500 | 487 | 20 |
| Normandy Park | 6,350 | 485 | 21 |
| Kirkland | 81,730 | 483 | 22 |
| Issaquah | 32,130 | 468 | 23 |
| Black Diamond | 4,170 | 450 | 24 |
| Renton | 95,540 | 446 | 25 |
| Covington | 18,100 | 445 | 26 |
| Carnation | 1,785 | 439 | 27 |
| Sammamish | 48,060 | 418 | 28 |
| Shoreline | 53,670 | 414 | 29 |
| Federal Way | 89,720 | 402 | 30 |
| Duvall | 7,120 | 382 | 31 |
| Lake Forest Park | 12,680 | 379 | 32 |
| Kenmore | 21,170 | 368 | 33 |
| Pacific | 6,675 | 362 | 34 |
| Newcastle | 10,640 | 349 | 35 |
| Burien | 48,030 | 329 | 36 |
| Maple Valley | 23,910 | 324 | 37 |
| Des Moines | 29,730 | 306 | 38 |
| Average: | 45,473 | \$ 559 | 38 |



Source: Local Government Financial Reporting System data from the State Auditor's Office.

Taxes include Property Tax, Sales Tax, Criminal Justice Sales Tax, Utility Tax reported in the General Fund, and excludes Fire/Library.

ENDING FUND BALANCE



| Fund Balance | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|--------------|
| | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| Unreserved Gen Govt Base | 14,934,799 | 16,140,294 | 2,500,169 | 8,416,831 | 12,065,000 | 11,338,201 | 9,006,700 | 2,921,370 | 24.2% |
| General Fund Unreserved | \$ 14,934,799 | \$ 16,140,294 | \$ 2,500,169 | \$ 8,416,831 | \$ 12,065,000 | \$ 11,338,201 | \$ 9,006,700 | \$ 2,921,370 | 24.2% |
| Designated/Reserved Fund Balance: | | | | | | | | | |
| Reserved for Operations | | | | | | | | | |
| Utility Tax | 4,653,686 | 3,667,541 | 2,708,300 | 3,520,748 | 2,518,148 | 2,036,581 | 1,500,000 | (1,484,167) | -58.9% |
| Community Center | 1,197,498 | 1,597,512 | 1,309,987 | 1,586,738 | 1,636,738 | 1,546,515 | 1,545,903 | (40,224) | -2.5% |
| Solid Waste | 172,002 | 211,761 | 111,046 | 183,884 | 183,883 | 188,499 | 175,236 | 4,615 | 2.5% |
| Snow & Ice Removal | 100,000 | 100,000 | 100,000 | 100,000 | 650,000 | 500,000 | 500,000 | 400,001 | 61.5% |
| Paths & Trails | 166,668 | 162,439 | 20,808 | 14,439 | 14,439 | 178,439 | 347,439 | 164,000 | 1135.8% |
| Hotel / Motel Tax | 102,416 | 227,034 | - | 195,300 | 245,300 | 245,300 | 245,300 | 50,000 | 20.4% |
| Real Exstate Excise Tax | - | - | - | 3,286,857 | 3,286,857 | 2,463,084 | 1,637,961 | (823,773) | -25.1% |
| Utility Tax Proposition 1 | - | - | - | - | 1,002,600 | 1,029,459 | 1,000,000 | 1,029,459 | 102.7% |
| Traffic Safety | 1,975,866 | 2,804,483 | 1,055,284 | 2,492,758 | 2,492,758 | 2,492,758 | 2,492,758 | - | 0.0% |
| CDBG Grant | 40,715 | 40,715 | - | 40,715 | 40,715 | 40,715 | 40,715 | - | 0.0% |
| DBC/KFTheatre | 138,698 | 212,979 | 117,388 | 155,931 | 229,395 | 42,040 | 73,464 | (113,892) | -49.6% |
| Surface Water Management | 3,240,039 | 3,941,068 | 2,758,131 | 3,628,141 | 3,968,141 | 2,563,978 | 897,019 | (1,064,163) | -26.8% |
| Capital Projects¹ | | | | | | | | | |
| Overlay | 79,529 | 159,530 | 159,530 | (0) | 100,000 | 100,000 | 100,000 | 100,000 | 100.0% |
| Utility Tax | - | - | - | - | - | - | - | - | n/a |
| Capital Projects | 23,276,269 | 21,676,057 | 10,422,797 | 1,834,796 | 10,874,796 | 6,174,396 | 4,321,996 | - | 0.0% |
| Special Projects | 502,375 | 357,019 | - | (0) | (0) | (0) | (0) | - | 0.0% |
| Replacement Reserves | | | | | | | | | |
| Data Processing Equipment | 3,617,260 | 3,792,955 | 3,376,530 | 3,719,348 | 3,719,348 | 3,740,597 | 3,231,131 | 21,249 | 0.6% |
| Copier Equipment | 285,863 | 214,523 | 181,746 | 216,054 | 216,054 | 199,535 | 216,648 | (16,519) | -7.6% |
| Fleet & Equipment | 5,746,831 | 6,010,333 | 6,614,105 | 6,456,498 | 6,456,498 | 5,562,821 | 5,756,545 | (893,677) | -13.8% |
| Building & Furnishings | 1,577,132 | 1,710,731 | 1,797,408 | 1,827,872 | 1,827,872 | 1,953,932 | 2,079,954 | 126,060 | 6.9% |
| Debt Service Prefunding | | | | | | | | | |
| Debt Service | 4,182,345 | 5,248,335 | 3,615,236 | 39,443 | 39,443 | 838,683 | 838,683 | 799,240 | 2026.3% |
| Strategic/Insurance Reserves | | | | | | | | | |
| Self Insurance Reserve | 5,557,874 | 5,644,490 | 4,891,782 | 5,594,669 | 5,594,669 | 7,184,890 | 8,775,111 | 1,590,221 | 28.4% |
| Strategic Reserve | - | - | - | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | - | 0.0% |
| Total Reserved Fund Balance | \$ 56,613,066 | \$ 57,779,507 | \$ 39,240,079 | \$ 37,894,192 | \$ 48,097,655 | \$ 42,082,223 | \$ 38,775,862 | \$ 4,188,031 | 8.7% |
| Total Ending Fund Balance | \$ 71,547,865 | \$ 73,919,801 | \$ 41,740,248 | \$ 46,311,023 | \$ 60,162,655 | \$ 53,420,425 | \$ 47,782,562 | \$ 7,109,402 | 11.8% |

SUMMARY OF DEBT SERVICE OBLIGATIONS

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City’s assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). Now, these two components have been combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore the City’s remaining debt capacity without voter approval is \$85M and an additional \$73M can be accessed with voter approval. The voter approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax.

In addition to these general purpose debt capacity, RCW 39.36.030(4) also allow voter to approve park facilities and utility bond issues, each limited to 2.5% of the City’s assessed valuation. Therefore legally the City can issue up to a total of 7.5% of the City’s assessed valuation in bonds for \$525 million. Table 1 shows the availability debt capacity for the City of Federal Way at December 31st 2013.

| Table 1: COMPUTATION OF LIMITATION OF INDEBTEDNESS | | | | | |
|---|-------------------------|-----------------------|-----------------------|-----------------------|----------------------|
| December 31, 2013 | | | | | |
| DESCRIPTION | <u>General Purposes</u> | | <u>Excess Levy</u> | <u>Excess Levy</u> | <u>Total</u> |
| | <u>Councilmanic</u> | <u>Excess Levy</u> | <u>Open Space</u> | <u>Utility</u> | <u>Debt</u> |
| | <u>(Limited GO)</u> | <u>(Unlimited GO)</u> | <u>and Park</u> | <u>Purposes</u> | <u>Capacity</u> |
| AV= \$ 7,333,627,904 (A) | | | | | |
| 1.50% | \$ 110,004,419 | \$ (110,004,419) | | | |
| 2.50% | | 183,340,698 | 183,340,698 | 183,340,698 | \$550,022,093 |
| Add: | | | | | |
| Cash on hand for debt redemption (B) | 1,952,309 | - | - | - | 1,952,309 |
| Less: | | | | | |
| Bonds outstanding | (27,016,400) | - | - | - | (27,016,400) |
| REMAINING DEBT CAPACITY | \$ 84,940,327 | \$ 73,336,279 | \$ 183,340,698 | \$ 183,340,698 | \$524,958,001 |
| GENERAL CAPACITY (C) | \$ | 158,276,606 | | | |

(A) Final 2014 Assessed Valuation
 (B) Debt Service Prefunding
 (C) Combined total for Councilmanic, and Excess Levy capacities.

Table 2 summarizes the City’s general obligation debts outstanding at December 31st 2013. Real Estate Excise Tax and Utility Tax are the two primary sources to meet the City’s general obligation debt services. The 2013 Community Center refunding bond is financed by utility tax revenue. The 2000 Valley Communications are repaid with REET.

The South Correctional Entity (SCORE) consolidated correctional facility was established February 25, 2009, when an Interlocal Agreement (the “Original Interlocal Agreement”) was entered into by seven participating municipal governments, the “Member Cities” of Auburn, Burien, Des Moines, Federal Way, Renton, SeaTac and Tukwila, under the authority of the “Interlocal Cooperation Act” (RCW 39.34).

Financing for the acquisition, construction, equipping, and improvement of the SCORE Facility will be provided by bonds issued by the South Correctional Entity Facility Public Development Authority (the “SCORE PDA”), a public development authority chartered by the City of Renton pursuant to RCW 35.21.730 through 35.21.755 and secured by the full faith and credit of the Cities of Auburn, Burien, Federal Way, Renton, SeaTac, and Tukwila (the “Owner Cities”). The SCORE PDA issued \$86 million in special obligation bonds in 2009 to carry out the facility development project.

The proposed budget does not anticipate issuing any new debt in 2015 or 2016.

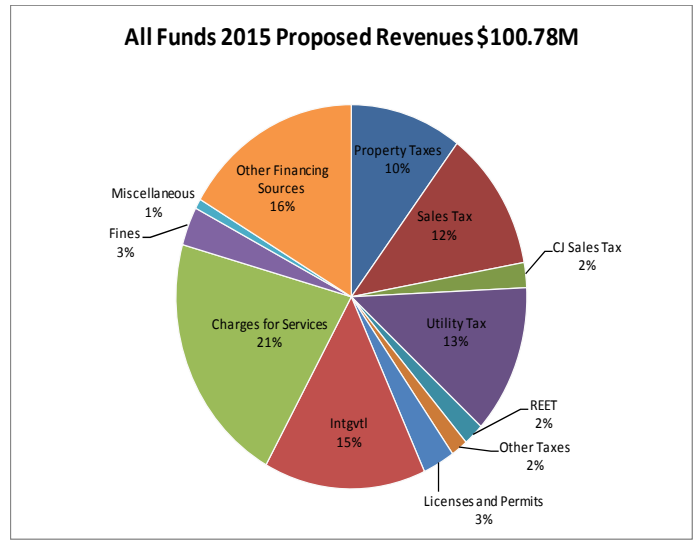
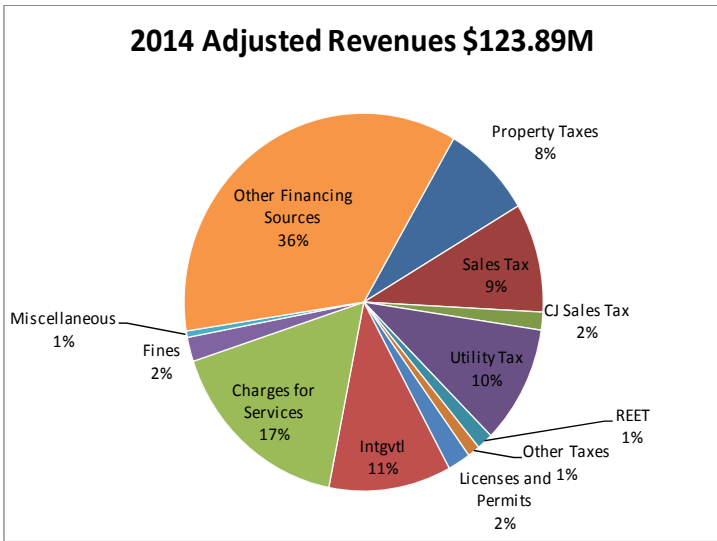
| Description | Purpose | Date of Issue | Final Maturity | Interest Rates (%) | Net Interest Cost (NIC) | Amount Issued | Bond Rating @ issuance | 12/31/13 Balance | Principal Payment | |
|--------------------------------------|--|---------------|----------------|--------------------|-------------------------|----------------------|------------------------|----------------------|-------------------|---------------------|
| | | | | | | | | | 2014 | 2015 |
| G.O. Bonds | Valley Communications (911 dispatch) Center Building and Equipment | 03/05/10 | 12/1/2015 | 3.0 - 4.0 | 3.5000% | \$ 1,065,000 | A1 | \$ 432,000 | \$212,000 | \$ 220,000 |
| G.O. Bonds Refund | Community Center 2013 | 12/01/13 | 12/1/2039 | 2.67 | 2.6700% | 12,415,000 | Aa3 | 12,250,000 | 445,000 | 455,000 |
| G.O. Bonds | SCORE | 11/04/09 | 1/1/2039 | 3.00-6.62 | 6.3320% | 14,659,950 | A1/AA | 14,334,400 | 331,500 | 338,300 |
| TOTAL GENERAL OBLIGATION DEBT | | | | | | \$ 28,139,950 | | \$ 27,016,400 | \$ 988,500 | \$ 1,013,300 |

Public Works Trust Fund Loan: The City borrowed a \$1.55 million loan in 1994 and an additional \$1.86 million in 2000 at 1% for 20 years from the State’s Public Works Trust Fund (PWTF) to finance specific surface water improvement projects. The PWTF is a revolving loan account managed by the State to provide below market rate financing for health and safety related public works improvement projects through a competitive application process. These loans are the obligation of the Surface Water Utility and backed by the rates collected from users thus not considered as the City’s general obligation debts nor are they subject to the limitation of indebtedness calculation. Table 3 shows debt service to maturity for all obligations by type of obligation, including the Public Works Trust Fund Loans.

| Year | G. O. Bonds | | Public Works Trust Fun | | Total | |
|--------------|----------------------|----------------------|------------------------|------------------|----------------------|----------------------|
| | Principal | Interest | Principal | Interest | Principal | Interest |
| 2014 | 988,500 | 963,809 | 182,359 | 6,630 | 1,170,859 | 970,438 |
| 2015 | 1,013,300 | 936,160 | 96,120 | 4,806 | 1,109,420 | 940,966 |
| 2016 | 821,050 | 900,488 | 96,120 | 3,845 | 917,170 | 904,333 |
| 2017 | 849,650 | 871,727 | 96,120 | 2,884 | 945,770 | 874,610 |
| 2018 | 880,800 | 842,784 | 96,120 | 1,922 | 976,920 | 844,707 |
| 2019 | 907,700 | 815,215 | 96,120 | 961 | 1,003,820 | 816,176 |
| 2020 | 935,450 | 786,795 | - | - | 935,450 | 786,795 |
| 2021 | 969,050 | 753,830 | - | - | 969,050 | 753,830 |
| 2022 | 1,015,300 | 713,328 | - | - | 1,015,300 | 713,328 |
| 2023 | 1,056,450 | 673,852 | - | - | 1,056,450 | 673,852 |
| 2024 | 1,092,600 | 642,404 | - | - | 1,092,600 | 642,404 |
| 2025 | 1,125,450 | 608,703 | - | - | 1,125,450 | 608,703 |
| 2026 | 1,160,850 | 571,949 | - | - | 1,160,850 | 571,949 |
| 2027 | 1,207,100 | 533,952 | - | - | 1,207,100 | 533,952 |
| 2028 | 1,249,200 | 491,050 | - | - | 1,249,200 | 491,050 |
| 2029 | 1,292,150 | 446,609 | - | - | 1,292,150 | 446,609 |
| 2030 | 1,345,950 | 400,202 | - | - | 1,345,950 | 400,202 |
| 2031 | 1,397,300 | 351,443 | - | - | 1,397,300 | 351,443 |
| 2032 | 1,448,650 | 300,030 | - | - | 1,448,650 | 300,030 |
| 2033 | 1,506,700 | 245,877 | - | - | 1,506,700 | 245,877 |
| 2034 | 711,450 | 189,109 | - | - | 711,450 | 189,109 |
| 2035 | 742,050 | 157,856 | - | - | 742,050 | 157,856 |
| 2036 | 773,500 | 125,269 | - | - | 773,500 | 125,269 |
| 2037 | 806,650 | 91,292 | - | - | 806,650 | 91,292 |
| 2038 | 841,500 | 55,854 | - | - | 841,500 | 55,854 |
| 2039 | 878,050 | 18,880 | - | - | 878,050 | 18,880 |
| Total | \$ 27,016,400 | \$ 13,488,464 | \$ 662,957 | \$ 21,048 | \$ 27,679,357 | \$ 13,509,512 |

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LONG RANGE FINANCIAL PLAN



The City’s fiscal policy requires the City to prepare long range projections (LRP) for six years beyond current budget period. The projection extends current operations to the future to see if the services are sustainable and the magnitude of, if any, future financing gaps. This glimpse into the future allows the City to proactively plan and implement corrective measures over time to avoid sudden drastic changes in service levels or in revenue/tax policies. In addition, the City’s fiscal policy requires the city to balance its on-going services with on-going revenues. The City utilizes a five-year trend to project for future sources/uses; however the City also takes into consideration the current economic climate to adjust these trends accordingly.

The following sections will provide an overview of the government-operating environment, highlights of significant changes in the 2015/16 budget conditions, and the assumptions used in developing this budget and future projections.

OVERVIEW OF GENERAL ECONOMY

The current outlook of the national economy has continued to grow but slower in 2013 versus 2012 as measured by real GDP. With unemployment rates remaining high at 7.4% in 2013; a decrease from 8.1% in 2012; many Americans’ have remained jobless. At the national level, personal consumption expenditure, exports, manufacturing, and housing starts were an upturn for the 2013 economy. The state’s jobless rate tracked closely with the national averaging during the same period.

During 2013 Ben Bernanke and Federal Reserved held a steady pace of quantitative easing until the end of 2013 when they announced tapering of the asset buyback program from \$85 billion per month to \$75 billion per month. Tapering effectively reduces the amount of currency pushed out to the market for banks to lend.

During 2013, U.S. domestic crude oil production reached its highest level in 24 years. U.S. oil and gas production has contributed to relatively stable global crude prices during 2013. The west coast experienced narrow gasoline price ranges during 2013 than in previous years, with a high-low spread of 74 cents in Seattle.

Other factors in 2013 that affected the United States economy negatively are the “debt limit crisis” and “government shut down”. According to most experts, the potential negative consequence of a debit-limit debacle

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

are much greater and far reaching than that of a shutdown – particularly given that risk of a government default that would jeopardize the full faith and credit of the United States.

Like the rest of the nation, the Washington state economy is still dealing with a severely damaged economy. However, during 2013, Washington State leads the nation on a real per capital income basis, 1.9% versus 1.5% respectively.

The Puget Sound region, however, is doing better than the rest of the country, employment growing 2.9% over the year compared to 1.45% for the nation. The employment growth is reflective of population growth in the Puget Sound region versus the nation.

Despite the lift from Boeing during past years, the regional economy is poised for a sustained growth rate into 2014. Foreclosures in Washington State experienced a 13% increase from 2012 to 2013 while the U.S. experienced a decrease of 26% from 2012 to 2013.

Staff will closely monitor and assess economic impacts experienced at the federal, state and local level to anticipate any negative impact on critical City resources.

Out of the City's \$46M General Fund operating budget, taxes accounts for 56% of the revenues. Net overall tax revenues have increased up over the last several years. Gambling tax and utilities tax revenues have declined contributing to the net overall tax revenue increase starting in 2014.

Considering all these factors, we continued to approach 2015/16 revenue projection with optimism. The City is proceeding with caution, so that it is not overly susceptible to any local economy slump, but the City has also seen an increase in revenue sources sales tax, real estate excise tax, and permit fees; which presumes an upturn in the local economy. Assumptions and factors impacting major city revenues are discussed below. Staff will closely monitor and assess economic impacts experienced around our state and within our local economy to anticipate any negative impact on critical city revenues.

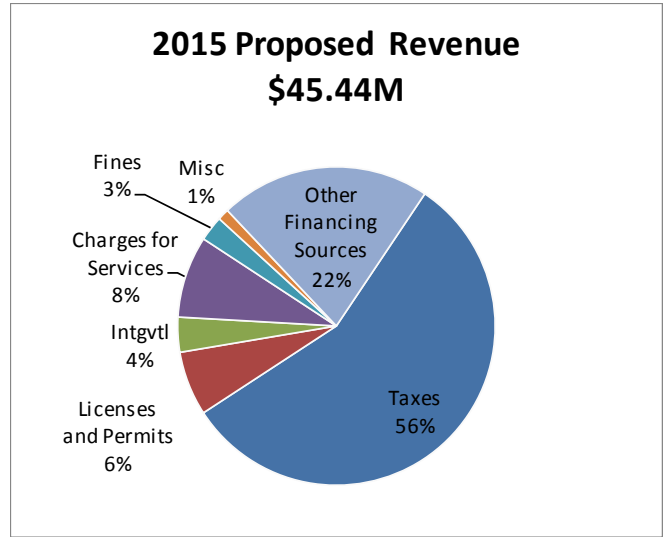
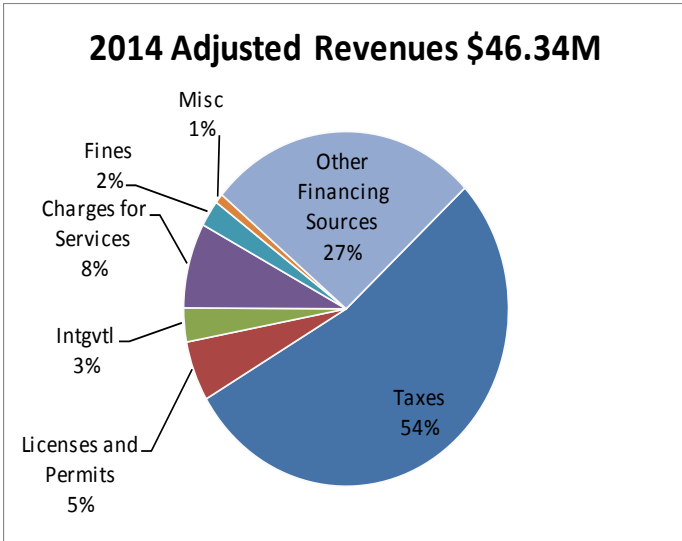
OVERALL OPERATING REVENUES/EXPENDITURES

Operating revenues and expenditures projection is an integral part of planning the City's future financial strategy. Revenues are projected conservatively using a five year trend and adjusted accordingly for current economic condition, recent activity and anticipated activity. The City's three major tax revenues are projected to increase minimally: property tax is projected to grow by 1% per year as authorized by state statute; sales tax is activity is projected to increase by 3.0% in each year of 2015 and 2016; utility tax is projected to increase by 1.0% in 2015 and 2016. Expenditures projections are based on prior year spending with adjustments for projected items such as increase/decrease in contract costs and salary/benefits.

Overall City operating revenues, including other financing sources and intergovernmental grants, are projected at \$100.78M for 2015 and \$100.81M for 2016.

Operating expenditures, including normal debt services total \$107.6M and \$106.4M for 2015 and 2016, respectively. This is a \$43.9M or 31.3% decrease from 2014 projected estimate. The net decrease is mainly due to one-time transfer out entries eliminated, capital costs eliminated until carry-forward of capital projects, elimination of one-time contracts, and addition of new positions within departments.

GENERAL AND STREET FUND OPERATIONS



Of all the funds, the General and Street Funds are the two funds accounting for general city services that are primarily supported by taxes. Taxes is by far the most significant source, accounts for 56% of the General & Street Fund operating revenues. The major revenue sources that account for taxes are Property Tax, Sales Tax, and Criminal Justice Sales Tax. Economic development continues to be a priority of the City, and therefore we have seen an increase in our projected taxes from 2014 to 2015.

TAXES

Tax revenues provide approximately 56% of the City’s General/Street Fund operating revenues. They include Sales Tax at 26%, Property Tax at 23%, Criminal Justice Sales Tax at 5%, and others at 2%.

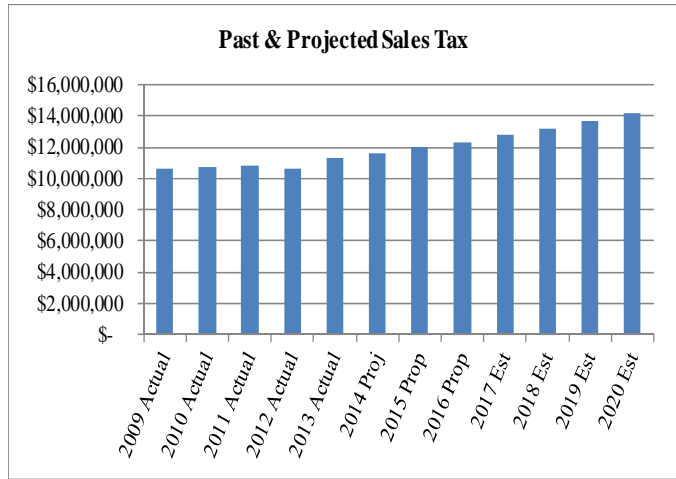
SALES TAX (RCW 82.14)

The City of Federal Way has a local sales and use tax rate of up to 1% to fund general government programs. Of this total 15% is provided to King County per state law. Currently the City imposes both the basic 0.5% and the optional 0.5% sales and use tax. This tax is imposed on personal and business purchases of tangible property. The retail sales tax is also assessed on some services such as repairs and construction. Revenues are accounted for in the General Fund.

Sales tax is the largest single revenue source for the City of Federal Way representing 34% of General Fund revenue and Street Fund Revenue. It is anticipated to generate \$12.0M in 2014 and is projected to grow 3.0% per year in 2015 and 2016, then grow 3.5% per year in 2017 to 2020.

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

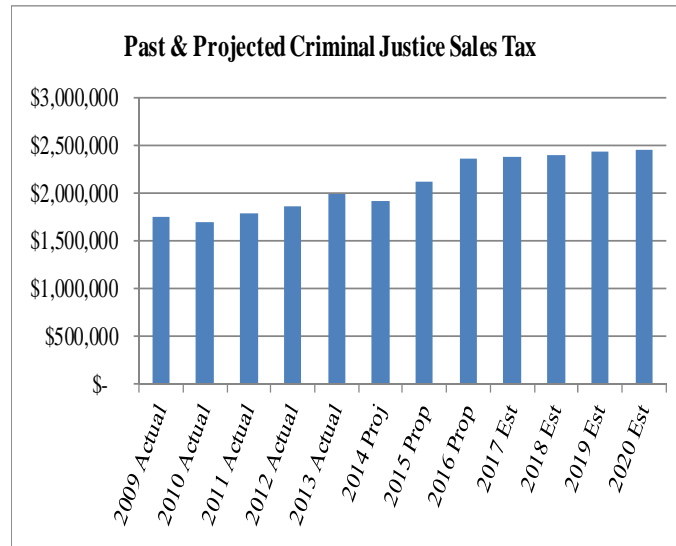
| Year | Sales Tax | Chg Over Prior Year | |
|-------------|---------------|---------------------|--------|
| | | \$ | % |
| 2009 Actual | \$ 10,583,298 | \$ (1,560,978) | -12.9% |
| 2010 Actual | \$ 10,708,951 | \$ 125,653 | 1.2% |
| 2011 Actual | \$ 10,858,381 | \$ 149,430 | 1.4% |
| 2012 Actual | \$ 10,586,000 | \$ (272,381) | -2.5% |
| 2013 Actual | \$ 11,346,338 | \$ 760,338 | 7.2% |
| 2014 Proj | \$ 11,614,000 | \$ 267,662 | 2.4% |
| 2015 Prop | \$ 11,962,420 | \$ 348,420 | 3.0% |
| 2016 Prop | \$ 12,321,293 | \$ 358,873 | 3.0% |
| 2017 Est | \$ 12,752,538 | \$ 431,245 | 3.5% |
| 2018 Est | \$ 13,198,877 | \$ 446,339 | 3.5% |
| 2019 Est | \$ 13,660,838 | \$ 461,961 | 3.5% |
| 2020 Est | \$ 14,138,967 | \$ 478,129 | 3.5% |



Criminal Justice Sales Tax (RCW 82.14.340)

Criminal Justice Sales Tax is a local option sales tax of 0.10 percent that is collected in addition to retail sales tax and use taxes by the Department of Revenue. Ten percent of the money is distributed to the county in which the tax was collected. The remainder of the moneys (ninety percent) is then distributed to the county (for unincorporated areas) and cities within the county based on population as last determined by the Office of Financial Management. Because it employs a more diverse tax base and different distribution formula than regular sales taxes, this source is more stable and is projected at a rate of 11.0 percent in 2015/2016 and annually through 2020 at 1%.

| Year | Criminal Justice Sales Tax | Chg Over Prior Year | |
|-------------|----------------------------|---------------------|--------|
| | | \$ | % |
| 2009 Actual | \$ 1,743,893 | \$ (307,631) | -15.0% |
| 2010 Actual | \$ 1,701,120 | \$ (42,773) | -2.5% |
| 2011 Actual | \$ 1,795,971 | \$ 94,851 | 5.6% |
| 2012 Actual | \$ 1,864,991 | \$ 69,020 | 3.8% |
| 2013 Actual | \$ 1,992,667 | \$ 127,676 | 6.8% |
| 2014 Proj | \$ 1,913,000 | \$ (79,667) | -4.0% |
| 2015 Prop | \$ 2,123,430 | \$ 210,430 | 11.0% |
| 2016 Prop | \$ 2,357,007 | \$ 233,577 | 11.0% |
| 2017 Est | \$ 2,380,577 | \$ 23,570 | 1.0% |
| 2018 Est | \$ 2,404,383 | \$ 23,806 | 1.0% |
| 2019 Est | \$ 2,428,427 | \$ 24,044 | 1.0% |
| 2020 Est | \$ 2,452,711 | \$ 24,284 | 1.0% |



Legislative History:

The authority for cities and counties to collect sales tax initially granted in 1970 at 0.5%, applicable to all retail sales of tangible properties. This statute further provides that counties, in addition to collecting 0.5% sales tax from the unincorporated areas, receive 15% of the taxes collected from incorporated areas within a county. An additional 0.5% of local option sales tax was added in 1982, of which counties can receive 15% of this additional sales tax collected in each city, if it has imposed this optional tax in the unincorporated areas (which King County does). Therefore, the maximum effective city rate in King County is 0.85%, less an administrative fee that the Department of Revenue keeps to defray the cost of administering the sales tax program.

During the 1995, 1996, and 1997 legislative sessions, the legislature passed bills that created new sales tax exemptions. In 1995, machinery and equipment used by a manufacturer or a processor directly in a manufacturing operation were made exempt from the sales tax. The labor and services used to install the equipment was also made exempt. The exemptions were extended in 1996 to charges for maintaining and repairing the machinery and equipment and replacing equipment. Equipment used in research and development, not just in manufacturing operations, was included. Legislation in 1997 provided a rebate of the state portion of the sales tax for large warehouses and grain elevators, but the cities' share of the tax was not affected.

In 1995, the State Legislature granted King County the authority to impose an additional 0.5 percent sales tax (effective 1/1/96) on food and beverages sold by restaurants, taverns, and bars (bringing the current total sales tax rate for these establishments to 9.5 percent). This additional tax revenue is distributed to a Baseball Stadium Fund to pay the debt service on a professional baseball stadium. This tax expired on October 1, 2011.

In November 2000, King County voters approved a 0.2 percent increase in the general sales tax rate to partially restore transit funding lost when the motor vehicle excise tax was repealed by the passage of Initiative 695 (and then by the state legislature).

As of July 1, 2003, an additional 0.3 percent sales tax was imposed by the state legislature on vehicle sales and leases to fund transportation improvements.

Effective April 1, 2007 sales and use tax within all of King County increased one-tenth of one percent (.001) to be used for transportation purposes.

Effective April 1, 2008 sales and use tax within all of King County increased one-tenth of one percent (.001) to be used for chemical dependency or mental health treatment services.

Effective April 1, 2009, sales and use tax within all of King County increased half of one percent (0.50) to a total of nine-tenths of one percent (.009) for Regional Transit Authority (RTA) tax.

Currently, most retail activities in the City are subject to a 9.5% sales tax.

For every \$1.00 collected for sales tax, the City receives less than 10% or nine cent.



| Agency | Tax Rate |
|--------------------------------|--------------|
| State | 6.50% |
| King County Metro Transit | 0.90% |
| City of Federal Way | 0.85% |
| King County Mental Health | 0.10% |
| King County Sales Tax | 0.15% |
| Criminal Justice Tax | 0.10% |
| Sound Transit | 0.40% |
| Regional Transit Authority | 0.50% |
| Subtotal Sales Tax Rate | 9.50% |

PROPERTY TAX (RCW 84.52)

Property tax is the second largest revenue source for Federal Way and is deposited into the General Fund for general governmental operations. The City's property tax levy amount is subject to a number of limitations in the state statute:

1. The \$1.60 Levy Cap:

The state constitution establishes the maximum regular property tax levy for all taxing districts combined at 1%, or \$10 per \$1000 market value of the property. This cap is further divided by the RCW to the various taxing districts, with the maximum regular property tax levy for most cities at \$3.375 per thousand dollars

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

assessed valuation (AV). Cities with the Firemen's Pension Fund can levy an additional \$0.225 per thousand dollars AV, resulting in a maximum levy of \$3.60 per thousand dollars AV.

For cities that have their own fire department and/or library, unlike Federal Way, the combined total levies for the City and special districts cannot exceed \$3.60 per thousand dollars AV. The amount the City could levy is reduced by what the library district and the fire district are levying. The library and fire districts each have a maximum allowed rate of \$0.50 and \$1.50 respectively. If both levy the maximum amount, the City can only levy up to \$1.60. If one or both of the special districts are not levying the maximum amount, the City's portion could exceed \$1.60, but must reduce its levy by the same amount if the library or fire district raises its levy in the future; so that the combined total is never above \$3.60. Currently, the Fire District 39 and the Library District are both levying at their maximum amount; therefore the City's maximum levy rate is \$1.60.

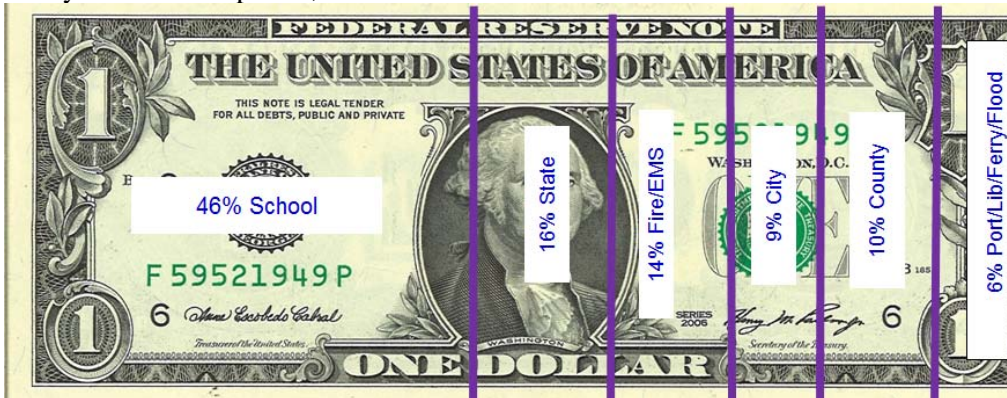
This levy cap can be exceeded (excess levy) with voter approval. Depending on its purpose, if the levy were to be used for operational and maintenance purposes (O & M levy), the voters' approval is only good for a year. If the additional levy is for capital purposes, the approval does not have to have a time limit; however, one is normally given based on the expected life of the bonds.

2. The 106 percent lid and other limits in property tax growth rates:

Before 1997, a taxing district could increase the property tax levy amount annually by 6% (for a total of 106% of the amount levied in the previous year), up to the applicable levy cap. This growth rate limit was established in 1973 as the legislature responded to people's concerns that property taxes were rising too fast with the real estate boom.

Initiative 747 (approved by voters in 2001) further lowered the limit to the lesser of 1% or inflation. Property tax growth resulted from new construction; changes in value of state-assessed utility property, and newly annexed property (collectively referred to as new construction") are exempted from the lid/limit factor and may be added to the tax levy. The growth limit can be "lifted" by voters. A "lid lift" vote requires a simple majority voter approval, and the amount is added to the levy base for future years.

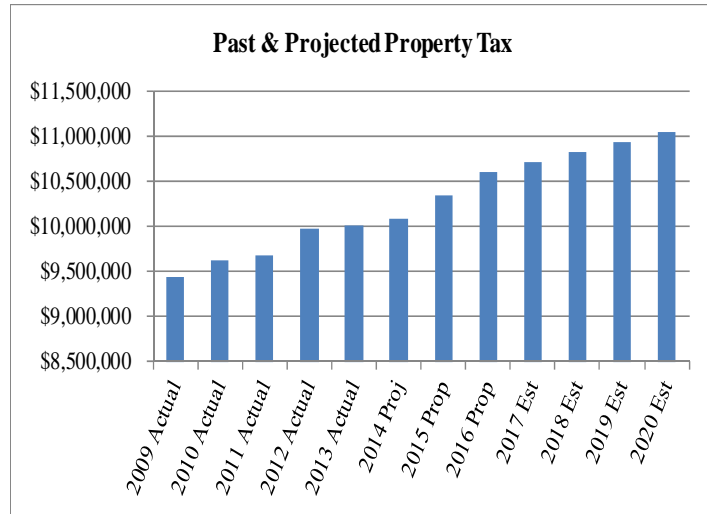
Most properties in Federal Way are taxed at \$15.7471 per \$1,000 AV in 2014, of which the City receives approximately 9% or \$1.40 per \$1,000 AV.



Therefore, for each \$1.00 in property tax paid, only 8.87¢ is available for City services. The remaining goes to the Federal Way School District (46.24¢), King County (9.63¢), the State (15.69¢), the library, port, ferry, and flood control districts (5.93¢ combined), and local Fire Department/Emergency Medical Services (13.64¢).

The following tables show the City's past and projected property tax. New construction is also added to the 1% levy limit, which fluctuates between 0.3% and 1.5%. Another factor affecting the actual property tax collection is delinquent taxes. Future property tax is projected conservatively at 1.0%.

| Year | Property Tax | Chg Over Prior Year | |
|-------------|---------------|---------------------|------|
| | | \$ | % |
| 2009 Actual | \$ 9,443,649 | \$ 230,337 | 2.5% |
| 2010 Actual | \$ 9,614,187 | \$ 170,538 | 1.8% |
| 2011 Actual | \$ 9,672,887 | \$ 58,700 | 0.6% |
| 2012 Actual | \$ 9,978,143 | \$ 305,256 | 3.2% |
| 2013 Actual | \$ 10,004,862 | \$ 26,719 | 0.3% |
| 2014 Proj | \$ 10,077,000 | \$ 72,138 | 0.7% |
| 2015 Prop | \$ 10,342,770 | \$ 265,770 | 2.6% |
| 2016 Prop | \$ 10,611,198 | \$ 268,428 | 2.6% |
| 2017 Est | \$ 10,717,310 | \$ 640,310 | 1.0% |
| 2018 Est | \$ 10,824,483 | \$ 481,713 | 1.0% |
| 2019 Est | \$ 10,932,728 | \$ 321,530 | 1.0% |
| 2020 Est | \$ 11,042,055 | \$ 109,327 | 1.0% |

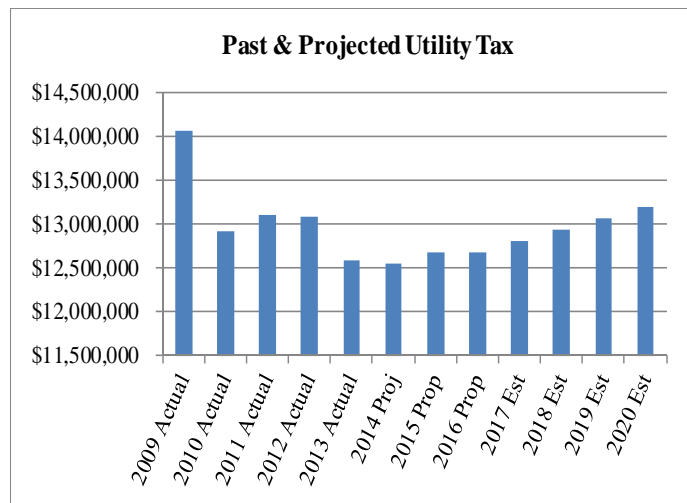


UTILITY TAXES

Cities and towns in Washington State are authorized to levy a business and occupation tax (RCW 35.22.280(32)) on public utility businesses based on revenues they generate within the city or town, known as a utility tax. The rate of taxes for electric, phone, and natural gas utilities are limited to 6% (RCW 35.21.870) without voter approval. No limitation on tax rates on other public utilities.

The City first instituted a 1.37% utility tax on telephone, electric, natural gas, cable, surface water, and solid waste utilities in 1995; raising it to 5% in 1996, 6% in 2003, and 7.75% in 2007. Each time the tax is designated for a specific capital investment program and its associated maintenance & operations.

| Year | Utility Tax | Chg Over Prior Year | |
|-------------|---------------|---------------------|-------|
| | | \$ | % |
| 2009 Actual | \$ 14,074,390 | \$ 595,727 | 4.4% |
| 2010 Actual | \$ 12,910,763 | \$ (1,163,627) | -8.3% |
| 2011 Actual | \$ 13,095,011 | \$ 184,248 | 1.4% |
| 2012 Actual | \$ 13,083,178 | \$ (11,833) | -0.1% |
| 2013 Actual | \$ 12,584,292 | \$ (498,886) | -3.8% |
| 2014 Proj | \$ 12,552,000 | \$ (32,292) | -0.3% |
| 2015 Prop | \$ 12,677,790 | \$ 125,790 | 1.0% |
| 2016 Prop | \$ 12,677,790 | \$ - | 0.0% |
| 2017 Est | \$ 12,804,568 | \$ 126,778 | 1.0% |
| 2018 Est | \$ 12,932,614 | \$ 128,046 | 1.0% |
| 2019 Est | \$ 13,061,940 | \$ 129,326 | 1.0% |
| 2020 Est | \$ 13,192,559 | \$ 130,619 | 1.0% |



The 1% utility tax increase in 2003 is for funding Federal Way Community Center Debt Service, Operations and Capital Reserves. The 1.75% increase in 2007 was approved by Federal way voters at the November 2006 general election to fund a Police and Community Safety Improvement initiative consisting of 24.5 FTEs police, prosecution, court, code enforcement, parks maintenance, and related support functions.

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Utility tax is a general purpose revenue source receipted into the special revenue Utility Tax Fund and transferred into the appropriate capital project, debt service, and/or operating funds as designated. Allocation of the total 7.75% utility tax rate is as follows:

- 1.00% Dedicate/Project Specific Programs
- 2.00% General Fund Baseline Operations
- 1.00% Federal Way Community Center Debt Service, Operations and Capital Reserves
- 1.00% Arterial Streets Overlay
- 1.00% Transportation Capital Projects
- 6.00% Total Non-Voter Approved**
- 1.75% Voter-Approved for Police and Community Safety Improvement Programs
- 7.75% Total Utility Tax Rate**

The table below shows utility tax collections by type for the last two biennium and the 2015/16 proposed..

| Year/Type | Electricity | Gas | Solid Waste | Cable | Phone | Pager | Cellular | Storm Drainage | Total |
|-------------------|--------------|--------------|-------------|-------------|--------------|------------|--------------|----------------|--------------|
| 2009 | 4,789,077 | 2,141,172 | 733,342 | 1,369,086 | 1,183,098 | 561 | 3,072,933 | 263,669 | 13,552,938 |
| % of Total Utax | 35% | 16% | 5% | 10% | 9% | 0% | 23% | 2% | 100% |
| Prior Yr Chg - \$ | \$ 92,199 | \$ 100,703 | \$ (36,013) | \$ 104 | \$ (73,716) | \$ 13 | \$ (11,123) | \$ 2,108 | \$ 74,275 |
| Prior Yr Chg - % | 2.0% | 4.9% | -4.7% | 0.0% | -5.9% | 2.4% | -0.4% | 0.8% | 0.6% |
| 2010 | 4,724,423 | 1,695,800 | 792,528 | 1,430,146 | 1,166,495 | 1,480 | 2,835,782 | 264,109 | 12,910,763 |
| % of Total Utax | 37% | 13% | 6% | 11% | 9% | 0% | 22% | 2% | 100% |
| Prior Yr Chg - \$ | \$ (64,654) | \$ (445,372) | \$ 59,186 | \$ 61,060 | \$ (16,603) | \$ 919 | \$ (237,151) | \$ 440 | \$ (642,175) |
| Prior Yr Chg - % | -1.4% | -20.8% | 8.1% | 4.5% | -1.4% | 163.8% | -7.7% | 0.2% | -4.7% |
| 2011 | 4,904,374 | 1,960,363 | 782,974 | 1,437,075 | 1,061,756 | 435 | 2,685,006 | 263,028 | 13,095,011 |
| % of Total Utax | 37% | 15% | 6% | 11% | 8% | 0% | 21% | 2% | 100% |
| Prior Yr Chg - \$ | \$ 179,951 | \$ 264,563 | \$ (9,554) | \$ 6,929 | \$ (104,739) | \$ (1,045) | \$ (150,776) | \$ (1,081) | \$ 184,248 |
| Prior Yr Chg - % | 3.8% | 15.6% | -1.2% | 0.5% | -9.0% | -70.6% | -5.3% | -0.4% | 1.4% |
| 2012 | 5,138,171 | 1,774,917 | 824,847 | 1,475,992 | 1,032,783 | 435 | 2,578,894 | 284,154 | 13,110,193 |
| % of Total Utax | 39% | 14% | 6% | 11% | 8% | 0% | 20% | 2% | 100% |
| Prior Yr Chg - \$ | \$ 233,797 | \$ (185,446) | \$ 41,873 | \$ 38,917 | \$ (28,973) | \$ - | \$ (106,112) | \$ 21,126 | \$ 15,182 |
| Prior Yr Chg - % | 4.8% | -9.5% | 5.3% | 2.7% | -2.7% | 0.0% | -4.0% | 8.0% | 0.1% |
| 2013 | 4,846,244 | 1,710,484 | 880,226 | 1,550,750 | 935,778 | 1,216 | 2,419,752 | 265,385 | 12,609,835 |
| % of Total Utax | 38% | 14% | 7% | 12% | 7% | 0% | 19% | 2% | 100% |
| Prior Yr Chg - \$ | \$ (291,927) | \$ (64,433) | \$ 55,379 | \$ 74,758 | \$ (97,005) | \$ 781 | \$ (159,142) | \$ (18,769) | \$ (500,358) |
| Prior Yr Chg - % | -5.7% | -3.6% | 6.7% | 5.1% | -9.4% | 179.5% | -6.2% | -6.6% | -3.8% |
| 2014 Proj. | 4,751,000 | 1,734,000 | 862,000 | 1,488,000 | 958,000 | - | 2,515,000 | 271,000 | 12,579,000 |
| % of Total Utax | 38% | 14% | 7% | 12% | 8% | 0% | 20% | 2% | 100% |
| Prior Yr Chg - \$ | \$ (95,244) | \$ 23,516 | \$ (18,226) | \$ (62,750) | \$ 22,222 | \$ (1,216) | \$ 95,248 | \$ 5,615 | \$ (30,835) |
| Prior Yr Chg - % | -2.0% | 1.4% | -2.1% | -4.0% | 2.4% | -100.0% | 3.9% | 2.1% | -0.2% |
| 2015 Prop. | 4,798,510 | 1,751,340 | 870,620 | 1,502,880 | 967,580 | - | 2,540,150 | 273,710 | 12,704,790 |
| % of Total Utax | 38% | 14% | 7% | 12% | 8% | 0% | 20% | 2% | 100% |
| Prior Yr Chg - \$ | \$ 47,510 | \$ 17,340 | \$ 8,620 | \$ 14,880 | \$ 9,580 | \$ - | \$ 25,150 | \$ 2,710 | \$ 125,790 |
| Prior Yr Chg - % | 1.0% | 1.0% | 1.0% | 1.0% | 1.0% | n/a | 1.0% | 1.0% | 1.0% |
| 2016 Prop. | 4,798,510 | 1,751,340 | 870,620 | 1,502,880 | 967,580 | - | 2,540,150 | 273,710 | 12,704,790 |
| % of Total Utax | 38% | 14% | 7% | 12% | 8% | 0% | 20% | 2% | 100% |
| Prior Yr Chg - \$ | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Prior Yr Chg - % | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | n/a | 0.0% | 0.0% | 0.0% |

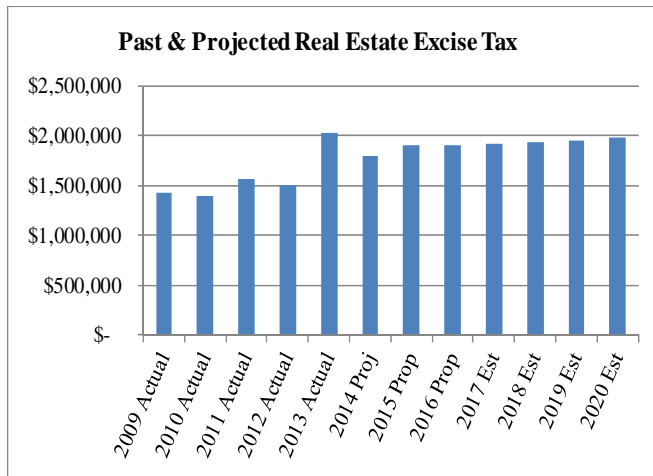
* This table is net of utility tax rebate.

Between 2012 actual and 2013 actual we received less revenue primarily to the decrease in Electricity mainly due to less consumption. The projected increase in 2015/2016 is a 1% increase over 2014.

REAL ESTATE EXCISE TAX (REET)

The State of Washington is authorized to levy a real estate excise tax on all sales of real estate (measured by the full selling price, including the amount of any liens, mortgages and other debts given to secure the purchase) at a rate of 1.28 percent. A locally-imposed tax is also authorized. All cities and counties may levy a quarter percent tax (described as "the first quarter percent of the real estate excise tax" or "REET 1"). Cities and counties planning under the Growth Management Act (GMA) have the authority to levy a second quarter percent tax (REET 2). The statute further specifies that if a county is required to plan under GMA or if a city is located in such a county, the tax may be levied by a vote of the legislative body. If, however, the county chooses to plan under GMA, the tax must be approved by a majority of the voters.

| Year | REET | Chg Over Prior Year | |
|-------------|--------------|---------------------|--------|
| | | \$ | % |
| 2009 Actual | \$ 1,428,985 | \$ (1,161,325) | -44.8% |
| 2010 Actual | \$ 1,403,361 | \$ (25,624) | -1.8% |
| 2011 Actual | \$ 1,560,394 | \$ 157,033 | 11.2% |
| 2012 Actual | \$ 1,507,315 | \$ (53,079) | -3.4% |
| 2013 Actual | \$ 2,034,033 | \$ 526,718 | 34.9% |
| 2014 Proj | \$ 1,800,000 | \$ (234,033) | -11.5% |
| 2015 Prop | \$ 1,900,000 | \$ 100,000 | 5.6% |
| 2016 Prop | \$ 1,900,000 | \$ - | 0.0% |
| 2017 Est | \$ 1,919,000 | \$ 19,000 | 1.0% |
| 2018 Est | \$ 1,938,190 | \$ 19,190 | 1.0% |
| 2019 Est | \$ 1,957,572 | \$ 19,382 | 1.0% |
| 2020 Est | \$ 1,977,148 | \$ 19,576 | 1.0% |



REET 1 [RCW 82.46.010](#):

Initially authorized in 1982, cities and counties can use the receipts of REET 1 for all capital purposes. An amendment in 1992 states that cities and counties with a population of 5,000 or more planning under the GMA must spend REET 1 receipts solely on capital projects that are listed in the capital facilities plan element of their comprehensive plan. Capital projects are: *public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative and judicial facilities.*

Receipts pledged to debt retirement prior to April 1992 and/or spent prior to June 1992 are grandfathered from this restriction.

REET 2 [RCW 82.46.035](#):

The second quarter percent of the real estate excise tax (authorized in 1990) provides funding for cities and counties to finance capital improvements required to occur concurrently with growth under the Growth Management Act. An amendment in 1992 defines the "capital project" as:

Public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.

Because of this amendment, acquisition of park land is no longer a permitted use of REET 2 after March 1 1992.

As a newly incorporated city, Federal Way enacted both quarter percents of the REET in 1990 and pledged both portions for long term bonds used for the acquisition and improvement of various parks and municipal facility projects prior to the 1992 amendments.

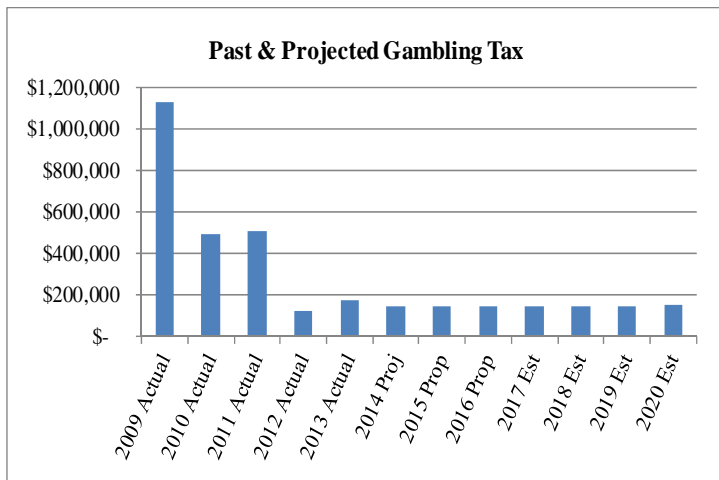
CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

The super active real estate market, particularly in income property arena, raised REET revenues to new heights in 2005 through 2007. However, the market bottomed out at the end of 2008 and was slow to pick up even through 2012, but the City is seeing an increase in Real Estate Excise Tax revenue in 2013 and 2014.. The projected revenue of \$1.9 million in 2015/2016 is based on actual collections over the last two years.

GAMBLING EXCISE TAX

The City levied gambling taxes at their maximum allowed level on all activities: 5% for bingo and raffles, 2% for amusement games, 5% for punchboards and pull-tabs, and 20% for card rooms (RCW 9.46.110) prior to 2010. Gambling taxes were amended from 5% to 3% on June 1, 2010 for punchboards/pull-tabs and from 20% to 10% for card rooms on August 1, 2010. Revenues from these activities are required to be used primarily for the purpose of gambling enforcement (RCW 9.46.113). Case law has clarified that "primarily" means "first be used" for gambling law enforcement purposes to the extent necessary for that city. The remaining funds may be used for any general government purpose. The City receipts Gambling Tax in the General Fund and identifies the revenue as law enforcement resources.

| Year | Gambling Tax | Chg Over Prior Year | |
|-------------|--------------|---------------------|--------|
| | | \$ | % |
| 2009 Actual | \$ 1,127,204 | \$ (132,579) | -10.5% |
| 2010 Actual | \$ 493,485 | \$ (633,719) | -56.2% |
| 2011 Actual | \$ 511,005 | \$ 17,520 | 3.6% |
| 2012 Actual | \$ 120,239 | \$ (390,766) | -76.5% |
| 2013 Actual | \$ 178,696 | \$ 58,457 | 48.6% |
| 2014 Proj | \$ 145,000 | \$ (33,696) | -18.9% |
| 2015 Prop | \$ 145,000 | \$ - | 0.0% |
| 2016 Prop | \$ 145,000 | \$ - | 0.0% |
| 2017 Est | \$ 146,450 | \$ 1,450 | 1.0% |
| 2018 Est | \$ 147,915 | \$ 1,465 | 1.0% |
| 2019 Est | \$ 149,394 | \$ 1,479 | 1.0% |
| 2020 Est | \$ 150,888 | \$ 1,494 | 1.0% |



The State Legislature began allowing the operation of "enhanced card room" or mini-casinos on non-tribal land on a pilot basis in 1997; regulations were adopted allowing them on a permanent basis in the spring of 2000. Over the past five years, mini-casinos have proliferated throughout the state and have become a significant source of tax revenue in jurisdictions where gambling activities are allowed. The permission of non-tribal casinos has stimulated a wave of new and/or expansion of tribal casinos as well. The increased competition eliminated some unprofitable card rooms in the City and gambling tax revenue has declined substantially since its peak in 2001. The smoking-ban passed by Washington State voters in 2005 prohibits smoking within 25 feet of all public places has had a negative impact on non-tribal gambling establishments. The new law, effective December 2005, impacted gambling tax activities in 2006 but affects did not carry on into 2007. Gambling tax decreased starting in 2008 due to the economic climate. The City's only card room closed mid-year in 2010, re-opened starting in October 2010, and closed again in January of 2012. The estimates for 2014 year-end and beyond are based on conservative methods and do not include the re-opening of the card room.

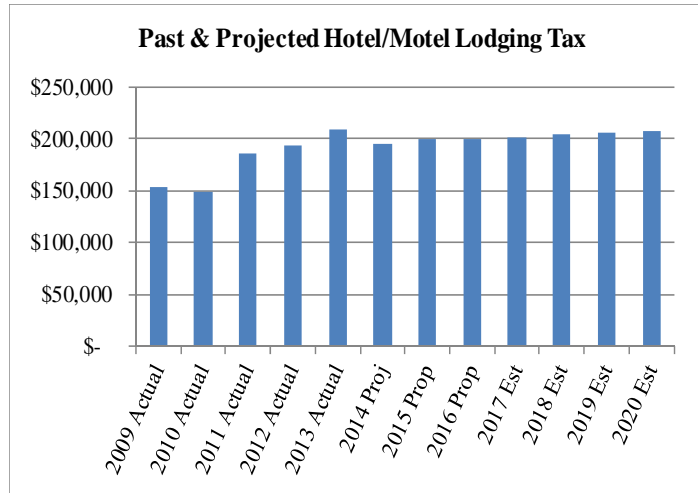
LODGING TAX (RCW 67.28)

Most cities in King County may levy a 1% Lodging Tax on overnight stays at hotels, motels, rooming houses, campgrounds, RV parks and similar facilities for continuous periods of less than one month. The total tax paid on overnight lodging in King County by visitors at a facility with 60 or more rooms is 12.4%, and 9.8% for less than 60 rooms, including the 1% City Lodging Tax.

The City enacted its tax in 1999 to fund tourism promotion programs. The programs are accounted for in Hotel/Motel Lodging Tax Fund with projected revenues of \$200K per year in 2015 and 2016. Future tax revenue is projected to at 1%t.

| Agency | Tax Rate |
|--------------------------------|---------------|
| State | 6.50% |
| King County Metro Transit | 0.90% |
| City of Federal Way | 0.85% |
| King County Mental Health | 0.10% |
| King County Sales Tax | 0.15% |
| Criminal Justice Tax | 0.10% |
| Sound Transit | 0.40% |
| Regional Transit Authority | 0.50% |
| Subtotal Sales Tax Rate | 9.50% |
| Convention Center Tax | 2.80% |
| Stadium Tax | 2.00% |
| State Sales Tax Credit | -2.00% |
| City Lodging Tax | 1.00% |
| Total Tax on Lodging | 13.30% |

| Year | Hotel/Motel Lodging Tax | Chg Over Prior Year | |
|-------------|-------------------------|---------------------|--------|
| | | \$ | % |
| 2009 Actual | \$ 154,148 | \$ (34,685) | -18.4% |
| 2010 Actual | \$ 149,058 | \$ (5,090) | -3.3% |
| 2011 Actual | \$ 185,289 | \$ 36,232 | 24.3% |
| 2012 Actual | \$ 193,344 | \$ 8,055 | 4.3% |
| 2013 Actual | \$ 208,839 | \$ 15,495 | 8.0% |
| 2014 Proj | \$ 195,000 | \$ (13,839) | -6.6% |
| 2015 Prop | \$ 200,000 | \$ 5,000 | 2.6% |
| 2016 Prop | \$ 200,000 | \$ - | 0.0% |
| 2017 Est | \$ 202,000 | \$ 2,000 | 1.0% |
| 2018 Est | \$ 204,020 | \$ 2,020 | 1.0% |
| 2019 Est | \$ 206,060 | \$ 2,040 | 1.0% |
| 2020 Est | \$ 208,121 | \$ 2,061 | 1.0% |



LEASEHOLD TAX (RCW 82.29)

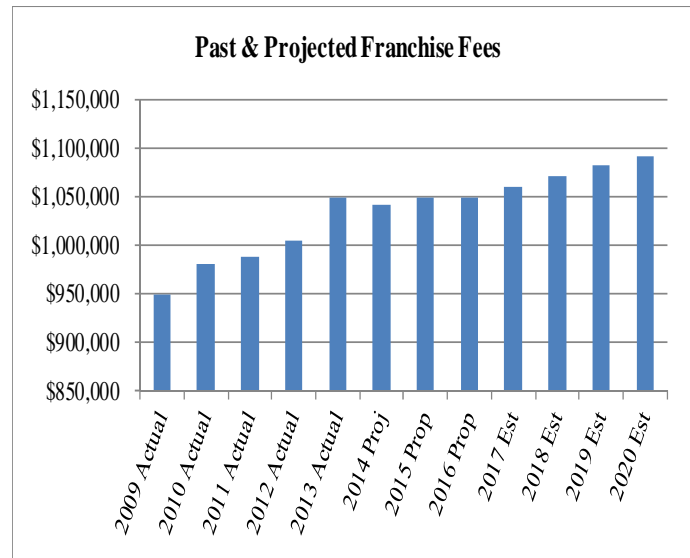
In addition to the above, the City also receives a minimal amount of revenue from the 4% leasehold tax (RCW 82.29A.) on lease income from private business activities on tax-exempt properties, in-lieu-of property tax. The total rate on leasehold tax is 12.84%. Cities and counties can collectively levy up to 6% of this total. The maximum county and city rates are 6% and 4%, respectively, and the county must give a credit for any city tax. Therefore, if a city is levying its 4%, the county receives only 2%. The City receives approximately \$6,000 a year from this tax and uses it for general operations purposes.

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FRANCHISE FEE

Franchise fees are charges levied on private utilities for their use of City streets and other public properties to place utility infrastructure and to recoup City costs of administering franchise agreements. The franchise fees on light, natural gas, and telephone utilities are limited by statute to the actual administrative expenses incurred by the City directly related to receiving and approving permits, licenses, or franchisees. Cable TV franchise fees are governed by the Federal Cable Communications Policy Act of 1994 and are negotiated with cable companies for an amount not to exceed 5% of gross revenues, which is the primary source of the City’s franchise fee revenue. The table below shows past and projected cable franchise fees. Revenue is proposed at \$1M for 2015 and 2016. Thereafter, revenue is projected at a 1% rate through 2020.

| Year | Franchise Fees | Chg Over Prior Year | |
|-------------|----------------|---------------------|-------|
| | | \$ | % |
| 2009 Actual | \$ 950,213 | \$ (17,027) | -1.8% |
| 2010 Actual | \$ 980,891 | \$ 30,678 | 3.2% |
| 2011 Actual | \$ 988,948 | \$ 8,057 | 0.8% |
| 2012 Actual | \$ 1,004,026 | \$ 15,078 | 1.5% |
| 2013 Actual | \$ 1,049,177 | \$ 45,151 | 4.5% |
| 2014 Proj | \$ 1,041,000 | \$ (8,177) | -0.8% |
| 2015 Prop | \$ 1,050,000 | \$ 9,000 | 0.9% |
| 2016 Prop | \$ 1,050,000 | \$ - | 0.0% |
| 2017 Est | \$ 1,060,500 | \$ 10,500 | 1.0% |
| 2018 Est | \$ 1,071,105 | \$ 10,605 | 1.0% |
| 2019 Est | \$ 1,081,816 | \$ 10,711 | 1.0% |
| 2020 Est | \$ 1,092,634 | \$ 10,818 | 1.0% |

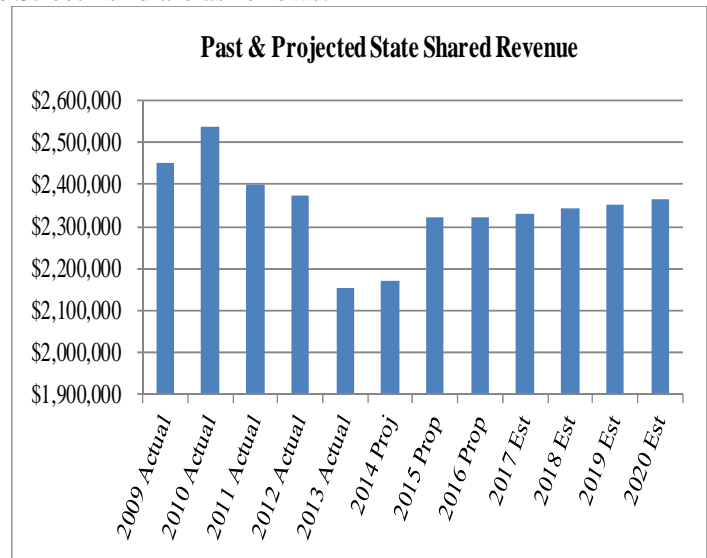


STATE SHARED REVENUES

State-shared revenues are from taxes and fees collected by the State and disbursed to municipalities based on population or other criteria. The source of these shared revenues include: fuel tax (tax on gasoline consumption), liquor sales profit and excise tax, DUI impact and criminal justice distribution.

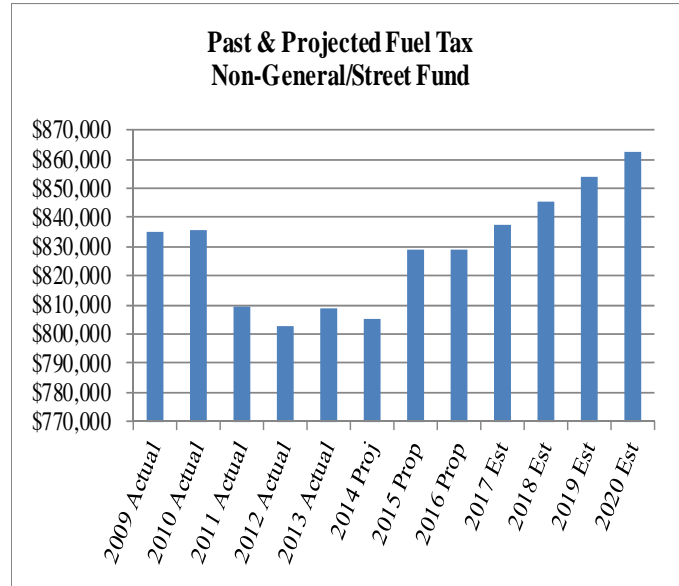
Past and projected state shared revenue in the General & Street Fund are as follows:

| Year | State Shared Revenue | Chg Over Prior Year | |
|-------------|----------------------|---------------------|-------|
| | | \$ | % |
| 2009 Actual | \$ 2,450,957 | \$ 16,226 | 0.7% |
| 2010 Actual | \$ 2,538,462 | \$ 87,505 | 3.6% |
| 2011 Actual | \$ 2,399,140 | \$ (139,322) | -5.5% |
| 2012 Actual | \$ 2,375,024 | \$ (24,116) | -1.0% |
| 2013 Actual | \$ 2,153,143 | \$ (221,881) | -9.3% |
| 2014 Proj | \$ 2,171,000 | \$ 17,857 | 0.8% |
| 2015 Prop | \$ 2,321,000 | \$ 150,000 | 6.9% |
| 2016 Prop | \$ 2,321,000 | \$ - | 0.0% |
| 2017 Est | \$ 2,331,450 | \$ 10,450 | 0.5% |
| 2018 Est | \$ 2,342,005 | \$ 10,555 | 0.5% |
| 2019 Est | \$ 2,352,665 | \$ 10,660 | 0.5% |
| 2020 Est | \$ 2,363,431 | \$ 10,767 | 0.5% |



Additionally, the City receives state shared revenues (fuel) tax in the Arterial Streets Fund, Paths & Trails Fund and Transportation CIP Fund. Past and projected revenues are as follows:

| Year | State Shared Revenue | Chg Over Prior Year | |
|-------------|----------------------|---------------------|-------|
| | | \$ | % |
| 2009 Actual | \$ 835,328 | \$ (30,356) | -3.5% |
| 2010 Actual | \$ 835,697 | \$ 369 | 0.0% |
| 2011 Actual | \$ 809,611 | \$ (26,086) | -3.1% |
| 2012 Actual | \$ 802,934 | \$ (6,677) | -0.8% |
| 2013 Actual | \$ 808,707 | \$ 5,773 | 0.7% |
| 2014 Proj | \$ 805,000 | \$ (3,707) | -0.5% |
| 2015 Prop | \$ 829,000 | \$ 24,000 | 3.0% |
| 2016 Prop | \$ 829,000 | \$ - | 0.0% |
| 2017 Est | \$ 837,290 | \$ 8,290 | 1.0% |
| 2018 Est | \$ 845,663 | \$ 8,373 | 1.0% |
| 2019 Est | \$ 854,120 | \$ 8,457 | 1.0% |
| 2020 Est | \$ 862,661 | \$ 8,541 | 1.0% |



SERVICES AND CHARGES

The charge for services is revenues generated from services provided to the general public (including recreation fees, building permit, land use fee, and surface water fees).

SURFACE WATER MANAGEMENT FEES

The Surface Water Management (SWM) fund manages surface water run-off accounts for the City’s only utility operation. The fees are based on the impervious surface area, including right-of-way. Single-family households pay a fixed rate per household amount. The projected SWM fees for 2015/2016 are roughly \$3.9M per year. Current year surface water management fees fund current year operating expenditures, including debt service payments on public works trust fund loan. The SWM operating fund is estimated to transfer \$1.56M and \$1.90M in 2015 and 2016 respectively to support SWM related capital projects.

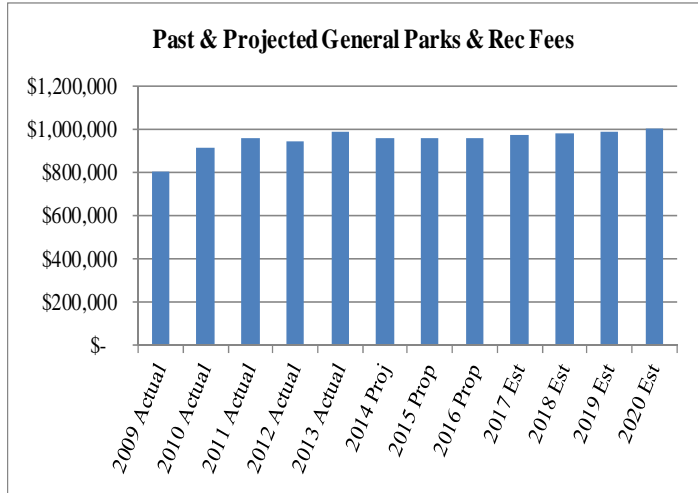
CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

RECREATION FEES

Recreation fees include revenue from general parks and recreation, community center and the retreat center.

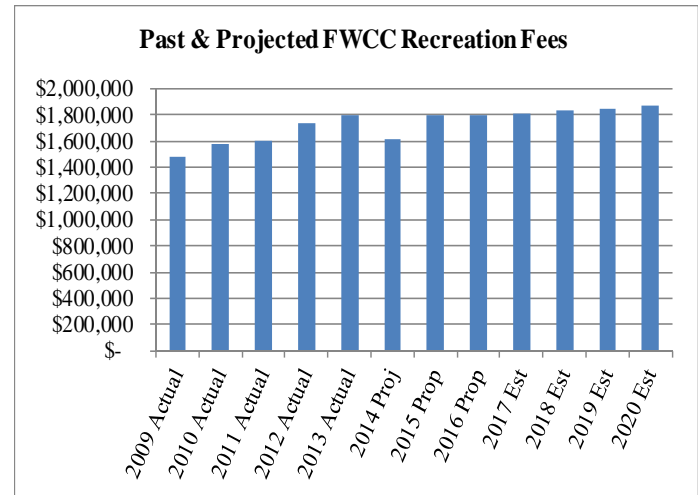
General parks and recreation fees include programs such as youth and adult athletics, aerobics and fitness classes, aquatic programs, and special interest leisure classes like art, outdoor recreation and dance. Many of these programs take place at the community center with related program revenue accounted for in the General Fund. General parks and recreation fees are projected to increase by 1% each year through 2020.

| Year | General Parks & Rec Fees | Chg Over Prior Year | |
|-------------|--------------------------|---------------------|-------|
| | | \$ | % |
| 2009 Actual | \$ 802,278 | \$ 27,035 | 3.5% |
| 2010 Actual | \$ 913,831 | \$ 111,553 | 13.9% |
| 2011 Actual | \$ 956,607 | \$ 42,776 | 4.7% |
| 2012 Actual | \$ 942,005 | \$ (14,602) | -1.5% |
| 2013 Actual | \$ 987,018 | \$ 45,013 | 4.8% |
| 2014 Proj | \$ 961,465 | \$ (25,553) | -2.6% |
| 2015 Prop | \$ 961,465 | \$ - | 0.0% |
| 2016 Prop | \$ 961,465 | \$ - | 0.0% |
| 2017 Est | \$ 971,080 | \$ 9,615 | 1.0% |
| 2018 Est | \$ 980,790 | \$ 9,711 | 1.0% |
| 2019 Est | \$ 990,598 | \$ 9,808 | 1.0% |
| 2020 Est | \$ 1,000,504 | \$ 29,425 | 1.0% |



The **Federal Way Community Center** opened in March of 2007 and includes programs such as aquatics, fitness training, pool rentals, birthday parties, events and wedding rentals. The revenues from these programs are accounted for in the Federal Way Community Center Fund, a special revenue fund supported by user fees and a designated utility tax transfer. Community center recreation fees are projected to increase by 1% each year through 2020.

| Year | Federal Way Community Ctr | Chg Over Prior Year | |
|-------------|---------------------------|---------------------|-------|
| | | \$ | % |
| 2009 Actual | \$ 1,485,185 | \$ 103,466 | 7.5% |
| 2010 Actual | \$ 1,582,548 | \$ 97,363 | 6.6% |
| 2011 Actual | \$ 1,602,183 | \$ 19,635 | 1.2% |
| 2012 Actual | \$ 1,738,039 | \$ 135,856 | 8.5% |
| 2013 Actual | \$ 1,796,064 | \$ 58,025 | 3.3% |
| 2014 Proj | \$ 1,618,500 | \$ (177,564) | -9.9% |
| 2015 Prop | \$ 1,793,500 | \$ 175,000 | 10.8% |
| 2016 Prop | \$ 1,793,500 | \$ - | 0.0% |
| 2017 Est | \$ 1,811,435 | \$ 17,935 | 1.0% |
| 2018 Est | \$ 1,829,549 | \$ 18,114 | 1.0% |
| 2019 Est | \$ 1,847,845 | \$ 18,295 | 1.0% |
| 2020 Est | \$ 1,866,323 | \$ 18,478 | 1.0% |



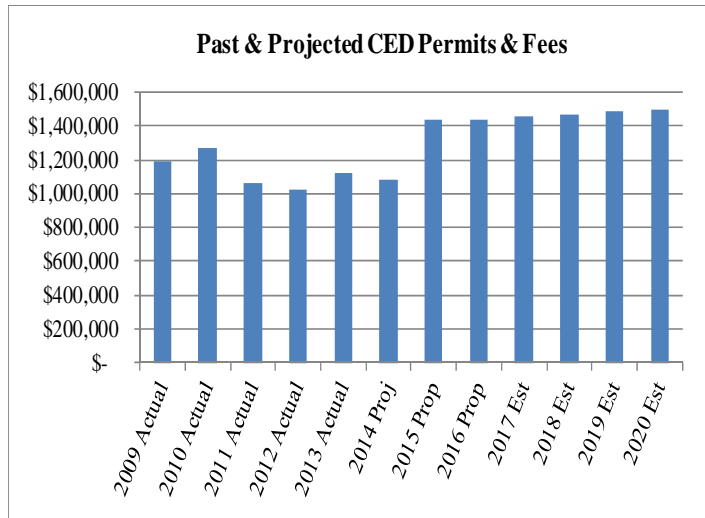
The facility rentals at **Dumas Bay Centre** are proposed at \$635K for 2015 and 2016. Program revenues are estimated to increase by 1% each year through 2020.

The Dumas Bay Centre Fund will continue to receive \$112K in each year in utility tax subsidy for 2015 and 2016 to cover the cost of the management contract for the theatre. The remaining balance of the utility tax transfer is used to offset any operating deficits of the retreat center as well as providing a source for both regular and deferred repairs and maintenance. The facility is also used for Parks General Recreation programming.

PERMITS AND DEVELOPMENT FEE

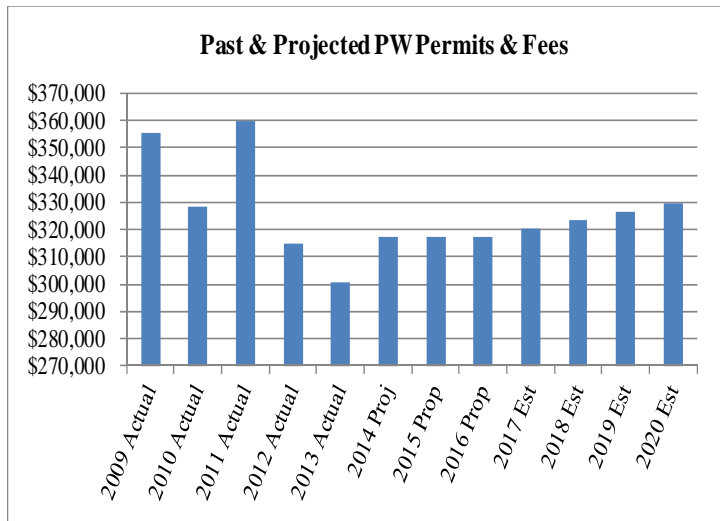
Community & Economic Development Permits and Fees include building, mechanical, electrical and plumbing permit fees, zoning fees and plan check fees. The majority of these fees are payable at the time the permit is issued. The revenues are deposited in the General Fund to offset building and planning service costs. The rates and policies regarding this fee are detailed in the International Building Code, which is revisited every three years in order to update all fees and policies.

| Year | CED Permits & Fees | Chg Over Prior Year | |
|-------------|-----------------------|---------------------|--------|
| | | \$ | % |
| 2009 Actual | \$ 1,191,205 | \$ (190,011) | -13.8% |
| 2010 Actual | \$ 1,265,652 | \$ 74,447 | 6.2% |
| 2011 Actual | \$ 1,066,043 | \$ (199,609) | -15.8% |
| 2012 Actual | \$ 1,020,724 | \$ (45,319) | -4.3% |
| 2013 Actual | \$ 1,124,369 | \$ 103,645 | 10.2% |
| 2014 Proj | \$ 1,079,000 | \$ (45,369) | -4.0% |
| 2015 Prop | \$ 1,439,000 | \$ 360,000 | 33.4% |
| 2016 Prop | \$ 1,439,000 | \$ - | 0.0% |
| 2017 Est | \$ 1,453,390 | \$ 14,390 | 1.0% |
| 2018 Est | \$ 1,467,924 | \$ 14,534 | 1.0% |
| 2019 Est | \$ 1,482,603 | \$ 14,679 | 1.0% |
| 2020 Est | \$ 1,497,429 | \$ 14,826 | 1.0% |



Public Works permits and development fees include right-of-way permits, plan review fees, inspection fees, transportation concurrency fees and traffic impact fees. The revenues are deposited in the Street Fund to offset service costs.

| Year | PW Permits & Fees | Chg Over Prior Year | |
|-------------|----------------------|---------------------|--------|
| | | \$ | % |
| 2009 Actual | \$ 355,329 | \$ (106,323) | -23.0% |
| 2010 Actual | \$ 328,455 | \$ (26,874) | -7.6% |
| 2011 Actual | \$ 359,994 | \$ 31,539 | 9.6% |
| 2012 Actual | \$ 314,830 | \$ (45,164) | -12.5% |
| 2013 Actual | \$ 300,537 | \$ (14,293) | -4.5% |
| 2014 Proj | \$ 317,000 | \$ 16,463 | 5.5% |
| 2015 Prop | \$ 317,000 | \$ - | 0.0% |
| 2016 Prop | \$ 317,000 | \$ - | 0.0% |
| 2017 Est | \$ 320,170 | \$ 3,170 | 1.0% |
| 2018 Est | \$ 323,372 | \$ 3,202 | 1.0% |
| 2019 Est | \$ 326,605 | \$ 3,234 | 1.0% |
| 2020 Est | \$ 329,871 | \$ 3,266 | 1.0% |

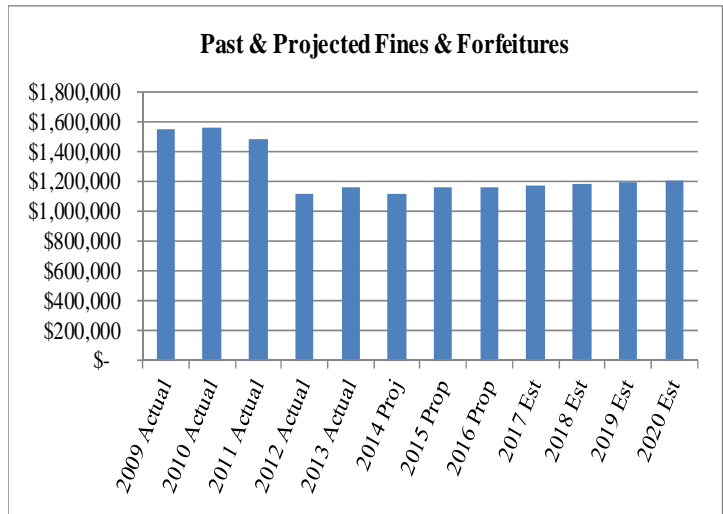


MISCELLANEOUS REVENUES

FINES AND FORFEITURES

The Municipal Court of the City of Federal Way is an inferior court (a court subject to the jurisdiction of another court known as the superior court, or a higher court) with exclusive original criminal jurisdiction of all violations of City laws. It also has the original jurisdiction of all other actions brought to enforce or recover license penalties or forfeitures declared or given by such city laws or by any state statutes. The Court also exercises all powers granted by Chapter 6 of said Justice Court and other Inferior Court Reorganization Law (Chapter 299, laws of 1964).

| Year | Court Fines & Forfeitures | Chg Over Prior Year | |
|-------------|---------------------------|---------------------|--------|
| | | \$ | % |
| 2009 Actual | \$ 1,547,204 | \$ 39,835 | 2.6% |
| 2010 Actual | \$ 1,558,931 | \$ 11,727 | 0.8% |
| 2011 Actual | \$ 1,484,953 | \$ (73,978) | -4.7% |
| 2012 Actual | \$ 1,112,430 | \$ (372,523) | -25.1% |
| 2013 Actual | \$ 1,167,076 | \$ 54,646 | 4.9% |
| 2014 Proj | \$ 1,115,000 | \$ (52,076) | -4.5% |
| 2015 Prop | \$ 1,163,400 | \$ 48,400 | 4.3% |
| 2016 Prop | \$ 1,163,400 | \$ - | 0.0% |
| 2017 Est | \$ 1,175,034 | \$ 11,634 | 1.0% |
| 2018 Est | \$ 1,186,784 | \$ 11,750 | 1.0% |
| 2019 Est | \$ 1,198,652 | \$ 11,868 | 1.0% |
| 2020 Est | \$ 1,210,639 | \$ 11,987 | 1.0% |



The City began operating its municipal court in January 2000. Fines and forfeitures are accounted for in the General Fund and do not include red light photo violations which are accounted for in the Traffic Safety Fund.

The 2014 year-end projected fines and forfeitures is \$1.11 million and is 4.5% below 2013’s actual revenues. The decrease is due to lower filings for traffic infractions and parking infractions. Revenues are proposed at \$1.16M annually for 2015 and 2016. Thereafter, revenue is projected at 1.0% through 2020..

OTHER MISCELLANEOUS

Miscellaneous revenues include interest income, cellular tower site leases, passport processing fees, etc. Most of the investment earnings are in reserve accounts, debt service prefunding reserves, and capital project funds.

GENERAL AND STREET FUND LONG RANGE PLAN

| Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 2017 Projected | 2018 Projected | 2019 Projected | 2020 Projected |
|--------------------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | Adopted | Adjusted | Projected | | | | | | |
| BEGINNING FUND BALANCE | \$ 12,743,853 | \$ 15,034,799 | \$ 6,376,447 | \$ 16,240,294 | \$ 16,240,294 | \$ 12,715,000 | \$ 11,838,202 | \$ 9,506,699 | \$ 9,518,466 | \$ 9,551,840 | \$ 9,607,146 |
| REVENUE SUMMARY: | | | | | | | | | | | |
| Property Tax | 9,978,143 | 10,004,862 | 10,022,000 | 10,077,000 | 10,177,000 | 10,342,770 | 10,611,198 | 10,717,310 | 10,824,483 | 10,932,728 | 11,042,055 |
| Sales Tax | 10,534,147 | 11,346,338 | 10,799,000 | 11,614,000 | 11,964,000 | 11,962,420 | 12,321,293 | 12,752,538 | 13,198,877 | 13,660,838 | 14,138,967 |
| Criminal Justice Sales Tax | 1,864,991 | 1,992,667 | 1,719,000 | 1,913,000 | 2,063,000 | 2,123,430 | 2,357,007 | 2,380,577 | 2,404,383 | 2,428,427 | 2,452,711 |
| Other Taxes | 1,156,315 | 1,228,211 | 1,190,999 | 1,181,000 | 1,181,000 | 1,206,000 | 1,206,000 | 1,218,060 | 1,230,241 | 1,242,543 | 1,254,968 |
| Licenses and Permits | 2,501,367 | 2,638,016 | 2,156,000 | 2,531,000 | 3,331,000 | 2,962,000 | 2,962,000 | 2,991,620 | 3,021,536 | 3,051,752 | 3,082,269 |
| Intergovernmental | 2,516,542 | 1,836,531 | 807,000 | 1,431,977 | 1,431,977 | 1,600,427 | 1,747,162 | 1,593,335 | 1,609,268 | 1,625,361 | 1,641,614 |
| Charges for Services | 3,265,368 | 3,813,233 | 2,959,241 | 3,597,714 | 3,717,714 | 3,761,346 | 3,761,346 | 3,798,959 | 3,836,949 | 3,875,319 | 3,914,072 |
| Fines | 1,112,430 | 1,167,076 | 1,115,000 | 1,115,000 | 1,115,000 | 1,163,400 | 1,163,400 | 1,175,034 | 1,186,784 | 1,198,652 | 1,210,639 |
| Miscellaneous | 558,132 | 584,317 | 403,650 | 403,650 | 403,650 | 529,300 | 529,300 | 534,593 | 539,939 | 545,338 | 550,792 |
| Other Financing Sources | 11,507,389 | 11,640,180 | 11,590,463 | 12,479,619 | 12,479,619 | 9,792,829 | 10,042,075 | 10,142,496 | 10,243,921 | 10,346,360 | 10,449,824 |
| Total Revenues | \$ 44,994,825 | \$ 46,251,429 | \$ 42,762,353 | \$ 46,343,960 | \$ 47,863,960 | \$ 45,443,922 | \$ 46,700,781 | \$ 46,996,490 | \$ 47,466,455 | \$ 47,941,119 | \$ 48,420,530 |
| EXPENDITURE SUMMARY: | | | | | | | | | | | |
| City Council | \$ 360,461 | \$ 372,242 | \$ 388,134 | \$ 389,913 | \$ 389,913 | \$ 367,442 | \$ 371,587 | \$ 375,303 | \$ 379,056 | \$ 382,847 | \$ 386,675 |
| Mayor's Office | 1,189,930 | 1,209,607 | 1,226,758 | 1,606,066 | 1,513,841 | 1,273,803 | 1,291,190 | 1,304,102 | 1,317,143 | 1,330,315 | 1,343,618 |
| Municipal Court | 1,421,727 | 1,480,301 | 1,608,957 | 1,707,213 | 1,707,213 | 1,304,387 | 1,326,963 | 1,340,233 | 1,353,635 | 1,367,171 | 1,380,843 |
| Finance | 833,419 | 854,041 | 907,201 | 999,938 | 999,938 | 908,534 | 941,111 | 950,522 | 960,027 | 969,627 | 979,323 |
| City Clerk | 317,626 | 418,556 | 422,099 | 525,356 | 525,356 | 464,325 | 557,590 | 563,166 | 568,798 | 574,486 | 580,231 |
| Human Resources | 348,721 | 395,857 | 452,383 | 541,185 | 541,185 | 400,512 | 409,106 | 413,197 | 417,329 | 421,502 | 425,718 |
| Law -Civil | 684,041 | 706,452 | 761,746 | 879,214 | 814,214 | 572,538 | 585,649 | 591,506 | 597,421 | 603,395 | 609,429 |
| Law-Criminal | 685,428 | 702,299 | 719,954 | 745,094 | 745,094 | 585,849 | 593,714 | 599,651 | 605,647 | 611,704 | 617,821 |
| Community Development | 2,133,022 | 2,091,550 | 2,209,764 | 2,863,861 | 2,630,702 | 2,266,348 | 2,335,518 | 2,258,873 | 2,281,462 | 2,304,276 | 2,327,319 |
| Economic Development | 155,165 | 111,651 | 130,442 | 364,864 | 260,085 | 208,289 | 208,478 | 210,563 | 212,668 | 214,795 | 216,943 |
| Human Services | 758,311 | 788,678 | 759,014 | 778,640 | 778,640 | 690,378 | 700,051 | 707,051 | 714,122 | 721,263 | 728,476 |
| Jail Contract Costs | 2,471,531 | 3,939,387 | 3,749,000 | 4,159,831 | 4,159,831 | 4,276,614 | 4,276,614 | 4,297,997 | 4,319,487 | 4,341,084 | 4,362,790 |
| 911 Dispatch | 1,637,541 | 1,644,106 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | 1,804,870 | 1,822,919 | 1,841,148 | 1,859,559 |
| Police | 20,163,802 | 20,304,926 | 20,604,970 | 21,200,085 | 21,200,085 | 16,224,044 | 16,759,913 | 16,902,512 | 17,071,537 | 17,242,253 | 17,414,675 |
| Parks, Recr & Cultural Svcs | 3,684,940 | 3,969,897 | 3,846,122 | 4,213,996 | 4,213,996 | 3,468,027 | 3,480,680 | 3,511,987 | 3,547,107 | 3,582,578 | 3,618,404 |
| Non-Departmental | 1,959,000 | 2,239,675 | 2,740,585 | 6,350,896 | 4,625,665 | 7,652,304 | 9,614,264 | 7,322,407 | 7,395,631 | 7,469,587 | 7,544,283 |
| Public Works | 3,899,212 | 3,816,709 | 4,224,501 | 4,954,270 | 4,496,495 | 3,870,327 | 3,792,855 | 3,830,784 | 3,869,092 | 3,907,783 | 3,946,861 |
| Total Expenditures | \$ 42,703,879 | \$ 45,045,935 | \$ 46,538,631 | \$ 54,067,423 | \$ 51,389,254 | \$ 46,320,721 | \$ 49,032,283 | \$ 46,984,723 | \$ 47,433,080 | \$ 47,885,814 | \$ 48,342,966 |
| Changes in Fund Balance | \$ 2,290,946 | \$ 1,205,494 | \$ (3,776,278) | \$ (7,723,463) | \$ (3,525,294) | \$ (876,799) | \$ (2,331,502) | \$ 11,767 | \$ 33,374 | \$ 55,306 | \$ 77,564 |
| ENDING FUND BALANCE: | \$ 15,034,799 | \$ 16,240,293 | \$ 2,600,169 | \$ 8,516,832 | \$ 12,715,001 | \$ 11,838,201 | \$ 9,506,699 | \$ 9,518,466 | \$ 9,551,840 | \$ 9,607,146 | \$ 9,684,710 |

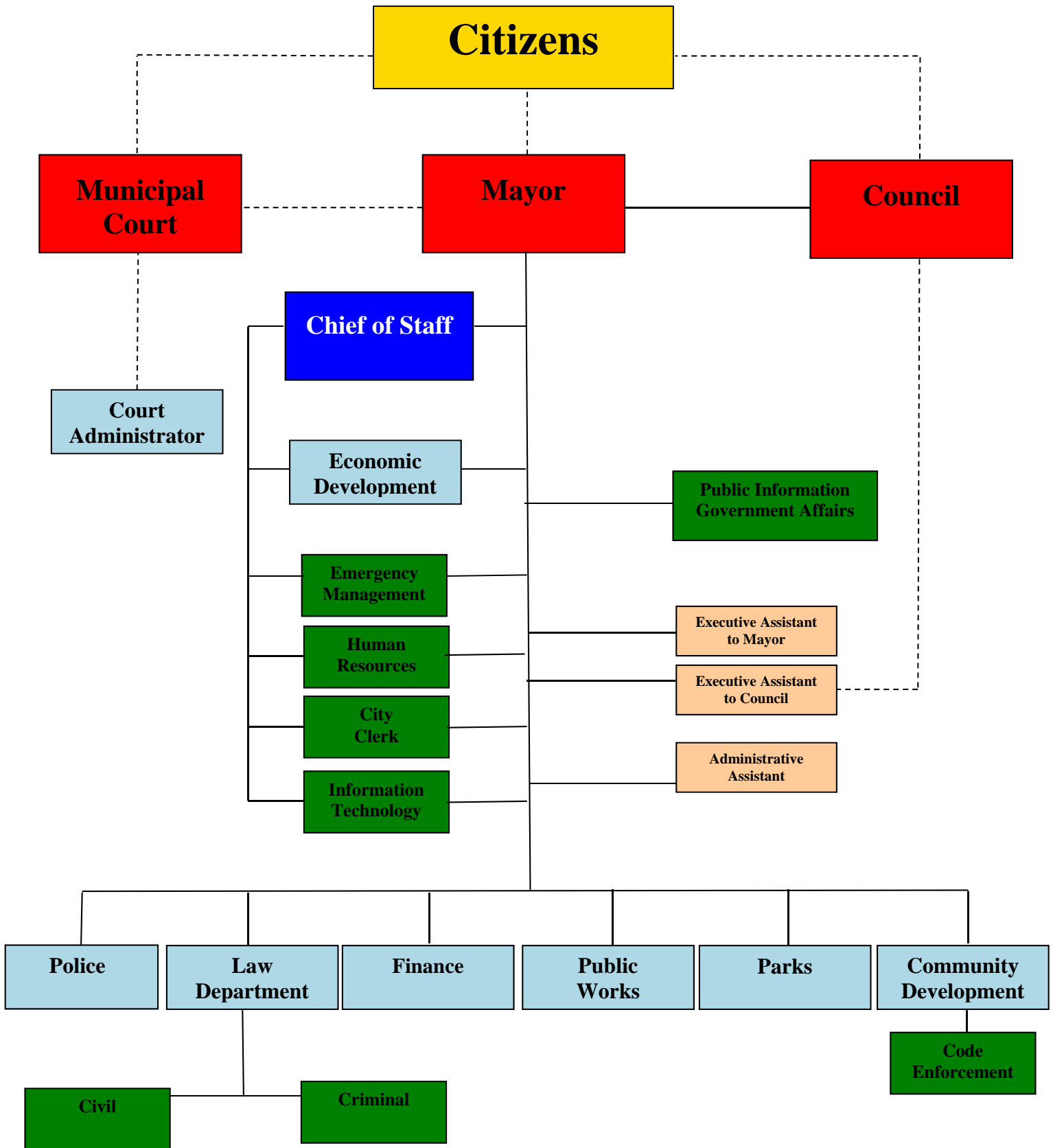
CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

ALL FUNDS LONG RANGE PLAN

| Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 2017 Projected | 2018 Projected | 2019 Projected | 2020 Projected |
|--------------------------------|----------------------|-----------------------|-----------------------|------------------------|------------------------|-----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | Adopted | Adjusted | Projected | | | | | | |
| BEGINNING FUND BALANCE | \$ 64,823,810 | \$ 71,547,865 | \$ 47,522,435 | \$ 73,919,800 | \$ 73,919,799 | \$ 60,236,119 | \$ 53,420,425 | \$ 47,782,562 | \$ 47,089,776 | \$ 46,323,555 | \$ 46,516,513 |
| OPERATING REVENUE: | | | | | | | | | | | |
| Property Taxes | \$ 9,978,143 | \$ 10,004,862 | \$ 10,022,000 | \$ 10,077,000 | \$ 10,177,000 | \$ 10,342,770 | \$ 10,611,198 | 10,717,310 | 10,824,483 | 10,932,728 | 11,042,055 |
| Sales Tax | 10,534,147 | 11,346,338 | 10,799,000 | 11,614,000 | 11,964,000 | 11,962,420 | 12,321,293 | 12,752,538 | 13,198,877 | 13,660,838 | 14,138,967 |
| Criminal Justice Sales Tax | 1,864,991 | 1,992,667 | 1,719,000 | 1,913,000 | 2,063,000 | 2,123,430 | 2,357,007 | 2,380,577 | 2,404,383 | 2,428,427 | 2,452,711 |
| Utility Tax | 13,083,178 | 12,584,292 | 12,361,000 | 12,552,000 | 12,552,000 | 12,677,790 | 12,677,790 | 12,804,568 | 12,932,614 | 13,061,940 | 13,192,559 |
| Real Estate Excise tax | 1,507,315 | 2,034,033 | 1,400,000 | 1,800,000 | 1,800,000 | 1,900,000 | 1,900,000 | 1,919,000 | 1,938,190 | 1,957,572 | 1,977,148 |
| Other Taxes | 1,518,336 | 1,586,747 | 1,385,999 | 1,376,000 | 1,376,000 | 1,561,000 | 1,566,000 | 1,581,660 | 1,597,477 | 1,613,451 | 1,629,586 |
| Licenses and Permits | 2,501,367 | 2,638,016 | 2,156,000 | 2,531,000 | 3,331,000 | 2,962,000 | 2,962,000 | 2,991,620 | 3,021,536 | 3,051,752 | 3,082,269 |
| Intergovernmental | 7,241,040 | 9,415,268 | 5,930,736 | 13,616,914 | 13,616,914 | 14,975,699 | 12,995,465 | 8,125,420 | 8,206,674 | 8,288,741 | 8,371,628 |
| Charges for Services | 14,606,547 | 15,796,187 | 14,576,468 | 20,820,104 | 20,990,104 | 21,501,973 | 20,122,673 | 20,323,900 | 20,527,139 | 20,732,410 | 20,939,734 |
| Fines | 3,373,366 | 3,295,096 | 1,945,000 | 2,570,000 | 2,570,000 | 3,287,043 | 3,333,282 | 3,366,615 | 3,400,281 | 3,434,284 | 3,468,627 |
| Miscellaneous | 1,928,146 | 930,761 | 686,047 | 686,047 | 686,047 | 848,197 | 848,197 | 856,679 | 865,246 | 873,898 | 882,637 |
| Proprietary Fund Revenue | - | 84,042 | - | - | - | - | - | - | - | - | - |
| Other Financing Sources | 16,887,511 | 32,529,924 | 17,895,463 | 44,335,437 | 45,338,037 | 16,641,642 | 19,110,613 | 16,808,058 | 16,976,139 | 17,145,900 | 17,317,359 |
| Total Revenues | \$ 85,024,089 | \$ 104,238,233 | \$ 80,876,713 | \$ 123,891,502 | \$ 126,464,102 | \$ 100,783,964 | \$ 100,805,518 | \$ 94,627,945 | \$ 95,893,038 | \$ 97,181,940 | \$ 98,495,280 |
| OPERATING EXPENDITURE: | | | | | | | | | | | |
| City Council | \$ 360,461 | \$ 372,242 | \$ 388,134 | \$ 389,913 | \$ 389,913 | \$ 367,442 | \$ 371,587 | 375,303 | 379,056 | 382,847 | 386,675 |
| Mayor's Office | 1,189,930 | 1,209,607 | 1,226,758 | 1,606,066 | 1,513,841 | 1,324,879 | 1,342,266 | 1,355,689 | 1,369,246 | 1,382,938 | 1,396,768 |
| Municipal Court | 1,421,727 | 1,480,301 | 1,608,957 | 1,707,213 | 1,707,213 | 1,529,125 | 1,557,092 | 1,572,663 | 1,588,390 | 1,604,274 | 1,620,316 |
| Finance | 833,419 | 854,041 | 907,201 | 999,938 | 999,938 | 908,534 | 941,111 | 950,522 | 960,027 | 969,627 | 979,323 |
| City Clerk | 317,626 | 418,556 | 422,099 | 525,356 | 525,356 | 464,325 | 557,590 | 563,166 | 568,798 | 574,486 | 580,231 |
| Human Resources | 348,721 | 395,857 | 452,383 | 541,185 | 541,185 | 400,512 | 409,106 | 413,197 | 417,329 | 421,502 | 425,718 |
| Information Technology | 1,696,385 | 1,907,034 | 1,931,707 | 2,523,946 | 2,523,946 | 2,097,458 | 2,601,615 | 2,084,902 | 2,105,751 | 2,126,809 | 2,148,077 |
| Law -Civil | 1,794,027 | 2,045,378 | 1,800,514 | 6,151,852 | 6,086,852 | 1,496,981 | 1,510,092 | 1,525,193 | 1,540,445 | 1,555,850 | 1,571,408 |
| Law-Criminal | 685,428 | 702,299 | 719,954 | 745,094 | 745,094 | 800,729 | 814,139 | 822,280 | 830,503 | 838,808 | 847,196 |
| Community Development | 3,050,873 | 3,583,697 | 2,785,764 | 4,042,757 | 3,809,598 | 3,604,687 | 3,680,117 | 3,716,919 | 3,754,088 | 3,791,629 | 3,829,545 |
| Economic Development | 155,165 | 111,651 | 130,442 | 364,864 | 260,085 | 208,289 | 208,478 | 210,563 | 212,668 | 214,795 | 216,943 |
| Human Services | 758,311 | 788,678 | 759,014 | 778,640 | 778,640 | 690,378 | 700,051 | 707,051 | 714,122 | 721,263 | 728,476 |
| Jail Contract Costs | 2,471,531 | 3,939,387 | 3,749,000 | 4,159,831 | 4,159,831 | 4,276,614 | 4,276,614 | 4,297,997 | 4,319,487 | 4,341,084 | 4,362,790 |
| 911 Dispatch | 1,637,541 | 1,644,106 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | 1,804,870 | 1,822,919 | 1,841,148 | 1,859,559 |
| Police | 21,003,188 | 21,606,966 | 21,634,970 | 22,966,810 | 22,966,810 | 20,036,619 | 20,639,769 | 20,236,985 | 20,846,166 | 20,439,355 | 21,054,628 |
| Parks, Recr & Cultural Svcs | 7,724,027 | 7,737,326 | 8,516,355 | 13,040,033 | 12,266,569 | 8,263,847 | 7,196,905 | 7,243,874 | 7,316,313 | 7,389,476 | 7,463,370 |
| Non-Departmental | 17,387,380 | 33,598,848 | 19,257,222 | 50,488,433 | 41,375,802 | 33,092,307 | 27,452,596 | 27,727,122 | 28,004,393 | 28,284,437 | 28,567,281 |
| Public Works | 15,464,292 | 19,470,322 | 18,581,425 | 38,681,346 | 37,783,571 | 26,249,934 | 30,397,252 | 19,712,434 | 19,909,558 | 20,108,654 | 20,309,740 |
| Total Expenditures | \$ 78,300,034 | \$ 101,866,297 | \$ 86,658,900 | \$ 151,500,278 | \$ 140,221,245 | \$ 107,599,659 | \$ 106,443,381 | \$ 95,320,731 | \$ 96,659,259 | \$ 96,988,981 | \$ 98,348,045 |
| Changes in Fund Balance | \$ 6,724,055 | \$ 2,371,936 | \$ (5,782,187) | \$ (27,608,776) | \$ (13,757,143) | \$ (6,815,695) | \$ (5,637,863) | \$ (692,786) | \$ (766,222) | \$ 192,959 | \$ 147,235 |
| ENDING FUND BALANCE: | \$ 71,547,865 | \$ 73,919,801 | \$ 41,740,249 | \$ 46,311,024 | \$ 60,162,656 | \$ 53,420,424 | \$ 47,782,562 | \$ 47,089,776 | \$ 46,323,555 | \$ 46,516,513 | \$ 46,663,748 |

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MAYOR'S OFFICE DEPARTMENT OVERVIEW

Responsible Manager: *Mayor Jim Ferrell*

2013/2014 ACCOMPLISHMENTS

MAYOR'S OFFICE

- Implemented key downtown development initiatives, including
 - Performing arts and conference center, groundbreaking, July 2014
 - Opened the City's first downtown park, Town Square Park, July 2014
 - Opened downtown Police Department substation May, 2014
- Prevented closure of local King County Public Health clinic, preserving maternity and nutrition services to 13,700 low-income women and their children.
- Organized Mayor's Blue Ribbon Panel analyze and issue findings on financial viability of performing arts and conference center
- Secured State funding of \$2 million for performing arts and conference center project
- Established Economic Development Office and named Tim Johnson, Director of Economic Development
- Represented City on Puget Sound Regional Council, Executive Committee
- Proposed a balanced biennial budget, and had ongoing savings of \$1.3M per year
- Increased accessibility of municipal government through new community outreach efforts including
 - Neighborhood connection meetings, reaching more than 500 residents
 - Produced City newsletter providing information on city initiatives that reached over 34,000 residents
 - New Day Federal Way, a news and feature show, reporting civic events and public meetings on Comcast channel 21 and the City's YouTube channel
- Lead role working with SCORE regional jail partners to improve facility marketing & operations
- Negotiated a donation of the Brooklake Community Center, to preserve one of the city's most important historical sites as a City park
- Established a 50-foot flagpole, street flags and Veterans Way in the downtown.
- Mayor's Day of Concern for the Hungry collected **x,xxx** pounds of food for MSC Food Bank

2015/2016 ANTICIPATED KEY PROJECTS

MAYOR'S OFFICE

- Expand economic development downtown using innovative approaches
- Explore and develop small business development center
- Implement an economic development project downtown
- Staff development, training, customer service

MAYOR'S OFFICE DEPARTMENT OVERVIEW
Responsible Manager: Mayor Jim Ferrell

DEPARTMENT POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 | 2016 | Grade |
|---------------------------------------|----------------|----------------|---------|----------|-----------|----------|----------|-----------|
| | | | Adopted | Adjusted | Projected | Proposed | Proposed | |
| Mayor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 61 |
| Chief of Staff | | | | 1.00 | 1.00 | 1.00 | 1.00 | 58f |
| Economic Development Director | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 1.00 | 1.00 | 58I |
| Communications & Govt Affairs Manager | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 48 |
| Administrative Assistant | - | - | - | - | - | 1.00 | 1.00 | 18 |
| Emergency Manager | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 50 |
| Communications & Grant Coordinator | 1.00 | 1.00 | 1.00 | - | - | - | - | 39 |
| Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 28 |
| IT Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 55a |
| IT Supervisor/Systems & Help Desk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 44 |
| IT Analyst Applications/GIS | 3.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 39 |
| IT Analyst Systems | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 39 |
| IT Technician II | - | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 32 |
| IT Technician I | 1.00 | - | - | - | - | - | - | 29 |
| IT Specialist/Web,App, Security | - | - | - | - | - | 1.00 | 1.00 | 35 |
| Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 51a |
| Human Resources Technician | 1.00 | 1.00 | 1.00 | 1.75 | 1.75 | 1.75 | 1.75 | 29 |
| Human Resources Assistant | 0.75 | 0.75 | 0.75 | 0.50 | 0.50 | 0.50 | 0.50 | 18 |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 40 |
| Deputy City Clerk | 0.75 | 0.75 | 0.75 | 0.88 | 0.88 | 1.50 | 1.50 | 26 |
| Total Regular Staffing | 15.00 | 14.00 | 14.00 | 17.13 | 17.13 | 19.75 | 19.75 | n/a |
| Change from prior year | 9.00 | (1.00) | - | 3.13 | - | 2.62 | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| IT Analyst Applications | - | 1.00 | 1.00 | 1.00 | 1.00 | - | - | 35 |
| Grand Total Staffing | 15.00 | 15.00 | 15.00 | 18.13 | 18.13 | 19.75 | 19.75 | n/a |

MAYOR’S OFFICE DEPARTMENT OVERVIEW

Responsible Manager: Mayor Jim Ferrell

PURPOSE/DESCRIPTION:

The Mayor’s Office is the executive branch of City government and includes the Mayor, who is elected by and represents the people of Federal Way. The Mayor’s Office provides management direction and coordination of all City departments and activities, in accordance with policies and direction of the Mayor/City Council.

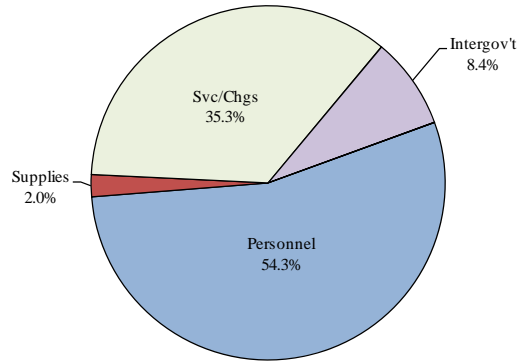
The Federal Way City Council meetings are held the first and third Tuesday of each month at 7:00 p.m. Public comments are welcome at the beginning of each meeting. The Council has three working committees: Finance, Economic Development and Regional Affairs Committee; Land Use and Transportation Committee; and the Parks, Recreation, Human Services and Public Safety Committee. The Deputy Mayor appoints committee chairs annually. All committee meetings are open to the public.

The Mayor’s Office also manages City programs for information technology, intergovernmental relations, media, and community relations.

GOALS/OBJECTIVES:

- Implement the city’s Economic Development initiatives.
- Facilitate Council decision making and policy development by providing unbiased, thorough, and professional analysis.
- Carryout Mayor/City Council policies and directions effectively and efficiently.
- Instill a customer service culture and can-do attitude in the City Government.
- Manage city resources in a responsible and responsive manner.

2015 Proposed Expenditures by Category



DEPARTMENT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|--|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 51,076 | \$ 51,076 | \$ 51,076 | n/a |
| 33X | Intergovernmental | 16,167 | 37,154 | - | - | - | - | - | - | n/a |
| 34X | Charges for Services | 1,875,908 | 1,828,595 | 2,045,015 | 2,387,145 | 2,387,145 | 2,083,188 | 2,090,262 | (303,957) | -12.7% |
| 36X | Miscellaneous | 64,928 | 42,818 | 48,800 | 48,800 | 48,800 | 48,800 | 48,800 | - | 0.0% |
| 39X | Other Financing Sources | 246,634 | 389,703 | 256,695 | 460,110 | 460,110 | 167,010 | 170,088 | (293,101) | -63.7% |
| Total Revenues: | | \$ 2,203,636 | \$ 2,298,270 | \$ 2,350,510 | \$ 2,896,055 | \$ 2,896,055 | \$ 2,350,074 | \$ 2,360,226 | \$ (545,982) | -18.9% |
| <i>General Fund Operating Expenditure Summary:</i> | | | | | | | | | | |
| MO | Admin ¹ | 990,383 | 1,022,254 | 1,045,985 | 1,267,603 | 1,267,603 | 1,078,793 | 1,093,102 | (188,810) | -14.9% |
| ED | Economic Development | 155,165 | 111,651 | 130,442 | 364,864 | 260,085 | 208,289 | 208,478 | (156,575) | -42.9% |
| CK | City Clerk | 317,626 | 418,556 | 422,099 | 525,356 | 525,356 | 464,325 | 557,590 | (61,031) | -11.6% |
| HR | Human Resources | 348,721 | 395,857 | 452,383 | 541,185 | 541,185 | 400,512 | 409,106 | (140,673) | -26.0% |
| Subtotal Operating Exp.: | | \$ 1,811,896 | \$ 1,948,318 | \$ 2,050,909 | \$ 2,699,008 | \$ 2,594,229 | \$ 2,151,919 | \$ 2,268,277 | \$ (547,089) | -20.3% |
| <i>Other Funds Operating Expenditure Summary:</i> | | | | | | | | | | |
| 101 | Emergency Operations | 199,548 | 187,353 | 180,773 | 338,463 | 338,463 | 195,010 | 198,088 | (143,454) | -42.4% |
| 114 | Proposition 1 | - | - | - | - | - | 51,076 | 51,076 | 51,076 | n/a |
| 502/503 | Information Technology | 1,696,385 | 1,907,036 | 1,931,711 | 2,523,952 | 2,523,954 | 2,097,468 | 2,601,627 | (426,484) | -16.9% |
| Subtotal Operating Exp.: | | \$ 1,895,932 | \$ 2,094,389 | \$ 2,112,485 | \$ 2,862,416 | \$ 2,862,418 | \$ 2,343,554 | \$ 2,850,791 | \$ (518,862) | -18.1% |
| Total Expenditures: | | \$ 3,707,828 | \$ 4,042,707 | \$ 4,163,393 | \$ 5,561,423 | \$ 5,456,646 | \$ 4,495,473 | \$ 5,119,068 | \$ (1,065,950) | -19.2% |

MAYOR'S OFFICE DEPARTMENT OVERVIEW

Responsible Manager: Mayor Jim Ferrell

HIGHLIGHTS/CHANGES:

The Mayor's Office's proposed operating budget totals \$4,495,463 in 2015 and \$5,119,056 in 2016. This is a 19.2% or \$1,065,954 decrease from the 2014 adjusted budget. Major line items changes include:

- **Salaries and Wages** – Net increase of \$67,548 due to addition of 1.0 FTE Administrative Assistant, reclassification of Communications and Government Affairs Manager, full-year funded 1.0 FTE Chief of Staff, elimination of Community Development Director out of Economic Development, and having 1.0 FTE Economic Development Director in this division, elimination of one-time IT Analyst and temporary help, addition of 1.0 FTE GIS Technician, and increasing .88 FTE Deputy City Clerk to 1.5 FTE Deputy City Clerk.
- **Supplies** - Decrease of \$4,877 due to elimination of CERT program and moving supplies from employee recognition of incentive pay line item.
- **Services and Charges** – Decrease of \$485,107 due to elimination of one-time Human Resources recruiting services; elimination of one-time funded branding initiative, highline community college contract, and city center redevelopment funding, elimination of City share payment for Joint EOC because it does not come out of an expenditure account, not restoring one-time professional service contract for Microsoft agreement, eliminating one-time portion of labor negotiations, and moving wellness program to health insurance fund.
- **Intergovernmental** – Decrease of \$124,237 due to elimination of portion of Federal Way Community Center Membership that was put into one-time and not spent, and due to elimination of a portion of election services for 2015.
- **Internal Service** – Decrease of \$261,326 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 51,076 | \$ 51,076 | \$ 51,076 | n/a |
| 33X | Intergovernmental | 16,167 | 37,154 | - | - | - | - | - | - | n/a |
| 34X | Charges for Services | 1,875,908 | 1,828,595 | 2,045,015 | 2,387,145 | 2,387,145 | 2,083,188 | 2,090,262 | (303,957) | -12.7% |
| 36X | Miscellaneous | 64,928 | 42,818 | 48,800 | 48,800 | 48,800 | 48,800 | 48,800 | - | 0.0% |
| 39X | Other Financing Source | 246,634 | 389,703 | 256,695 | 460,110 | 460,110 | 167,010 | 170,088 | (293,101) | -63.7% |
| Total Revenues: | | \$ 2,203,636 | \$ 2,298,270 | \$ 2,350,510 | \$ 2,896,055 | \$ 2,896,055 | \$ 2,350,074 | \$ 2,360,226 | \$ (545,982) | -18.9% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 1,212,007 | 1,220,196 | 1,249,814 | 1,653,026 | 1,653,026 | 1,720,574 | 1,753,102 | 67,548 | 4.1% |
| 2XX | Benefits | 364,638 | 385,802 | 452,242 | 536,615 | 536,615 | 509,692 | 530,566 | (26,923) | -5.0% |
| 3XX | Supplies | 54,113 | 60,711 | 83,131 | 87,498 | 87,498 | 82,621 | 82,621 | (4,877) | -5.6% |
| 4XX | Services and Charges | 1,279,731 | 1,231,791 | 1,491,242 | 1,935,741 | 1,830,962 | 1,450,634 | 1,435,034 | (485,107) | -25.1% |
| 5XX | Intergovernmental | 245,949 | 344,115 | 369,175 | 468,412 | 468,412 | 344,175 | 434,175 | (124,237) | -26.5% |
| 6XX | Capital Outlays | 334,554 | 388,420 | 269,150 | 618,799 | 618,799 | 387,767 | 883,558 | (231,032) | -37.3% |
| 9XX | Internal Service | 216,835 | 224,431 | 248,635 | 261,326 | 261,326 | - | - | (261,326) | -100.0% |
| 0XX | Other Financing Use | - | 187,238 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 3,707,828 | \$ 4,042,705 | \$ 4,163,389 | \$ 5,561,417 | \$ 5,456,638 | \$ 4,495,463 | \$ 5,119,056 | \$ (1,065,954) | -19.2% |

MAYOR’S OFFICE ADMINISTRATION

Responsible Manager: Mayor Jim Ferrell

PURPOSE/DESCRIPTION:

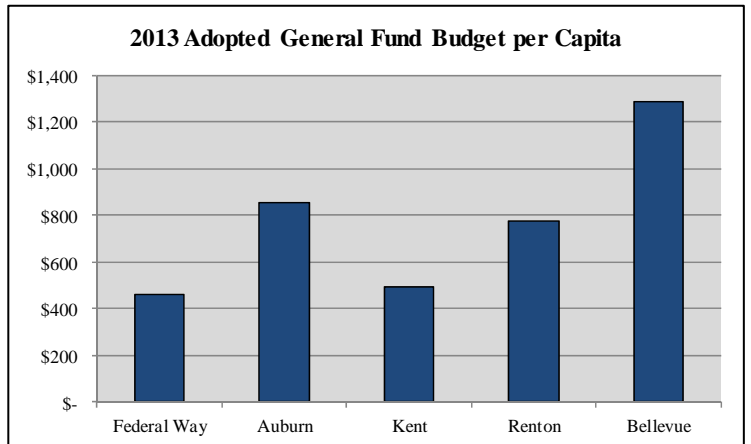
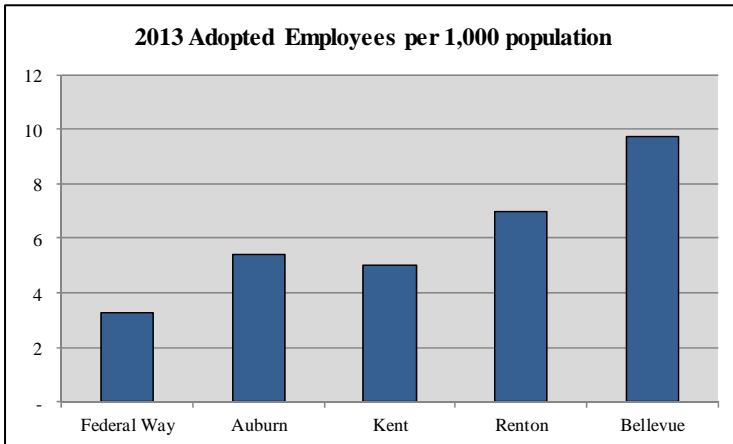
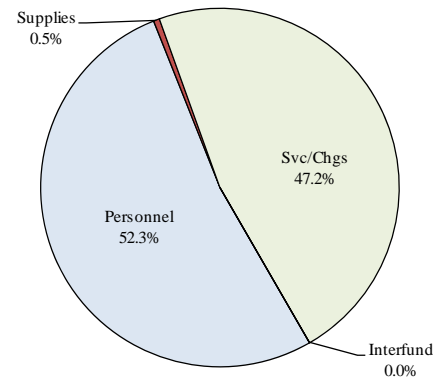
The Mayor’s Office Administration includes the Mayor, communications, public defender, and government affairs.

The Mayor’s Office implements Council’s vision and also oversees the Federal/State Lobbyist and media relations.

GOALS/OBJECTIVES:

- Lead the organization to implement Council’s vision, goals, policies, direction with the SPIRIT (Service, Pride, Integrity, Respect, Initiative, and Team-work) value
- Ensure effective management and deployment of human, financial and material resources
- Lead and coordinate City’s role in local, regional, state and federal issues to further and achieve City Council’s vision and goals
- Lead and coordinate proactive economic development efforts to create and maintain a dynamic city center and vital neighborhoods
- Lead and coordinate proactive and effective communications with citizens, the news media, and employees
- Coordinate activities of the Sister City Program
- Communicate the City’s vision, mission and goals as well as day-to-day service information to constituents and key stakeholders.

2015 Proposed Expenditures by Category



PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|--------|--------|--------|--------|
| Workload Measures: | | | | |
| • Total FTEs managed ¹ | 303.90 | 311.88 | 322.20 | 322.20 |
| • Total expenditure budget managed (in millions of \$) | \$129 | \$152 | \$107 | \$106 |
| • Number of Media Releases | 20 | 20 | 20 | 20 |
| Outcome Measures: | | | | |
| • Overall Citizen Satisfaction (% rating Satisfied to Very Satisfied) | N/A | N/A | N/A | N/A |
| • Percent of CIP constructed vs. budget | N/A | N/A | N/A | N/A |
| Efficiency Measures: | | | | |
| • Employees per 1000 population ² | 3 | 3 | 3 | 3 |
| • General fund budget per capita ² | \$473 | \$469 | \$515 | \$545 |

1. Includes total authorized Full-Time Equivalents (FTE).
 2. Population based on 2014 figures.
 3. 2015 Adopted Employees per 1,000 Population; Adopted Employees was used for comparison factor to other cities.

MAYOR'S OFFICE ADMINISTRATION
Responsible Manager: Mayor Jim Ferrell

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|---------------------------------------|----------------|----------------|---------|----------|-----------|------------------|------------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| Mayor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 61 |
| Chief of Staff | | | | 1.00 | 1.00 | 1.00 | 1.00 | 58f |
| Communications & Govt Affairs Manager | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 47 |
| Communications & Grant Coordinator | 1.00 | 1.00 | 1.00 | - | - | - | - | 39 |
| Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 31 |
| Administrative Assistant | - | - | - | - | - | 1.00 | 1.00 | 18 |
| Total Regular Staffing | 3.00 | 3.00 | 3.00 | 4.00 | 4.00 | 5.00 | 5.00 | n/a |
| Change from prior year | (1.00) | - | - | 1.00 | - | 1.00 | - | n/a |
| Grand Total Staffing | 3.00 | 3.00 | 3.00 | 4.00 | 4.00 | 5.00 | 5.00 | n/a |

HIGHLIGHTS/CHANGES:

The Mayor's Office proposed operating budget totals \$1,129,869 in 2015 and \$1,144,178 in 2016. This is a 10.9% or \$137,734 decrease from the 2014 adjusted budget. Major line items changes include:

- **Salaries and Wages** – Increase of \$96,253 due to addition of 1.0 FTE Administrative Assistant, reclassification for Communications and Government Affairs Manager, and full-year funded 1.0 FTE Chief of Staff.
- **Services and Charges** – Decrease of \$52,171 due to elimination of one-time Human Resources recruiting services.
- **Internal Service** – Decrease of \$180,541 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:
MAYOR'S OFFICE ADMINISTRATION – GENERAL FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 8,552 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | n/a |
| 39X | Other Financing Source | 56,629 | 58,438 | 59,336 | 59,336 | 59,336 | - | - | (59,336) | -100.0% |
| Total Revenues: | | \$ 65,181 | \$ 58,438 | \$ 59,336 | \$ 59,336 | \$ 59,336 | \$ - | \$ - | \$ (59,336) | -100.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 260,233 | 250,477 | 234,576 | 371,315 | 371,315 | 467,568 | 476,218 | 96,253 | 25.9% |
| 2XX | Benefits | 80,399 | 78,730 | 87,448 | 124,704 | 124,704 | 123,429 | 129,088 | (1,276) | -1.0% |
| 3XX | Supplies | 5,449 | 4,309 | 6,070 | 6,070 | 6,070 | 6,070 | 6,070 | - | 0.0% |
| 4XX | Services and Charges | 506,403 | 518,500 | 547,973 | 584,973 | 584,973 | 481,726 | 481,726 | (103,247) | -17.6% |
| 9XX | Internal Service | 137,898 | 147,239 | 169,918 | 180,541 | 180,541 | - | - | (180,541) | -100.0% |
| 0XX | Other Financing Use | - | 23,000 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 990,383 | \$ 1,022,254 | \$ 1,045,985 | \$ 1,267,603 | \$ 1,267,603 | \$ 1,078,793 | \$ 1,093,102 | \$ (188,810) | -14.9% |

MAYOR'S OFFICE ADMINISTRATION – PROPOSITION 1 FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|----------------|----------------|-------------|-------------|-------------|------------------|------------------|----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 51,076 | \$ 51,076 | \$ 51,076 | n/a |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 51,076 | \$ 51,076 | \$ 51,076 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 4XX | Services and Charges | - | - | - | - | - | 51,076 | 51,076 | 51,076 | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 51,076 | \$ 51,076 | \$ 51,076 | n/a |

ECONOMIC DEVELOPMENT

Responsible Manager: Tim Johnson, Director

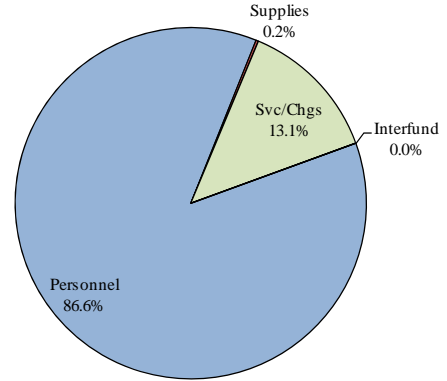
PURPOSE/DESCRIPTION:

The Department houses the City’s Economic Development function. Economic Development is comprised of three main areas of activity: business retention and attraction, city center redevelopment, and tourism. Growth in all of these areas of activity acts to increase the city’s economic base, grow jobs, and enhance stability.

GOALS/OBJECTIVES:

- Promote and encourage growth of existing businesses through a business-friendly regulatory environment; productive working relationship with businesses, business organizations and the Chamber of Commerce; and assistance to businesses through the City-funded Small Business Development Center, and where applicable, CDBG-funded financial aid.
- Encourage new businesses to locate in Federal Way through advertising and direct-mail appeals, partnership with the Chamber on the business incubator, partnership with EnterpriseSeattle on the Cascadia MedTech medical device business incubator, and quick, friendly and informative response to any and all inquiries by City staff, website, etc.
- Promote City Center redevelopment through continued aggressive pursuit of redevelopment of the former AMC Theaters site, development of the Performing Arts and Conference Center, assistance and support to private developers (including potential LIFT assistance for related infrastructure improvements), and continual review and revision of the applicable regulatory provisions to optimize development opportunities.
- Continue to promote activities that draw visitors and tourists to Federal Way, together with the resultant economic activity they generate. Using lodging tax revenues, continue to promote events, especially events of national/international reach that bring the greatest numbers of visitors from the greatest distance; continue advertising in appropriate media; continue strategic investments, such as event banners, attraction signage, etc.

2015 Proposed Expenditures by Category



POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| General Fund: | | | | | | | | |
| Director-Economic Development | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 1.00 | 1.00 | 58I |
| Total General Fund: | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 1.00 | 1.00 | n/a |
| Total Regular Staffing | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 1.00 | 1.00 | n/a |
| <i>Change from prior year</i> | - | - | - | 0.50 | - | - | - | n/a |
| Grand Total Staffing | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 1.00 | 1.00 | n/a |

ECONOMIC DEVELOPMENT
Responsible Manager: *Tim Johnson, Director*

HIGHLIGHTS/CHANGES:

The Economic Development Division proposed operating budget totals \$208,289 in 2015 and \$208,478 in 2016. This is a 42.9% or \$156,575 decrease from the 2014 adjusted budget. Major line item changes include:

- **Salaries and Wages** – Decrease of \$19,011 due to moving a portion of Community Development Director out of Economic Development, and having 1.0 FTE Economic Development Director in this division.
- **Services and Charges** – Decrease of \$134,779 due to elimination of one-time funded branding initiative, highline community college contract, and city center redevelopment funding.
- **Internal Service** – Decrease of \$2,921 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 36X | Miscellaneous | \$ 9,850 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| Total Revenues: | | \$ 9,850 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 57,479 | 57,840 | 57,840 | 156,367 | 156,367 | 137,356 | 138,716 | (19,011) | -12.2% |
| 2XX | Benefits | 12,652 | 13,751 | 14,456 | 42,933 | 42,933 | 43,068 | 41,897 | 136 | 0.3% |
| 3XX | Supplies | 422 | 477 | 475 | 475 | 475 | 475 | 475 | - | 0.0% |
| 4XX | Services and Charges | 79,976 | 36,996 | 54,890 | 162,169 | 57,390 | 27,390 | 27,390 | (134,779) | -83.1% |
| 9XX | Internal Service | 4,637 | 2,587 | 2,782 | 2,921 | 2,921 | - | - | (2,921) | -100.0% |
| Total Expenditures: | | \$ 155,165 | \$ 111,651 | \$ 130,442 | \$ 364,864 | \$ 260,085 | \$ 208,289 | \$ 208,478 | \$ (156,575) | -42.9% |

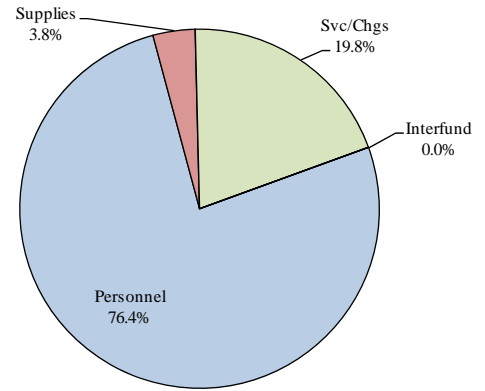
EMERGENCY MANAGEMENT

Responsible Manager: Ray Gross, C.E.M., Emergency Manager

PURPOSE/DESCRIPTION:

The missions of Emergency Management is to prepare the City of Federal Way and the Greater Federal Way community for natural or manmade disasters through public education, training, planning and building interagency cooperation. Ensuring the Emergency Management program stays compliant with the National Incident Management System so that the City stays eligible for Department of Homeland Security grant funding. Emergency Management also ensures that the City and the Greater Federal Way community can respond to and recover from disasters via exercises, drills, training and maintaining the emergency operations center in a state of constant readiness. Emergency Management also outreaches to the community, offering training and education materials or presentation on preparedness.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

Emergency Management will continue to ensure compliance with the National Incident Management System, via the Emergency Operations Plan, training and using the Incident Command System.

Continue incident response training and exercises for all staff assigned to the Greater Federal Way Emergency Operations Center.

Continue to develop relationships with the community, faith based organizations and other community service organizations in order to better prepare the community for disasters.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|------|------|------|------|
| Workload Measures: | | | | |
| • NIMS ICS Compliance | | | | |
| • Update GFW Emergency Management Plan to be NIMS compliant | 1 | 1 | 1 | 1 |
| • Conduct Emergency Management table top/functional exercises for staff assigned to the GFW EOC | 2 | 2 | 3 | 3 |
| • Conduct monthly Emergency Management oversight and planning committee meetings | 12 | 12 | 11 | 11 |
| Outcome Measures: | | | | |
| • Number of people trained in NIMS ICS Training | 25 | 25 | 30 | 30 |
| • Number of table top exercises conducted | 2 | 2 | 3 | 3 |
| Efficiency Measures: | | | | |
| • Training GFW EOC staff in NIMS ICS | 100% | 100% | 100% | 100% |
| • Conducting exercises and EOC activation | 2 | 2 | 3 | 3 |
| • Public Education and Involvement Meetings | 4 | 4 | 12 | 12 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------|-------------|-------------|---------|----------|-----------|---------------|---------------|-----------|
| | | | Adopted | Adjusted | Projected | | | |
| Emergency Manager | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 50 |
| Total Regular Staffing | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | n/a |
| Change from prior year | (1.00) | - | - | 1.00 | - | - | - | n/a |
| Grand Total Staffing | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | n/a |

EMERGENCY MANAGEMENT
Responsible Manager: Ray Gross, C.E.M., Emergency Manager

HIGHLIGHTS/CHANGES:

The proposed operating budget totals \$195,010 in 2015 and \$198,088 in 2016. This is a 42.4% or \$143,454 decrease from the 2014 adjusted budget.

Major line item changes include:

- **Supplies** – Decrease of \$2,500 due to elimination of CERT program
- **Services and Charges** – Decrease of \$128,340 due to elimination of City share payment for Joint EOC because it does not come out of an expenditure account.
- **Internal Services** – Decrease of \$11,119 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 7,615 | \$ 37,154 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 36X | Miscellaneous | 28,000 | 28,300 | 28,000 | 28,000 | 28,000 | 28,000 | 28,000 | - | 0.0% |
| 39X | Other Financing Source | 163,933 | 121,899 | 152,773 | 310,463 | 310,463 | 167,010 | 170,088 | (143,454) | -46.2% |
| Total Revenues: | | \$ 199,548 | \$ 187,353 | \$ 180,773 | \$ 338,463 | \$ 338,463 | \$ 195,010 | \$ 198,088 | \$ (143,454) | -42.4% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | 104,657 | 98,985 | 88,464 | 113,219 | 113,219 | 108,838 | 109,915 | (4,381) | -3.9% |
| 2XX | Benefits | 33,149 | 34,977 | 35,176 | 37,225 | 37,225 | 40,112 | 42,113 | 2,887 | 7.8% |
| 3XX | Supplies | 2,735 | 3,641 | 9,900 | 9,900 | 9,900 | 7,400 | 7,400 | (2,500) | -25.3% |
| 4XX | Services and Charges | 38,917 | 38,050 | 36,160 | 167,000 | 167,000 | 38,660 | 38,660 | (128,340) | -76.9% |
| 5XX | Intergovernmental | 8,343 | - | - | - | - | - | - | - | n/a |
| 9XX | Internal Services | 11,747 | 11,699 | 11,073 | 11,119 | 11,119 | - | - | (11,119) | -100.0% |
| Total Expenditures: | | \$ 199,548 | \$ 187,353 | \$ 180,773 | \$ 338,463 | \$ 338,463 | \$ 195,010 | \$ 198,088 | \$ (143,454) | -42.4% |

INFORMATION TECHNOLOGY

Responsible Manager: *Thomas Fichtner, Information Technology Manager*

PURPOSE/DESCRIPTION:

The Information Technology Division receives its operating funds from the Information Technology Fund. The fund also accumulates money to replace capital equipment and software as needed. Program costs are recovered via interfund charges. The fund is designed to account for all costs associated with city information technology needs and services. This includes designing, purchasing, configuring, maintaining, supporting and upgrading all data, voice, and video systems; manage contracted services, staff training; Geographical Information Systems (GIS); Government Access Channel (GAC) broadcasting; cable; Internet/Intranet (WWW) services; and mail and duplications.

Information Technology Services include technical services, support, and enhancements to the city's information technology systems. These services cover all data processing hardware and software including applications, operating systems, special systems, networks, LAN/WAN/MAN, staff training, equipment acquisitions, contract/project management, database administration, programming and all other items related to city's computing needs.

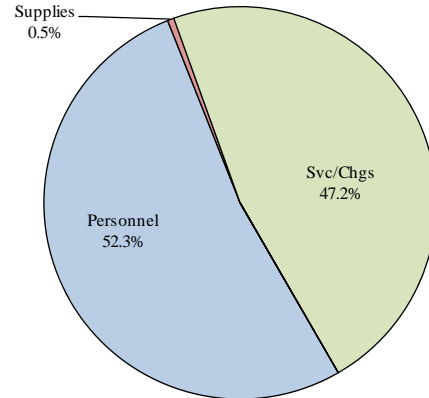
Communication Services include technical services, support, maintenance and enhancements for city telephone systems, cellular phones, pagers, radio equipment, building wiring and all other communications-related needs.

Geographical Information System (GIS) services include developing and maintaining the city's spatial database, producing maps, analyzing data, generating reports, providing staff training, and developing user-friendly interfaces for staff and public to the city's GIS. This division provides production and support resources to all city departments.

A/V, Government Access Channel (GAC) & Cable Rate Services include local government information broadcasting (live-broadcast City Council meetings and taped video programs, as well as news, events, and general city information via billboard-type messages). In addition, the division oversees cable TV franchise agreements and regulations, and is responsible for coordinating and responding to citizens' complaints regarding cable services.

Internet, Intranet, & Web Services include developing and maintaining the city's web, FTP, SMTP, VPN, and IGN services; providing training for staff; monitoring system security; developing interfaces; and integrating internal systems with Internet services. We will continue to enhance our web services, to include more online documents, applications, and forms; online payments; and e-commerce.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Support City goals and department objectives through automation
- Excellent customer service, staff support and training
- Understand departments' business processes and needs.
- Streamline City operations through integration and systems automation.
- Keep informed of technology trends, enhancements, and capabilities.
- Seek new technology and apply where it is cost effective.
- Improve access to City services and information through WWW and other online systems
- Provide stable and reliable information technology infrastructure.
- Provide up-to-date hardware and software tools for staff.
- Be proud and confident in what we do.

INFORMATION TECHNOLOGY

Responsible Manager: Thomas Fichtner, Information Technology Manager

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|---------|---------|---------|---------|
| Workload Measures: | | | | |
| Information Systems | | | | |
| • New systems implementation | 2 | 1 | 2 | 2 |
| • Users served | 400 | 400 | 400 | 400 |
| • Personal computers (PCs) maintained | 500 | 500 | 500 | 500 |
| • Number of support calls received annually | 2,700 | 3,100 | 3,200 | 3,200 |
| • Number of applications maintained | 112 | 113 | 114 | 115 |
| • Number of Servers / LAN / WAN | 56 | 57 | 60 | 62 |
| Communication | | | | |
| • Number of phones operated and maintained | 380 | 380 | 380 | 380 |
| • Number of cellular phones operated and maintained. | 150 | 155 | 150 | 155 |
| • Number of pagers operated and maintained | 1 | 1 | 1 | 1 |
| • WEB site visits | 480,000 | 480,000 | 480,000 | 480,000 |
| • Number of radios maintained | 236 | 236 | 236 | 236 |
| GIS | | | | |
| • Number of map requests and analyses | 260 | 250 | 260 | 250 |
| • Number of standard data layers | 640 | 640 | 640 | 640 |
| GAC/web | | | | |
| • Number of web pages maintained | 1,050 | 1,100 | 1,050 | 1,100 |
| • Number of Bulletin pages broadcasted | 123 | 125 | 123 | 125 |
| • Hours of TV broadcasting per day | 24 | 24 | 24 | 24 |
| • Number of Cable customer calls handled | 40 | 45 | 45 | 45 |
| Outcome Measures: | | | | |
| Information Systems | | | | |
| • Percent technical response within 2-4 hours | 80.0% | 80.0% | 80.0% | 80.0% |
| • Percent IT system up-time during normal business hours | 99.5% | 99.5% | 99.5% | 99.5% |
| Communication | | | | |
| • Percent communications up-time during normal business hours | 99.9% | 99.9% | 99.9% | 99.9% |
| GIS | | | | |
| • % of users who rate GIS system as meeting expectations | 99.0% | 99.0% | 99.0% | 99.0% |
| • Number of map requests by the public | 26 | 25 | 25 | 25 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|------------------------------------|----------------|----------------|---------|----------|-----------|------------------|------------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| IT Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 55a |
| IT Supervisor/Systems & Help Desk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 44 |
| IT Analyst Applications/GIS | 3.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 39 |
| IT Analyst Systems | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 39 |
| IT Technician II | - | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 32 |
| IT Technician I | 1.00 | - | - | - | - | - | - | 29 |
| IT Specialist/Web,App, Security | - | - | - | - | - | 1.00 | 1.00 | 35 |
| Total Regular Staffing | 7.00 | 6.00 | 6.00 | 6.00 | 6.00 | 7.00 | 7.00 | n/a |
| Change from prior year | - | (1.00) | - | - | - | 1.00 | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| IT Analyst Applications | - | 1.00 | 1.00 | 1.00 | 1.00 | - | - | 35 |
| Grand Total Staffing | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | n/a |

INFORMATION TECHNOLOGY

Responsible Manager: Thomas Fichtner, Information Technology Manager

HIGHLIGHTS/CHANGES:

The overall Information proposed operating budget totals \$2,097,468 in 2015 and \$2,601,627 in 2016. This is a 16.9% or \$426,484 decrease from the 2014 adjusted budget which accounts for information systems, geographical information systems, telecommunications, government access channel and web services, mail & duplication, and support for all City departments including public safety and municipal court. Major line items changes include:

- **Salaries and Wages** – Net decrease of \$66,084 due to elimination of one-time IT Analyst and temporary help, and addition of 1.0 FTE GIS Technician.
- **Services and Charges** – Net decrease of \$94,919 primarily due to not restoring one-time professional service contract for Microsoft agreement, and adding various contract increases for IT services.
- **Capital Outlay** – Decrease of \$231,032 due to fewer capital purchases for IT equipment.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|--------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 502 | Charges for Services | \$ 1,733,870 | \$ 1,706,307 | \$ 1,895,978 | \$ 2,238,108 | \$ 2,238,108 | \$1,954,706 | \$1,961,780 | \$ (283,402) | \$ (0) |
| 502 | Miscellaneous | 26,399 | 13,836 | 19,000 | 19,000 | 19,000 | 19,000 | 19,000 | - | 0.0% |
| 502 | Other Financing Source | - | 168,645 | - | 45,725 | 45,725 | - | - | (45,725) | -100.0% |
| 503 | Charges for Services | 142,038 | 122,289 | 149,037 | 149,037 | 149,037 | 128,482 | 128,482 | (20,555) | -13.8% |
| 503 | Miscellaneous | 267 | 312 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 1,902,573 | \$ 2,011,388 | \$ 2,064,015 | \$ 2,451,870 | \$ 2,451,870 | \$2,102,188 | \$2,109,262 | \$ (349,682) | -14.3% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 479,478 | 501,038 | 554,684 | 648,009 | 648,009 | 581,925 | 596,124 | (66,084) | -10.2% |
| 2XX | Benefits | 155,046 | 169,951 | 217,813 | 222,526 | 222,526 | 186,083 | 195,850 | (36,443) | -16.4% |
| 3XX | Supplies | 43,434 | 50,669 | 64,566 | 64,566 | 64,566 | 66,556 | 66,556 | 1,990 | 3.1% |
| 4XX | Services and Charges | 559,955 | 517,003 | 700,769 | 845,321 | 845,321 | 750,402 | 734,802 | (94,919) | -11.2% |
| 5XX | Intergovernmental | 123,918 | 115,716 | 124,725 | 124,725 | 124,725 | 124,725 | 124,725 | - | 0.0% |
| 6XX | Capital Outlays | 334,554 | 388,420 | 269,150 | 618,799 | 618,799 | 387,767 | 883,558 | (231,032) | -37.3% |
| 0XX | Other Financing Use | - | 164,238 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 1,696,385 | \$ 1,907,036 | \$ 1,931,711 | \$ 2,523,952 | \$ 2,523,954 | \$2,097,468 | \$2,601,627 | \$ (426,484) | -16.9% |

HUMAN RESOURCES

Responsible Manager: *Jean Stanley, Manager*

PURPOSE/DESCRIPTION:

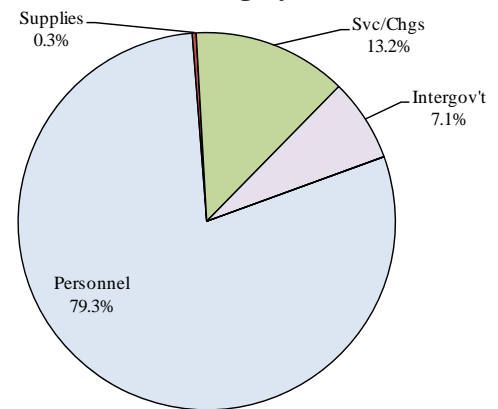
This program provides management, administration, and coordination of the City’s human resources functions and support of organizational development. The purpose of the program is to maintain a fair and equitable human resource management system by balancing the needs of employees and the City and to ensure compliance with applicable rules and regulations.

In addition, the division provides the support services of city-wide purchasing of stationery, coordination of the Safety Committee, and worker’s compensation claims processing.

GOALS/OBJECTIVES:

- Balance fiscal stewardship with employee welfare.
- Attract and retain a highly qualified, diverse workforce.
- Foster amicable employee/labor relations.
- Promote employee wellness, safety, productivity, and high performance.
- Ensure compliance with laws and regulations.
- Maintain consistency and fairness when implementing policy, decisions, and direction.

2015 Proposed Expenditures by Category



PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|--------|-------|-------|-------|
| Workload Measures: | | | | |
| • Number of employee applications processed | 2060 | 2000 | 2000 | 2000 |
| • Number of recruitments coordinated | 62 | 65 | 60 | 60 |
| • Number of training hours provided | 800 | 600 | 600 | 600 |
| Number of Wellness Your Way Accounts Managed | 87 | 353 | 400 | 400 |
| Number of Onsite Biometric Participation | 86 | 154 | 200 | 200 |
| Outcome Measures: | | | | |
| • % new employee orientations given in 3 days of employment | 100% | 100% | 100% | 100% |
| • Percent exit interviews completed | 100% | 100% | 100% | 100% |
| • Employee turnover rate | 9% | 5% | 10% | 10% |
| • Percent of minority employees in City workforce | 17% | 17% | 17% | 17% |
| • Worker’s compensation experience factor | .10158 | .9533 | .7200 | .7000 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 51a |
| Human Resources Technician | 1.00 | 1.00 | 1.00 | 1.75 | 1.75 | 1.75 | 1.75 | 29 |
| Human Resources Assistant | 0.75 | 0.75 | 0.75 | 0.50 | 0.50 | 0.50 | 0.50 | 18 |
| Total Regular Staffing | 2.75 | 2.75 | 2.75 | 3.25 | 3.25 | 3.25 | 3.25 | n/a |
| Change from prior year | - | - | - | 0.50 | - | - | - | n/a |
| Grant Total Staffing | 2.75 | 2.75 | 2.75 | 3.25 | 3.25 | 3.25 | 3.25 | n/a |

HUMAN RESOURCES

Responsible Manager: Jean Stanley, Manager

HIGHLIGHTS/CHANGES:

The Human Resource Division’s proposed operating budget totals \$400,512 in 2015 and \$409,106 in 2016. This is a 26.0% or \$140,673 decrease from the 2014 adjusted budget. Major line item changes include:

- **Supplies** – Decrease of \$4,367 due to moving supplies for employee recognition to incentive pay line item.
- **Services and Charges** – Decrease of \$74,898 due to eliminating one-time portion of labor negotiations, and moving wellness program to the health insurance fund.
- **Intergovernmental** – Decrease of \$25,000 due to eliminating a portion of Federal Way Community Center Membership that was put into one-time and not spent.
- **Internal Service** - Decrease of \$42,532 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 36X | Miscellaneous | \$ 412 | \$ 369 | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 | - | 0.0% |
| 39X | Other Financing Source | 26,072 | 40,721 | 44,586 | 44,586 | 44,586 | - | - | (44,586) | -100.0% |
| Total Revenues: | | \$ 26,484 | \$ 41,090 | \$ 46,386 | \$ 46,386 | \$ 46,386 | \$ 1,800 | \$ 1,800 | \$ (44,586) | -96.1% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 182,911 | 184,873 | 187,114 | 234,099 | 234,099 | 239,071 | 244,225 | 4,972 | 2.1% |
| 2XX | Benefits | 55,897 | 58,680 | 66,096 | 77,471 | 77,471 | 78,622 | 82,063 | 1,151 | 1.5% |
| 3XX | Supplies | 1,696 | 857 | 1,370 | 5,737 | 5,737 | 1,370 | 1,370 | (4,367) | -76.1% |
| 4XX | Services and Charges | 39,777 | 81,000 | 103,068 | 127,896 | 127,896 | 52,998 | 52,998 | (74,898) | -58.6% |
| 5XX | Intergovernmental | 28,790 | 30,534 | 53,450 | 53,450 | 53,450 | 28,450 | 28,450 | (25,000) | -46.8% |
| 9XX | Internal Service | 39,650 | 39,913 | 41,285 | 42,532 | 42,532 | - | - | (42,532) | -100.0% |
| Total Expenditures: | | \$ 348,721 | \$ 395,857 | \$ 452,383 | \$ 541,185 | \$ 541,185 | \$ 400,512 | \$ 409,106 | \$ (140,673) | -26.0% |

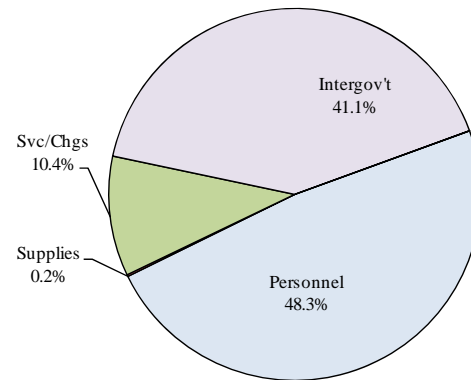
CITY CLERK

Responsible Manager: *Stephanie Courtney*

PURPOSE/DESCRIPTION:

The City Clerk’s function is to act as the clerk of the Council for all City Council Meetings; prepare Council meeting agendas, materials, and official minutes; maintain an effective records retention/destruction schedule for all city records per State guidelines; administer requests for public documents in accordance with the Public Discloser Act; maintain and update information about the City, Council, and Council-appointed Commissioners/Committees; coordination of Commission/Board vacancy and appointment process; administer Oaths of Office to Elected Officials; Prepare and ensure timely publication of Public Notices; maintain the official City records and files, including Ordinances, Resolutions, and Contacts/Agreements; coordination of the City’s Land Use Hearing Examiner program; Enforce Business Licensing regulations; perform Notary Public services; and complete all other special projects as assigned.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Ensure smooth proceedings of City Council Regular and Special Meetings
- Provide consistent and accountable customer service to citizens, Councilmembers, and city staff by identifying opportunities to extend and improve services to meet the changing needs of our community.
- Facilitate the disclosure of public records in an open, timely, and transparent manner
- Enable citizens to actively engage through involvement and participation in public meetings
- Revise internal workflow procedures to reduce the need for unnecessary paper duplication of City Council meeting materials
- Increase online subscriptions to council meeting agendas and automatic notifications of public meetings.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|------|------|------|------|
| Workload Measures: | | | | |
| • Number of public/legal notices prepared and published annually | 25 | 25 | 25 | 25 |
| • Number of agendas prepared and published annually | 48 | 45 | 45 | 45 |
| • Number of ordinances processed annually | 19 | 26 | 25 | 35 |
| • Number of resolutions processed annually | 25 | 20 | 20 | 20 |
| • Number of City agreements processed annually | 237 | 215 | 225 | 225 |
| • Number of hearing examiner public hearings coordinated and supervised | 7 | 10 | 10 | 10 |
| • Number of public record requests processed | 213 | 260 | 275 | 275 |
| • Boxes destroyed or transferred to State Archivist | 200 | 200 | 150 | 150 |
| Outcome Measures: | | | | |
| • Percent of agenda packets delivered to Council four days prior to meetings | 100% | 100% | 100% | 100% |
| • Percent of ordinances and resolutions processed within 6 working days. | 100% | 100% | 100% | 100% |
| • Percent of City agreements processed within 6 working days | 100% | 100% | 100% | 100% |
| • Percent of Minutes passed without amendments | 100% | 100% | 100% | 100% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

CITY CLERK

Responsible Manager: *Stephanie Courtney*

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------|----------------|----------------|---------|----------|-----------|------------------|------------------|-----------|
| | | | Adopted | Adjusted | Projected | | | |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 40 |
| Deputy City Clerk | 0.75 | 0.75 | 0.75 | 0.88 | 0.88 | 1.50 | 1.50 | 26 |
| Total Regular Staffing | 1.75 | 1.75 | 1.75 | 1.88 | 1.88 | 2.50 | 2.50 | n/a |
| <i>Change from prior year</i> | - | - | - | 0.13 | - | 0.62 | - | n/a |
| Grant Total Staffing | 1.75 | 1.75 | 1.75 | 1.88 | 1.88 | 2.50 | 2.50 | n/a |

The City Clerk’s proposed operating budget totals \$464,325 in 2015 and \$557,590 in 2016. This is a 11.6% or \$61,031 decrease from the 2014 adjusted budget. Major line item changes include:

- **Salaries and Wages** – Increase of \$55,799 due to increasing .88 FTE Deputy City Clerk to 1.5 FTE Deputy City Clerk.
- **Intergovernmental** – Decrease of \$99,237 due to eliminating a portion of election services for 2015.
- **Internal Service** – Decrease of \$24,214 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

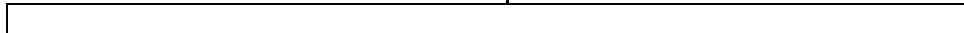
| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 127,249 | 126,983 | 127,136 | 130,017 | 130,017 | 185,816 | 187,904 | 55,799 | 42.9% |
| 2XX | Benefits | 27,494 | 29,714 | 31,253 | 31,756 | 31,756 | 38,377 | 39,555 | 6,621 | 20.9% |
| 3XX | Supplies | 378 | 759 | 750 | 750 | 750 | 750 | 750 | - | 0.0% |
| 4XX | Services and Charges | 54,702 | 40,242 | 48,382 | 48,382 | 48,382 | 48,382 | 48,382 | - | 0.0% |
| 5XX | Intergovernmental | 84,898 | 197,865 | 191,000 | 290,237 | 290,237 | 191,000 | 281,000 | (99,237) | -34.2% |
| 9XX | Internal Service | 22,905 | 22,993 | 23,578 | 24,214 | 24,214 | - | - | (24,214) | -100.0% |
| Total Expenditures: | | \$ 317,626 | \$ 418,556 | \$ 422,099 | \$ 525,356 | \$ 525,356 | \$ 464,325 | \$ 557,590 | \$ (61,031) | -11.6% |

CITIZENS OF FEDERAL WAY

CITY COUNCIL

- Position #1 – Lydia Assefa-Dawson
- Position #2 – Kelly Maloney
- Position #3 – Susan Honda
- Position #4 – Jeanne Burbidge
- Position #5 – Bob Celski
- Position #6 – Martin A. Moore
- Position #7 – Dini Duclos

- Represent the People of Federal Way
- Adopt Ordinances and Resolutions
- Grant Franchises
- Levy Taxes and Appropriate Funds
- Establish Policy Guidelines



CITY COUNCIL COMMITTEES

- Finance, Economic Development, and Regional Affairs
- Land Use and Transportation
- Parks, Recreation, Human Services, and Public Safety

BOARDS AND COMMISSIONS

- Arts Commission
 - Diversity Commission
 - Ethics Board
 - Human Services Commission
 - Independent Salary Commission
 - Lodging Tax Advisory Committee
 - Parks and Recreation Commission
 - Planning Commission
 - Youth Commission
 - Steel Lake Management District Advisory Committee
- (Civil Service Commission reports to Mayor)

CITY COUNCIL

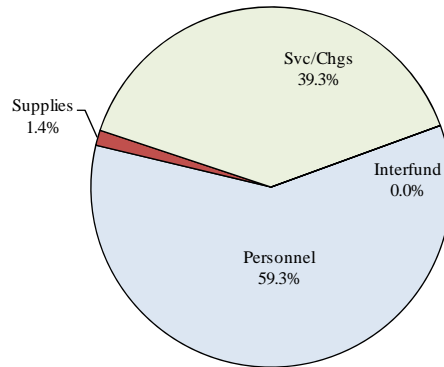
Responsible Manager: *Deputy Mayor Jeanne Burbidge*

PURPOSE/DESCRIPTION:

The City Council is the seven-member legislative branch of city government elected by and representing the people of Federal Way. Council Members elect one of their members as the Deputy Mayor and the Mayor is elected by Federal Way residents. The City Council is the policy determining body of the City and exercises all legislative powers authorized under the State Constitution which are not specifically denied by State law, including adoption of ordinances, levying of taxes, appropriation of funds, and establishment of compensation levels for City employees.

The Federal Way City Council meetings are held the first and third Tuesday of each month at 7:00 p.m. Public comments are welcome at the beginning of each meeting. The Council has three working committees: Finance, Economic Development and Regional Affairs Committee; Land Use and Transportation Committee; and the Parks, Recreation, Human Services and Public Safety Committee. The Deputy Mayor appoints committee chairs annually. All committee meetings are open to the public.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Integrate the public safety strategy into all facets of City operations, building on a strong community-based approach.
- Create a multi-use urban city center that is pedestrian friendly, linked to neighborhoods and parks, and services as the social and economic hub of the City.
- Establish Federal Way as an economic leader and job center in South King County by attracting a regional market for high quality office and retail businesses.
- Maintain the capital facilities plan and provide financing options for transportation and surface water improvements, parks, recreation, cultural arts and public facilities.
- Ensure a responsive service culture within the City organization where employees listen carefully, treat citizens and each other respectfully and solve problems creatively, efficiently, and proactively.
- Position Federal Way as a regional leader by working collaboratively with other local and regional jurisdictions in order to leverage resources.

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--------------------------------|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Council Member* | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | n/a |
| Executive Assistant to Council | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 | 0.70 | 0.70 | 31 |
| Total Regular Staffing | 4.15 | 4.15 | 4.15 | 4.15 | 4.15 | 4.20 | 4.20 | n/a |
| Change from prior year | - | - | - | - | - | 0.05 | - | n/a |
| Grand Total Staffing | 4.15 | 4.15 | 4.15 | 4.15 | 4.15 | 4.20 | 4.20 | n/a |

*7 Council Members at 0.50 FTE each, includes Deputy Mayor.

CITY COUNCIL

Responsible Manager: Deputy Mayor Jeanne Burbidge

HIGHLIGHTS/CHANGES:

The City Council’s adopted operating budget totals \$367,442 in 2015 and \$371,587 in 2016. This is a 5.8% or \$22,471 decrease from the 2014 adjusted budget. Major line item changes include:

- **Services and Charges:** Increase of \$6,200 is due to addition for travel and training.
- **Internal Service:** Decrease of \$39,426 is due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| n/a | General Gov't | \$ 360,461 | \$ 372,242 | \$ 388,134 | \$ 389,913 | \$ 389,913 | \$ 367,442 | \$ 371,587 | \$ (22,471) | -5.8% |
| Total Revenues: | | \$ 360,461 | \$ 372,242 | \$ 388,134 | \$ 389,913 | \$ 389,913 | \$ 367,442 | \$ 371,587 | \$ (22,471) | -5.8% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | 127,914 | 126,577 | 139,375 | 140,883 | 140,883 | 138,505 | 140,738 | (2,378) | -1.7% |
| 2XX | Benefits | 59,895 | 63,720 | 65,936 | 66,199 | 66,199 | 79,332 | 81,245 | 13,134 | 19.8% |
| 3XX | Supplies | 3,196 | 3,930 | 5,035 | 5,035 | 5,035 | 5,035 | 5,035 | - | 0.0% |
| 4XX | Services and Charges | 132,961 | 137,979 | 138,370 | 138,370 | 138,370 | 144,570 | 144,570 | 6,200 | 4.5% |
| 9XX | Internal Service | 36,495 | 40,035 | 39,418 | 39,426 | 39,426 | - | - | (39,426) | -100.0% |
| Total Expenditures: | | \$ 360,461 | \$ 372,242 | \$ 388,134 | \$ 389,913 | \$ 389,913 | \$ 367,442 | \$ 371,587 | \$ (22,471) | -5.8% |

COUNCIL COMMITTEES ROLES AND RESPONSIBILITIES

FINANCE, ECONOMIC DEVELOPMENT, AND REGIONAL AFFAIRS COMMITTEE:

The Council’s Finance, Economic Development, and Regional Affairs Committee (FEDRAC) reviews issues and policies related to: the City's budget and fiscal affairs; financial operations; economic development activities; and legislative & regional relations. Items considered by FEDRAC on a regular basis are: county, state, and federal legislative issues; franchise agreements; equipment purchases; redevelopment efforts; economic development strategies; and financial reports. The City’s Lodging Tax Advisory Committee reports to FEDRAC. Committee Members serving for 2014 are: Councilmember Dini Duclos (Chair), Councilmember Bob Celski and Councilmember Martin A. Moore

Meetings are held the 4th Tuesday of each month at 4:30 p.m. in the Hylebos Conference Room (2nd Floor, next to Council Chambers) unless otherwise noted. Although the meetings are not televised, audio recordings can be downloading by visiting the City’s website at www.cityoffederalway.com.

LAND USE AND TRANSPORTATION COMMITTEE:

The Council’s Land Use Transportation Committee (LUTC) considers all zoning, planning, and transportation-related policies and issues. Items typically reviewed by the Committee include: comprehensive plan amendments; zoning designation changes/variances; design guideline changes; any change in City code governing land use and development; and all surface water and transportation project related design, construction and funding. The Planning Commission reports to LUTC. Committee members for 2013 are: Councilmember Bob Celski (Chair), Councilmember Lydia Assefa-Dawson, and Councilmember Kelly Maloney.

Meetings are held on 1st & 3rd Monday of each month at 5:30 PM in the Council Chambers at City Hall, unless otherwise noted.

PARKS, RECREATION, HUMAN SERVICES, AND PUBLIC SAFETY COMMITTEE:

The Parks, Recreation, Human Services and Public Safety Committee (PRHSPS) reviews issues related to these particular areas: development and construction of parks and other city facilities; human services; diversity; and public safety issues. The City’s Arts, Diversity, Human Services, Parks & Recreation, and Youth Commissions all report to PRHSPS. Committee members for 2013 are: Councilmember Susan Honda (Chair), Councilmember Dini Duclos and Councilmember Martin A. Moore.

Meetings are held the 2nd Tuesday of each month at 5:30 PM in the Hylebos Conference Room at City Hall, unless otherwise noted.

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**COMMUNITY DEVELOPMENT
DEPARTMENT**
Larry K. Frazier, AICP
Interim Director

- Overall Department Management/Organization
- Budget Management
- Personnel Matters
- Liaison to Economic Development Department
- Manage Current Land Use Applications & Building Permits
- Growth Management – Comprehensive Plan & Critical Areas
- Shoreline Management
- Regional Land Use & Transportation Issues

ADMINISTRATIVE SUPPORT
Tina Piety
Administrative Assistant II

- Administrative Support to the Director, Department Divisions, Lodging Tax Advisory Committee, and Planning Commission
- City-Wide Reception
- Passports
- Records Management

**PLANNING
DIVISION**
Isaac Conlen
Planning Manager

- Land Use Review
- Environmental Review
- Planning Commission Support
- Hearing Examiner Support
- Comprehensive Plan Management
- Development Code Revisions
- Rezones
- Annexations/PAA
- Special Reports
- Inter-jurisdictional Issues
- Permit Center and Processing

**BUILDING
DIVISION**
Mary Gillis, CBO
Building Official

- Administration of Building & Construction Codes
- Review of Construction Permits & Inspections of Buildings
- Enforcement of Washington State Code, Amendments, & City Construction Regulations
- Legislative and National Code Development & Ordinance Drafting
- Administration of Code Compliance Program, Including Enforcement of CD Regulations
- Permit Center & Processing

**COMMUNITY SERVICES
DIVISION**
Jeffrey Watson, AICP
Community Services Manager

- Community Development Block Grant Program
- Community Services General Fund Grant Programs
- Human Services Commission Support
- Diversity Commission Support
- CDBG Small Business Loans & Loan Review Advisory Committee Support
- Housing Repair Program & Housing Repair Loan Program
- Local and Regional Community Service Issues

COMMUNITY DEVELOPMENT DEPARTMENT OVERVIEW

Responsible Managers: *Larry Frazier, Isaac Conlen, Marty Gillis, Jeff Watson, and Tina Piety*

2013/2014 ACCOMPLISHMENTS

- Completed five comprehensive plan map amendments.
- Adopted comprehensive plan amendments addressing community gardens and urban agriculture.
- Made significant progress on major comprehensive plan update (to be completed by June 30, 2015).
- Made significant progress on critical areas code update (to be completed by June 30, 2015).
- Completed code amendment addressing the siting of Group Homes Type III.
- Completed code amendment addressing the siting of recreational marijuana businesses.
- Completed code amendment to improve and add flexibility to Community Design Guidelines.
- Completed code amendment to implement zoning regulations for a variety of types of urban agriculture, including community gardens.
- Made progress on code amendments relating to extending the Planned Action SEPA and simplifying the comprehensive plan selection process.
- Supported Law Department in adoption/extension of three moratoriums.
- Along with Public Works Department, worked collaboratively with Sound Transit and other agency staff to evaluate and review the EIS for the project extending light rail to Federal Way.
- Worked on a number of unusually large land use/subdivision reviews, including PACC land use approval, Park 16 multi-family housing, Kitts Corner multi-family housing, Highpoint mixed-use project, Celebration Senior Housing, Highpoint appeal, and Federal Way High School re-build.
- Worked on a wide variety of significant development projects, including Seattle Children’s Hospital re-location, Ross Plaza expansion, Alta cosmetics store, Dick’s Sporting Goods, Kohl’s Department Store building permit, new Progressive Claims Center, new Extreme Clean Car Wash, Super 8/Red Lion Pool addition, new O’Reilly Auto Parts store, new Taco Time restaurant, Mirror Lake Village Senior Housing, Federal Way Veteran’s Center, Palisades stair/bulkhead project, Mirror Lake subdivision, Creekwood subdivision, Steel Lake subdivision, and Soundview Manor subdivision. Also worked on a wide variety of smaller projects.
- Updated permit tracking system.
- Upgraded permitting system to allow electronic plan submittal and review.
- Successfully managed the Human Services General Fund grant process and administration of the grants for 38 programs; awarding a total of \$1,041,533 over two years.
- Successfully conducted the Housing Repair Loan Programs, serving 130 persons in 53 households.
- Awarded and administered \$188,360 in CDBG Community Services grants for five agencies.
- Awarded and administered \$405,240 in CDBG CERF grants for four agencies and several city programs.
- Initiated the CDBG Commercial Loan program’s first loan in late 2013.
- Prepared, submitted, and received approval from the US Department of Housing & Urban Development (HUD) for the city’s Section 108 Loan Guarantee Program.
- Successfully completed, in partnership with Habitat for Humanity, the Neighborhood Stabilization Program (NSP 3) to purchase and renovate 10 single family homes in the Westway neighborhood; providing housing and homeownership for 10 low-income families.
- Completed a Neighborhood Revitalization Strategy Area (NRSA) Plan for the Camelot/Lauralwood area of north Federal Way.
- Successfully managed 37 Community Enhancement Grant contracts totaling \$40,000.
- Completed and received approval from HUD for the CDBG Annual Action Plans for 2013 and 2014.
- Reduced archive storage by 500 boxes by consolidating and destroying records per the Washington State Records Retention Schedule.
- Participation in ‘Neighborhood Connection’ meetings.
- Provided building permit processing, plan review, and inspections of several large projects:
 - Commons Mall:
 - Kohl’s and new Northeast mall entrance
 - Dick’s Sporting Goods and new Northwest mall entrance
 - Total Wine (Ross Plaza)
 - Relocation of Billy McHale’s
 - Ulta Cosmetics
 - Wild Waves slide replacement and water quality treatment vault
 - O’Reilly’s Auto Care
 - Progressive Claim Center
 - Children’s Hospital
 - Celebration Senior Living East tower and community building.

COMMUNITY DEVELOPMENT DEPARTMENT OVERVIEW (CONTINUED)

- Several smaller tenant spaces in the mall
- Tilt – this project was reviewed and ready to issue, however was not permitted as a result of the mall entering into a lease with Dicks sporting goods.
- Large multifamily projects:
 - Park 16; High Point; Kitt’s Corner; Veterans Apartments; Federal Way Town Homes
- Federal Way High School portable classroom and phase 1 review.
- PACC preliminary review
- Starbucks one new store and three stores remodeled (new concept)
- Super 8/Red Lion pool
- Permit processing, and inspection of approximately 100 new single family dwellings in Wynstone East development.

2015/2016 ANTICIPATED KEY PROJECTS

- Complete Major Comprehensive Plan Update in 2015.
- Complete Critical Areas Ordinance Update in 2015.
- Issue PACC building permit (if not already issued in 2014).
- Issue Federal Way High School phases permits (if not already issued in 2014).
- Support economic development projects in the City Center and throughout the City.
- Make significant progress on long list of code amendments identified in the adopted Planning Commission Work Program.
- Continue to support the development process with timely land use and subdivision permit review and issuance.
- Support major redevelopment projects in the City Center and in neighborhoods as the economy strengthens.
- Continue to process code amendments with a focus on economic development.
- Continue to support the development process with timely land use and subdivision permit review and issuance.
- Provide regulatory support to the PACC, redevelopment of the former AMC Theaters site, Toys R Us sites and other potential City Center developments.
- Continue implementation of CDBG and Community Services General Fund programs, including monitoring of contracts of funded human service agencies.
- Continue to work on local and regional efforts to address housing and human service’s needs.
- Develop and submit to HUD the required 2015 and 2016 CDBG Action Plans.
- Continue the investment in the stability and expansion of Federal Way Small Businesses through the CDBG Commercial Loan Programs and the Commercial Exterior Improvement Program.
- Achieve HUD recognition that the city’s program properly administered the federal CDBG rules and regulations.
- Work with Public Health-Seattle & King County and other agencies to establish a sustainable model for operating a Public Health Clinic in Federal Way.
- Transition Community Services grant application processes and management from a paper-based system to an electronic, on-line system.
- Evaluate and make changes to the Human Services Grant application and award process, criteria, and management system.
- Complete, submit to HUD for approval, and close on the Section 108 Loan for the Performing Arts & Conference Center.
- Begin in late 2015 on the update to the Consolidated Plan for the 2017-2021 CDBG program period.
- Explore the possibility of establishing a local HOME Consortium with other cities in South King County.
- Establish in-house administration of the CDBG Home Repair Loan Program operations and bookkeeping.
- Implement the NRSA Plan for the Camelot/Lauralwood area of north Federal Way.
- Pursue substantial upgrade to the Amanda permit-tracking system.
- Expand our on-line permitting capabilities.
- Manage an increasing plan review and permit inspection workload as development applications rise.
- Administration and enforcement of land use, environmental, and nuisance codes. Manage an increasing volume of code compliance complaints, CARs and proactive code enforcement actions.
- Draft and process an amendment to Title 13, Buildings Codes, in order to update our regulations, adopting the 2015 International and uniform construction codes.
- Draft amendments needed to update Title 1, Enforcement.
- Develop, administer and enforce International Codes for plan review, construction, and inspection.
- Long-range planning and policy work, including comprehensive plan, neighborhood plans, code revisions, housing, and annexations.
- Continue to partner with Federal Way Police, using ‘Safe Cities’ software in order to identify and communicate regarding joint code enforcement cases.
- Continue to work closely with and partner with South Sound Fire and Rescue in order to provide fire prevention plan review, inspection of sprinkler systems and fire alarm systems and assessment of fire damaged buildings.
- Passport acceptance facility.

COMMUNITY DEVELOPMENT DEPARTMENT OVERVIEW

Responsible Manager: Larry Frazier, Interim Director

DEPARTMENT POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|---|----------------|----------------|---------|----------|-----------|------------------|------------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| General Fund: | | | | | | | | |
| Director-Comm/Economic Dev. | 0.50 | 0.50 | 0.50 | - | - | - | - | 58C |
| Director-Community Development | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 58C |
| Planning Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 46 |
| Community Services Manager | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.72 | 0.72 | 46 |
| Building Official | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 46 |
| Principal Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 41 |
| Senior Planner | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | 38 |
| Assistant Building Official | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 35 |
| Plans Examiner | 1.00 | 1.00 | 1.00 | - | - | - | - | 35 |
| Combination Electrical/Bldg Inspector | 2.00 | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 35 |
| Inspector/Plans Examiner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 33 |
| Associate Planner | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | 32 |
| CDBG Coordinator | - | 0.30 | 0.30 | 0.30 | 0.30 | 0.83 | 0.83 | 31 |
| Human Services Technician | 0.70 | - | - | - | - | - | - | 31 |
| Code Compliance Officer (1.0 FTE Prop 1 funded) | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 30 |
| Permit Center Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30 |
| Assistant Planner | 1.00 | 1.00 | 1.00 | - | - | - | - | 27 |
| Administrative Assistant II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 24 |
| Development Specialist | 2.00 | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 24 |
| Administrative Assistant I | 1.00 | 1.00 | 1.00 | 0.90 | 0.90 | 0.90 | 0.90 | 18 |
| Office Technician II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 14 |
| Graffiti Technician | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 10 |
| Total General Fund: | 20.00 | 20.60 | 20.60 | 24.00 | 24.00 | 24.45 | 24.45 | n/a |
| CDBG Fund | | | | | | | | |
| Community Services Manager | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.28 | 0.28 | 46 |
| CDBG Coordinator | 0.30 | 0.70 | 0.70 | 0.70 | 0.70 | 0.17 | 0.17 | 31 |
| Executive Assistant | 0.65 | 0.35 | 0.35 | 0.35 | 0.35 | 0.30 | 0.30 | 29 |
| Code Compliance Officer | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 35 |
| Recreation Coordinator | - | - | - | - | - | 0.50 | 0.50 | 30 |
| Total CDBG: | 1.15 | 1.25 | 1.25 | 2.25 | 2.25 | 2.25 | 2.25 | n/a |
| Total Regular Staffing | 21.15 | 21.85 | 21.85 | 26.25 | 26.25 | 26.70 | 26.70 | n/a |
| Change from prior year | 1.15 | 0.70 | - | 4.40 | - | 0.45 | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Graffiti Technician | 1.00 | - | - | - | - | - | - | 10 |
| Frozen Positions: | | | | | | | | |
| Code Compliance Officer (Prop 1 funded) | 1.00 | 1.00 | 1.00 | - | - | - | - | 30 |
| Grand Total Staffing | 23.15 | 22.85 | 22.85 | 26.25 | 26.25 | 26.70 | 26.70 | n/a |

COMMUNITY DEVELOPMENT DEPARTMENT OVERVIEW

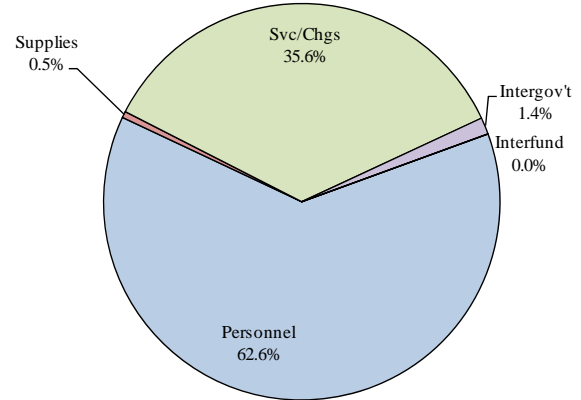
Responsible Manager: *Larry Frazier, Interim Director*

PURPOSE/DESCRIPTION:

The mission of the Community Development Department is to help maintain and improve the quality of life in Federal Way by managing and fostering the safe, orderly, and beneficial development and implementation of land use, building construction, code enforcement, and community services programs with the input of Federal Way’s citizens and within the policy framework provided by the City Council.

The Community Development Department is organized into four divisions. The Administrative Division provides the overall management of the department and supports the Lodging Tax Advisory Committee. The Planning Division administers and enforces land use, subdivision, and environmental codes and policies. In addition, the division performs long-range planning and policy work, including comprehensive plan updates and amendments, code revisions, and annexations, as well as subarea and/or special planning projects. The division also supports the Planning Commission. The Building Division administers and enforces building codes for construction, mechanical, electrical, plumbing, and signs, including plan review and inspection. In addition, through code compliance, it enforces land use and building code provisions to abate illegal and/or nuisance conditions throughout the city. The Community Services Division assists our community with providing funding and support for critical services for low- and moderate income citizens, including administration and operation of the Home Repair Program and Commercial Loan Program. Additionally, the division supports the Human Services Commission and Diversity Commission.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Ensure that planning efforts and the regulatory environment provide for a balance between protection of the environment and neighborhoods and accommodating new development to house a growing population and jobs.
- Strengthen human service agencies and the social wellbeing and economic health of the community by administering and monitoring grants as a CDBG direct-entitlement city.

DEPARTMENT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|--|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 101,267 | \$ 107,496 | \$ 101,267 | n/a |
| 32X | Licenses and Permits | 1,023,195 | 1,126,420 | 764,000 | 1,079,000 | 1,879,000 | 1,441,000 | 1,441,000 | 362,000 | 33.5% |
| 33X | Intergovernmental | 923,356 | 1,491,740 | 576,000 | 1,178,896 | 1,178,896 | 1,237,072 | 1,237,103 | 58,176 | 4.9% |
| 34X | Charges for Services | 548,346 | 1,062,146 | 411,577 | 1,021,577 | 1,021,577 | 1,131,000 | 1,131,000 | 109,423 | 10.7% |
| 35X | Fines and Penalties | 65 | 14,860 | - | - | - | - | - | - | n/a |
| 36X | Miscellaneous | 5,108 | 7,675 | - | - | - | - | - | - | n/a |
| 39X | Other Financing Sources | 4,000 | - | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 2,504,070 | \$ 3,702,841 | \$ 1,751,577 | \$ 3,279,473 | \$ 4,079,473 | \$ 3,910,339 | \$ 3,916,599 | \$ 630,866 | 19.2% |
| <i>Expenditure Summary</i> | | | | | | | | | | |
| 71 | Administration | 308,994 | 312,926 | 330,440 | 343,706 | 343,706 | 380,509 | 386,578 | 36,803 | 10.7% |
| 73 | Planning | 666,736 | 642,178 | 665,645 | 964,034 | 914,034 | 821,826 | 847,469 | (142,208) | -14.8% |
| 74 | Building | 1,157,292 | 1,136,446 | 1,213,679 | 1,556,121 | 1,372,962 | 1,064,013 | 1,101,470 | (492,108) | -31.6% |
| 83 | Community Services | 758,311 | 788,678 | 759,014 | 778,640 | 778,640 | 690,378 | 700,051 | (88,262) | -11.3% |
| Subtotal GF Operating Exp.: | | \$ 2,891,333 | \$ 2,880,228 | \$ 2,968,778 | \$ 3,642,501 | \$ 3,409,342 | \$ 2,956,726 | \$ 3,035,568 | \$ (685,775) | -18.8% |
| <i>Non-General Fund Operating Expenditure Summary:</i> | | | | | | | | | | |
| 114 | Prop 1 Fund | - | - | - | - | - | 101,267 | 107,496 | 101,267 | n/a |
| 119 | Comm Dev Block Grant | 917,851 | 1,492,148 | 576,000 | 1,178,896 | 1,178,896 | 1,237,072 | 1,237,103 | 58,176 | 4.9% |
| Subtotal Non-GF Oper. Exp.: | | \$ 917,851 | \$ 1,492,148 | \$ 576,000 | \$ 1,178,896 | \$ 1,178,896 | \$ 1,338,339 | \$ 1,344,599 | \$ 159,443 | 13.5% |
| Total Expenditures: | | \$ 3,809,184 | \$ 4,372,376 | \$ 3,544,778 | \$ 4,821,397 | \$ 4,588,238 | \$ 4,295,065 | \$ 4,380,167 | \$ (526,332) | -10.9% |

COMMUNITY DEVELOPMENT DEPARTMENT OVERVIEW

Responsible Manager: Larry Frazier, Interim Director

HIGHLIGHTS/CHANGES:

The Department of Community & Economic Development overall proposed operating budget totals \$4,295,065 in 2015 and \$4,380,167 in 2016. This is an 10.9% or \$526,332 decrease from the 2014 adjusted budget. This overview includes the General Fund, the Proposition 1 Fund, and the Community Development Block Grant Fund.

Major line item changes include:

- **Salaries and Wages** – Net increase of \$198,818 due to addition of 1.0 FTE Director of Community Development and elimination of 0.50 FTE Director of Community and Economic Development because 1.0 FTE Economic Development Director was added in the Mayor’s budget; full-year funded 1.0 FTE Associate Planner and 1.0 FTE Development Specialist, reclassification of Assistant Planner to Associate Planner, and Associate Planner to Senior Planner, elimination of temporary help for planning intern, addition of temporary help for contract planner, elimination of temporary help for Building Inspector, full-year funded 1.0 FTE Combination Electric/Building Inspector, reclassification of Lead Plans Examiner to Assistant Building Official, moving .50 FTE Recreation Coordinator from General Fund Parks to Community Development Block Grant Fund, and full-year funded 1.0 FTE Code Compliance Officer.
- **Supplies** – Decrease of \$7,300 due to decrease of graffiti supplies.
- **Services and Charges** – Decrease of \$281,383 due to eliminating of one-time project for the comprehensive plan update, elimination of building abatement fund, elimination of portion of Community Garden Funding, and elimination of 20% increase of human services grant program
- **Internal Service** - Decrease of \$547,267 due to moving all internal service charges to non-departmental, and eliminating one-time purchases for software upgrades, and fleet equipment.

REVENUE AND EXPENDITURE SUMMARY:

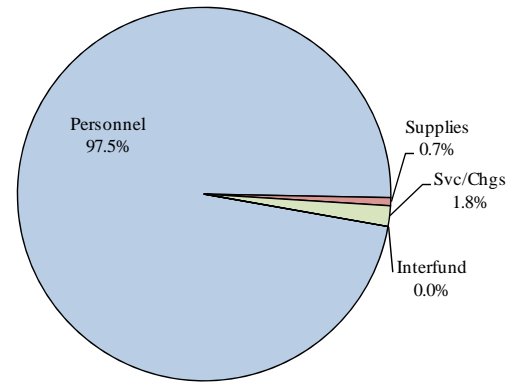
| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 101,267 | \$ 107,496 | \$ 101,267 | n/a |
| 32X | Licenses and Permits | 1,023,195 | 1,126,420 | 764,000 | 1,079,000 | 1,879,000 | 1,441,000 | 1,441,000 | 362,000 | 33.5% |
| 33X | Intergovernmental | 923,356 | 1,491,740 | 576,000 | 1,178,896 | 1,178,896 | 1,237,072 | 1,237,103 | 58,176 | 4.9% |
| 34X | Charges for Services | 548,346 | 1,062,146 | 411,577 | 1,021,577 | 1,021,577 | 1,131,000 | 1,131,000 | 109,423 | 10.7% |
| 35X | Fines and Penalties | 65 | 14,860 | - | - | - | - | - | - | n/a |
| 36X | Miscellaneous | 5,108 | 7,675 | - | - | - | - | - | - | n/a |
| 39X | Other Financing Sources | 4,000 | - | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 2,504,070 | \$ 3,702,841 | \$ 1,751,577 | \$ 3,279,473 | \$ 4,079,473 | \$ 3,910,339 | \$ 3,916,599 | \$ 630,866 | 19.2% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 1,492,100 | 1,417,376 | 1,490,407 | 1,798,143 | 1,728,143 | 1,996,961 | 2,056,803 | 198,818 | 11.1% |
| 2XX | Benefits | 457,162 | 493,342 | 517,616 | 578,956 | 578,956 | 689,756 | 719,818 | 110,800 | 19.1% |
| 3XX | Supplies | 18,549 | 14,150 | 26,455 | 29,155 | 25,996 | 21,855 | 21,855 | (7,300) | -25.0% |
| 4XX | Services and Charges | 1,381,402 | 2,007,104 | 1,065,958 | 1,808,930 | 1,718,930 | 1,527,547 | 1,522,746 | (281,383) | -15.6% |
| 5XX | Intergovernmental | 64,458 | 57,236 | 54,446 | 58,946 | 58,946 | 58,946 | 58,946 | - | 0.0% |
| 9XX | Internal Service | 368,706 | 357,795 | 389,896 | 547,267 | 477,267 | - | - | (547,267) | -100.0% |
| 0XX | Other Financing Use | 26,807 | 25,374 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 3,809,184 | \$ 4,372,376 | \$ 3,544,778 | \$ 4,821,397 | \$ 4,588,238 | \$ 4,295,065 | \$ 4,380,167 | \$ (526,332) | -10.9% |

COMMUNITY DEVELOPMENT ADMINISTRATION
Responsible Manager: Tina Piety, Administrative Assistant II

PURPOSE/DESCRIPTION:

The mission of the Administrative Division work team is to strive together to provide friendly, courteous, and thorough services to our internal and external customers in a timely and efficient manner. The division coordinates staff support throughout the department, organizes the department's resources, and facilitates communication. Overall department management is provided by the Director of Community Development. The division provides office support to the department in the areas of word processing, records maintenance, financial management, training, personnel, supplies, and scheduling. In addition, the division provides the city-wide receptionist and is a passport acceptance facility. The division also provides support to the Planning Commission and Lodging Tax Advisory Committee (LTAC). The primary goal is to provide high-quality customer service to citizens, businesses, public agencies, other city departments, and department staff.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Provide a work environment within the department that encourages creativity and longevity.
- Participate in regional and legislative discussions regarding planning, building, and community services.
- Work with division managers to improve quality, efficiency, and effectiveness of customer service.
- Provide quality administrative services to assist department and city staff in providing superior public service.
- Provide quality records management through implementation of the Washington State Records Retention Schedule.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|--------|--------|--------|--------|
| Workload Measures: | | | | |
| • Number of documents formatted/edited. | 2,000 | 2,000 | 2,000 | 2,000 |
| • Number of walk-in clients. | 15,000 | 15,000 | 15,000 | 15,000 |
| • Number of phone calls received. | 20,000 | 20,000 | 20,000 | 20,000 |
| • Number of Planning Commission & LTAC meetings. | 13 | 20 | 36 | 36 |
| • Number of passport applications processed. | 2,640 | 2,650 | 3,000 | 3,000 |
| Outcome Measures: | | | | |
| • Percent of documents completed on time. | 85.0% | 85.0% | 90.0% | 90.0% |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--------------------------------|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Director-Comm/Economic Dev. | 0.50 | 0.50 | 0.50 | - | - | - | - | 58C |
| Director-Community Development | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 58C |
| Administrative Assistant II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 24 |
| Administrative Assistant I | 1.00 | 1.00 | 1.00 | 0.90 | 0.90 | 0.90 | 0.90 | 18 |
| Office Technician II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 14 |
| Total Regular Staffing | 3.50 | 3.50 | 3.50 | 3.90 | 3.90 | 3.90 | 3.90 | n/a |
| Change from prior year | - | - | - | 0.40 | - | - | - | n/a |
| Grand Total Staffing | 3.50 | 3.50 | 3.50 | 3.90 | 3.90 | 3.90 | 3.90 | n/a |

COMMUNITY DEVELOPMENT ADMINISTRATION

Responsible Manager: Tina Piety, Administrative Assistant II

HIGHLIGHTS/CHANGES:

The Department of Community & Economic Development Administration Division proposed operating budget totals \$380,509 in 2015 and \$386,578 in 2016. This is a 10.7% or \$36,803 increase from the 2014 adjusted budget.

Major line item changes include:

- **Salaries and Wages** – Increase of \$68,499 due to addition of 1.0 FTE for Director of Community Development, and elimination of 0.50 FTE Director of Community and Economic Development because 1.0 FTE Economic Development Director was added in the Mayor’s budget.
- **Internal Service** – Decrease of \$45,150 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 203,921 | 201,458 | 205,780 | 216,994 | 216,994 | 285,493 | 288,304 | 68,499 | 31.6% |
| 2XX | Benefits | 59,970 | 65,142 | 70,257 | 72,121 | 72,121 | 85,574 | 88,833 | 13,453 | 18.7% |
| 3XX | Supplies | 1,762 | 1,472 | 2,680 | 2,680 | 2,680 | 2,680 | 2,680 | - | 0.0% |
| 4XX | Services and Charges | 2,602 | 4,848 | 6,761 | 6,761 | 6,761 | 6,761 | 6,761 | - | 0.0% |
| 9XX | Internal Service | 40,739 | 40,006 | 44,962 | 45,150 | 45,150 | - | - | (45,150) | -100.0% |
| Total Expenditures: | | \$ 308,994 | \$ 312,926 | \$ 330,440 | \$ 343,706 | \$ 343,706 | \$ 380,509 | \$ 386,578 | \$ 36,803 | 10.7% |

COMMUNITY DEVELOPMENT PLANNING
Responsible Manager: Isaac Conlen, Planning Manager

PURPOSE/DESCRIPTION:

The mission of the Planning Division is to work in partnership with the citizens and development community in developing plans and codes which are implemented to improve quality of life; foster responsible development of the built environment; balance environmental protection, quality of life, and development opportunities; seek creative solutions to regional issues; and provide for adequate infrastructure and local government services.

The division processes land use applications; monitors compliance with the *Federal Way Revised Code*; processes code amendments and comprehensive plan amendments; and manages federal, state, and local environmental processes and regulations. The division provides assistance to other departments to formulate policy and code amendments; provides technical assistance for city projects and annexations; and coordinates the city’s response to land use appeal issues as directed by the City Council and Mayor.

The division prepares, maintains and implements the city’s comprehensive plan consistent with the Growth Management Act. The division is responsible for implementing other special projects and mandates required through the Growth Management Act or other new legislation. The division responds to and prepares special studies and other projects at the direction of the City Council and Mayor.

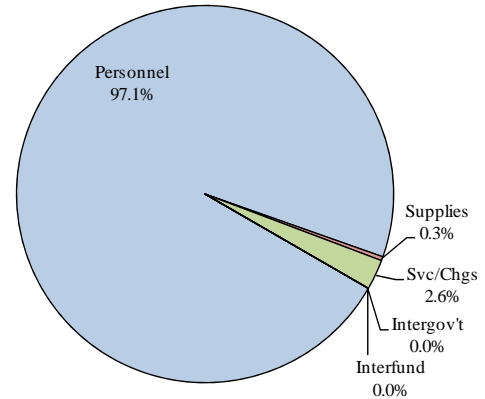
Permitting activity has increased over the last two years and is anticipated to continue along a moderate growth trend. One factor that is not as easily quantifiable is that many of the projects we have dealt with over the last two years have been rather large (mostly large multi-family housing projects). Additionally, projects are trending towards a higher degree of complication. This is largely because easy-to-develop lots have already been developed, leaving those with environmental or other constraints now entering the development process. The trend towards complicated projects means that each project, on average, requires more staff time to review. A number of code amendments processed over the last several years, however, have served to make us more efficient by eliminating unnecessary review processes and simplifying others (eliminating the requirement for land use permits for simple projects that can be reviewed entirely under the building permit application, eliminating certain SEPA reviews, etc.).

In 2015/2016 staff has a very busy long range planning work program. The highest priority will be completing the major update to the comprehensive plan and to the critical areas ordinance, both of which are required to be completed by June 30, 2015. Additionally there is a long list of code amendments, which have been prioritized by City Council. In past years, the City Council has tended to add new code amendment items periodically throughout the year and this pattern may continue.

GOALS/OBJECTIVES:

- Complete Major Comprehensive Plan Update in 2015.
- Complete Critical Areas Ordinance Update in 2015.
- Issue PACC building permit (if not already issued in 2014).
- Support economic development projects in the City Center and throughout the city.
- Make significant progress on long list of code amendments identified in the adopted Planning Commission Work Program.
- Continue to support the development process with timely land use and subdivision permit review and issuance.

2015 Proposed Expenditures by Category



COMMUNITY DEVELOPMENT PLANNING

Responsible Manager: Isaac Conlen, Planning Manager

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|--------|--------|--------|--------|
| Workload Measures: | | | | |
| • Pre-application conferences held. | 12 | 14 | 20 | 20 |
| • Number of drop-in questions-telephone and front counter. | 12,395 | 12,500 | 12,750 | 12,750 |
| • Land use/subdivision applications received. | 50 | 90 | 110 | 130 |
| • Administrative Decisions | 45 | 90 | 110 | 130 |
| • Planning Commission meetings supported. | 5 | 9 | 24 | 24 |
| Efficiency Measures: | | | | |
| • Average number of calendar days to complete pre-applications. | 25 | 24 | 24 | 24 |
| • Average turnaround time for Administrative Decision response. | 23 | 12 | 15 | 15 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------|----------------|----------------|---------|----------|-----------|------------------|------------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Planning Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 46 |
| Principal Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 41 |
| Senior Planner | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | 38 |
| Associate Planner | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | 32 |
| Assistant Planner | 1.00 | 1.00 | 1.00 | - | - | - | - | 27 |
| Development Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 24 |
| Total Regular Staffing | 6.00 | 6.00 | 6.00 | 7.00 | 7.00 | 7.00 | 7.00 | n/a |
| Change from prior year | - | - | - | 1.00 | - | - | - | n/a |
| Grand Total Staffing | 6.00 | 6.00 | 6.00 | 7.00 | 7.00 | 7.00 | 7.00 | n/a |

COMMUNITY DEVELOPMENT PLANNING
Responsible Manager: Isaac Conlen, Planning Manager

HIGHLIGHTS/CHANGES:

The Department of Community & Economic Development Planning Division proposed operating budget totals \$821,826 in 2015 and \$847,469 in 2016. This is a 14.8% or \$142,208 decrease from the 2014 adjusted budget.

Major line item changes include:

- **Salaries and Wages** – Net increase of \$61,674 due to full year funded 1.0 FTE Associate Planner and 1.0 FTE Development Specialist, reclassification of Assistant Planner to Associate Planner, and Associate Planner to Senior Planner, elimination of temporary help for planning intern, and addition of temporary help for contract planner.
- **Services and Charges** – Decrease of \$77,530 due to elimination of one-time project for the comprehensive plan update.
- **Internal Service** – Decrease of \$167,232 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| | Licenses and Permits | \$ 2,471 | \$ 2,051 | \$ - | \$ - | \$ - | \$ 2,000 | \$ 2,000 | \$ 2,000 | n/a |
| | Intergovernmental | 14,110 | - | - | - | - | - | - | - | n/a |
| | Charges for Services | 100,711 | 104,878 | 101,577 | 111,577 | 111,577 | 95,000 | 95,000 | (16,577) | -14.9% |
| | Total Revenues: | \$ 117,292 | \$ 106,929 | \$ 101,577 | \$ 111,577 | \$ 111,577 | \$ 97,000 | \$ 97,000 | \$ (14,577) | -13.1% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 407,947 | 378,960 | 382,632 | 551,214 | 501,214 | 612,888 | 630,862 | 61,674 | 11.2% |
| 2XX | Benefits | 112,681 | 113,323 | 117,311 | 143,801 | 143,801 | 184,782 | 192,450 | 40,981 | 28.5% |
| 3XX | Supplies | 2,326 | 2,232 | 2,950 | 2,950 | 2,950 | 2,850 | 2,850 | (100) | -3.4% |
| 4XX | Services and Charges | 15,419 | 15,226 | 21,157 | 98,787 | 98,787 | 21,257 | 21,257 | (77,530) | -78.5% |
| 5XX | Intergovernmental | - | - | 50 | 50 | 50 | 50 | 50 | - | 0.0% |
| 9XX | Internal Service | 128,363 | 132,437 | 141,545 | 167,232 | 167,232 | - | - | (167,232) | -100.0% |
| | Total Expenditures: | \$ 666,736 | \$ 642,178 | \$ 665,645 | \$ 964,034 | \$ 914,034 | \$ 821,826 | \$ 847,469 | \$ (142,208) | -14.8% |

COMMUNITY DEVELOPMENT BUILDING

Responsible Manager: *Marty Gillis, Building Official*

PURPOSE/DESCRIPTION:

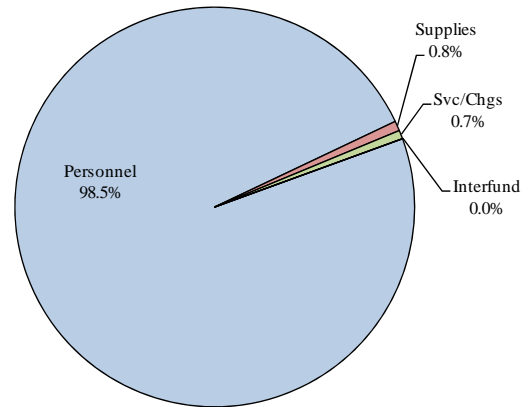
It is the mission of the Building Division Protect the health, safety, and welfare of people by creating better buildings and safer communities by providing the highest quality plan review, inspections and code enforcement, in order to improve the performance of the built environment. Municipal code regulations establish minimum standards for safeguarding life, limb, health, property, public welfare, and quality of life for the city’s citizens.

The division is comprised of three groups: the permit center, plan review/inspection, and code compliance. All three support the permit process and compliance with city and state codes. The division is responsible for the administration of the state building code as amended by the *Federal Way Revised Code*, including the International Building, Residential, Mechanical, Fuel Gas, and the Uniform Plumbing Codes; the National Electric Code State Electrical Code; and the Washington State Energy Code.

The division is also responsible for the administration of the International Property Maintenance Code; and assuring compliance with sign provisions of the Federal Way development code. The division works closely with members of South King Fire and Rescue in administering the International Fire Code. Graffiti control is also one of the division's responsibilities. The division conducts reviews and inspections of all buildings and structures located on private parcels; covering residential, multifamily, industrial and commercial structures and appurtenances. The building division is responsible for the review and inspection of construction applications, including zoning, surface water, and drainage requirements. In addition, the division responds to Citizen Action Requests, customer complaints, and Records Requests generated from the community as well as other departments and agencies.

Permitting activity and resulting inspection requests have increased over the last two years. Large projects have been proposed in 2014 resulting in an increase in revenue beyond projections and will result in an increase in the number of inspections through 2015 and early 2016. Although forecasting future trends can be more art than science, it is believed that the economic upswing will level and then continue along a moderate growth trend. In 2014 several large projects have submitted permit applications including several large multifamily projects and the Federal Way High School. These projects are complex due to their size and challenges presented by the land. As more and more construction occurs there will be more emphasis on designing buildings to fit the needs of the land. This is largely because easy-to-develop lots have already been developed, leaving those with environmental or other constraints now entering the development process. The trend towards complicated projects means that each project, on average, requires more staff time to review. The forming of a more centralized urban city center will also impact the design of buildings, infrastructures and utilities as densities and increased building heights in the city’s downtown districts are planned and constructed.

2015 Proposed Expenditures by Category



COMMUNITY DEVELOPMENT BUILDING
Responsible Manager: Marty Gillis, Building Official

GOALS/OBJECTIVES:

- Support economic development projects in the City Center and throughout the city.
- Continue to make improvements to permit application, permit review and inspection; and code compliance procedures.
- Install and improve upgrades; and implement streamlining of the automated permit tracking system.
- Identify code compliance issues and work toward prompt compliance; keep staff trained on changes to codes.
- Maintain high volumes of reactive code compliance investigations and violation orders while implementing proactive code compliance practices and procedures.
- Provide quality construction reviews and inspections meeting established timelines.
- Process large project permits and perform inspections for large permits issued in 2014:
 - Federal Way High School
 - PACC
 - Children’s Hospital
 - Celebration Senior Living
 - Dicks Sporting Goods
 - Wild Waves
 - Progressive
 - Large multifamily projects:
 - Park 16; High Point; Kitt’s Corner; Veterans Apartments; Federal Way Town Houses
- Purchase, install, and provide training for paperless review of building permits.
- Develop and upgrade forms, handouts, and customer service brochures.
- Develop policies, procedures, and Best Practice Methods (BMPs).
- Develop user friendly maintainable reports in order to track performance measures.
- Retain institutional knowledge held by trained staff; fill vacated positions with experienced, competent individuals.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|----------|-----------|---------|---------|
| Workload Measures: | | | | |
| • Total permits issued/reviewed. | 3,950 | 3,700 | 3,500 | 3,500 |
| • Valuation of issued permits. | \$67.50m | \$138.50m | \$80.5m | 80.5\$m |
| Outcome Measures: | | | | |
| • New Single Family (NSF) permits issued < 30 days. | 70% | 95% | 80% | 80% |
| • Tenant Improvement permits (TI) issued < 20 days. | 75% | 75% | 75% | 75% |
| • Average number of permit inspections per year. | 8100 | 7100 | 8100 | 8100 |
| • Average number of Citizen Action Request investigations per year. | 830 | 1100 | 1200 | 1400 |
| • Average number of Records Requests completed per year. | 85 | 85 | 90 | 90 |
| • Total revenue received versus Total revenue forecasted (%). | 100.0% | 100.0% | 100.0% | 100.0% |
| Efficiency Measures: | | | | |
| • Average staff hours per NSF permit – Review/Inspection. | 3.5/13.4 | 3.5/13.4 | 4/15 | 4/15 |
| • Average staff hours per TI permit – Review/Inspection. | 3.5/10 | 3/11 | 4/10 | 4/10 |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

COMMUNITY DEVELOPMENT BUILDING

Responsible Manager: Marty Gillis, Building Official

The Department of Community & Economic Development Building Division proposed operating budget totals \$1,165,280 in 2015 and \$1,208,966 in 2016. This is a 25.1% or \$390,841 decrease from the 2014 adjusted budget. Major line item changes include:

- **Salaries and Wages** – Net decrease of \$19,129 due to; moving 1.0 FTE Code Compliance Officer from General Fund to Proposition 1 Fund, elimination of temporary help for Building Inspector, full-year funded Combination Electric/Building Inspector, and reclassification of Lead Plans Examiner to Assistant Building Official.
- **Supplies** – Decrease of \$7,200 due to decrease of graffiti supplies.
- **Services and Charges** – Decrease of \$110,501 primarily due to elimination of building abatement fund.
- **Internal Service** – Decrease of \$311,743 due to moving all internal service charges to non-departmental, and elimination of one-time purchases for software upgrades, and fleet equipment.

REVENUE AND EXPENDITURE SUMMARY:

BUILDING – GENERAL FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 32X | Licenses and Permits | \$ 1,020,724 | \$ 1,124,369 | \$ 764,000 | \$ 1,079,000 | \$ 1,879,000 | \$ 1,439,000 | \$ 1,439,000 | \$ 360,000 | \$ 0 |
| 34X | Charges for Services | 447,635 | 957,267 | 310,000 | 910,000 | 910,000 | 1,036,000 | 1,036,000 | 126,000 | 13.8% |
| 35X | Fines and Penalties | 65 | 14,860 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 1,468,424 | \$ 2,096,497 | \$ 1,074,000 | \$ 1,989,000 | \$ 2,789,000 | \$ 2,475,000 | \$ 2,475,000 | \$ 486,000 | 24.4% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | 724,157 | 674,664 | 742,140 | 824,104 | 804,104 | 739,666 | 762,630 | (84,438) | -10.2% |
| 2XX | Benefits | 233,648 | 256,563 | 268,570 | 285,134 | 285,134 | 306,907 | 321,400 | 21,774 | 7.6% |
| 3XX | Supplies | 13,136 | 7,953 | 13,875 | 16,575 | 13,416 | 9,375 | 9,375 | (7,200) | -43.4% |
| 4XX | Services and Charges | 7,997 | 33,629 | 8,065 | 118,566 | 28,566 | 8,065 | 8,065 | (110,501) | -93.2% |
| 9XX | Internal Service | 178,354 | 163,637 | 181,030 | 311,743 | 241,743 | - | - | (311,743) | -100.0% |
| Total Expenditures: | | \$ 1,157,292 | \$ 1,136,446 | \$ 1,213,679 | \$ 1,556,121 | \$ 1,372,962 | \$ 1,064,013 | \$ 1,101,470 | \$ (492,108) | -31.6% |

BUILDING – PROPOSITION 1 FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------|----------------|----------------|-------------|-------------|-------------|-------------------|-------------------|----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 101,267 | \$ 107,496 | \$ 101,267 | n/a |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 101,267 | \$ 107,496 | \$ 101,267 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | - | - | - | - | - | 65,309 | 68,923 | 65,309 | n/a |
| 2XX | Benefits | - | - | - | - | - | 35,958 | 38,573 | 35,958 | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 101,267 | \$ 107,496 | \$ 101,267 | n/a |

POSITION INVENTORY:

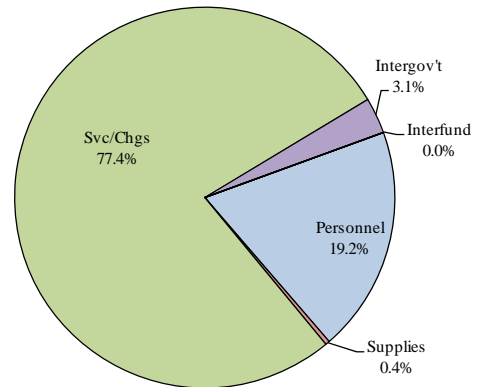
| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--|----------------|----------------|--------------|--------------|--------------|------------------|------------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| Building Official | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 46 |
| Assistant Building Official | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 38 |
| Plans Examiner | 1.00 | 1.00 | 1.00 | - | - | - | - | 35 |
| Combination Electrical/Bldg Inspector | 2.00 | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 36 |
| Inspector/Plans Examiner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 33 |
| Code Compliance Officer (1.0 FTE Prop 1 fu | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 35 |
| Permit Center Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30 |
| Development Specialist | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | 24 |
| Graffiti Technician | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 10 |
| Total Regular Staffing | 9.00 | 10.00 | 10.00 | 12.00 | 12.00 | 12.00 | 12.00 | n/a |
| Change from prior year | - | 1.00 | - | 2.00 | - | - | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Graffiti Technician | 1.00 | - | - | - | - | - | - | 10 |
| Frozen Positions: | | | | | | | | |
| Code Compliance Officer (Prop 1 funded) | 1.00 | 1.00 | 1.00 | - | - | - | - | 30 |
| Grand Total Staffing | 11.00 | 11.00 | 11.00 | 12.00 | 12.00 | 12.00 | 12.00 | n/a |

COMMUNITY DEVELOPMENT COMMUNITY SERVICES
Responsible Manager: Jeff Watson, Community Services Manager

PURPOSE/DESCRIPTION:

The mission of the Community Services Division is to ensure that an effective and collaborative delivery system is in place to: assist Federal Way residents to meet their basic needs; increase their public safety; attain self-sufficiency and independence; and build strong neighborhoods. To achieve this, the division will: assess and anticipate community needs; manage an efficient and user-friendly funding application process; oversee and evaluate contracts with local service providers; and coordinate with other funders, community organizations, and city departments. The division budget covers the development of programs and services for community residents, including grant coordination, performance monitoring, and the overall management of all general fund community services contracts and Community Development Block Grant (CDBG) funds. Community Services includes programs in the three goals and strategy areas identified in the city’s Consolidated Plan (2012-2016): 1) expand economic opportunities; 2) provide decent affordable housing; and 3) establish suitable living environments. CDBG supports construction or rehabilitation of community facilities, neighborhood improvements, and affordable housing, direct community service programs and planning activities that principally benefit low- and moderate-income individuals. The division staffs the Human Services Commission, the Diversity Commission, and the CDBG Loan Review Advisory Committee, in addition to representing the city on policy-making bodies and community organizations.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Continue implementation of CDBG and Community Services General Fund programs, including monitoring of contracts of funded human service agencies;
- Continue to work on local and regional efforts to address housing and human service’s needs;
- Develop and submit to HUD the required 2015 and 2016 CDBG Annual Action Plans;
- Work with Public Health-Seattle & King County and other agencies to establish a sustainable model for operating a Public Health Clinic in Federal Way;
- Transition Community Services grant application processes and management from a paper-based system to an electronic, on-line system;
- Evaluate and make changes to the Human Services Grant application and award process, criteria, and management system;
- Complete, submit to HUD for approval, and close on the Section 108 Loan for the Performing Arts & Conference Center;
- Implement the NRSA Plan for the Camelot/Lauralwood area of north Federal Way;
- Continue the investment in the stability and expansion of Federal Way Small Businesses through the CDBG Commercial Loan Programs and the Commercial Exterior Improvement Program;
- Establish in-house administration of the CDBG Home Repair Loan Program operations and bookkeeping;
- Continue to support low- and moderate-income homeowners through the Home Repair Loan Program; and
- Achieve HUD recognition that the city’s program properly administers the Federal CDBG rules and regulations.

COMMUNITY DEVELOPMENT COMMUNITY SERVICES

Responsible Manager: Jeff Watson, Community Services Manager

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|-----------|-----------|-----------|-----------|
| Workload Measures: | | | | |
| • Number of community services contracts managed. | 34 | 41 | 34 | 34 |
| • Amount of community services dollars administered. | \$516,000 | \$516,000 | \$516,000 | \$516,000 |
| • Number of community services contract payments processed. | 136 | 164 | 136 | 136 |
| • Number of community services applications processed. | 0 | 70 | 0 | 70 |
| • Number of CDBG applications processed. | 5 | 4 | 5 | 5 |
| • Number of CDBG contracts managed. | 5 | 4 | 5 | 5 |
| • Number of CDBG dollars administered. | \$990,565 | \$925,870 | \$649,054 | \$649,054 |
| Outcome Measures: | | | | |
| • Percent of contracts fully executed in timely manner. | 100.0% | 100.0% | 100.0% | 100.0% |
| • Number of Human Service Commission meetings supported. | 13 | 13 | 13 | 13 |
| • Number of Small Business loans made. | 1 | 1 | 5 | 5 |
| • Number of Commercial Exterior projects completed. | 0 | 1 | 4 | 5 |
| • Number of Owner occupied housing units stabilized. | 25 | 28 | 25 | 25 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------|----------------|----------------|---------|----------|-----------|------------------|------------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| General Fund: | | | | | | | | |
| Community Services Manager | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.72 | 0.72 | 46 |
| Human Services Technician | 0.70 | - | - | - | - | - | - | 31 |
| CDBG Coordinator | - | 0.30 | 0.30 | 0.30 | 0.30 | 0.83 | 0.83 | 31 |
| Total General Fund: | 1.50 | 1.10 | 1.10 | 1.10 | 1.10 | 1.55 | 1.55 | n/a |
| CDBG Fund | | | | | | | | |
| Community Services Manager | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.28 | 0.28 | 46 |
| CDBG Coordinator | 0.30 | 0.70 | 0.70 | 0.70 | 0.70 | 0.17 | 0.17 | 31 |
| Executive Assistant | 0.65 | 0.35 | 0.35 | 0.35 | 0.35 | 0.30 | 0.30 | 31 |
| Code Compliance Officer | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 35 |
| Recreation Coordinator | - | - | - | - | - | 0.50 | 0.50 | 30 |
| Total CDBG: | 1.15 | 1.25 | 1.25 | 2.25 | 2.25 | 2.25 | 2.25 | n/a |
| Total Regular Staffing | 2.65 | 2.35 | 2.35 | 3.35 | 3.35 | 3.80 | 3.80 | n/a |
| Change from prior year | 1.65 | (0.30) | - | 1.00 | - | 0.45 | - | n/a |
| Grand Total Staffing | 2.65 | 2.35 | 2.35 | 3.35 | 3.35 | 3.80 | 3.80 | n/a |

COMMUNITY DEVELOPMENT COMMUNITY SERVICES
Responsible Manager: Jeff Watson, Community Services Manager

HIGHLIGHTS/CHANGES:

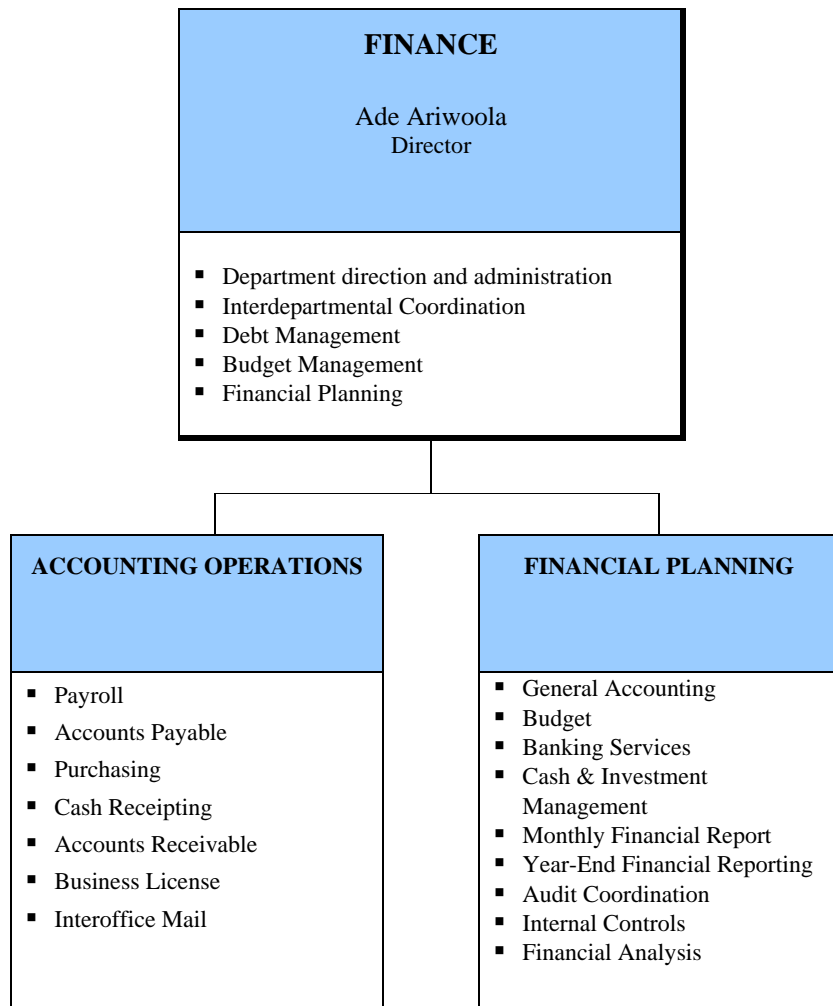
The Department of Community & Economic Development Community Services Division proposed operating budget totals \$1,927,450 in 2015 and \$1,937,154 in 2016. This is a 1.5% or \$30,086 decrease from the 2014 adjusted budget. The table below includes the General Fund and Community Development Block Grant Fund.

Major line item changes include:

- **Salaries/Wages & Benefits** – Net increase of \$87,774 is due to moving .50 FTE Recreation Coordinator from General Fund Parks to Community Development Block Grant Fund, and full-year funded 1.0 FTE Code Compliance Officer.
- **Services and Charges** – Decrease of \$93,352 due to elimination of a portion of Community Garden funding, and elimination of 20% increase of human services grant program.
- **Internal Service** – Decrease of \$23,143 due to moving all internal service charges to non-departmental.

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 909,247 | \$ 1,491,740 | \$ 576,000 | \$ 1,178,896 | \$ 1,178,896 | \$ 1,237,072 | \$ 1,237,103 | \$ 58,176 | \$ 0 |
| 36X | Miscellaneous | 5,108 | 7,675 | - | - | - | - | - | - | n/a |
| 39X | Other Financing Sources | 4,000 | - | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 918,354 | \$ 1,499,415 | \$ 576,000 | \$ 1,178,896 | \$ 1,178,896 | \$ 1,237,072 | \$ 1,237,103 | \$ 58,176 | 4.9% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 156,076 | 162,294 | 159,855 | 205,831 | 205,831 | 293,605 | 306,083 | 87,774 | 42.6% |
| 2XX | Benefits | 50,863 | 58,314 | 61,479 | 77,901 | 77,901 | 76,535 | 78,561 | (1,366) | -1.8% |
| 3XX | Supplies | 1,325 | 2,493 | 6,950 | 6,950 | 6,950 | 6,950 | 6,950 | - | 0.0% |
| 4XX | Services and Charges | 1,355,385 | 1,953,402 | 1,029,975 | 1,584,816 | 1,584,816 | 1,491,464 | 1,486,663 | (93,352) | -5.9% |
| 5XX | Intergovernmental | 64,458 | 57,236 | 54,396 | 58,896 | 58,896 | 58,896 | 58,896 | - | 0.0% |
| 9XX | Internal Service | 21,249 | 21,714 | 22,360 | 23,143 | 23,143 | - | - | (23,143) | -100.0% |
| 0XX | Other Financing Use | 26,807 | 25,374 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 1,676,162 | \$ 2,280,826 | \$ 1,335,014 | \$ 1,957,536 | \$ 1,957,536 | \$ 1,927,450 | \$ 1,937,154 | \$ (30,086) | -1.5% |

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FINANCE

Responsible Manager: *Ade Ariwoola, Finance Director*

2013/2014 ACCOMPLISHMENTS

- Received unqualified audit opinion consecutively since 1994.
- Received the Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting consecutive since incorporation. We have submitted the 2013 Comprehensive Annual Financial Report for review.
- Received the GFOA Award for Distinguished Budget Presentation since incorporation.
- Implemented GASB Statement 54 Fund Balance Reporting and Governmental Fund Type Definitions, new accounting standard
- Completed the process for refunding the 2003 Community Center bonds
- Enhanced/improved communication and presentation of the City's financial information including the budget document, monthly financial report, comprehensive annual financial report and ad hoc reports; provided comprehensive yet simplified overview of City taxes and levies to Council, management and citizens.
- Streamlined the City's 2015/16 budget development process resulting greater efficiency and collaboration with management team.
- Successful completion of tax audits of MCI Verizon resulting in additional \$139K in revenue to the City.

2015/2016 ANTICIPATED KEY PROJECTS

- Continue monitoring for proper controls and procedures to ensure unqualified audit opinion.
- Submit the City's 2014 and 2015 Comprehensive Annual Financial Reports to the GFOA Excellence in Financial Reporting award program.
- Submit the City's 2015/16 Biennial Budget to the GFOA Distinguished Budget Presentation award program.
- Continue to actively participate on the SCORE Finance Committee; monitor SCORE financials, marketing progress, average daily population of member cities; potential financial impact; and provide information to Council and management.

FINANCE

Responsible Manager: Ade Ariwoola, Finance Director

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|--|--|--|--|
| Workload Measures: | | | | |
| • Number of invoices paid annually | 10,782 | 10,782 | 10,782 | 10,782 |
| • Number of transactions received annually at Finance counter compared to total transactions received City Hall | 7,424 / 22,805 32.5% | 7,424 / 22,805 32.5% | 7,424 / 22,805 32.5% | 7,424 / 22,805 32.5% |
| • Number of passports taken in at Finance counter compared to total passports | 84 / 2190 3.8% | 84 / 2190 3.8% | 84 / 2190 3.8% | 84 / 2190 3.8% |
| • Number of new business licenses issued / renewed | 761 / 3928 | 761 / 3928 | 761 / 4686 | 761 / 4686 |
| Outcome Measures: | | | | |
| • GFOA CAFR Awards - # of documents submitted / awarded | 23 / 23 | 24 / 24 | 25 / 25 | 26 / 26 |
| • GFOA Budget Award - # of documents submitted / awarded (switched to biennial budget beginning with 1997/1998 document) | 15 / 15 | 15 / 15 | 16 / 16 | 16 / 16 |
| • Unqualified Audit Opinion – consecutive years | 20 | 21 | 22 | 23 |
| • Bond Rating per Moody’s | Aa3 | Aa3 | Aa3 | Aa3 |
| • Investment return: total portfolio return compared to SIP and 6 month T-Bill benchmarks | 0.17% portfolio / 0.17% SIP & 0.13% T-Bill | 0.17% portfolio / 0.17% SIP & 0.13% T-Bill | 0.10% portfolio / 0.10% SIP & 0.05% T-Bill | 0.10% portfolio / 0.10% SIP & 0.05% T-Bill |
| • # of month Cash reconciled within 15 days of receiving bank statement | 12 | 12 | 12 | 12 |
| Efficiency Measures: | | | | |
| • FTE Staffing: Finance/City-Wide | 7.0 / 303.90 | 7.0 / 303.90 | 8.0 / 320.13 | 8.0 / 320.13 |
| • Average working days to compile MFR | 3 | 3 | 3 | 3 |
| • Average number of days to issue a regular business license | 3 | 3 | 3 | 3 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2015 Proposed | Grade |
|-------------------------------|----------------|----------------|---------|----------|-----------|------------------|------------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Director-Finance | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 58B |
| Accounting Supervisor | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 44 |
| Financial Analyst | 3.00 | 3.00 | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | 36 |
| Accounting Technician II | 2.00 | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 24 |
| Accounting Technician I | 1.00 | 1.00 | 1.00 | - | - | 1.00 | 1.00 | 21 |
| Total Regular Staffing | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 8.00 | 8.00 | n/a |
| Change from prior year | - | - | - | - | - | 1.00 | - | n/a |
| Grand Total Staffing | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 8.00 | 8.00 | n/a |

FINANCE

Responsible Manager: Ade Ariwoola, Finance Director

PURPOSE/DESCRIPTION:

The purpose of the Finance Department is to provide accurate financial information from which educated judgments can be made on the financial health of the City and decisions can be made by management regarding City operations. The Finance Department’s responsibilities include accounts payable, accounts receivable, payroll, general accounting, financial planning, cash and investment management, cash receipting, business licensing, internal control monitoring, audit, monthly, quarterly and annual financial reporting, budget preparation and financial analyses.

GOAL/OBJECTIVES:

- Provide timely and accurate financial information and services to citizens, City Council, and city staff.
- Ensure compliance with purchasing laws and regulations.
- Ensure proper internal control in city operations to safeguard city resources.

HIGHLIGHTS/CHANGES:

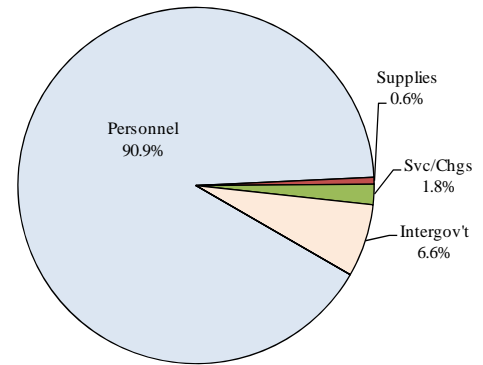
The Finance proposed operating budget totals \$908,534 in 2015 and \$941,111 in 2016. This is a 9.1% or \$91,404 decrease from the 2014 adjusted budget. Major line items changes include:

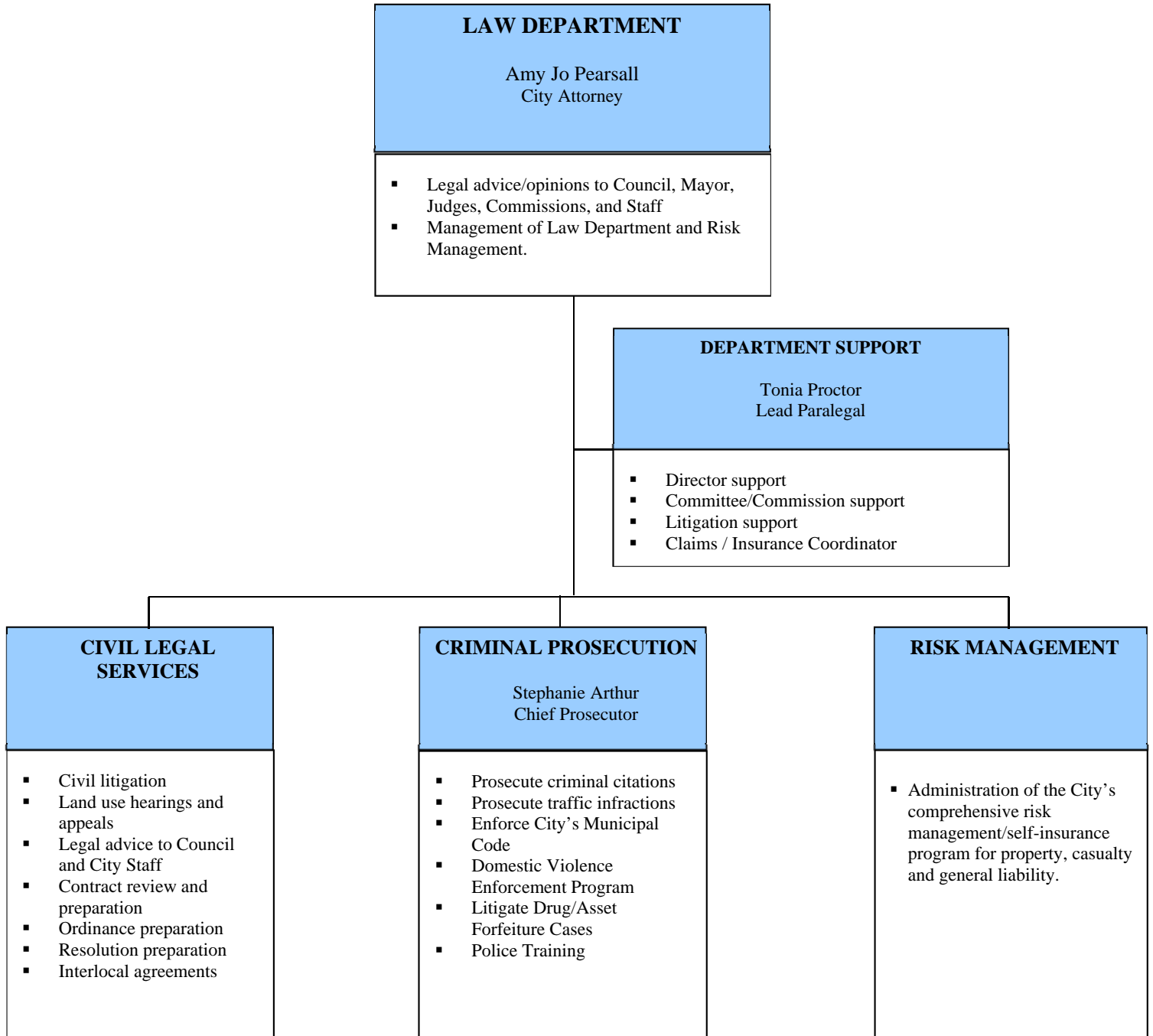
- **Salaries and Wages** – Net increase of \$30,451 primarily due to addition of 1.0 Accounting Tech I FTE and the elimination of one-time temporary help.
- **Services and Charges** – Decrease of \$35,961 due to elimination of Finance Director professional services search.
- **Internal Service** – Decrease of \$115,160 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Obj Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 497,518 | 459,682 | 530,746 | 574,885 | 574,885 | 605,336 | 624,444 | 30,451 | 5.3% |
| 2XX | Benefits | 164,760 | 174,040 | 192,003 | 194,665 | 194,665 | 220,722 | 234,191 | 26,056 | 13.4% |
| 3XX | Supplies | 4,419 | 3,478 | 5,620 | 5,620 | 5,620 | 5,620 | 5,620 | - | 0.0% |
| 4XX | Services and Charges | 4,809 | 65,223 | 10,757 | 52,757 | 52,757 | 16,796 | 16,796 | (35,961) | -68.2% |
| 5XX | Intergovernmental | 57,870 | 50,806 | 59,850 | 56,850 | 56,850 | 60,060 | 60,060 | 3,210 | 5.6% |
| 9XX | Internal Service | 104,043 | 100,812 | 108,224 | 115,160 | 115,160 | - | - | (115,160) | -100.0% |
| Total Expenditures: | | \$ 833,419 | \$ 854,041 | \$ 907,201 | \$ 999,938 | \$ 999,938 | \$ 908,534 | \$ 941,111 | \$ (91,404) | -9.1% |

2015 Proposed Expenditures by Category





LAW DEPARTMENT OVERVIEW

Responsible Manager: *Amy Jo Pearsall, City Attorney*

2013/2014 ACCOMPLISHMENTS

LAW

- Provided legal advice to the Mayor, Council, Municipal Court, and staff
- Assisted staff in City Center Redevelopment projects, including the PACC
- Drafted and/or reviewed approximately 375 contracts per year
- Continued defending all pending litigation against the City
- Prosecuted and defended the City in code violations
- Presented and pursued city legislative goals with key state legislators
- Provided legal advice on City Center Redevelopment and continue effective code enforcement efforts
- Continued participation in the Health / Wellness Program
- Continued to advised the Mayor on public defense standards per the Supreme Court Order
- Provided training to the Records Group on Records Management Policy
- Provided City-wide records training
- Supported City Clerk in the creation of PRA on-line tracking system
- Prevented the establishment of Marijuana type businesses and collective gardens within the City during review of new legislation
- Implemented code amendments to spur business and limit certain activity within the various areas of the City
- Oversaw 3 wireless site lease renewals, and the creation of one new lease
- Prosecuted 3,750 citations (DUI, DWLS, DV, Theft, and other misdemeanors) per year
- Transition from Insurance Pool to Self-Insured Retention with Reinsurance
- Reduced storage by 120 boxes
- Drafted legislative language on several bills
- Negotiated and finalized 3 labor agreements
- Collected approximately \$67,000 for damage to City property
- Trained Police
- Prosecuted asset forfeitures
- Prosecution transitioned to Sector and Spillman workflow
- Transition to electronic files for prosecution

LAW DEPARTMENT OVERVIEW

Responsible Manager: Amy Jo Pearsall, City Attorney

2015/2016 ANTICIPATED KEY PROJECTS

LAW

- Continue to assist staff in City Center Redevelopment projects, including the PACC
- Assist staff and/or represent the City regarding enforcement of business licenses
- Continue participation in regional work groups that deal with issues affecting the City: NPDES, SWM, Domestic Violence, PSERN
- Continue training for departments
- Continue updating FWRC to stay compliant with State law and Court rulings
- Continue prosecuting and/or defending business license litigation
- Assist departments with:
 - Comprehensive Plan Amendments
 - Public Records
 - Training
 - Code Amendments
 - Department directed projects
- Review legal documents and participate in legal proceedings
- Negotiate 5 labor agreements
- Continue participating in the Health / Wellness Program for employees
- Continue to destroy records as authorized by the State Archivist to reduce storage costs
- Continue to provide training for police officers
- Continue prosecuting misdemeanors
- Transition to DAWN electronic record-keeping for prosecution
- Continue reviewing liability insurance
- Continue cross-training of administrative personnel
- Continue collecting monies for damage to City property
- Continue advising on mandated public defense standards

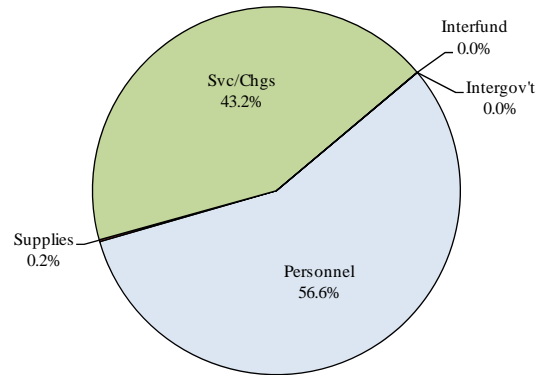
LAW DEPARTMENT OVERVIEW

Responsible Manager: Amy Jo Pearsall, City Attorney

PURPOSE/DESCRIPTION:

The City Attorney’s office is divided into three divisions: Civil, Criminal, and Risk Management. The Civil Division provides a full range of proactive legal services and advice to the Mayor, City Council, Municipal Court Judges, all City Boards and Commissions, City management and staff. The Criminal Division assists in providing for public safety by providing all prosecution, pre-sentencing and sentencing, and providing assistance and information about safety and the criminal justice system to victims of domestic violence. The Risk Management Division administers self-insurance and evaluates the risk throughout the City.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Provide quality and cost effective legal advice and services to the Mayor, City Council, Municipal Court Judges, Boards and Commissions and City Departments;
- Defend and prosecute all litigation;
- Advise and train City staff to minimize potential litigation.

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Director-City Attorney | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 58E |
| Assistant City Attorney - 0.50 FTE funded by Prop. 1 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 49 |
| Chief City Prosecutor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 43 |
| City Prosecutor - 1.5 fte funded by Prop. 1 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 38 |
| Lead Paralegal | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 33 |
| Domestic Violence Legal Advocate | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 29 |
| Paralegal | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 29 |
| Legal Assistant | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 24 |
| Total Regular Staffing | 11.00 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | n/a |
| Change from prior year | - | 1.00 | - | - | - | - | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Legal Assistant | 1.00 | - | - | - | - | - | - | 24 |
| Grand Total Staffing | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | n/a |

DEPARTMENT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|--|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| Revenue Summary: | | | | | | | | | | |
| 51 | Civil Legal Svcs | \$ 208,055 | \$ 224,118 | \$ 229,620 | \$ 229,620 | \$ 229,620 | \$ 2,000 | \$ 2,000 | \$ (227,620) | -99.1% |
| 114 | Proposition 1 | - | - | - | - | - | 214,879 | 220,426 | \$ 214,879 | n/a |
| 501 | Risk Management | 1,236,078 | 1,425,542 | 1,028,768 | 1,577,612 | 1,577,612 | 924,443 | 924,443 | (653,169) | -41.4% |
| Total Revenues: | | \$ 1,444,132 | \$ 1,649,660 | \$ 1,258,388 | \$ 1,807,232 | \$ 1,807,232 | \$ 1,141,322 | \$ 1,146,869 | \$ (665,910) | -36.8% |
| General Fund Operating Expenditure Summary: | | | | | | | | | | |
| 51 | Civil Legal Svcs | 684,041 | 706,452 | 761,746 | 879,214 | 814,214 | 572,538 | 585,649 | (306,676) | -34.9% |
| 52 | Criminal Prosecution | 685,428 | 702,299 | 719,954 | 745,094 | 745,094 | 585,849 | 593,714 | (159,245) | -21.4% |
| 114 | Proposition 1 | - | - | - | - | - | 214,879 | 220,426 | 214,879 | n/a |
| 501 | Risk Management | 1,109,986 | 1,338,925 | 1,038,768 | 5,272,638 | 5,272,638 | 924,443 | 924,443 | (4,348,195) | -82.5% |
| Total Expenditures: | | \$ 2,479,455 | \$ 2,747,676 | \$ 2,520,468 | \$ 6,896,946 | \$ 6,831,946 | \$ 2,297,709 | \$ 2,324,232 | \$ (4,599,237) | -66.7% |

LAW DEPARTMENT OVERVIEW
Responsible Manager: Amy Jo Pearsall, City Attorney

HIGHLIGHTS/CHANGES:

The Law Department’s adopted operating budget totals \$2,297,709 in 2015 and \$2,324,232 in 2016. This is a 66.7% or \$4,599,237 decrease from the 2014 adjusted budget. The table below includes the General Fund, Proposition 1 Fund, and the Risk Management Fund. Major line item changes include:

- **Salaries and Wages** – Decrease of \$41,648 primarily due reclassification of Deputy City Attorney to Assistant City Attorney for 2015/16.
- **Services and Charges** - Decrease of \$597,953 primarily due to elimination of one-time claims, broker fees, and insurance premiums in the Risk Fund, and elimination of one-time professional service search for City Attorney and one-time outside legal counsel in the General Fund.
- **Intergovernmental** – Decrease of \$156,514 due to elimination of one-time cost for wire theft.
- **Internal Service** – Decrease of \$99,088 due to moving all internal service charges to non-departmental.
- **Other Financing Use** – Decrease of \$3,715,026 due to \$3,685,026 one-time transfer out for establishing Strategic Reserve and Unemployment Funds, and \$30,000 one-time transfer for court security.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 214,879 | \$ 220,426 | \$ 214,879 | n/a |
| 34X | Charges for Services | - | 1,325,642 | 1,008,768 | 1,557,612 | 1,557,612 | 924,443 | 924,443 | (633,169) | -40.6% |
| 35X | Fines and Penalties | 2,876 | 2,143 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | - | 0.0% |
| 36X | Miscellaneous | 1,236,078 | 99,900 | 20,000 | 20,000 | 20,000 | - | - | (20,000) | -100.0% |
| 39X | Other Financing Source | 205,179 | 221,975 | 227,620 | 227,620 | 227,620 | - | - | (227,620) | -100.0% |
| Total Revenues: | | \$ 1,444,132 | \$ 1,649,660 | \$ 1,258,388 | \$ 1,807,232 | \$ 1,807,232 | \$ 1,141,322 | \$ 1,146,869 | \$ (665,910) | -36.8% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | 949,745 | 958,389 | 964,033 | 997,887 | 997,887 | 956,239 | 973,061 | (41,648) | -4.2% |
| 2XX | Benefits | 381,749 | 368,285 | 552,220 | 333,133 | 333,133 | 345,225 | 354,926 | 12,092 | 3.6% |
| 3XX | Supplies | 3,436 | 2,460 | 4,875 | 4,875 | 4,875 | 3,775 | 3,775 | (1,100) | -22.6% |
| 4XX | Services and Charges | 956,661 | 1,229,263 | 784,377 | 1,589,923 | 1,524,923 | 991,970 | 991,970 | (597,953) | -37.6% |
| 5XX | Intergovernmental | 51,319 | 67,212 | 100,500 | 157,014 | 157,014 | 500 | 500 | (156,514) | -99.7% |
| 9XX | Internal Service | 79,754 | 82,067 | 84,463 | 99,088 | 99,088 | - | - | (99,088) | -100.0% |
| 0XX | Other Financing Use | 56,790 | 40,000 | 30,000 | 3,715,026 | 3,715,026 | - | - | (3,715,026) | -100.0% |
| Total Expenditures: | | \$ 2,479,455 | \$ 2,747,676 | \$ 2,520,468 | \$ 6,896,946 | \$ 6,831,946 | \$ 2,297,709 | \$ 2,324,232 | \$ (4,599,237) | -66.7% |

LAW CIVIL LEGAL SERVICES

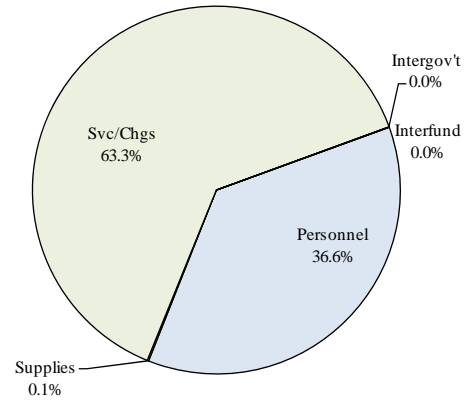
Responsible Manager: Amy Jo Pearsall, City Attorney

PURPOSE/DESCRIPTION:

The City Attorney, and two Assistant City Attorneys, aided by support staff, provide legal advice to the Mayor, City Council, Municipal Court Judges, all City Boards and Commissions, Department Directors and staff. The most important function of the Civil Division of the Law Department is to provide proactive legal advice to all City officials and staff. This ensures every action by the City is legally defensible, complies with the most current state and federal laws, and minimizes the potential for litigation.

The Civil Division supports the Council’s policy of contracting for services by drafting, reviewing, and approving all contracts. Other duties include preparing ordinances, resolutions, orders, interlocal agreements, and coordinating and supervising the services of outside legal counsel. The Civil Division also oversees Risk Management of the City.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Provide timely and thoughtful legal advice to the Mayor, City Council, Municipal Court Judges, and staff on all legal questions;
- Assist and pursue the City’s legislative goals;
- Review and provide code revisions in order to keep the Code current with State and Federal laws;
- Draft, negotiate and review franchises, contracts, leases, development agreements, real estate transactions, and labor agreements;
- Provide training for contracts, supervision, police, and public records;
- Provide risk management oversight.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|------|------|------|------|
| Workload Measures: | | | | |
| • Number of contracts drafted/reviewed | 394 | 375 | 375 | 375 |
| • Number of Ordinances/Resolutions Drafted | 37 | 27 | 30 | 30 |
| • Number of Litigation matters (excludes condemnation litigation) | 12 | 15 | 20 | 20 |
| • Number of Labor Agreements | 1 | 5 | 5 | 5 |
| Outcome Measures: | | | | |
| • % drafted documents returned within 24 hours | 99% | 99% | 99% | 99% |
| • % of Ordinances/Resolutions presented to Council | 100% | 100% | 100% | 100% |
| • % of time reviewing / responding to PRA requests | 11% | 14% | 15% | 15% |
| • % of budget spent on outside counsel | 5 | 5 | 5 | 5 |
| Efficiency Measures: | | | | |
| • Contracts reviewed per attorney per year | 131 | 125 | 125 | 125 |
| • Number of projects/files opened – major issues (not including subfiles) | 48 | 30 | 40 | 40 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--|-------------|-------------|---------|----------|-----------|---------------|---------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| Director-City Attorney | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 58E |
| Assistant City Attorney - 0.50 FTE funded by Prop. 1 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 49 |
| Lead Paralegal | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 33 |
| Legal Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 24 |
| Total Regular Staffing | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 | n/a |
| Change from prior year | - | - | - | - | - | - | - | n/a |
| Grand Total Staffing | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 | 4.80 | n/a |

OPERATING BUDGET

LAW CIVIL LEGAL SERVICES

Responsible Manager: Amy Jo Pearsall, City Attorney

HIGHLIGHTS/CHANGES:

The Law Department Civil Division’s adopted operating budget totals \$1,555,034 in 2015 and \$1,571,483 in 2016. This is a 74.7% or \$4,596,818 decrease from the 2014 adjusted budget. The table below includes the General Fund, Proposition 1 Fund, and the Risk Management Fund. Major line item changes include:

- **Salaries and Wages** – Net decrease of \$31,895 due to; 0.50 FTE Assistant City Attorney moved from General Fund to Proposition 1 Fund, and reclassification of Deputy City Attorney to Assistant City Attorney for 2015/16.
- **Services and Charges** - Decrease of \$598,536 due to elimination of one-time claims, broker fees, and insurance premiums in the Risk Fund, and due to elimination of one-time professional service search for City Attorney and one-time outside legal counsel in General Fund Legal Services.
- **Intergovernmental** – Decrease of \$156,514 due to elimination of one-time cost for wire theft.
- **Internal Service** – Decrease of \$87,482 due to moving all internal service charges to non-departmental.
- **Other Financing Use** – Decrease of \$3,715,026 due to \$3,685,026 one-time transfer out for establishing Strategic Reserve and Unemployment Funds, and \$30,000 one-time transfer for court security.

**REVENUE AND EXPENDITURE SUMMARY:
CIVIL LEGAL SERVICES – GENERAL FUND & RISK FUND**

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 58,053 | \$ 61,391 | \$ 58,053 | n/a |
| 34X | Charges for Services | - | 1,325,642 | 1,008,768 | 1,557,612 | 1,557,612 | 924,443 | 924,443 | (633,169) | -40.6% |
| 35X | Fines and Penalties | 2,876 | 2,143 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | - | 0.0% |
| 36X | Miscellaneous | 1,236,078 | 99,900 | 20,000 | 20,000 | 20,000 | - | - | (20,000) | -100.0% |
| 39X | Other Financing Source | 205,179 | 221,975 | 227,620 | 227,620 | 227,620 | - | - | (227,620) | -100.0% |
| Total Revenues: | | \$ 1,652,187 | \$ 1,873,778 | \$ 1,488,008 | \$ 2,036,852 | \$ 2,036,852 | \$ 986,496 | \$ 989,834 | \$ (1,050,356) | -51.6% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 423,434 | 427,973 | 433,293 | 455,624 | 455,624 | 378,985 | 388,074 | (76,639) | -16.8% |
| 2XX | Benefits | 229,359 | 206,659 | 373,158 | 152,060 | 152,060 | 131,586 | 135,608 | (20,474) | -13.5% |
| 3XX | Supplies | 2,127 | 1,467 | 2,250 | 2,250 | 2,250 | 2,050 | 2,050 | (200) | -8.9% |
| 4XX | Services and Charges | 951,244 | 1,219,999 | 776,850 | 1,582,396 | 1,517,396 | 983,860 | 983,860 | (598,536) | -37.8% |
| 5XX | Intergovernmental | 51,319 | 67,212 | 100,500 | 157,014 | 157,014 | 500 | 500 | (156,514) | -99.7% |
| 9XX | Internal Service | 79,754 | 82,067 | 84,463 | 87,482 | 87,482 | - | - | (87,482) | -100.0% |
| 0XX | Other Financing Use | 56,790 | 40,000 | 30,000 | 3,715,026 | 3,715,026 | - | - | (3,715,026) | -100.0% |
| Total Expenditures: | | \$ 1,794,027 | \$ 2,045,378 | \$ 1,800,514 | \$ 6,151,852 | \$ 6,086,852 | \$ 1,496,981 | \$ 1,510,092 | \$ (4,654,871) | -75.7% |

CIVIL LEGAL SERVICES – PROPOSITION 1 FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|--------------------|----------------|----------------|-------------|-------------|-------------|------------------|------------------|----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 58,053 | \$ 61,391 | 58,053 | n/a |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 58,053 | \$ 61,391 | \$ 58,053 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | - | - | - | - | - | 44,744 | 47,209 | 44,744 | n/a |
| 2XX | Benefits | - | - | - | - | - | 13,309 | 14,182 | 13,309 | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 58,053 | \$ 61,391 | \$ 58,053 | n/a |

LAW CRIMINAL PROSECUTION SERVICES

Responsible Manager: *Stephanie Arthur, Chief Prosecutor*

PURPOSE/DESCRIPTION:

Four attorneys act as City Prosecutors in the Federal Way Municipal Court where non-felony cases are prosecuted. The prosecutors also appear on appeals from these cases. Legal defense for indigent defendants is provided through a contract with an outside law firm under the Mayor’s budget. The prosecution staff handles an average of 1,070 infractions and 3,750 criminal citations per year.

The City Prosecutors and support staff must coordinate all facets associated with enforcement of the City’s Municipal Code: law enforcement, and municipal court personnel, probation services, jail bookings and transport, counseling services, citizen/witness coordination, appointed and private defense counsels, and outside jurisdictions on shared defendants.

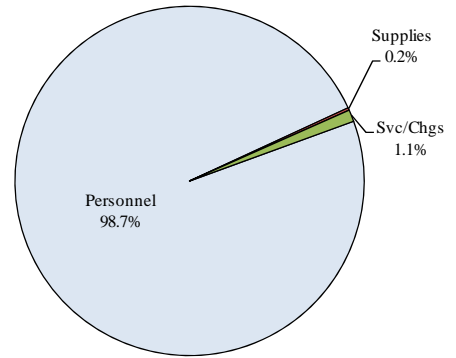
In addition, the prosecutors and support staff have a high volume of contact with citizens, victims, witnesses and defendants, respond to questions about victim assistance, criminal procedures, and case setting information, and advise the police regarding criminal and infraction matters.

The Criminal Prosecution Division continues to use Proposition 1 Funding for the prosecution of Domestic Violence offenses, persistent City Code violators and to litigate drug/asset forfeiture cases.

GOALS/OBJECTIVES:

- Protect the safety of the public through effective prosecution of offenders.
- Work with the Police Department for effective prosecution of domestic violence matters, DUI, and drug/asset forfeitures.
- Effectively use resources by working with the Police Department and Municipal Court to use prosecutor and staff time more efficiently and reduce officer overtime.
- Provide training for police officers.

2015 Proposed Expenditures by Category



PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|-------|-------|-------|-------|
| Workload Measures: | | | | |
| • Infraction Discovery sent | 1,125 | 1,075 | 1,075 | 1,075 |
| • Cases filed – criminal citations | 3,604 | 3,400 | 3,500 | 3,500 |
| • Domestic Violence cases filed- (included in above criminal citation filings) | 550 | 500 | 500 | 500 |
| Outcome Measures: | | | | |
| • Total resolved cases | 3,946 | 3,400 | 3,500 | 3,500 |
| Efficiency Measures: | | | | |
| • Criminal cases per prosecutor | 901* | 850* | 875* | 875* |

*The average cases per prosecutor are based on 4 FTE’s

LAW CRIMINAL PROSECUTION SERVICES
Responsible Manager: Stephanie Arthur, Chief Prosecutor

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|---|----------------|----------------|---------|----------|-----------|------------------|------------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Director-City Attorney | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 58E |
| Chief City Prosecutor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 43 |
| City Prosecutor - 1.5 fte funded by Prop. 1 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 38 |
| Domestic Violence Legal Advocate | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 29 |
| Paralegal | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 29 |
| Legal Assistant | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 24 |
| Total Regular Staffing | 6.20 | 7.20 | 7.20 | 7.20 | 7.20 | 7.20 | 7.20 | n/a |
| Change from prior year | - | 1.00 | - | - | - | - | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Legal Assistant | 1.00 | - | - | - | - | - | - | 24 |
| Grand Total Staffing | 7.20 | 7.20 | 7.20 | 7.20 | 7.20 | 7.20 | 7.20 | n/a |

HIGHLIGHT/CHANGES:

The Law Department Criminal Division’s adopted operating budget totals \$742,675 in 2015 and \$752,749 in 2016. This is a 0.3% or \$2,419 decrease from the 2014 adjusted budget. Major line item changes include:

- **Salaries and Wages** - Net Decrease of 9,753 due to; 1.50 FTE City Prosecutor moved from General Fund to Proposition 1 Fund, and reclassification of Deputy City Attorney to Assistant City Attorney for 2015/16.
- **Internal Service** - Decrease of \$11,606 due to moving all internal service charges to non-departmental.

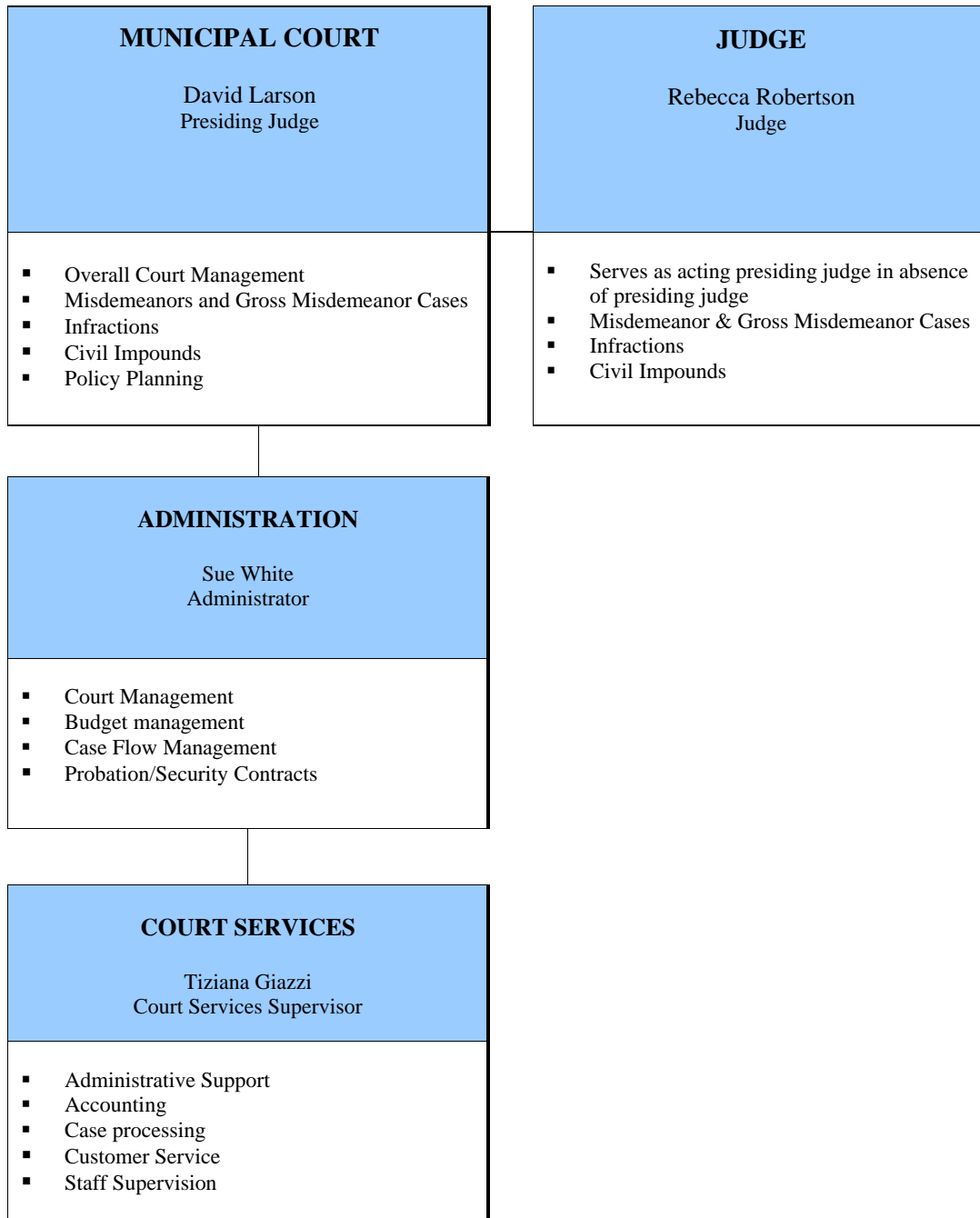
**REVENUE AND EXPENDITURE SUMMARY:
 CRIMINAL PROSECUTION SERVICES – GENERAL FUND**

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 526,312 | 530,416 | 530,740 | 542,263 | 542,263 | 411,068 | 415,133 | (131,195) | -24.2% |
| 2XX | Benefits | 152,391 | 161,627 | 179,062 | 181,073 | 181,073 | 164,946 | 168,746 | (16,127) | -8.9% |
| 3XX | Supplies | 1,309 | 993 | 2,625 | 2,625 | 2,625 | 1,725 | 1,725 | (900) | -34.3% |
| 4XX | Services and Charges | 5,417 | 9,263 | 7,527 | 7,527 | 7,527 | 8,110 | 8,110 | 583 | 7.7% |
| 9XX | Internal Service | - | - | - | 11,606 | 11,606 | - | - | (11,606) | -100.0% |
| Total Expenditures: | | \$ 685,428 | \$ 702,299 | \$ 719,954 | \$ 745,094 | \$ 745,094 | \$ 585,849 | \$ 593,714 | \$ (159,245) | -21.4% |

CRIMINAL PROSECUTION SERVICES – PROPOSITION 1 FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|--------------------|----------------|----------------|-------------|-------------|-------------|-------------------|-------------------|----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 156,826 | \$ 159,035 | \$ 156,826 | n/a |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 156,826 | \$ 159,035 | \$ 156,826 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | - | - | - | - | - | 121,442 | 122,645 | 121,442 | n/a |
| 2XX | Benefits | - | - | - | - | - | 35,384 | 36,390 | 35,384 | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 156,826 | \$ 159,035 | \$ 156,826 | n/a |

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MUNICIPAL COURT

Responsible Manager: *David Larson, Presiding Judge*

2013/2014 ACCOMPLISHMENTS

PERSONNEL

- Maintain and encourage professional development for all staff.
- Held two successful staff retreats.
- Staff maintained a high degree of professional competency and customer service.

COMMUNITY OUTREACH

- Continued regular coordination meetings with Judges, Court Administrator, Court Services Supervisor, Probation, Prosecutor, and Public Defenders.
- Hosted the 3rd and 4th Annual South King County District YMCA High School Mock Trial Competition in 2013 and 2014.
- 5th and 6th Annual Federal Way School District and the Federal Way Arts Commission Court Art Contest. The theme is *Liberty and Justice for All*.
- Dispute Resolution Center made part of Town Hall Meetings.
- Mediations held on a frequent basis.
- Both judges are involved in District and Municipal Court Judges Association activities and committees as well as other professional and civic organizations.
- Judge Robertson became a member of the board for the District & Municipal Court Judge's Association.
- Judge Larson teaches *Street Law* at Todd Beamer High School and is also involved in training judges and teachers on how to teach the course.
- Judge Larson continues to teach new judges at the State Judicial College.
- Judge Larson is a member of several local community boards.

PROGRAMS/COST REDUCTIONS/EFFICIENCIES

- Worked with city staff for planning changes to facility for greater security.
- Increased security presence with budget allowance from city council.
- Increased security presence also allowed the court to open during lunch hours to better serve the public.
- Worked with Providence Community Corrections to implement innovative alternatives to jail that had served as models for other jurisdictions.
- Worked with IT to research and reach agreement for the development of automated courts order processing and electronic file management through an integrated system that reduces data input and increases document management efficiencies by police, prosecutors, defense attorneys, clerks, judges, and SCORE.
- Updated Court Video/Audio hearing equipment for SCORE video hearings.
- Changed court forms to reflect changes in legislation and court rules.
- Expanded the e-ticket traffic citations in conjunction with police.
- Utilized South King County Multi-Service Center jobs program for temporary staff.

2015/16 ANTICIPATED KEY PROJECTS

- Implement computer system with automated courts order processing and electronic file management through an integrated system that reduces data input and increases document management efficiencies by police, prosecutors, defense attorneys, clerks, judges, and SCORE.
- Further improve court security with the possibility of adding a X-Ray machine and replacing magnetometer.
- Create Community Service partnerships to better serve Federal Way and provide a structured means for defendants to perform community service for fines and punishments.
- Continue to work with SCORE, police, mayor, Providence and other to develop jail and jail alternative programs that reduce costs yet assure public safety.
- Research costs and benefits of using automated notification of court dates and payment due dates to reduce warrants and increase fine collections.

MUNICIPAL COURT

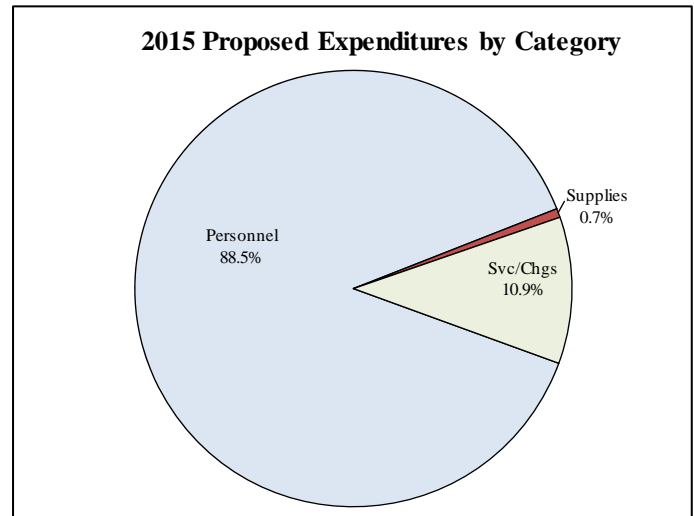
Responsible Manager: *David Larson, Presiding Judge*

PURPOSE/DESCRIPTION:

The Municipal Court is a court of limited jurisdiction that handles traffic infractions, traffic citations, and criminal citations issued in the City of Federal Way.

GOALS/OBJECTIVES:

- Provide an accessible forum for individuals to resolve issues.
- Provide a forum to settle disputes in a fair, efficient, courteous and dignified way in accordance with due process of law.



PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--------------------------------------|---------------|---------------|---------------|---------------|
| Workload Measures: | | | | |
| • Number of Judicial Officers | 2.0 | 2.0 | 2.0 | 2.0 |
| • Number of Administrator/Supervisor | 2.0 | 2.0 | 2.0 | 2.0 |
| • Number of Clerk Staff (Actual FTE) | 9.0 | 9.0 | 9.0 | 9.0 |
| • Traffic Infraction Filings/Parking | 12,010 | 10,000 | 10,000 | 10,000 |
| • Non-Traffic Infraction Filings | 255 | 270 | 270 | 270 |
| • DUI Filings | 199 | 185 | 185 | 185 |
| • Criminal Traffic Filings | 1,512 | 1,100 | 1,100 | 1,100 |
| • Criminal Non-Traffic Filings | 1,664 | 1,800 | 1,800 | 1,800 |
| • Civil Filings | 6 | 6 | 6 | 6 |
| • Photo Enforcement Filings | 24,300 | 21,000 | 21,000 | 21,000 |
| • Total Filings | 39,946 | 34,361 | 34,361 | 34,361 |
| • Infraction Hearings Held/Parking | 4,752 | 4,500 | 4,500 | 4,500 |
| • DUI Hearings Held | 1,685 | 1,800 | 1,800 | 1,800 |
| • Criminal Traffic Hearings Held | 2,736 | 2,700 | 2,700 | 2,700 |
| • Criminal Non-Traffic Hearings Held | 6,745 | 6,800 | 6,800 | 6,800 |
| • Photo Enforcement Hearings Held | 6,978 | 6,500 | 6,500 | 6,500 |
| • Total Hearings Held | 22,896 | 22,300 | 22,300 | 22,300 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Adopted | 2016 Adopted | Grade |
|--|-------------|-------------|---------|----------|----------|--------------|--------------|-------|
| | | | Adopted | Adjusted | Year-end | | | |
| Municipal Court Judge (0.5 FTE funded by Prop 1) | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 58g |
| Court Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 50a |
| Court Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 39 |
| Court Clerk II | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | C21 |
| Court Clerk I (1.0 FTE funded by Prop 1) | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | C14 |
| Total Regular Staffing | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | n/a |
| Change from prior year | - | - | - | - | - | - | - | n/a |
| Frozen Positions: | | | | | | | | |
| Court Clerk I | 1.00 | - | - | - | - | - | - | C14 |
| Grand Total Staffing | 14.00 | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | n/a |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

MUNICIPAL COURT

Responsible Manager: *David Larson, Presiding Judge*

HIGHLIGHTS/CHANGES:

The Municipal Court’s proposed operating budget totals \$1,529,125 in 2015 and \$1,557,092 in 2016. This is 10.4% or \$178,088 decrease from the 2014 adjusted budget. Major line item changes include:

- **Salaries and Wages** – Decrease of \$30,636 due to 1.5 FTE funded by the Proposition 1 Tax revenues and elimination of temporary help and pro temp pay.
- **Services and Charges** – Decrease of \$40,002 due to elimination of one time implementation of security system and court security service that is funded by Traffic Safety Fund.
- **Internal Service** – Decrease of \$153,054 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|---|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 163,187 | \$ 168,579 | \$ 163,187 | n/a |
| 33X | Intergovernmental | 45,313 | 45,651 | 45,000 | 45,000 | 45,000 | 50,000 | 50,000 | 5,000 | 11.1% |
| 34X | Charges for Services | 246,540 | 238,275 | 247,000 | 247,000 | 247,000 | 258,500 | 258,500 | 11,500 | 4.7% |
| 35X | Fines | 1,077,092 | 1,118,566 | 1,094,000 | 1,094,000 | 1,094,000 | 1,198,950 | 1,198,950 | 104,950 | 9.6% |
| 36X | Mischellaneous | 76,350 | 109,114 | 45,000 | 45,000 | 45,000 | 105,650 | 105,650 | 60,650 | 134.8% |
| 39X | Other Financing Sources | 203,333 | 218,318 | 225,068 | 225,068 | 225,068 | - | - | (225,068) | -100.0% |
| Total Revenues: | | \$ 1,648,627 | \$ 1,729,924 | \$ 1,656,068 | \$ 1,656,068 | \$ 1,656,068 | \$ 1,776,287 | \$ 1,781,679 | \$ 120,219 | 7.3% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 889,421 | \$ 899,151 | \$ 957,832 | \$ 998,490 | \$ 998,490 | \$ 848,030 | \$ 853,577 | \$ (150,460) | -15.1% |
| 2XX | Benefits | 277,072 | 305,570 | 332,669 | 339,471 | 339,471 | 341,709 | 358,736 | 2,238 | 0.7% |
| 3XX | Supplies | 7,458 | 4,065 | 10,050 | 10,050 | 10,050 | 10,050 | 10,050 | - | 0.0% |
| 4XX | Services and Charges | 133,210 | 150,673 | 176,148 | 206,148 | 206,148 | 104,596 | 104,596 | (101,552) | -49.3% |
| 6XX | Capital Outlays | - | 1,947 | - | - | - | - | - | - | n/a |
| 9XX | Internal Services | 114,565 | 118,897 | 132,258 | 153,054 | 153,054 | - | - | (153,054) | -100.0% |
| Subtotal Operating Exp: | | \$ 1,421,727 | \$ 1,480,301 | \$ 1,608,957 | \$ 1,707,213 | \$ 1,707,213 | \$ 1,304,387 | \$ 1,326,963 | \$ (402,826) | -23.6% |
| <i>Prop 1 & Traffic Safety Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 119,824 | \$ 122,737 | \$ 119,824 | n/a |
| 2XX | Benefits | - | - | - | - | - | 43,363 | 45,843 | 43,363 | n/a |
| 4XX | Services and Charges | - | - | - | - | - | 61,550 | 61,550 | 61,550 | n/a |
| Prop 1 and Traffic Safety Exp: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 224,737 | \$ 230,129 | \$ 224,737 | n/a |
| Total Expenditures: | | \$ 1,421,727 | \$ 1,480,301 | \$ 1,608,957 | \$ 1,707,213 | \$ 1,707,213 | \$ 1,529,125 | \$ 1,557,092 | \$ (178,088) | -10.4% |

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CITY OF FEDERAL WAY 2015/16 PROPOSED BUDGET

NON – DEPARTMENTAL

PURPOSE/DESCRIPTION:

Non – Departmental includes revenues and expenditures that are allocated city-wide. Major revenue sources include Property Tax, Sales Tax, Real Estate Excise Tax, Liquor Tax, Rent for Land, Administration Fees, and Other Financing Sources such as Transfer in of Utility tax to subsidize the General Fund.

HIGHLIGHTS/CHANGES:

The Non-Departmental proposed operating budget totals \$33,092,307 in 2015 and \$27,452,596 in 2016. This is 34.5% or \$17,396,126 decrease from the 2014 adjusted budget. Major line item changes include:

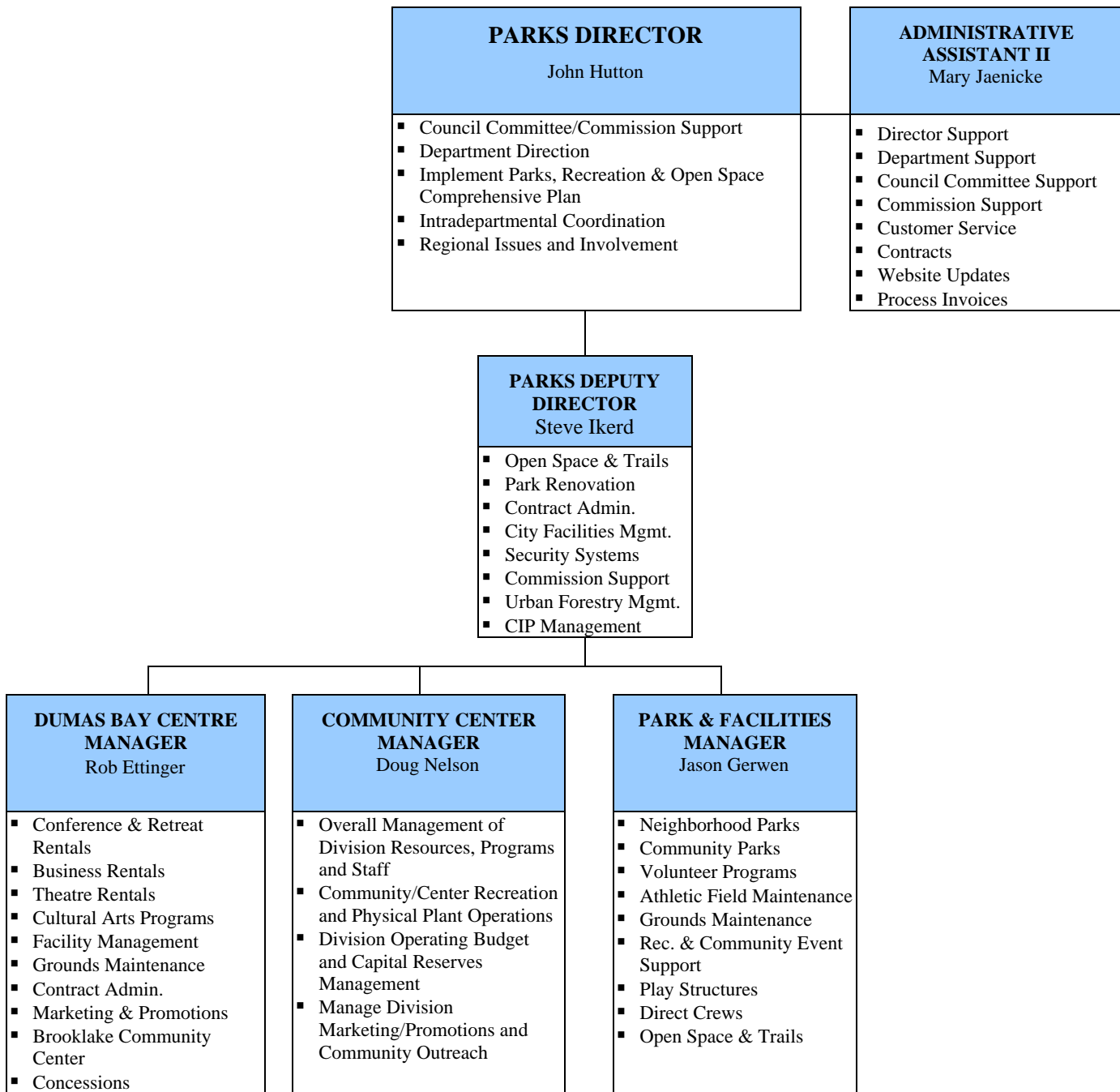
- **Benefits** – Decrease of \$509,659 due to including Health Insurance and other benefit increases in the department budget instead of in non-departmental.
- **Capital Outlays** – Decrease of \$1,777,240 primarily due to one-time capital expenditures in 2014 not in 2015/16.
- **Debt Services** – Decrease of \$919,403 primarily due to not having debt service payment for SCORE in 2015.
- **Internal Service** – Increase of \$4,222,560 due to allocating all internal service charges to General Fund.
- **Other Financing Use** – Decrease of \$18,052,740 primarily due to one-time transfers in 2014 not in 2015/16, and addition King County Health Facility contribution to keep facility open.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$37,335,615 | \$38,326,716 | \$36,502,000 | \$38,157,000 | \$38,757,000 | \$36,498,586 | \$37,364,464 | \$ (1,658,414) | -4.3% |
| 32X | Licenses and Permits | 1,255,690 | 1,297,884 | 1,231,000 | 1,291,000 | 1,291,000 | 1,307,000 | 1,307,000 | 16,000 | 1.2% |
| 33X | Intergovernmental | 1,361,951 | 1,860,697 | 766,000 | 2,125,000 | 2,125,000 | 1,285,000 | 1,285,000 | (840,000) | -39.5% |
| 34X | Charges for Services | 580,532 | 596,315 | 581,014 | 5,011,059 | 5,011,059 | 4,881,241 | 4,881,241 | (129,818) | -2.6% |
| 35X | Fines and Penalties | - | 4,710 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | - | 0.0% |
| 36X | Miscellaneous | 290,810 | 271,308 | 214,300 | 214,300 | 214,300 | 265,800 | 265,800 | 51,500 | 24.0% |
| 39X | Other Financing Source | 4,853,892 | 20,429,629 | 6,055,000 | 28,675,067 | 28,675,067 | 9,114,306 | 9,170,670 | (19,560,761) | -68.2% |
| Total Revenues: | | \$ 45,678,490 | \$ 62,787,259 | \$ 45,351,314 | \$ 75,475,426 | \$ 76,075,426 | \$ 53,353,933 | \$ 54,276,175 | \$ (22,121,493) | -29.3% |

| | | | | | | | | | | |
|-----------------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|---------------|
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 2XX | Benefits | - | - | 234,659 | 509,659 | - | - | - | (509,659) | -100.0% |
| 3XX | Supplies | 2,291 | 634 | - | - | - | - | - | - | n/a |
| 4XX | Services and Charges | 371,808 | 123,991 | 195,300 | 3,399,547 | 3,349,547 | 3,039,903 | 3,039,903 | (359,644) | -10.6% |
| 5XX | Intergovernmental | - | - | - | 221 | 221 | 221 | 221 | - | 0.0% |
| 6XX | Capital Outlays | 153,188 | 1,029,299 | 1,600 | 10,117,240 | 1,777,240 | 8,340,000 | - | (1,777,240) | -17.6% |
| 7XX | Debt Service-Princ | 480,760 | 12,649,148 | 550,200 | 625,200 | 625,200 | 675,000 | 470,000 | 49,800 | 8.0% |
| 8XX | Debt Service-Interest | 575,943 | 2,070,308 | 1,488,934 | 1,333,776 | 1,333,776 | 364,573 | 1,251,538 | (969,203) | -72.7% |
| 9XX | Internal Service | 352,258 | 455,773 | 281,066 | 998,221 | 309,649 | 5,220,781 | 5,103,666 | 4,222,560 | 423.0% |
| 0XX | Other Financing Use | 15,451,132 | 17,269,694 | 16,505,463 | 33,504,569 | 33,980,169 | 15,451,829 | 17,587,268 | (18,052,740) | -53.9% |
| Total Expenditures: | | \$ 17,387,380 | \$ 33,598,847 | \$ 19,257,222 | \$ 50,488,433 | \$ 41,375,802 | \$ 33,092,307 | \$ 27,452,596 | \$ (17,396,126) | -34.5% |

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 001 | General Fund | 1,959,000 | 2,239,675 | 2,740,585 | 6,350,896 | 4,625,665 | 7,652,304 | 9,614,264 | 1,301,408 | 20.5% |
| 103 | Utility Tax | 12,603,760 | 13,576,772 | 12,870,187 | 14,440,462 | 15,443,062 | 10,296,533 | 10,351,547 | (4,143,929) | -28.7% |
| 107 | Special Contracts/Studies | 54,859 | 145,998 | 1,600 | 357,019 | 357,019 | - | - | (357,019) | -100.0% |
| 109 | Hotel/Motel Lodging Tax | 304,489 | 86,396 | 195,300 | 227,034 | 177,034 | 200,300 | 200,300 | (26,734) | -11.8% |
| 113 | Real Estate Excise Tax | - | - | - | 6,119,751 | 6,119,751 | 2,723,773 | 2,725,123 | (3,395,978) | -55.5% |
| 120 | Paths & Trails | 155,000 | 155,000 | 157,000 | 157,000 | 157,000 | - | - | (157,000) | -100.0% |
| 188 | Strategic Reserve | - | - | - | - | - | - | - | - | n/a |
| 201 | Debt Service | 2,108,332 | 16,328,476 | 3,292,550 | 5,212,392 | 5,212,392 | 1,039,573 | 1,721,538 | (4,172,819) | -80.1% |
| 301 | Downtown Redevelopment | 52,539 | 36,915 | - | 4,212,063 | 4,212,063 | - | - | (4,212,063) | -100.0% |
| 302 | City Facilities | 149,401 | 1,029,615 | - | 682,187 | 682,187 | - | - | (682,187) | -100.0% |
| 307 | Capital Project Reserve | - | - | - | - | - | - | - | - | n/a |
| 308 | Performing Arts Center | - | - | - | 9,944,763 | 1,604,763 | 8,340,000 | - | (1,604,763) | -16.1% |
| 506 | Self Health Insurance | - | - | - | 2,560,041 | 2,560,041 | 2,614,999 | 2,614,999 | 54,958 | 2.1% |
| 507 | Unemployment Insurance | - | - | - | 224,825 | 224,825 | 224,825 | 224,825 | - | 0.0% |
| Total Expenditures: | | \$ 17,387,380 | \$ 33,598,847 | \$ 19,257,222 | \$ 50,488,433 | \$ 41,375,802 | \$ 33,092,307 | \$ 27,452,596 | \$ (17,396,126) | -34.5% |



PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW

Responsible Manager: *John Hutton, Parks Director*

2013/2014 ACCOMPLISHMENTS

- Worked with Maintenance and AmeriCorps for our annual Dumas Bay Centre cleanup and restoration.
- Repaired Dumas Bay Centre roof over main meeting rooms and overnight rooms to extend the life of the roof structure with a 10 year warranty.
- Continued to reduce energy usage in the facility by replacing many compact fluorescent bulbs to LED's.
- Reduced expenditures in operations and increased revenues by using the Cipella marketing plan and continuing our internet based advertising campaign.
- Completion of an updated 6 year Park, Recreation & Open Space Comprehensive Plan.
- Renovated an upgrade of the Family Funland Playground in Steel Lake Park.
- Developed & constructed a new Downtown Park called "Town Square Park".
- Upgraded irrigation controls at Celebration Park.
- Improved the restrooms and two Little League Fields at Lakota Park.
- Master Planned a new trail and park system in the Panther Lake open space.
- Continue installing new monument signs at park entries.
- Resurfaced five outdoor tennis and basketball courts.
- Resurfaced the rubber running track at Saghalee Park.
- Operated the FWCC within or better than designated utility tax contributions. In 2013, only \$325K of the budgeted \$525K was used, and currently \$25K ahead of that pace for 2014.
- Energy efficiency measures have led to nearly \$150K in savings during 2-year budget cycle.
- Increased marketing efforts for rentals at the FWCC by focusing on special event and business bookings. YTD revenue earnings are \$20K ahead of projected budget.
- Reached membership goals of 3,000 units and 6,000 total members. Currently at 3,679 units and 6,202 total members.
- Extended Use Passes (Membership Dues) exceeded budget expectations by \$93,000 in 2013 and on target to exceed budget by \$50,000 in 2014.
- Daily Drop-in Admissions are on target to exceed budget expectations, for the first time since the facility opened, by nearly \$38,000 in 2014.
- Made a major push to increase participation and sponsorship contributions across the entire Recreation Division; in particular the Annual Community Health and Safety Fair, two annual 5K Fun Runs, and various special events - additional details on sponsor acquisition included below.
- FWCC Youth Athletics program revenues increased by nearly 28.5% during two-year span.
- Fitness Training Fees/Classes revenues were increased 37% in 2013.
- Aquatics Program/Lesson Fees increased by 15% during two-year span.
- Fitness Training Fees/Classes revenues were increased 37% in 2013.
- Met our goal of serving over 4,000 people each month in our group fitness classes.
- Continued development, maintenance and management of a first-class fitness instructor team led by five original members.
- Coordinated two 5k runs and a Family Health & Safety Fair each year in 2013 and 2014. These events have attracted over 1,000 runners and 1,000 health fair participants and have raised over \$30,000 for the Mesothelioma Applied Research Foundation (July 4th run only). These are fantastic events that attract a wide demographic of participants as well as meeting our goal with community outreach and collaboration with area businesses such as St. Francis Hospital, Virginia Mason Hospital, Ball Chiropractic, RJay's Scoreboard Tavern, BUDU Racing and much more.
- Implemented an Employee of the Month program recognizing outstanding part-time staff working with in the facility.
- Improved our Social Media presence by hiring a full-time Sales & Retention Technician. Marketing and Community Outreach has greatly improved, including improved use of Facebook, Twitter, Instagram and Constant Contact.
- New graphics specialist is now working out of the Community Center full-time. Work is being divided evenly between the Community Center and the Mayor's Office.
- FWCC Facility Services Coordinator has effectively managed Brooklake Community rentals since property acquisition in 1st Quarter of 2014.
- More than 2000 students enrolled in the Learn to Swim Lesson Program in 2013 and currently the facility is on pace to significantly surpass that number in 2014.
- We have continued to find new and innovative ways to reduce operating costs. In 2013 the facility entered into an inter-local agreement with King County for the purpose of purchasing pool disinfecting chemicals through their bid with a vendor, which has a cost savings of approximately 10% or roughly \$4000.00 a year. In 2014 the facility will access a Puget Sound Energy Grant and will remove the existing lighting in the Aquatics Area and replace it with new energy efficient

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW

Responsible Manager: John Hutton, Parks Director

- LED lighting which will save approximately \$11,500.00 a year on energy costs alone. It has been projected that the project will pay for itself in less than 1.9 years.
- The Aquatics area sponsors an annual Swim-a-thon for Safe Kids which raises money for children to take swimming lessons at a reduced rate or even for free when their parent qualifies for the program. The 2013 and 2014 Swim-a-thons for Safe Kids raised more than \$2800.00 which translates approximately 60 sessions of swim lessons that were funded by the event. The event is cosponsored by several local businesses that either provide funds or goods to allow prizes to be awarded to the participants and marketing materials at no cost to the City.
- In 2013, the Steel Lake Lifeguarding Program tallied more than 10,000 swimmers in the water during the times while the Lifeguards were on duty. In 2014, with warmer weather registered throughout the summer, the Lifeguards are seeing considerably higher attendance numbers. In 2013 approximately 1100 lifejackets were borrowed for use in Steel Lake swimming area through the City's Lifejacket loaner program. Increases in numbers of borrowed lifejackets are keeping pace with the increased attendance numbers.
- In 2014 the Community Center started a partnership with the Federal Way Library to promote Water Safety and Aquatic Programming at the Community Center through quarterly safety presentations at the Library.
- Significant changes to Facility Coordinator roles and responsibilities have led to increased productivity in the following areas
 - Improved front desk customer service through trainings and various efficiencies
 - Improved cash handling procedures that meet or exceed state auditor recommendations
 - Greatly increased call answering abilities by adding 16 "live ring" locations
 - Implemented the Guest Liability Waiver and Photo ID requirement
 - Began running the Splash Café internally, and earned \$38K in revenues through July 2014.
 - Streamlined facility rental operations, and realized an 18% increase in rental revenues during a two-year span.
 - Increased Birthday Party business by 20% from 2013 to 2014.
-
- Daughters Night Out – Broke into two sessions adding a princess party version with Disney princess appearances for the first session. Formed a partnership with Menchie's Frozen Yogurt, Shari's, and Bread Garden to provide free dessert for each participant.
- Touch a Truck – Added a new event that brings trucks of all shapes and sizes including our own police, public works and parks vehicles so kids can climb on, touch, and see how these vehicles work up close. Over 500 people attended in its first year.
- Hooked on Fishing – Purchased a new net in 2013 and have strengthened our relationship with the Puget Sound Anglers. We have also brought on Sportsman's Warehouse in 2014 as a community sponsor. This event has been sold out and at capacity the last two years.
- Kids Day- We have worked hard to bring this back to a community event where kids based sponsors come in to run activities for the kids. This year was the most successful with 24 community based sponsors and booths. We also had a full stage of entertainment throughout the day showcasing talent from Federal Way as well as professional singers and artists.
- K9 Karnival- We have doubled the amount of sponsors since 2012 K9 Karnival. We continue to focus on dog related sponsors that provide services in and around the Federal Way area and making this a fun family event.
- Tricks and Treats – In 2013 we broke this into two sessions to make this more friendly to our 2-5 crowd. We lowered the levels of the games and just made it more younger kid friendly. The older session we moved the games back on to the tables. This made the event much easier to move around and gave kids more opportunities for games and activities. We also have brought in more community sponsors who ran activities. We use over 50 ROTC Todd Beamer volunteers for this event.
- Jingle Bell Brunch- Sold out in 2013. We are continuing to increase the cost of the event as we continue to raise the standards, food, and entertainment. Last year included Santa, Frosty, a Nutcracker ballet demo, the TJ Drum line, and Cookie Decorating.
- Cookies with Mrs. Claus is a new program we have added for 2014 where kids are able to come and decorate cookies with Mrs. Claus.
- Specialty Camps- We added several specialty camps over the last two years during the summer. Camps have included Art For Kids, Bricks For Kidz Lego Camps, and Prestige Studio Dance Camps. These programs have currently brought in \$10,798 for 2014.

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW

Responsible Manager: *John Hutton, Parks Director*

- Gymnastics (creative movement) we increased revenue by \$5,000 from 2012 to 2013 by adding Monday evening classes here at the FWCC.
- Event Sponsorships- We have almost tripled our event sponsorships from \$2,818 2012 to \$8,321 in 2013. This has been a focus of our events in regards to forming community partnerships and strengthening our relationships with local businesses. It is evident with the amount of sponsors involved in events and the revenue generated by sponsorship.
- Private Music Lessons- Since 2012 we have increased our revenue by \$6,000 each year in our music program by adding private music lessons and adding guitar lessons .
- Picnic Reservations- Picnic reservations have increased by \$5,000 from 2012 to 2013. Staff implemented a morning reservation and afternoon reservation in order to maximize picnic shelter operations and revenue at Steel Lake.
- Overall revenues for the Inclusion Programs increased by 6% in 2013/14.
- The Community Development Block Grant awarded the Inclusion Program a 5% increase to its grant from the previous year.
- Athletics (Special Olympic Sports) saw an 18% increase in revenues from the past year. This was due to higher participation of athletes.
- Overall charges for activity fees were up over 7%. This was also due to an increase rate of participation in Inclusion Programs.
- Cubbies Camp for children going into Kindergarten, serving 10 children average each week (\$15,000 revenue)
- Added 2 new preschool classes, 2nd session of Alphabets & Learn with Me
- Added 2 Preschool trips Fall to pumpkin patch and winter to Tacoma Children's Museum
- Added 2 sessions of New Parenting class called Worry Monster
- Recreation Assistant added back the Kid Escape program 5 Events in 2014
- Recreation Assistant added new Teen Late Night to launch in Fall of 2014
- Moved Yoga on the Beach to Yoga at Town Square Park
- Added Monday's Come Play with me at Town Square Park
- Partnered with Susan at Café to offer Sack lunches for Camp made by Dumas Bay
- Added 2 new activities at RWB festival (sensory area and toss game)
- RWB Day camp staffed the Info booth and all activity booths plus supported new Parade
- Added an extensive overnight collaborative travel program, partnering with multiple neighboring cities
- Added numerous new programs, activities and trips
- Continued growth and participation in numerous programs, activities and trips which reflected in consecutive revenue increases over the last five years

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW**Responsible Manager: John Hutton, Parks Director****2015/2016 KEY PROJECTS ANTICIPATED**

- Complete fire alarm panel upgrade per direction of South King Fire and Rescue.
- Install carpet throughout main meeting rooms, lobby of theatre and theatre stage area.
- Purchase new meeting room furniture including chairs and tables.
- Purchase new bedding and bed in overnight rooms.
- Continue to work with Centerstage Theatre to maintain a successful operation and partnership.
- Continue to manage the budget to maximize revenues and reduce expenditures.
- Construct Phase I of the Panther Lake Open Space Master Plan to include a loop trail around the lake and connect to the BPA Trail.
- Replace the synthetic turf on the Karl Grosch soccer field.
- Develop a revised plan for improvements at Lakota Park.
- Identify, improve or replace playground structures in the next 2-3 neighborhood parks.
- Complete the Celebration Park Maintenance Building.
- Identify and make repairs to asphalt paths throughout the park system.
- Continue to work with AmeriCorps & EarthCorps on city projects.
- Identify and develop a plan for Brooklake Community Center.
- Further develop Community Center/Recreation Marketing Plan; including increased emphasis on Social Media marketing and community outreach
- Update and complete revised version of the Federal Way Community Center Operations Manual
- Implement staff training protocol for professional staff
- Technology upgrade for sound and projection in community wing
- New furniture and carpet for Community wing and Alder room
- Update the Child Care Room
- Continue to mainstream products, prices and staff at the Splash Café to increase profit and maintain service
- Work on implementing new registration software
- Create new rental packages and market a little more toward weddings and high end business meetings once technology is upgraded.
- A major project of a scholarship fund is being planned for 2015. Donations are expected to increase significantly through a relationship with Kiwanis. These funds will create a scholarship program so low-income individuals can participate at a free or low cost. We expect this fund to help increase participation of an untouched market in Federal Way.
- A new program called ConnectAbility Club is being formed. This club will support non-profits in Africa who help people with disabilities by offering personal communication and fundraising help.
- Several other new programs are in the works and could generate even more revenue. Programming in Town Square Park remains a priority as well as launching new programs such as therapeutic gardening and animal therapy.
- Maintain our Strong revenue programs (Camp, Preschool, Classes)
- Develop, Create, and grow at Teen program by reaching out to local Middle Schools and starting Late Night programming. Retain current teen staff to work with our programs.
- Community Recreation Assistant to Full Time includes working with Teens
- Re-organized Summer Teen Camps to include Crazy and Fit Camp options to fit the needs of our teen population
- Plan & organize a Recreation Retreat (Review/Plan/Recreate/Team build)
- Research and Plan to Fundraise Camp Scholarships.
- Work with Federal Way School district to develop a bussing arrangement which will allow us to offer before and after school programs, which would be a great service to families and generate substantial revenue.
- Revitalize adult softball and volleyball leagues which have been on a downward trend nationally.

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

ADOPTED CAPITAL PROJECTS AND FUNDING SOURCES (DOLLARS IN THOUSAND):

Responsible Manager: *John Hutton, Parks Director*

| 2015 Proposed Projects | Sources (in thousands) | | | | | | | | |
|--|------------------------|---------------|----------------------|-----------------|--------------|-----------------|--------------|--------------|-----------------|
| | REET | Misc / Trsfrs | Prior Years' Sources | Total Sources | Consult Svcs | Construct | Project Mgmt | Equip Acquis | Total Expenses |
| Major Maintenance & Improvements to Existing Park Facilities | \$ 150 | \$ - | \$ - | \$ 150 | \$ - | \$ 150 | \$ - | \$ - | \$ 150 |
| Annual Playground Repair & Replacement Program | 150 | - | - | 150 | - | 150 | - | - | 150 |
| Lakota Soccer Field Upgrade | - | - | 700 | 700 | - | 700 | - | - | 700 |
| Total 2015 | \$ 300 | \$ - | \$ 700 | \$ 1,000 | \$ - | \$ 1,000 | \$ - | \$ - | \$ 1,000 |

| 2016 Proposed Projects | Sources (in thousands) | | | | | | | | |
|--|------------------------|---------------|----------------------|---------------|--------------|---------------|--------------|--------------|----------------|
| | REET | Misc / Trsfrs | Prior Years' Sources | Total Sources | Consult Svcs | Construct | Project Mgmt | Equip Acquis | Total Expenses |
| Major Maintenance & Improvements to Existing Park Facilities | \$ 150 | \$ - | \$ - | \$ 150 | \$ - | \$ 150 | \$ - | \$ - | \$ 150 |
| Annual Playground Repair & Replacement Program | 150 | - | - | 150 | - | 150 | - | - | 150 |
| Total 2016 | \$ 300 | \$ - | \$ - | \$ 300 | \$ - | \$ 300 | \$ - | \$ - | \$ 300 |

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW
Responsible Manager: John Hutton, Parks Director

DEPARTMENT POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|---|----------------|----------------|---------|----------|-----------|------------------|------------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Administration: | | | | | | | | |
| Director - PR & PW | 0.55 | 0.55 | 0.55 | - | - | - | - | 58a |
| Director of Parks | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 58a |
| Administrative Assistant II | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 24 |
| General Recreation: | | | | | | | | |
| Recreation Manager | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 43 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 | - | - | - | - | 39 |
| Recreation Coordinator | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 30 |
| Administrative Assistant I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 18 |
| Maintenance: | | | | | | | | |
| Parks Deputy Director | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 58 |
| Parks & Facilities Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 50 |
| Park & Facilities Supervisor | 1.00 | 1.00 | 1.00 | - | - | - | - | 36 |
| Maintenance Worker - Lead | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 26m |
| Maintenance Worker I - 1.0 FTE funded by Prop. 1 | 9.50 | 8.50 | 8.50 | 8.50 | 8.50 | 8.50 | 8.50 | 22m |
| Facilities Maintenance Worker | - | - | - | - | - | 1.00 | 1.00 | 22m |
| Total General Fund: | 20.35 | 19.35 | 19.35 | 19.80 | 19.80 | 20.80 | 20.80 | n/a |
| Federal Way Community Center: | | | | | | | | |
| Community Center Manager | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 43 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 | - | - | - | - | 39 |
| Recreation Coordinator II-Aquatics | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 33 |
| Recreation Coordinator-Fitness | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30 |
| Community Center Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30 |
| Aquatic Facility Operator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 26m |
| Aquatics Assistant Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | - | 23 |
| Lead Lifeguard | - | - | - | - | - | 2.00 | 2.00 | 08 |
| Custodian-Community Center | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 14m |
| Building Supervisor* | 1.15 | 1.15 | 1.15 | 1.15 | 1.15 | - | - | 14 |
| Administrative Assistant I | - | - | - | - | - | 2.00 | 2.00 | 18 |
| Office Technician II* | 2.20 | 2.20 | 2.20 | 2.20 | 2.20 | - | - | 14 |
| Lifeguard* | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | - | 8 |
| Total Federal Way Comm. Center: | 13.35 | 13.35 | 13.35 | 13.35 | 13.35 | 11.00 | 11.00 | n/a |
| Dumas Bay Centre: | | | | | | | | |
| Dumas Bay Centre Manager | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 43 |
| Recreation Coordinator-Dumas Bay | 1.00 | 1.00 | 1.00 | - | - | - | - | 30 |
| Chef/Kitchen Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 23 |
| Administrative Assistant I | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 18 |
| Total Dumas Bay Centre: | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | n/a |
| Total Regular Staffing | 36.45 | 35.45 | 35.45 | 35.90 | 35.90 | 34.55 | 34.55 | n/a |
| Change from prior year | 2.00 | (1.00) | - | 0.45 | - | (1.35) | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Recreation Coordinator | 0.50 | - | - | - | - | - | - | 30 |
| Maintenance Worker I | - | 1.00 | 1.00 | 1.00 | 1.00 | - | - | 22m |
| Grand Total Staffing | 36.95 | 36.45 | 36.45 | 36.90 | 36.90 | 34.55 | 34.55 | n/a |

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW

Responsible Manager: John Hutton, Parks Director

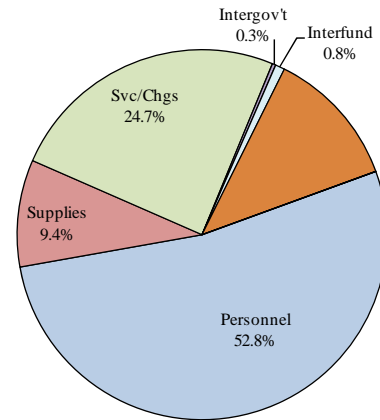
PURPOSE/DESCRIPTION:

The Parks and Recreation Department consists of five divisions: Parks/Open Space/Facility Maintenance, Recreation & Cultural Services, Federal Way Community Center, Dumas Bay Centre, and Park Planning/Capital. The Department’s mission is to enrich community life through the provision and stewardship of parks, leisure and cultural experiences.

GOALS/OBJECTIVES:

- Provide cost-effective quality recreation and cultural programs to meet the needs of all ages, interests and abilities.
- Provide a high quality of maintenance for all park areas and facilities.
- Provide a balance of services and programs in parks and facilities for Federal Way’s diverse population
- Plan and implement ongoing acquisition and development of parks to meet the goals and objectives outlined in the Park Plan updated in 2013.
- Promote ongoing public involvement through commissions, volunteers, public outreach and surveys.
- Manage the maintenance and operation of all City buildings and structures.
- Promote a culture of teamwork and public service in all parks, recreation, and cultural activities.

2015 Proposed Expenditures by Category



DEPARTMENT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>General Fund Operating Expenditure Summary:</i> | | | | | | | | | | |
| 310 | Administration | 190,417 | 189,862 | 190,512 | 194,124 | 194,124 | 251,701 | 253,061 | 57,577 | 29.7% |
| 33x | Maintenance | 2,129,135 | 2,409,373 | 2,301,686 | 2,585,003 | 2,585,003 | 1,916,394 | 1,915,249 | (668,609) | -25.9% |
| 35x | General Recreation | 1,365,389 | 1,370,661 | 1,353,924 | 1,434,869 | 1,434,869 | 1,299,932 | 1,312,370 | (134,937) | -9.4% |
| Subtotal GF Operating Exp.: | | \$ 3,684,940 | \$ 3,969,897 | \$ 3,846,122 | \$ 4,213,996 | \$ 4,213,996 | \$ 3,468,027 | \$ 3,480,680 | \$ (745,969) | -17.7% |
| <i>General Fund Operating Expenditure Summary:</i> | | | | | | | | | | |
| 111 | FW Community Center | 2,214,485 | 2,269,968 | 2,197,775 | 2,208,549 | 2,208,549 | 2,288,724 | 2,199,112 | 80,175 | 3.6% |
| Subtotal New Comm Center | | \$ 2,214,485 | \$ 2,269,968 | \$ 2,197,775 | \$ 2,208,549 | \$ 2,208,549 | \$ 2,288,724 | \$ 2,199,112 | \$ 80,175 | 3.6% |
| 114 | Prop 1 Fund | - | - | - | - | - | 96,672 | 97,469 | 96,672 | n/a |
| Subtotal Prop 1 Fund | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 96,672 | \$ 97,469 | \$ 96,672 | n/a |
| 303 | Parks CIP | 699,092 | 315,070 | 1,373,000 | 5,296,166 | 4,596,166 | 1,000,000 | 300,000 | (4,296,166) | -81.1% |
| Subtotal Parks CIP Fund | | \$ 699,092 | \$ 315,070 | \$ 1,373,000 | \$ 5,296,166 | \$ 4,596,166 | \$ 1,000,000 | \$ 300,000 | \$ (4,296,166) | -81.1% |
| 402 | Dumas Bay Centre | 690,639 | 664,597 | 695,065 | 808,299 | 734,835 | 1,012,071 | 719,827 | 203,772 | 25.2% |
| 505 | Bldg & Furnishings | 434,871 | 517,794 | 404,393 | 513,023 | 513,023 | 398,354 | 399,817 | (114,670) | -22.4% |
| Enterprise Fund Oper | | \$ 1,125,510 | \$ 1,182,391 | \$ 1,099,458 | \$ 1,321,322 | \$ 1,247,858 | \$ 1,410,424 | \$ 1,119,644 | \$ 89,102 | 6.7% |
| Total Expenditures: | | \$ 7,724,027 | \$ 7,737,326 | \$ 8,516,355 | \$ 13,040,033 | \$ 12,266,569 | \$ 8,263,847 | \$ 7,196,905 | \$ (4,776,186) | -36.6% |

PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW
Responsible Manager: John Hutton, Parks Director

HIGHLIGHTS/CHANGES:

No changes only growth, improvement and added value through additions of new programs.

The Parks Department’s proposed operating budget totals \$8,263,847 and \$7,196,905 in 2015 and 2016 respectively, and is \$4,776,186 or 36.6% below the adjusted 2014 operating budget. The table below includes the General Fund, Federal Way Community Center Fund, Proposition 1 Fund, Dumas Bay Centre Fund, Parks CIP, and Buildings and Furnishings Fund. Major line item changes include:

- **Salaries & Wages** – Net increase of \$57,418 due to addition of 1.0 FTE Director of Parks added in 2014 fully funded in 2015/16, reclassification of Recreation Supervisor to Recreation Manager, Recreation Supervisor to Community Center Manager, Recreation Coordinator to Dumas Bay Centre Manager, Parks & Facilities Supervisor to Manager, Parks and Facilities Manager to Parks Deputy Director, Office Technician to Admin Assistant I, addition of temporary help for the Splash Café at Federal Way Community Center, and elimination of RCM position temp help.
- **Supplies** – Increase of \$237,800 due to Federal Way Community Center addition of supplies for Splash Café, addition of purchase for slide pad replacement, diving board, removal and replacement of pool filter media, competition pool lane line replacement, climbing equipment, wheelchair treadmill and functional trainer, and various fitness equipment; addition of Dumas Bay Centre meeting room chairs, meeting room tables, mattresses for rooms, and bedding and furniture for overnight rooms, and addition of various repair and maintenance supplies for Parks maintenance.
- **Services and Charges** – Net decrease of \$58,507 due to elimination of Parks Cultural Plan, elimination of one-time Arts Commission contracts in Parks General Recreation, elimination of one-time deferred maintenance for Dumas Bay Centre, elimination of Parks Maintenance water and electricity increases, elimination of monument signs for parks, addition of utility box decoration, elimination of one-time projects in Buildings and Furnishings, addition of FWCC interior painting, carpet replacement, and common wing furniture replacement, and addition of DBC interior and exterior painting, courtyard repair and furniture, fire alarm panel upgrade, and carpeting.
- **Intergovernmental Services** – Decrease of \$5,000 due to reduction of noxious weed line item in Parks Maintenance.
- **Capital Outlay** – Decrease of \$4,325,397 primarily due to adding only 2015/16 capital projects, and not all carry-forward projects.
- **Internal Service Charges** – Decrease of \$747,198 due to moving all internal service charges to non-departmental, and one-time projects and capital purchases in internal service funds in 2014 that are not in 2015/16.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 96,672 | \$ 97,469 | \$ 96,672 | n/a |
| 33X | Intergovernmental | 48,737 | 93,317 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0.0% |
| 34X | Charges for Services | 3,783,031 | 3,980,155 | 3,669,689 | 3,780,819 | 3,830,819 | 3,850,068 | 3,851,494 | 69,249 | 1.8% |
| 36X | Miscellaneous | 57,957 | 46,283 | 35,097 | 35,097 | 35,097 | 35,097 | 35,097 | - | 0.0% |
| 39X | Other Financing Source | 1,797,808 | 1,894,350 | 1,762,555 | 4,332,581 | 4,332,581 | 821,000 | 821,000 | (3,511,581) | -81.1% |
| Total Revenues: | | \$ 5,687,532 | \$ 6,014,105 | \$ 5,472,341 | \$ 8,153,497 | \$ 8,203,497 | \$ 4,807,837 | \$ 4,810,060 | \$ (3,345,660) | -41.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 3,073,367 | 3,028,661 | 3,184,818 | 3,313,325 | 3,313,325 | 3,370,744 | 3,396,385 | 57,418 | 1.7% |
| 2XX | Benefits | 919,336 | 1,013,291 | 916,108 | 924,213 | 924,213 | 988,911 | 1,033,503 | 64,698 | 7.0% |
| 3XX | Supplies | 523,203 | 579,989 | 535,698 | 535,698 | 535,698 | 773,498 | 567,198 | 237,800 | 44.4% |
| 4XX | Services and Charges | 2,445,201 | 2,090,929 | 1,873,148 | 2,096,395 | 2,022,931 | 2,037,888 | 1,806,988 | (58,507) | -2.8% |
| 5XX | Intergovernmental | 28,709 | 31,911 | 30,105 | 30,105 | 30,105 | 25,105 | 25,105 | (5,000) | -16.6% |
| 6XX | Capital Outlays | 97,018 | 297,481 | 1,374,000 | 5,325,397 | 4,625,397 | 1,000,000 | 300,000 | (4,325,397) | -81.2% |
| 9XX | Internal Service | 584,695 | 666,065 | 573,477 | 785,899 | 785,899 | 38,701 | 38,725 | (747,198) | -95.1% |
| 0XX | Other Financing Use | 52,500 | 29,000 | 29,000 | 29,000 | 29,000 | 29,000 | 29,000 | - | 0.0% |
| Total Expenditures: | | \$ 7,724,027 | \$ 7,737,326 | \$ 8,516,355 | \$ 13,040,033 | \$ 12,266,569 | \$ 8,263,847 | \$ 7,196,905 | \$ (4,776,186) | -36.6% |

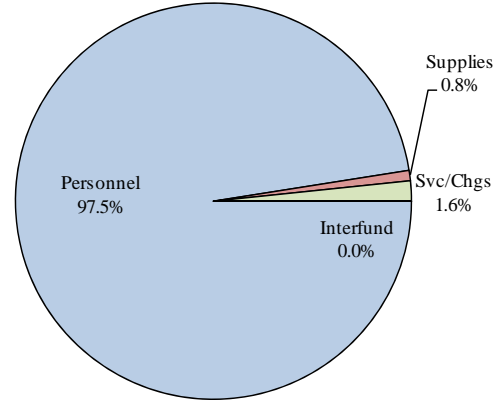
PARKS, RECREATION AND CULTURAL SERVICES ADMINISTRATION

Responsible Manager: John Hutton, Parks Director

PURPOSE/DESCRIPTION:

The Administration Division is responsible for the overall coordination of the department and supervision of park planning, recreation, cultural services, and maintenance operations. It also provides leadership to meet its mission of providing quality recreation programs, park development, acquisition and stewardship of over 1,100 acres of park land and six major facilities. The Administration Division also provides support to the Parks, Recreation, and Public Safety Council Committee, Arts Commission, Parks and Recreation Commission and Youth Commission. Additionally it acts as the administrative office for customer inquiries and information distribution for all parks and recreation programs.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Improve and enhance new and existing parks, facilities, and program opportunities to provide multiple functions
- Provide a balance of services and programs in parks and facilities for Federal Way’s diverse population
- Protect, retain, and improve open space and educate and promote community awareness of the natural systems
- Create community gathering spaces and activities including planning and coordination of downtown public space with economic development efforts.
- Plan and design trails and pedestrian connections to regional trails and neighboring jurisdictions to increase Coordinate planning and implementation of park plans for new annexation areas.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|-----------|-----------|-----------|-----------|
| Workload Measures: | | | | |
| Number of commissions and committees supported | 4 | 4 | 4 | 4 |
| Number of Capital Projects Managed | 5 | 5 | 3 | 3 |
| Outcome Measures: | | | | |
| Total Acres of Park and Open Space | 1100 | 1100 | 1124 | 1124 |
| Total Square Feet of Facilities operated and maintained | 243,605 | 243,605 | 251,791 | 251,791 |
| Parks and Recreation Capital Investment Budget | \$300,000 | \$300,000 | \$300,000 | \$300,000 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------|-------------|-------------|---------|----------|-----------|---------------|---------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| Administration: | | | | | | | | |
| Director - PR & PW | 0.55 | 0.55 | 0.55 | - | - | | | 58a |
| Director of Parks | | | | 1.00 | 1.00 | 1.00 | 1.00 | 58a |
| Administrative Assistant II | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 24 |
| Total Regular Staffing | 1.35 | 1.35 | 1.35 | 1.80 | 1.80 | 1.80 | 1.80 | n/a |
| Change from prior year | - | - | - | 0.45 | - | - | - | n/a |
| Grand Total Staffing | 1.35 | 1.35 | 1.35 | 1.80 | 1.80 | 1.80 | 1.80 | n/a |

PARKS, RECREATION AND CULTURAL SERVICES ADMINISTRATION
Responsible Manager: John Hutton, Parks Director

HIGHLIGHTS/CHANGES:

Work to develop and improve working relationships and partnering opportunities with Federal Way School District to enhance the entire program city wide.

Begin exploring options for interpretive program offerings at our newly acquired Brooklake Community Center.

The Administration Division proposed operating budget for 2015/2016 is \$251,701 and \$253,061 respectively. This is an increase of \$57,577 or 29.7%. Major line item changes include:

- **Salaries and Wages** – Increase of \$60,019 due to addition of 1.0 FTE Director of Parks in 2014 fully funded in 2015/16.
- **Internal Service Charges** – Decrease of \$16,579 due to moving all internal service charges to non-departmental.

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 122,361 | 125,192 | 121,832 | 124,624 | 124,624 | 184,643 | 186,472 | 60,019 | 48.2% |
| 2XX | Benefits | 40,660 | 44,494 | 46,173 | 46,660 | 46,660 | 60,797 | 60,328 | 14,137 | 30.3% |
| 3XX | Supplies | 1,172 | 993 | 2,110 | 2,110 | 2,110 | 2,110 | 2,110 | - | 0.0% |
| 4XX | Services and Charges | 3,301 | 4,247 | 4,151 | 4,151 | 4,151 | 4,151 | 4,151 | - | 0.0% |
| 9XX | Internal Service | 22,922 | 14,937 | 16,246 | 16,579 | 16,579 | - | - | (16,579) | -100.0% |
| Total Expenditures: | | \$ 190,417 | \$ 189,862 | \$ 190,512 | \$ 194,124 | \$ 194,124 | \$ 251,701 | \$ 253,061 | \$ 57,577 | 29.7% |

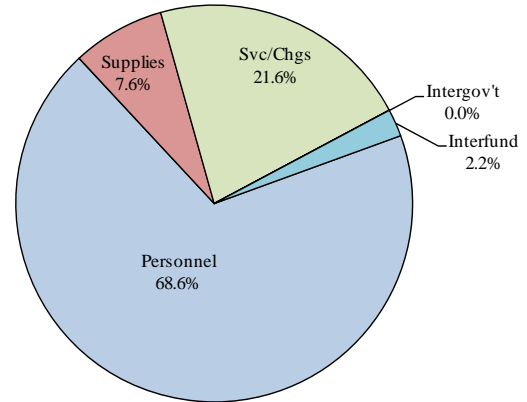
PARKS, RECREATION AND CULTURAL SERVICES GENERAL RECREATION

Responsible Manager: John Hutton, Parks Director

PURPOSE/DESCRIPTION:

The Recreation Division plans and implements a wide variety of recreation, community center, athletic, and cultural programs, services and special events that provide activities that foster community spirit, build individual self-confidence and enhance the quality of life. Recreation Division’s other program areas include: Federal Way Community Center, Community Recreation, Recreation Inc., Youth and Adult Athletics, Community Events, Senior Services, Cultural Services, Dumas Bay Centre, and Knutzen Family Theatre.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Provide accessible recreation and cultural services and facilities for the community.
- Coordinate community events and celebrations that provide opportunities for the community to celebrate and connect.
- Provide services to enhance the health and wellbeing of our citizens.
- Provide recreation and inclusive services to individuals with disabilities and special needs.
- Provide spaces for the community to rent for business, performance, to celebrate special occasions.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|---------|---------|---------|---------|
| Workload Measures: | | | | |
| Total Recreation & Cultural Services classes held | 1450 | 1490 | 1500 | 1520 |
| Total senior classes / drop-in services | 1100 | 1240 | 1300 | 1350 |
| Total Teen Participants | 300 | 300 | 350 | 350 |
| Outcome Measures: | | | | |
| Recovery ratio | 74.6% | 72.1% | 71.7% | 71.1% |
| Efficiency Measures: | | | | |
| Number of volunteer hours, Senior Services | 3,300 | 3,300 | 3,300 | 3,300 |
| Number of Recreation & Cultural Services enrollments | 11,000 | 11,500 | 11,700 | 11,700 |
| Number of Recreation & Cultural Services participant attendance | 132,000 | 133,000 | 140,400 | 141,600 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|------------------------------------|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| General Recreation: | | | | | | | | |
| Recreation Manager | | | | 1.00 | 1.00 | 1.00 | 1.00 | 43 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 | - | - | | | 39 |
| Recreation Coordinator | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 30 |
| Administrative Assistant I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 18 |
| Total General Fund: | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | n/a |
| Total Regular Staffing | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | n/a |
| Change from prior year | - | - | - | - | - | - | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Recreation Coordinator | 0.50 | - | - | - | - | - | - | 30 |
| Grand Total Staffing | 6.00 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | 5.50 | n/a |

PARKS, RECREATION AND CULTURAL SERVICES GENERAL RECREATION
Responsible Manager: John Hutton, Recreation Supervisor

HIGHLIGHTS/CHANGES:

Continue to grow and improve programs and opportunities division wide.

The Recreation & Cultural Services Division Budget includes Athletics and Special Services, and Community Recreation and Cultural Services. The General Recreation proposed operating budget for 2015/2016 is \$1,299,932 and \$1,312,370 respectively. This is a decrease of \$134,937 or 9.4%. Major line item changes include:

- **Salaries and Wages** – Increase of \$12,308 due to reclassification of Recreation Supervisor to Recreation Manager.
- **Services and Charges** – Decrease of \$84,660 due to elimination of Parks Cultural Plan, and one-time Arts Commission contracts.
- **Internal Service Charges** – Decrease of \$68,191 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 16,000 | \$ 12,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | 0.0% |
| 34X | Charges for Services | 885,068 | 932,270 | 905,000 | 905,000 | 905,000 | 905,000 | 905,000 | - | 0.0% |
| 36X | Miscellaneous | 18,131 | 17,374 | 27,000 | 27,000 | 27,000 | 27,000 | 27,000 | - | 0.0% |
| 39X | Other Financing Source | \$ 346,807 | \$ 345,374 | \$ 320,000 | \$ 320,000 | \$ 320,000 | \$ - | \$ - | (320,000) | -100.0% |
| Total Revenues: | | \$ 1,266,005 | \$ 1,307,018 | \$ 1,257,000 | \$ 1,257,000 | \$ 1,257,000 | \$ 937,000 | \$ 937,000 | \$ (320,000) | -25.5% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 717,529 | 714,000 | 730,845 | 746,265 | 746,265 | 758,573 | 765,174 | 12,308 | 1.6% |
| 2XX | Benefits | 173,437 | 187,075 | 125,212 | 127,903 | 127,903 | 133,509 | 139,346 | 5,607 | 4.4% |
| 3XX | Supplies | 93,125 | 95,507 | 98,441 | 98,441 | 98,441 | 98,441 | 98,441 | - | 0.0% |
| 4XX | Services and Charges | 259,454 | 285,705 | 304,944 | 364,944 | 364,944 | 280,284 | 280,284 | (84,660) | -23.2% |
| 5XX | Intergovernmental | - | - | 125 | 125 | 125 | 125 | 125 | - | 0.0% |
| 9XX | Internal Service | 69,344 | 59,374 | 65,357 | 68,191 | 68,191 | - | - | (68,191) | -100.0% |
| 0XX | Other Financing Use | 52,500 | 29,000 | 29,000 | 29,000 | 29,000 | 29,000 | 29,000 | - | 0.0% |
| Total Expenditures: | | \$ 1,365,389 | \$ 1,370,661 | \$ 1,353,924 | \$ 1,434,869 | \$ 1,434,869 | \$ 1,299,932 | \$ 1,312,370 | \$ (134,937) | -9.4% |

PARKS, RECREATION AND CULTURAL SERVICES COMMUNITY CENTER
Responsible Manager: Doug Nelson, Manager, Community Center/Recreation

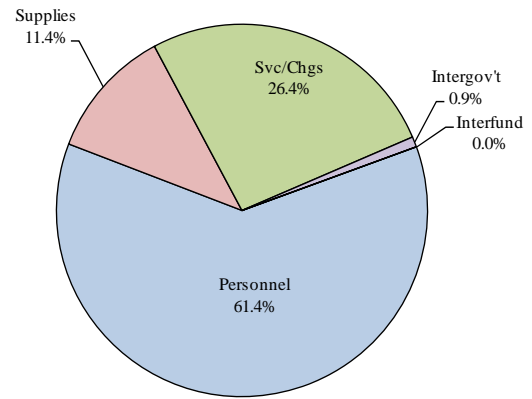
PURPOSE/DESCRIPTION:

The Federal Way Community Center opened in 2007. The facility features three gyms, two pools, fitness area, climbing wall, senior lounge, sauna/steam rooms, classroom space and community rooms for rental use. The facility includes a single – use fee and a discounted fee for pass holders and serves as a location for many general recreation classes and some community events.

GOALS/OBJECTIVES:

- Provide a facility that promotes fitness and health through dynamic exercise programming and a state of the art fitness studio.
- Administer aquatics safety, education and fitness programs for all ages.
- Provide contemporary venues and excellent service staff for rentals for community- wide events, private occasion and business rentals.
- Provide opportunities for new athletic programming for young children and events that promote economic development.
- Serve as a venue for general recreation programs, athletics, and senior services.

2015 Proposed Expenditures by Category



Membership

- Increase member retention from our current average of approximately 50% by implementing the following strategies:
 - Add a \$30.00 Enrollment fee that pre-qualifies potential members. This fee will be used to offset the cost of administration as well as the new “assessor”
 - Add a new part-time position called the Fitness Assessor. This person will attempt to meet with every new member who joins the facility starting in 2015. The goal of this appointment is:
 - Find out what their fitness goals are
 - Do some fitness assessing to gauge where they are now
 - Connect the dots between where they are now and where they want to be by making fitness recommendations that will help them achieve results
 - We believe that this simple process will not only lead to a higher retention rate (people stay and pay longer when they see results), but it will also increase our personal training revenue by at least \$20,000 each year.

Front Desk

- Continue to invest in the education of our young people working at the front desk by implementing the following ideas:
 - Develop a semi-annual staff review with more specific success measures. Continue to invest in small pay increases for team members who are thriving and who show potential for longevity.
 - Send the entire team to a customer service seminar at least 1x per year.
 - Continue to cross train staff to work a variety of different departments, especially group fitness.
 - Increase the fun factor by having quarterly front desk team builders

Group Fitness

- Continue to grow our group fitness participation month by month and as a percentage of overall visits. We are currently seeing over 4,000 participants/month with approximately 26% of people scanning going to group fitness.

Climbing

- Consider long-term options for the Climbing Pinnacle; everything from tearing it down to make room for expanded fitness programming, to designing new program uses.
- We want to try expanding our bouldering routes and add adult climbing classes to increase revenue.

PARKS, RECREATION AND CULTURAL SERVICES COMMUNITY CENTER
RESPONSIBLE MANAGER: DOUG NELSON, MANAGER, COMMUNITY CENTER/RECREATION

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|---------|---------|---------|---------|
| Workload Measures: | | | | |
| Number of operational hours | 4,980 | 4,980 | 4,960 | 4,960 |
| Number of birthday party rentals | 500 | 500 | 500 | 500 |
| Number of special event rentals | 70 | 80 | 100 | 100 |
| Number of meeting rentals | 400 | 400 | 400 | 400 |
| Number of swim classes | 2,200 | 2,200 | 2,200 | 2,200 |
| Efficiency Measures: | | | | |
| Operating within or better than designated utility tax contribution | Yes | Yes | Yes | Yes |
| Efficiency Measures: | | | | |
| Number of active passes | 3,000 | 3,100 | 3,300 | 3,300 |
| Number of community center class enrollments | 1,350 | 1,400 | 1,400 | 1,400 |
| Number of pass holder visits | 168,929 | 180,000 | 180,000 | 180,000 |
| Number of daily admissions | 62,938 | 75,000 | 75,000 | 75,000 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--|----------------|----------------|---------|----------|-----------|------------------|------------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Federal Way Community Center: | | | | | | | | |
| Community Center Manager | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 43 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 | - | - | - | - | 39 |
| Recreation Coordinator II-Aquatics | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 33 |
| Recreation Coordinator-Fitness | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30 |
| Community Center Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30 |
| Aquatic Facility Operator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 26m |
| Aquatics Assistant Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | - | 23 |
| Lead Lifeguard | - | - | - | - | - | 2.00 | 2.00 | 08 |
| Custodian-Community Center | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 14m |
| Building Supervisor* | 1.15 | 1.15 | 1.15 | 1.15 | 1.15 | - | - | 14 |
| Administrative Assistant I | - | - | - | - | - | 1.00 | 1.00 | 18 |
| Office Technician II* | 2.20 | 2.20 | 2.20 | 2.20 | 2.20 | 1.00 | 1.00 | 14 |
| Lifeguard* | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | - | 8 |
| Total Federal Way Comm. Center: | 13.35 | 13.35 | 13.35 | 13.35 | 13.35 | 11.00 | 11.00 | n/a |
| Total Regular Staffing | 13.35 | 13.35 | 13.35 | 13.35 | 13.35 | 11.00 | 11.00 | n/a |
| Change from prior year | - | - | - | - | - | (2.35) | - | n/a |
| Grand Total Staffing | 13.35 | 13.35 | 13.35 | 13.35 | 13.35 | 11.00 | 11.00 | n/a |

*1.15 FTE Building Supervisor, 0.2 FTE Office Tech I, and 1.0 FTE Lifeguard that was authorized in 2013/14 but unfunded, is not shown as authorized in 2015/16.

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

PARKS, RECREATION AND CULTURAL SERVICES COMMUNITY CENTER

RESPONSIBLE MANAGER: DOUG NELSON, MANAGER, COMMUNITY CENTER/RECREATION

HIGHLIGHTS/CHANGES:

- Reduction in operation hours for 2015/16 due to two additional days added to Annual Maintenance Closure.
- Special event rental business dropped significantly in 2013 and some of 2014. Revenue was made up by an increase in Meeting Rental bookings.

The proposed operating budget is \$2,288,724 in 2015 and \$2,199,112 in 2016. This is an increase of \$80,175 or 3.6% when compared to the 2014 adjusted budget. Major line item changes include:

- **Salaries and Wages** – Increase of \$23,460 due to reclassifying Recreation Supervisor to Community Center Manager, addition of temporary help for the Splash Café, and reclassifying Office Technician II to Administrative Assistant I.
- **Supplies** – Increase of \$117,700 due to addition of supplies for the Splash Café, and addition of purchase for slide pad replacement, diving board, removal and replacement of pool filter media, competition pool lane line replacement, climbing equipment, wheelchair treadmill and functional trainer, and various fitness equipment.
- **Services and Charges** – Increase of \$46,000 due to addition of interior painting, carpet replacement, and common wing furniture replacement.
- **Internal Service Charges** - Decrease of \$115,669 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|-------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ - | \$ 79,469 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 34X | Charges for Services | 1,711,553 | 1,769,661 | 1,618,500 | 1,618,500 | 1,668,500 | 1,793,500 | 1,793,500 | 175,000 | 10.8% |
| 36X | Miscellaneous | 1,487 | 1,403 | - | - | - | - | - | - | n/a |
| 39X | Other Financing Source | 731,000 | 819,449 | 708,000 | 579,275 | 579,275 | 405,000 | 405,000 | (174,275) | -30.1% |
| Total Revenues: | | \$ 2,444,039 | \$ 2,669,981 | \$ 2,326,500 | \$ 2,197,775 | \$ 2,247,775 | \$ 2,198,500 | \$ 2,198,500 | \$ 725 | 0.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 1,033,101 | 1,020,617 | 1,080,464 | 1,086,657 | 1,086,657 | 1,110,117 | 1,117,914 | 23,460 | 2.2% |
| 2XX | Benefits | 297,934 | 330,932 | 281,142 | 282,223 | 282,223 | 294,407 | 310,698 | 12,184 | 4.3% |
| 3XX | Supplies | 147,447 | 169,714 | 142,500 | 142,500 | 142,500 | 260,200 | 167,500 | 117,700 | 82.6% |
| 4XX | Services and Charges | 555,270 | 468,126 | 557,500 | 557,500 | 557,500 | 603,500 | 582,500 | 46,000 | 8.3% |
| 5XX | Intergovernmental | 26,153 | 28,612 | 20,500 | 20,500 | 20,500 | 20,500 | 20,500 | - | 0.0% |
| 6XX | Capital Outlays | 51,563 | 146,440 | - | 3,500 | 3,500 | - | - | (3,500) | -100.0% |
| 9XX | Internal Service | 103,016 | 105,526 | 115,669 | 115,669 | 115,669 | - | - | (115,669) | -100.0% |
| Total Expenditures: | | \$ 2,214,485 | \$ 2,269,968 | \$ 2,197,775 | \$ 2,208,549 | \$ 2,208,549 | \$ 2,288,724 | \$ 2,199,112 | \$ 80,175 | 3.6% |

PARKS, RECREATION AND CULTURAL SERVICES DUMAS BAY CENTRE

Responsible Manager: Rob Ettinger, Recreation Manager

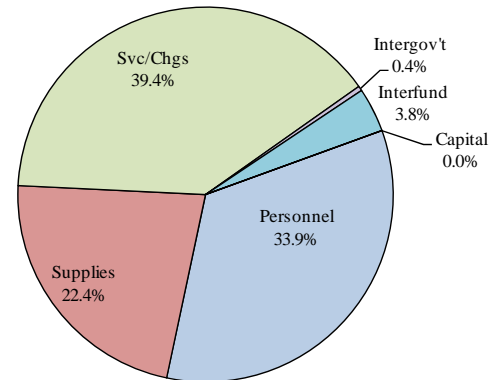
PURPOSE/DESCRIPTION:

Dumas Bay Centre is operated as an enterprise fund. The multi-use facility offers business and retreat overnight and day use accommodations, rentals for events such as weddings and family celebrations. A 12 acre passive use park and beach is located on the site and is managed by Dumas Bay Centre staff.

The Knutzen Family Theatre offers performance space for local artists and art organizations, production assistance for local arts organizations, performance and cultural arts events, cultural arts classes, technical theater classes, business and special events rentals.

The facility also provides space to Recreation and Cultural Services classes on the lower level of the building.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Provide a regional conference and retreat center that enhances economic development.
- Provide high quality rental space for private events & occasions.
- Manage the Dumas Bay Park property as a passive use park.
- Manage food service operation and increase awareness and revenue.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|-----------------------------|-----------|-----------|-----------|-----------|
| Workload Measures: | | | | |
| Number of use days | 256 | 243 | 250 | 250 |
| Number of overnight stays | 230 | 230 | 230 | 230 |
| Number of non-charged users | 10 | 10 | 10 | 10 |
| Outcome Measures: | | | | |
| Revenue generated | \$622,879 | \$625,000 | \$628,000 | \$630,000 |
| Recovery ratio | 98.0% | 98.0% | 98.0% | 98.0% |
| Efficiency Measures: | | | | |
| Number of contracts managed | 2 | 2 | 2 | 2 |
| Number of retreats | 121 | 112 | 115 | 115 |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|---------------|---------------|-----------|
| | | | Adopted | Adjusted | Projected | | | |
| Dumas Bay Centre: | | | | | | | | |
| Dumas Bay Centre Manager | | | | 1.00 | 1.00 | 1.00 | 1.00 | 43 |
| Recreation Coordinator-Dumas Bay | 1.00 | 1.00 | 1.00 | - | - | - | - | 30 |
| Chef/Kitchen Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 23 |
| Administrative Assistant I | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 18 |
| Total Dumas Bay Centre: | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | n/a |
| <i>Change from prior year</i> | - | - | - | - | - | - | - | n/a |
| Grand Total Staffing | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | 2.75 | n/a |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

PARKS, RECREATION AND CULTURAL SERVICES DUMAS BAY CENTRE

Responsible Manager: Rob Ettinger, Recreation Manager

HIGHLIGHTS/CHANGES:

The Dumas Bay Centre proposed operating budget totals \$1,012,071 in 2015 and \$719,827 in 2016. This is a 25.2% or \$203,772 increase from the 2014 adjusted budget. Major line item changes include:

- **Salaries and Wages** – Increase of \$23,616 due to reclassification of Recreation Coordinator to Dumas Bay Centre Manager.
- **Supplies** – Increase of \$105,100 due to addition of meeting room chairs, meeting room tables, mattresses for rooms, and bedding and furniture for overnight rooms.
- **Services and Charges** – Net increase of \$85,747 due to addition for interior and exterior painting, courtyard repair and furniture, fire alarm panel upgrade, and carpeting and elimination of one-time deferred maintenance for Dumas Bay Centre.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 34X | Charges for Services | \$ 577,438 | \$ 612,595 | \$ 627,154 | \$ 627,154 | \$ 627,154 | \$ 627,154 | \$ 627,154 | - | 0.0% |
| 36X | Miscellaneous | 10,067 | 10,284 | 8,097 | 8,097 | 8,097 | 8,097 | 8,097 | - | 0.0% |
| 39X | Other Financing Source | 140,500 | 116,000 | 116,000 | 116,000 | 116,000 | 116,000 | 116,000 | - | 0.0% |
| Total Revenues: | | \$ 728,006 | \$ 738,879 | \$ 751,251 | \$ 751,251 | \$ 751,251 | \$ 751,251 | \$ 751,251 | \$ - | 0.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 228,466 | 228,804 | 244,134 | 247,608 | 247,608 | 271,224 | 275,263 | 23,616 | 9.5% |
| 2XX | Benefits | 72,849 | 82,561 | 77,339 | 77,946 | 77,946 | 71,651 | 75,344 | (6,295) | -8.1% |
| 3XX | Supplies | 123,295 | 109,474 | 122,036 | 122,036 | 122,036 | 227,136 | 122,036 | 105,100 | 86.1% |
| 4XX | Services and Charges | 220,286 | 200,907 | 204,259 | 313,412 | 239,948 | 399,159 | 204,259 | 85,747 | 27.4% |
| 5XX | Intergovernmental | 1,928 | 380 | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | - | 0.0% |
| 6XX | Capital Outlays | 8,318 | 3,826 | 1,000 | 1,000 | 1,000 | - | - | (1,000) | -100.0% |
| 9XX | Internal Service | 35,497 | 38,644 | 42,097 | 42,097 | 42,097 | 38,701 | 38,725 | (3,396) | -8.1% |
| Total Expenditures: | | \$ 690,639 | \$ 664,597 | \$ 695,065 | \$ 808,299 | \$ 734,835 | \$ 1,012,071 | \$ 719,827 | \$ 203,772 | 25.2% |

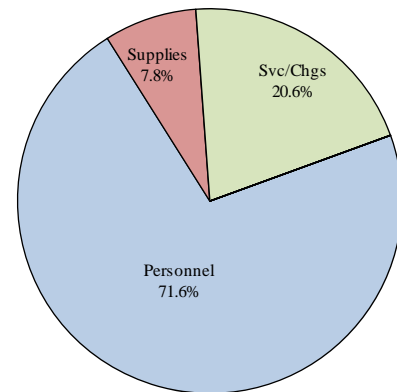
PARKS, RECREATION AND CULTURAL SERVICES PARK MAINTENANCE

Responsible Manager: *Steve Ikerd, Parks Deputy Director*

PURPOSE/DESCRIPTION:

The City of Federal Way maintains 10 community parks, 19 neighborhood parks, and 6 major facilities. The City also maintains 32 undeveloped open spaces, and three trail systems for use by its citizens, defining a park system that exceeds 1,100 acres. The Park Maintenance Division is responsible for facility maintenance and operations at City Hall, Police Storage, Steel Lake Annex, Steel Lake Maintenance Facility, the landscape at the Community/Senior Center, Dumas Bay Centre, and other misc. buildings. In addition they are responsible for grounds and landscape maintenance on all city parks, trails, and open space areas. Rental of park facilities and picnic sites is also administered by this division. An increasing level of public use requires substantial maintenance effort coordinating City personnel, contract services and community resources.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Complete a Park Maintenance Management Plan.
- Complete construction of a new maintenance building at Celebration Park.
- Follow maintenance plan to enhance maintenance of park system.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|---|------|------|------|------|
| Workload Measures: | | | | |
| Number of parks with athletic fields | 5 | 5 | 5 | 5 |
| Number of sites requiring routine safety inspections | 39 | 39 | 35 | 35 |
| Number of park acres routinely maintained | 550 | 550 | 580 | 580 |
| Number of developed parks that require litter control | 39 | 39 | 29 | 29 |
| Number of restroom facilities | 10 | 10 | 9 | 9 |
| Number of city owned major facilities maintained | 6 | 6 | 6 | 6 |
| Number of other city owned buildings maintained | 19 | 19 | 19 | 19 |
| Outcome Measures: | | | | |
| % of work orders completed w/in requested time frame | 90% | 90% | 85% | 85% |
| % acres of athletic fields maintained in good condition | 100% | 100% | 95% | 95% |
| % of park land mowed on schedule | 90% | 90% | 85% | 85% |
| % of trash removed on schedule | 100% | 100% | 90% | 90% |
| % of restrooms cleaned and sanitized daily | 100% | 100% | 100% | 100% |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--|-------------|-------------|---------|----------|-----------|---------------|---------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| Maintenance: | | | | | | | | |
| Parks Deputy Director | | | | 1.00 | 1.00 | 1.00 | 1.00 | 58 |
| Parks & Facilities Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 50 |
| Park & Facilities Supervisor | 1.00 | 1.00 | 1.00 | - | - | - | - | 36 |
| Maintenance Worker - Lead | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 26m |
| Maintenance Worker I - 1.0 FTE funded by Prop. 1 | 9.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 22m |
| Facilities Maintenance Worker | - | - | - | - | - | 1.00 | 1.00 | 22m |
| Total Regular Staffing | 13.00 | 12.00 | 12.00 | 12.00 | 12.00 | 13.00 | 13.00 | n/a |
| Change from prior year | 1.00 | (1.00) | - | - | - | 1.00 | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Maintenance Worker I | - | 1.00 | 1.00 | 1.00 | 1.00 | - | - | 22m |
| Grand Total Staffing | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | 13.00 | n/a |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

PARKS, RECREATION AND CULTURAL SERVICES PARK MAINTENANCE

Responsible Manager: Steve Ikerd, Parks Deputy Director

HIGHLIGHTS/CHANGES:

- Added Brooklake Community Center.
- Developed Town Square Park.
- Applied for RCO Grant to replace turf at Steel Lake Park – Karl Grosch Field.

The Park Maintenance proposed operating budget totals \$2,013,066 in 2015 and \$2,012,718 in 2016. This is a 22.1% or \$571,937 decrease from the 2014 adjusted budget. Major line item changes include:

- **Salaries & Wages** – Increase of \$16,953 due to 1.0 FTE Parks Maintenance Worker moved from the General Fund to the Proposition 1 Fund, and reclassification of Parks & Facilities Supervisor to Manager, and Parks and Facilities Manager to Deputy Director.
- **Supplies** – Increase of \$15,000 due to addition of various repair and maintenance supplies for Parks maintenance.
- **Services and Charges** – Net decrease of \$95,965 due to elimination of one-time water and electricity increases, elimination of monument signs for parks, addition of utility box decoration, and Park Security Services moved to Proposition 1 Fund.
- **Intergovernmental Services** – Decrease of \$5,000 due to reduction of noxious weed line item.
- **Internal Service Charges** – Decrease of \$543,364 due to moving all internal service charges to non-departmental, and one-time projects and capital purchases in internal service funds in 2014 that are not in 2015/16.

REVENUE AND EXPENDITURE SUMMARY:

PARKS MAINTENANCE - GENERAL FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 39X | Other Financing Sources | \$ 149,501 | \$ 158,528 | \$ 161,555 | \$ 161,555 | \$ 161,555 | \$ - | \$ - | (161,555) | -100.0% |
| Total Revenues: | | \$ 149,501 | \$ 158,528 | \$ 161,555 | \$ 161,555 | \$ 161,555 | \$ - | \$ - | \$ (161,555) | -100.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 897,030 | 903,024 | 984,413 | 1,002,971 | 1,002,971 | 962,714 | 966,862 | (40,257) | -4.0% |
| 2XX | Benefits | 319,913 | 358,017 | 380,015 | 383,254 | 383,254 | 399,230 | 417,438 | 15,977 | 4.2% |
| 3XX | Supplies | 126,358 | 149,712 | 141,802 | 141,802 | 141,802 | 156,802 | 148,302 | 15,000 | 10.6% |
| 4XX | Services and Charges | 431,292 | 548,319 | 456,067 | 493,332 | 493,332 | 397,367 | 382,367 | (95,965) | -19.5% |
| 5XX | Intergovernmental | 627 | 2,719 | 5,280 | 5,280 | 5,280 | 280 | 280 | (5,000) | -94.7% |
| 6XX | Capital Outlays | - | - | - | 15,000 | 15,000 | - | - | (15,000) | -100.0% |
| 9XX | Internal Service | 353,915 | 447,583 | 334,109 | 543,364 | 543,364 | - | - | (543,364) | -100.0% |
| Total Expenditures: | | \$ 2,129,135 | \$ 2,409,373 | \$ 2,301,686 | \$ 2,585,003 | \$ 2,585,003 | \$ 1,916,394 | \$ 1,915,249 | \$ (668,609) | -25.9% |

PARKS MAINTENANCE - PROPOSITION 1 FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|----------------|----------------|-------------|-------------|-------------|------------------|------------------|----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 96,672 | \$ 97,469 | 96,672 | n/a |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 96,672 | \$ 97,469 | \$ 96,672 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | - | - | - | - | - | 57,210 | 57,210 | 57,210 | n/a |
| 2XX | Benefits | - | - | - | - | - | 22,262 | 23,059 | 22,262 | n/a |
| 4XX | Services and Charges | - | - | - | - | - | 17,200 | 17,200 | 17,200 | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 96,672 | \$ 97,469 | \$ 96,672 | n/a |

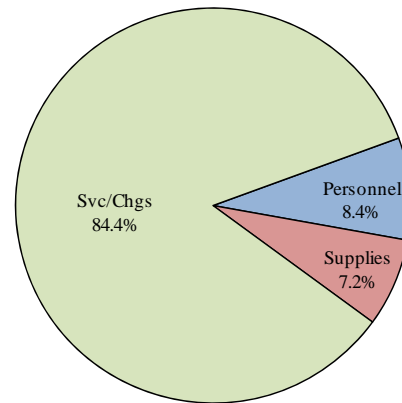
PARKS, RECREATION AND CULTURAL SERVICES BUILDINGS & FURNISHINGS

Responsible Manager: *Steve Ikerd, Parks Deputy Director*

PURPOSE/DESCRIPTION:

The Park Maintenance Division is also responsible for facility maintenance and operations at City Hall Police, Storage Building, Steel Lake Annex, Steel Lake Maintenance Facility, the exterior of the Community Center, the Dumas Bay Centre, and the Brooklake Community Center. Staff performs repairs and maintenance, manage contract services, coordinate annual facility and safety inspections and provide physical facilities support to all departments and public meetings.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

- Research and implement an energy savings plan
- Develop a preventative maintenance and operations plan
- Develop an operations manual for City Hall
- Provide ongoing maintenance and repairs
- Provide customer service to all departments & the public

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|---------|---------|---------|---------|
| Workload Measures: | | | | |
| Number of square feet maintained | 243,605 | 243,605 | 251,791 | 251,791 |
| Number of major buildings maintained | 6 | 6 | 7 | 7 |
| Number of other buildings maintained | 19 | 19 | 19 | 19 |
| Number of departments serviced | 10 | 10 | 10 | 10 |
| Number of service contractors used | 25 | 25 | 28 | 28 |
| Outcome Measures: | | | | |
| % of work orders completed w/in requested time frame | 90% | 90% | 85% | 85% |
| % of trash removed on schedule | 100% | 100% | 100% | 100% |
| % of restrooms cleaned and sanitized daily | 100% | 100% | 100% | 100% |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------|----------------|----------------|---------|----------|-----------|------------------|------------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| Facility Maintenance Worker | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 22m |
| Total Regular Staffing | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | n/a |
| Change from prior year | - | - | - | - | - | - | - | n/a |
| Grand Total Staffing | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | n/a |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

PARKS, RECREATION AND CULTURAL SERVICES BUILDINGS & FURNISHINGS

Responsible Manager: Steve Ikerd, Parks Deputy Director

HIGHLIGHTS/CHANGES:

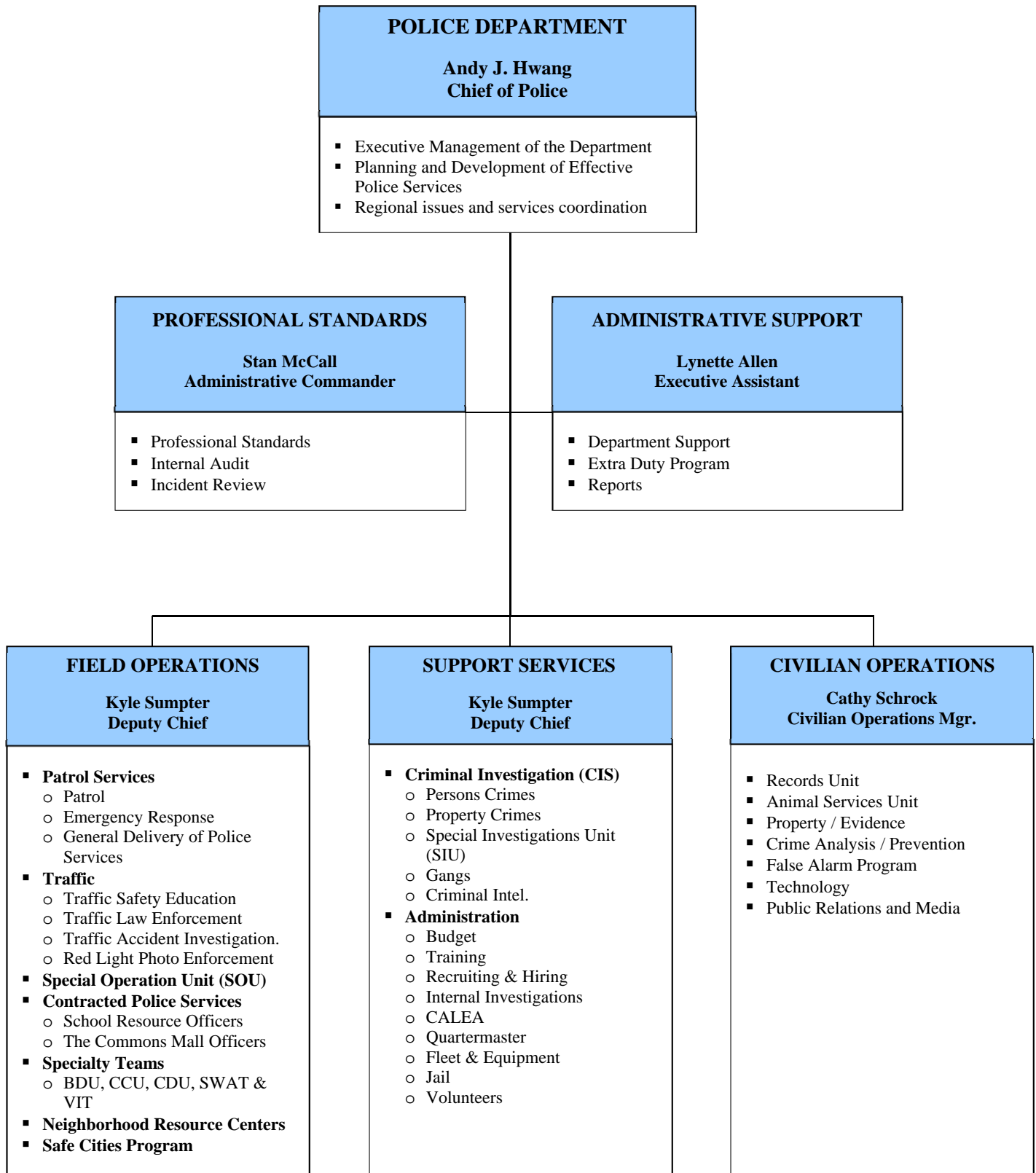
- Added Brooklake Community Center in 2014.

The Buildings and Furnishings proposed operating budget in 2015/2016 is \$398,354 and \$399,817 respectively. The operating budget for 2015 reflects a decrease of \$114,670 or 22.4% compared to the 2014 adjusted budget. Major line item changes include:

- **Salaries and Wages** – Decrease of \$78,937 due to elimination of RCM position temp help.
- **Services and Charges** – Decrease of \$26,829 due to elimination of one-time project for the City hall building.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 32,737 | \$ 1,848 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 34X | Charges for Services | 494,095 | 647,490 | 519,035 | 630,165 | 630,165 | 524,414 | 525,840 | (105,751) | -16.8% |
| 36X | Miscellaneous | 22,681 | 2,055 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 549,513 | \$ 651,393 | \$ 519,035 | \$ 630,165 | \$ 630,165 | \$ 524,414 | \$ 525,840 | \$ (105,751) | -16.8% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 74,880 | 37,024 | 23,130 | 105,200 | 105,200 | 26,263 | 27,491 | (78,937) | -75.0% |
| 2XX | Benefits | 14,543 | 10,212 | 6,227 | 6,227 | 6,227 | 7,055 | 7,290 | 828 | 13.3% |
| 3XX | Supplies | 26,676 | 37,775 | 28,809 | 28,809 | 28,809 | 28,809 | 28,809 | - | 0.0% |
| 4XX | Services and Charges | 317,611 | 410,315 | 346,227 | 363,056 | 363,056 | 336,227 | 336,227 | (26,829) | -7.4% |
| 5XX | Intergovernmental | - | 200 | - | - | - | - | - | - | n/a |
| 6XX | Capital Outlays | 1,160 | 22,269 | - | 9,731 | 9,731 | - | - | (9,731) | -100.0% |
| Total Expenditures: | | \$ 434,871 | \$ 517,794 | \$ 404,393 | \$ 513,023 | \$ 513,023 | \$ 398,354 | \$ 399,817 | \$ (114,670) | -22.4% |



POLICE DEPARTMENT OVERVIEW

Responsible Manager: *Andy J. Hwang, Police Chief*

2013-2014 ACCOMPLISHMENTS

- Achieved the Commission on Accreditation of Law Enforcement Agencies (CALEA) re-accreditation in August 2014.
- Established new substation in downtown core to provide higher police patrol visibility.
- Implementation of new patrol fleet graphical design to Black & White vehicles.
- Crime data reporting - migration from UCR (Uniform Crime Reporting) to NIBRS (National Incident Based Reporting) in compliance with State and National requirements.
- Created a new Department Mission statement through strategic planning workshop.
- Enhanced efficiency by implementing the CopLogic system for Loss Prevention Reporting (LPR).
- Managed technological advancements, School Zone Photo and Red Light Photo Enforcement programs.
- Expanded Safe Cities Program enhancing public safety in partnership with the neighborhood and business community.
- Expansion of Automatic License Plate Reader (ALPR) vehicle mounted camera technology.
- Records Management System software/platform upgrade providing sustainable technology into the future.
- Implementation of 'SECTOR' (electronic e-ticketing) interface data into the Police RMS.
- Implemented a new in-house electronic field reporting (Workflow) system.
- Completed replacement of CAD Software/Hardware, Windows -based dispatching interface.
- Equipped police motorcycles with wireless laptops enabling wireless dispatch and provide necessary hardware to use the SECTOR (e-ticket/e-collision) software.
- Established a new Vehicle Advisory Committee (VAC) for patrol vehicle continuity.
- Enhanced monthly supervisory meetings with crime analysis information/presentations.
- City-wide shopping cart recovery efforts through the volunteer-managed Cart Recovery Team (CRT).

2015-2016 AGENCY GOALS:

- **Impact Crime:**
 - Provide for a safer community by having a positive impact on the Index and Quality of Life crimes.
 - Increase uniformed police presence, downtown and in neighborhoods to impact auto theft, burglary, and vehicle prowls.
 - Enhance traffic safety by reducing vehicle speed in neighborhood and school zones.
 - Enhance traffic enforcement with focus on DUI and distracted driving – the Nick & Derek Project.
 - Monthly crime analysis information distribution and implementation of directed patrol and operational plans.
 - Continue regional collaboration to address crimes such as drugs, gangs, and human trafficking.
- **Enhance Citizen Safety:**
 - Participation in the Mayor's Neighborhood Connection Community Meetings.
 - Expand upon the Sector Base Safe City Neighborhood Partnership with web-based information sharing.
 - Explore expansion of school cameras into the Safe City program.
 - Maintain the RSO verification program to enhance public safety and provide better registration compliance.
 - Continue to provide resources in partnership with other agencies to address drugs, gangs and youth violence in schools.
 - Continue with regional efforts in auto theft by participating in PATROL (auto-theft task force).
 - Expand Crime Analysis and Prevention Specialists (CAPS) outreach into the community, providing education and enhanced services.
- **Training:**
 - Conduct Reality Based Training (RBT) combining multiple disciplines.
 - Provide ongoing patrol tactics and officer safety training.
 - Provide field trauma tourniquet training.
 - Professional development leadership training opportunities.
- **Technology/Initiatives:**
 - Selection and integration of a new electronic timekeeping/scheduling system that will interface with EDEN payroll.
 - Automated Vehicle Locator (AVL) and geographical database enhanced mapping capabilities.
 - Implementation of new 'non-rotational' specialty positions.

POLICE DEPARTMENT OVERVIEW
Responsible Manager: Andy J. Hwang, Police Chief

DEPARTMENT POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|---|----------------|----------------|---------|----------|-----------|------------------|------------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Director-Police Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 58D |
| Deputy Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 55D |
| Commander | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 51C |
| Lieutenant (2.0 FTE-Prop 1 & 1.0 FTE-Traffic Safety) | 12.00 | 14.00 | 14.00 | 14.00 | 14.00 | 14.00 | 14.00 | 45I |
| Civilian Operations Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 46 |
| Crime Analyst Program Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 32A |
| Police Officer (16.0 FTE-Prop 1 & 5.0 FTE-Traffic Safety) | 86.00 | 97.00 | 97.00 | 97.00 | 97.00 | 110.00 | 110.00 | 32G |
| Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 31 |
| Calea/Volunteer Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30A |
| Crime Analyst/Prevention Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30A |
| Records Supervisor | 3.00 | 3.00 | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | 29 |
| Property/Evidence Custodian | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 28 |
| Animal Services Officer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 24A |
| Quartermaster | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 21A |
| Property/Evidence Technician | 1.00 | - | - | - | - | 1.00 | 1.00 | 20A |
| Administrative Assistant I | 3.00 | 3.00 | 3.00 | 4.00 | 4.00 | 4.00 | 4.00 | 18A |
| Records Specialist (1.0 FTE-Prop 1) | 10.00 | 11.00 | 11.00 | 11.00 | 11.00 | 11.00 | 11.00 | 18A |
| Customer Service Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 18A |
| Police Record Administrator | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | |
| Total Regular Staffing | 132.00 | 145.00 | 145.00 | 146.00 | 146.00 | 160.00 | 160.00 | n/a |
| Change from prior year | (2.00) | 13.00 | - | 1.00 | - | 14.00 | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Commander | 1.00 | - | - | - | - | - | - | 51C |
| Lieutenant | 1.00 | - | - | - | - | - | - | 45I |
| Police Officers | 16.00 | 7.00 | 7.00 | 8.00 | 8.00 | - | - | 32G |
| Property/Evidence Technician | - | 1.00 | 1.00 | 1.00 | 1.00 | - | - | 20A |
| Records Specialist | 1.00 | - | - | - | - | - | - | 18A |
| Frozen Positions: | | | | | | | | |
| Lieutenant | 1.00 | - | - | - | - | - | - | 45I |
| Police Officer (2.0 FTE Prop 1) | 12.00 | - | - | - | - | - | - | 32G |
| Records Specialist | 1.00 | - | - | - | - | - | - | 18A |
| Grant Total Staffing | 165.00 | 153.00 | 153.00 | 155.00 | 155.00 | 160.00 | 160.00 | n/a |

POLICE DEPARTMENT OVERVIEW

Responsible Manager: *Andy J. Hwang, Police Chief*

THE DEPARTMENT'S VISION AND VALUES:

The Federal Way Police Department is a community-based police department that represents the special qualities and features of the City of Federal Way. The mission of the Federal Way Police Department is for every member to consistently earn the public's trust while enhancing the quality of life for residents, visitors, and businesses within our City. We accomplish our mission by providing the highest quality law enforcement, community education, and support services possible while making the best use of the resources entrusted to us. We are recognized as professional, innovative, progressive, ethical, and as a valued partner in building economic viability in our area.

GOALS/OBJECTIVES:

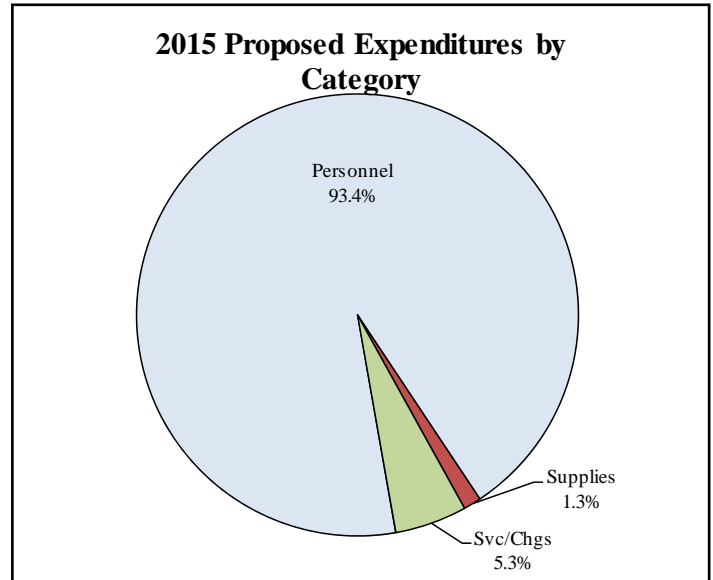
The Federal Way Police Department strives to:

- Provide a safe environment through community involvement, innovation, and education.
- Be familiar with and practice current and modern law enforcement techniques and tactics.
- Maintain a dedicated, well trained, equipped force function with integrity, accountability, and team work.

POLICE DEPARTMENT OVERVIEW
 Responsible Manager: *Andy J. Hwang, Police Chief*

PURPOSE/DESCRIPTION:

The police department utilizes a community based problem oriented approach in providing law enforcement services to its citizens. Innovative methods and advanced technology have allowed the department to enhance its overall efficiency and operational effectiveness, to provide an increased level of safety to the Community. The agency contracts with South Correctional Entity (SCORE) jail facility in a collaborative effort with other South County Cities for housing misdemeanor prisoners. The police department works cooperatively with local law enforcement agencies in a regional approach when providing specialty services such as the Valley Special Weapons and Tactics Team (SWAT); Valley Investigative Team (VIT) as well as police dispatch services through Valley Communications. The police department has achieved a level of success that is well recognized by both the local community as well as other law enforcement agencies. 2015/2016 will provide new opportunities for the department to continue with its primary goal of delivering the highest quality law enforcement services to the community. Through teamwork and dedication, the agency will remain committed to its new mission of providing the highest quality law enforcement, community education, and support services possible while making the best use of the resources entrusted to us.



DEPARTMENT SUMMARY:

| Code | Item | 2012 | 2013 | 2014 | | | 2015 | 2016 | 15 Proposed - 14 Adj | |
|--|-------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|---------------|
| | | Actual | Actual | Adopted | Adjusted | Projected | Proposed | Proposed | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 114,443 | \$ 178,696 | \$ 145,000 | \$ 145,000 | \$ 145,000 | \$ 2,369,883 | \$ 2,408,238 | \$ 2,224,883 | 1534.4% |
| 32X | License and Permits | 123,237 | 108,388 | 46,000 | 46,000 | 46,000 | 99,000 | 99,000 | 53,000 | 115.2% |
| 33X | Intergovernmental | 783,088 | 643,253 | - | 166,675 | 166,675 | 269,427 | 416,162 | 102,752 | 61.6% |
| 34X | Charges for Services | 858,711 | 865,886 | 657,000 | 685,473 | 805,473 | 858,000 | 858,000 | 172,527 | 25.2% |
| 35X | Fines | 32,397 | 26,797 | 17,000 | 17,000 | 17,000 | 1,619,692 | 1,648,618 | 1,602,692 | 9427.6% |
| 36X | Miscellaneous | 63,835 | 84,701 | 45,000 | 45,000 | 45,000 | 55,000 | 55,000 | 10,000 | 22.2% |
| 39X | Other Financing Sources | 4,160,497 | 3,579,160 | 3,617,022 | 3,683,022 | 4,685,622 | - | - | (3,683,022) | -100.0% |
| Total Revenues: | | \$ 6,136,209 | \$ 5,486,880 | \$ 4,527,022 | \$ 4,788,170 | \$ 5,910,770 | \$ 5,271,002 | \$ 5,485,018 | \$ 482,832 | 10.1% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 91 | Office of the Chief | 3,292,104 | 3,188,737 | 3,334,987 | 3,736,144 | 3,736,144 | 467,504 | 471,969 | (3,268,640) | -87.5% |
| 92-97 | Support Services | 5,536,532 | 5,065,308 | 5,336,877 | 5,453,600 | 5,453,600 | 5,124,076 | 5,230,917 | (329,524) | -6.0% |
| 11X | Field Operations | 11,335,166 | 12,050,881 | 11,933,106 | 12,010,341 | 12,010,341 | 10,632,464 | 11,057,027 | (1,377,877) | -11.5% |
| Subtotal Exp W/O contract | | \$ 20,163,802 | \$ 20,304,926 | \$ 20,604,970 | \$ 21,200,085 | \$ 21,200,085 | \$ 16,224,044 | \$ 16,759,913 | \$ (4,976,041) | -23.5% |
| 98 | Jail Services | 2,471,531 | 3,940,143 | 3,749,000 | 4,159,831 | 4,159,831 | 4,276,614 | 4,276,614 | 116,783 | 2.8% |
| 98 | Valley Communications | 1,637,541 | 1,643,351 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | - | 0.0% |
| Subtotal Exp Contract | | \$ 4,109,072 | \$ 5,583,494 | \$ 5,536,000 | \$ 5,946,831 | \$ 5,946,831 | \$ 6,063,614 | \$ 6,063,614 | \$ 116,783 | 2.0% |
| <i>Non-General Fund Expenditure Summary:</i> | | | | | | | | | | |
| 112 | Traffic Safety | - | - | - | - | - | 1,597,692 | 1,626,618 | 1,597,692 | n/a |
| 114 | Prop 1 Fund | - | - | - | - | - | 2,214,883 | 2,253,238 | 2,214,883 | n/a |
| | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,812,575 | \$ 3,879,856 | \$ 3,812,575 | n/a |
| Total Expenditures: | | \$ 24,272,874 | \$ 25,888,420 | \$ 26,140,970 | \$ 27,146,916 | \$ 27,146,916 | \$ 26,100,233 | \$ 26,703,383 | \$ (1,046,683) | -3.9% |

POLICE DEPARTMENT OVERVIEW

Responsible Manager: *Andy J. Hwang, Police Chief*

HIGHLIGHTS/CHANGES:

The Federal Way Police Department’s primary objective will be to actively address crimes that impact the quality of life for our residents. The police department builds relationships with both private and public sector partners and the community itself, to bring every possible resource to bear. The police department will maintain its focus of continuing to identify quality individuals to fill anticipated vacancies. The agency will focus on its formal training programs in an effort to keep up with ever changing trends and legal issues. The department will also focus on continued improvement of service delivery, as it conducts a continual review of policies and procedures, as required by CALEA for National Accreditation.

The Police Department’s adopted operating budget is - \$26,100,233 in 2015 and \$26,703,383 in 2016. This is a 3.9% or \$1,046,683 decrease from the 2014 adjusted budget. The table below includes General Fund, Traffic Safety Fund, and Proposition Fund. The Major line item changes include:

- **Salaries and Wages** – Increase of \$1,003,329 is partially due to 9% increase in labor contract settlements in 2014, 4 new officers that are partially funded by grants, 1 new officer funded by the City, and addition of corporal rank structure and Nick & Derek Distracted Driving.
- **Services and Charges** – Increase of \$713,215 is partly due to contract payment for Red Light Photo program fees accounted in the Traffic Safety Fund during 2014, increased training and other miscellaneous services.
- **Intergovernmental Services** – Increase of \$100,366 is mostly due to increase in the SCORE jail services.
- **Internal Services** – Decrease of \$2,918,705 is due to moving all internal service charges to non-departmental and elimination of onetime capital contribution to data processing.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|-------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 114,443 | \$ 178,696 | \$ 145,000 | \$ 145,000 | \$ 145,000 | \$ 2,369,883 | \$ 2,408,238 | \$ 2,224,883 | 1534.4% |
| 32X | License and Permits | 123,237 | 108,388 | 46,000 | 46,000 | 46,000 | 99,000 | 99,000 | 53,000 | 115.2% |
| 33X | Intergovernmental | 783,088 | 643,253 | - | 166,675 | 166,675 | 269,427 | 416,162 | 102,752 | 61.6% |
| 34X | Charges for Services | 858,711 | 865,886 | 657,000 | 685,473 | 805,473 | 858,000 | 858,000 | 172,527 | 25.2% |
| 35X | Fines | 32,397 | 26,797 | 17,000 | 17,000 | 17,000 | 1,619,692 | 1,648,618 | 1,602,692 | 9427.6% |
| 36X | Miscellaneous | 63,835 | 84,701 | 45,000 | 45,000 | 45,000 | 55,000 | 55,000 | 10,000 | 22.2% |
| 39X | Other Financing Sources | 4,160,497 | 3,579,160 | 3,617,022 | 3,683,022 | 4,685,622 | - | - | (3,683,022) | -100.0% |
| Total Revenues: | | \$ 6,136,209 | \$ 5,486,880 | \$ 4,527,022 | \$ 4,788,170 | \$ 5,910,770 | \$ 5,271,002 | \$ 5,485,018 | \$ 482,832 | 10.1% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | 12,761,899 | 12,817,715 | 12,743,478 | 13,010,713 | 13,010,713 | 14,014,042 | 14,374,799 | 1,003,329 | 7.7% |
| 2XX | Benefits | 3,995,563 | 4,103,468 | 4,550,424 | 4,574,690 | 4,574,690 | 4,707,618 | 4,950,011 | 132,928 | 2.9% |
| 3XX | Supplies | 356,981 | 335,275 | 233,281 | 281,696 | 281,696 | 258,280 | 258,280 | (23,416) | -8.3% |
| 4XX | Services and Charges | 429,119 | 451,146 | 308,841 | 343,464 | 343,464 | 1,056,679 | 1,056,679 | 713,215 | 207.7% |
| 5XX | Intergovernmental | 3,508,242 | 5,529,957 | 5,552,417 | 5,963,248 | 5,963,248 | 6,063,614 | 6,063,614 | 100,366 | 1.7% |
| 6XX | Capital Outlays | 200,457 | 46,809 | - | 29,231 | 29,231 | - | - | (29,231) | -100.0% |
| 7XX | Debt Service-Princ | 524,980 | - | - | - | - | - | - | - | n/a |
| 9XX | Internal Services | 2,495,633 | 2,604,050 | 2,752,529 | 2,918,705 | 2,918,705 | - | - | (2,918,705) | -100.0% |
| 0XX | Other Financing Use | - | - | - | 25,169 | 25,169 | - | - | (25,169) | -100.0% |
| Total Expenditures: | | \$ 24,272,874 | \$ 25,888,420 | \$ 26,140,970 | \$ 27,146,916 | \$ 27,146,916 | \$ 26,100,233 | \$ 26,703,383 | \$(1,046,683) | -3.9% |

POLICE ADMINISTRATION

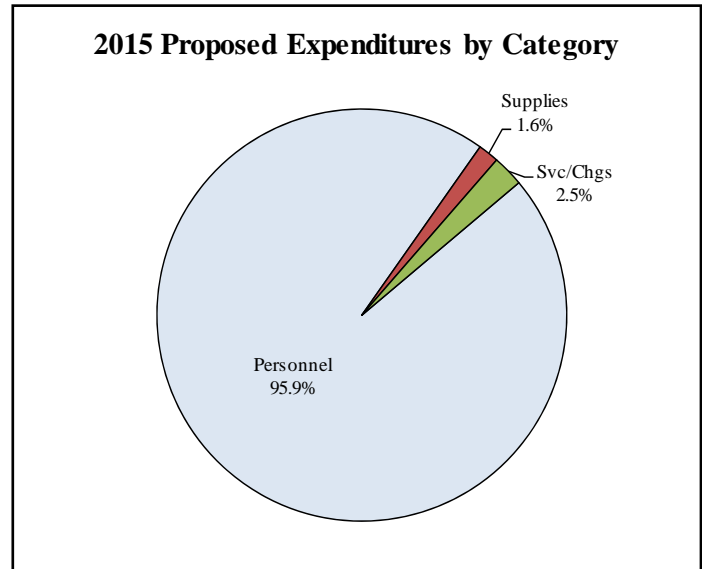
Responsible Manager: *Andy J. Hwang, Police Chief*

PURPOSE/DESCRIPTION:

The Administrative Division consists of the Office of the Chief. The Office of the Chief is responsible for the executive management of the department through planning. Within the Office of the Chief, staffing consists of the Chief of Police, Deputy Chief of Police, and an Executive Assistant.

GOALS/OBJECTIVES:

- Overall Leadership and Management of the Police Department
- The establishment of Goals and Objectives
- Enhance the safety and quality of life for citizens
- Increase the operational efficiency and effectiveness of the agency



PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014* | 2015** | 2016** |
|---|-------|-------|--------|--------|
| Workload Measures: | | | | |
| • Number of staff hired | 5 | 5 | 7 | 7 |
| • Number of Police Officer applicants | 339 | 340 | 340 | 340 |
| • Total Crime Prevention community contacts | 1,619 | 1706 | 1877 | 1970 |
| • Number of Orders of Protection processed | 1,181 | 1136 | 1140 | 1200 |
| • Number of Concealed Pistol Licenses Processed | 954 | 922 | 930 | 940 |
| • Number of Public Disclosure Requests | 1,879 | 1582 | 1575 | 1550 |
| • Total Animal Services Incidents | 1,461 | 1246 | 1200 | 1200 |
| Outcome Measures: | | | | |
| • Number of police officer candidate background investigations | 26 | 26 | 30 | 30 |
| • Number of Items received into Property/Evidence | 2,806 | 3568 | 3500 | 3500 |
| • Number of Orders of Protection served | 308 | 188 | 200 | 250 |
| • Number of Standards Investigations (Internal Investigations.) | 13 | 8 | 10 | 12 |
| • FWPD Animal Licenses sold | 2,983 | 2796 | 2800 | 2800 |
| • Animal Infractions written | 119 | 100 | 100 | 100 |
| Efficiency Measures: | | | | |
| • Average vacancy rate (sworn) | 3.2% | 1.5% | 3.8% | 3.8% |
| • % of background investigations resulting in qualified candidate | 19.2% | 19.2% | 16.6% | 16.6% |
| • % of Standard Investigations from Calls for Service | .024% | .02% | .02% | .02% |

* (CALCULATIONS BASED ON 6 MONTH TOTALS X2)

** (PROJECTED ESTIMATES ONLY)

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Director-Police Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 58D |
| Deputy Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 55D |
| Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 31 |
| Total Regular Staffing | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | n/a |
| Change from prior year | - | - | - | - | - | - | - | n/a |
| Grant Total Staffing | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | n/a |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

POLICE ADMINISTRATION

Responsible Manager: Andy J. Hwang, Police Chief

HIGHLIGHTS/CHANGES:

The Administration Division will continue to manage and assess the department’s current service levels to provide the City of Federal Way residents a cost effective and proactive police force. Federal Way Police Department members are encouraged to act as conduits of information from the community to the agency. Members are available to the public throughout the City, in the high schools and at substations, as well as the City Hall/Police facility. The information gathered by department members combined with statistical analysis, community surveys, and continuous evaluation of program effectiveness, will be used to best identify the needs of our community.

The Police Administration Division’s adopted operating budget totals \$467,504 in 2015 and \$471,969 in 2016.

This is 87.5% or \$3,268,640 decrease from the 2014 adjusted budget. Major line items changes include:

- **Salaries and Wages** – Decrease of \$251,570 is due to allocating overtime budget to appropriate divisions, and one-time grants that are not budgeted for 2015/16.
- **Services and Charges** – Decrease of \$37,623 mainly due to elimination of one-time funding for Downtown Police substation signage for \$16,000, and one-time grants that are not budgeted for 2015/16.
- **Internal Services** – Decrease of \$2,918,705 is due to moving all internal service charges to non-departmental and elimination of onetime capital contribution to data processing.

REVENUE AND EXPENDITURE SUMMARY:

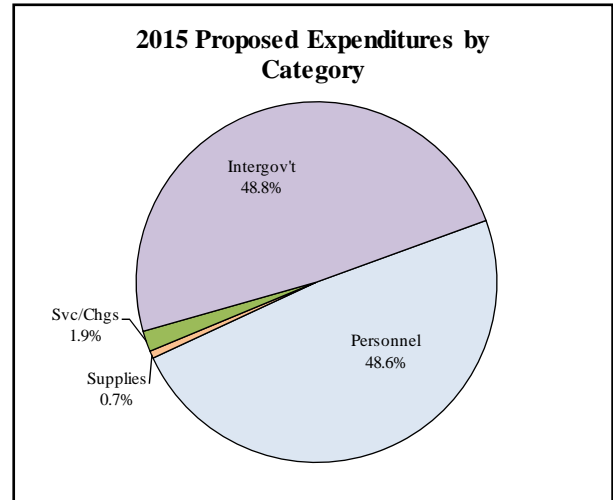
| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|-------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | 481,359 | 423,908 | 503,192 | 625,351 | 625,351 | 373,781 | 375,997 | (251,570) | -40.2% |
| 2XX | Benefits | 88,206 | 87,823 | 61,565 | 62,370 | 62,370 | 74,593 | 76,842 | 12,223 | 19.6% |
| 3XX | Supplies | 60,786 | 31,552 | 3,202 | 26,196 | 26,196 | 7,630 | 7,630 | (18,566) | -70.9% |
| 4XX | Services and Charges | 22,454 | 23,704 | 14,500 | 49,123 | 49,123 | 11,500 | 11,500 | (37,623) | -76.6% |
| 6XX | Capital Outlays | 143,666 | 17,700 | - | 29,231 | 29,231 | - | - | (29,231) | -100.0% |
| 9XX | Internal Services | 2,495,633 | 2,604,050 | 2,752,529 | 2,918,705 | 2,918,705 | - | - | (2,918,705) | -100.0% |
| 0XX | Other Financing Use | - | - | - | 25,169 | 25,169 | - | - | (25,169) | -100.0% |
| Total Expenditures: | | \$ 3,292,104 | \$ 3,188,737 | \$ 3,334,987 | \$ 3,736,144 | \$ 3,736,144 | \$ 467,504 | \$ 471,969 | \$ (3,268,640) | -87.5% |

POLICE SUPPORT SERVICES

Responsible Manager: *Kyle Sumpter, Deputy Chief*

PURPOSE/DESCRIPTION:

The Support Services Division consists of the department’s Civilian Operations Section, the Administrative Section and the Criminal Investigations Section (CIS). CIS contains three investigative units that specialize in crimes committed against persons, crimes committed against property, and crimes involving narcotics and/or vice. CIS also has a ‘Special Investigations’ team tasked with identifying crime patterns and proactive enforcement efforts to address specific criminal problems. Each section is directed by a Commander or Civilian Manager that reports to the Deputy Chief or the Chief of Police. The sections provide the services described below.



Civilian Operations

- Records Unit
- Animal Services
- Property / Evidence
- Crime Analysis / Prevention
- False Alarm Program
- Technology Initiatives
- Public Relations & Media

Administrative Section

- Budget
- Training
- Recruiting & Hiring
- Internal Investigations
- CALEA
- Quartermaster
- Fleet & Equipment
- Jail and 911 Service
- Volunteer Coordination

Criminal Investigations

- Persons Crimes
- Property Crimes
- Special Investigations Unit (SIU)
- Gangs
- Criminal Intelligence

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-------------------------------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| Commander | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 51C |
| Lieutenant (1 FTE - Prop 1) | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 45I |
| Civilian Operations Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 50 |
| Police Officer (9 FTE - Prop 1) | 25.00 | 27.00 | 27.00 | 27.00 | 27.00 | 27.00 | 27.00 | 32G |
| Crime Analyst/Prevention Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30A |
| Crime Analyst Program Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 32A |
| Calea/Volunteer Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30A |
| Records Supervisor | 3.00 | 3.00 | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | 29 |
| Property/Evidence Custodian | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 28 |
| Quartermaster | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 30A |
| Property/Evidence Technician | 1.00 | - | - | - | - | 1.00 | 1.00 | 20A |
| Administrative Assistant I | 2.00 | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 18A |
| Records Specialist (1 FTE-Prop 1) | 10.00 | 11.00 | 11.00 | 11.00 | 11.00 | 11.00 | 11.00 | 15A |
| Customer Service Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 18A |
| Police Record Administrator | - | - | - | 1.00 | 1.00 | 1.00 | 1.00 | 37 |
| Total Regular Staffing | 52.00 | 55.00 | 55.00 | 56.00 | 56.00 | 57.00 | 57.00 | n/a |
| Change from prior year | - | 3.00 | - | 1.00 | - | 1.00 | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Lieutenant | 1.00 | - | - | - | - | - | - | 45I |
| Police Officers | 2.00 | - | - | - | - | - | - | 32G |
| Records Specialist | 1.00 | - | - | - | - | - | - | 18A |
| Property/Evidence Technician | - | 1.00 | 1.00 | 1.00 | 1.00 | | | 20A |
| Frozen Positions: | | | | | | | | |
| Lieutenant | 1.00 | - | - | - | - | - | - | 45I |
| Records Specialist | 1.00 | - | - | - | - | - | - | 18A |
| Grant Total Staffing | 58.00 | 56.00 | 56.00 | 57.00 | 57.00 | 57.00 | 57.00 | n/a |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

POLICE SUPPORT SERVICES

Responsible Manager: Kyle Sumpter, Deputy Chief

HIGHLIGHTS/CHANGES:

The Administrative Section will continue to evaluate staffing levels and responsibilities as well as oversee the 2014 National Re-Accreditation. The Civilian Operations Section is managing ongoing changes to its environment as the department moves through several technological advances. Field laptop report writing; wireless access; automated recording of property and evidence handling will continue to be focus areas for the agency requiring a great deal of support from Support Services.

The Police Support Services' adopted operating budget totals \$12,414,478 in 2015 and \$12,542,900 in 2016. This is a 8.9% or \$1,014,047 increase from the 2014 adjusted budget.

- **Salaries and Wages** – Net increase of \$1,021,578 due to; 1.0 FTE Lieutenant, 9.0 police officers and 1.0 records specialist moved to Proposition 1 Fund, addition of 9% increase in labor contract settlement in 2014, 2.0 FTE that are transferred in from other divisions, addition of corporal rank structure, and addition of Nick & Derek Distracted Driving.
- **Supplies** – Decrease of \$48,771 is due to movement of line items.
- **Services and Charges** – Increase of \$41,333 mainly due to budget movement from supplies to services and charges.
- **Intergovernmental Services** – Increase of \$100,366 is largely due to increase in jail services.

REVENUE AND EXPENDITURE SUMMARY:

SUPPORT SERVICES – GENERAL FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 32X | License and Permits | \$ 123,237 | \$ 108,388 | \$ 46,000 | \$ 46,000 | \$ 46,000 | \$ 99,000 | \$ 99,000 | \$ 53,000 | 115.2% |
| 34X | Charges for Services | 858,711 | 865,886 | 657,000 | 685,473 | 805,473 | 858,000 | 858,000 | 172,527 | 25.2% |
| 35X | Fines | 32,397 | 26,797 | 17,000 | 17,000 | 17,000 | 22,000 | 22,000 | 5,000 | 29.4% |
| 36X | Miscellaneous | 63,835 | 84,701 | 45,000 | 45,000 | 45,000 | 55,000 | 55,000 | 10,000 | 22.2% |
| Total Revenues: | | \$ 1,078,181 | \$ 1,085,771 | \$ 765,000 | \$ 793,473 | \$ 913,473 | \$ 1,034,000 | \$ 1,034,000 | \$ 240,527 | 30.3% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | 3,907,089 | 3,593,204 | 3,688,080 | 3,768,654 | 3,768,654 | 3,563,444 | 3,621,250 | (205,210) | -5.4% |
| 2XX | Benefits | 1,211,564 | 1,135,445 | 1,325,892 | 1,347,961 | 1,347,961 | 1,247,503 | 1,296,538 | (100,459) | -7.5% |
| 3XX | Supplies | 169,437 | 100,700 | 117,091 | 131,171 | 131,171 | 82,400 | 82,400 | (48,771) | -37.2% |
| 4XX | Services and Charges | 267,501 | 262,965 | 189,396 | 189,396 | 189,396 | 230,729 | 230,729 | 41,333 | 21.8% |
| 5XX | Intergovernmental | 3,508,242 | 5,529,957 | 5,552,417 | 5,963,248 | 5,963,248 | 6,063,614 | 6,063,614 | 100,366 | 1.7% |
| 6XX | Capital Outlays | 56,791 | 26,530 | - | - | - | - | - | - | n/a |
| 7XX | Debt Service-Princ | 524,980 | - | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 9,645,604 | \$ 10,648,802 | \$ 10,872,877 | \$ 11,400,431 | \$ 11,400,431 | \$ 11,187,690 | \$ 11,294,531 | \$ (212,741) | -1.9% |

SUPPORT SERVICES – PROP 1 FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------|----------------|----------------|-------------|-------------|-------------|---------------------|---------------------|----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,226,788 | \$ 1,248,369 | \$ 1,226,788 | n/a |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,226,788 | \$ 1,248,369 | \$ 1,226,788 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | - | - | - | - | - | 939,079 | 947,776 | 939,079 | n/a |
| 2XX | Benefits | - | - | - | - | - | 287,709 | 300,593 | 287,709 | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,226,788 | \$ 1,248,369 | \$ 1,226,788 | n/a |

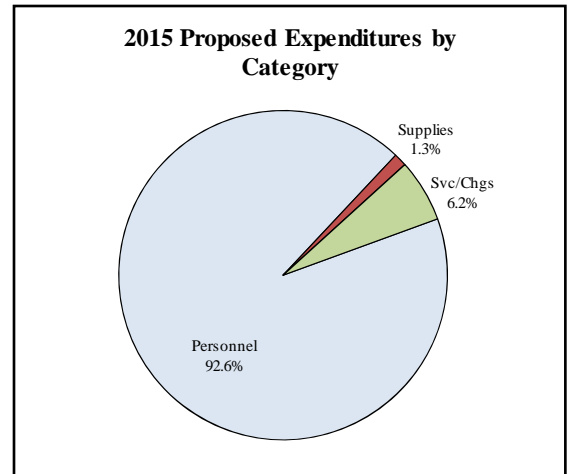
POLICE FIELD OPERATIONS DIVISION
 Responsible Manager: *Kyle Sumpter, Deputy Chief*

PURPOSE/DESCRIPTION:

The Operations Division provides a 24-hour response to calls for service, investigates crimes, enforce laws, ordinances, and public orders with uniformed patrol and traffic units. In addition to the delivery of general police services, the Operations Division also provides special uniformed police officers in the following capacities: Special Operations Unit (bicycle team), five high school resource officers, police services at Commons Mall, two K-9 officers, SWAT (Special Weapons and Tactics Team) and a Nationally Certified Bomb Unit (BDU).

GOALS/OBJECTIVES:

- Continue to participate in the overall department goal in the reduction of Index Crimes
- Continue to find methods to reduce quality of life crimes and crimes that impact families
- Maintain a pro-active approach to overall crime



PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014* | 2015** | 2016** |
|--|--------|--------|--------|--------|
| Workload Measures: | | | | |
| • Calls for Service | 54,042 | 61,918 | 62,000 | 62,000 |
| • Number of referrals from Child Protective Services (CPS)/APS | 516 | 590 | 600 | 600 |
| • CIS Cases assigned | 1,444 | 1,344 | 1,300 | 1,300 |
| • Total Accidents occurred | 1,926 | 1,978 | 1,950 | 1,950 |
| • DUI Arrests | 182 | 182 | 182 | 182 |
| Outcome Measures: | | | | |
| • Criminal case numbers drawn | 18,178 | 19,070 | 19,500 | 19,500 |
| • Number of false alarms with police response | 1,587 | 1,708 | 1,700 | 1,700 |
| • Total Index Crimes | 9,393 | 9,304 | 9,300 | 9,300 |
| • Total arrests | 3,412 | 3,476 | 3,400 | 3,450 |
| • Total Citation/Infractions Issued | 17,558 | 13,458 | 15,000 | 15,000 |
| Efficiency Measures: | | | | |
| • % of criminal cases filed by CIS | 44.5% | 47.6% | 48% | 48% |
| • % of false alarms that are billable | 14.7% | 21.9% | 20% | 20% |
| • Response time to Emergency Calls (includes Priority 1 calls) | 3.74 | 4.14 | 3.75 | 3.75 |
| • Average response time (for all calls for service) | 12.89 | 16.32 | 13.00 | 13.00 |
| • Annual change to Index Crimes | 0% | -1% | 0% | 0% |
| • % of arrests requiring force | 2.1% | 1.1% | 1.0% | 1.0% |

* (CALCULATIONS BASED ON 6 MONTH TOTALS X2)

** (PROJECTED ESTIMATES ONLY)

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Commander | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 51C |
| Lieutenant (1 FTE-Prop 1 & 1-FTE Traffic Safety) | 10.00 | 11.00 | 11.00 | 11.00 | 11.00 | 11.00 | 11.00 | 45I |
| Police Officer (7 FTE-Prop 1 & 7 FTE Traffic Safety) | 61.00 | 70.00 | 70.00 | 70.00 | 70.00 | 83.00 | 83.00 | 32G |
| Animal Services Officer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 24A |
| Administrative Assistant I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 18A |
| Total Regular Staffing | 77.00 | 87.00 | 87.00 | 87.00 | 87.00 | 100.00 | 100.00 | n/a |
| Change from prior year | (3.00) | 10.00 | - | - | - | 13.00 | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Commander | 1.00 | - | - | - | - | - | - | 51C |
| Police Officers | 14.00 | 7.00 | 7.00 | 8.00 | 8.00 | - | - | 32G |
| Frozen Positions: | | | | | | | | |
| Police Officer (2.0 FTE Prop 1) | 12.00 | - | - | - | - | - | - | 32G |
| Grand Total Staffing | 104.00 | 94.00 | 94.00 | 95.00 | 95.00 | 100.00 | 100.00 | n/a |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

Police Field Operations Division

Responsible Manager: Kyle Sumpter, Deputy Chief

HIGHLIGHTS/CHANGES:

The Patrol Section staffing model will provide effective and efficient patrol service with the allocated staffing model. Patrol Officers will be assigned a sector to maintain continuity, reduce response time and will be proactive in finding solutions for ongoing neighborhood or crime problems. The Special Investigations Unit will be proactive in combating high profile crime patterns with a focus on gangs, narcotics and vice crimes. The Traffic Unit will increase visibility at school zones and neighborhoods and provide commercial vehicle enforcement.

The Police Operations Division’s adopted operating budget totals \$13,218,250 in 2015 and \$13,688,514 in 2016. This is a 9.4% or \$1,207,909 increase from the 2014 adjusted budget. Major line item changes include:

- **Salaries and Wages** – Moved 1.0 FTE Lieutenants, 7.0 police officers to Proposition 1 Fund and 1.0 FTE Lieutenants, 7.0 police officers to Traffic Safety. Increase of \$521,029 is mainly due to increase of 9% increase in labor contract settlement in 2014 and are adding 4.0 FTE police officers that are funded by grants, and 1.0 FTE new Police Officer.
- **Supplies** – Increase of \$43,921 is due to clothing and footwear for \$23,000 and minor equipment for \$19,000.
- **Services and Charges** – Increase of \$709,505 mostly due to adding Red Light Photo service charges of \$648,000 in 2015/2016, training and travel for \$37,000, and miscellaneous service for \$21,505 are mostly due to shifting line items.

REVENUE AND EXPENDITURE SUMMARY:

FIELD OPERATION – GENERAL FUND

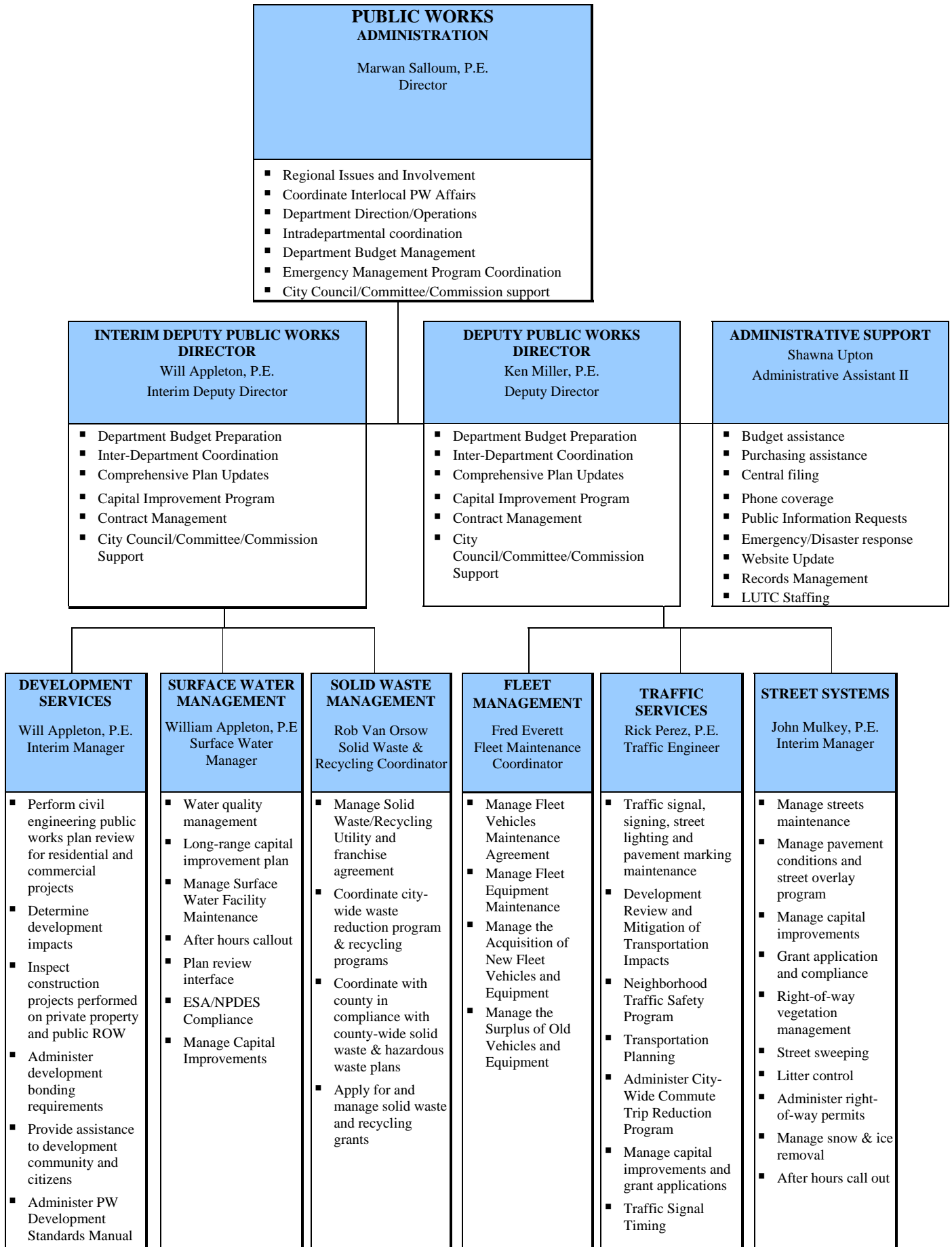
| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 114,443 | \$ 178,696 | \$ 145,000 | \$ 145,000 | \$ 145,000 | \$ 155,000 | \$ 155,000 | \$ 10,000 | 6.9% |
| 33X | Intergovernmental | 783,088 | 643,253 | - | 166,675 | 166,675 | 269,427 | 416,162 | 102,752 | 61.6% |
| 35X | Fines | - | - | - | - | - | - | - | - | n/a |
| 39X | Other Financing Source | 4,160,497 | 3,579,160 | 3,617,022 | 3,683,022 | 3,683,022 | - | - | (3,683,022) | -100.0% |
| Total Revenues: | | \$ 5,058,028 | \$ 4,401,109 | \$ 3,762,022 | \$ 3,994,697 | \$ 3,994,697 | \$ 424,427 | \$ 571,162 | \$ (3,570,270) | -89.4% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 8,373,451 | \$ 8,800,603 | \$ 8,552,206 | \$ 8,616,708 | \$ 8,616,708 | \$ 7,726,052 | \$ 7,992,923 | \$ (890,656) | -10.3% |
| 2XX | Benefits | 2,695,793 | 2,880,200 | 3,162,967 | 3,164,359 | 3,164,359 | 2,571,712 | 2,729,404 | (592,647) | -18.7% |
| 3XX | Supplies | 126,758 | 203,022 | 112,988 | 124,329 | 124,329 | 168,250 | 168,250 | 43,921 | 35.3% |
| 4XX | Services and Charges | 139,165 | 164,477 | 104,945 | 104,945 | 104,945 | 166,450 | 166,450 | 61,505 | 58.6% |
| 6XX | Capital Outlays | - | 2,580 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 11,335,166 | \$ 12,050,881 | \$ 11,933,106 | \$ 12,010,341 | \$ 12,010,341 | \$ 10,632,464 | \$ 11,057,027 | \$ (1,377,877) | -11.5% |

FIELD OPERATION – PROP 1

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------|-------------|-------------|-------------|---------------------|-------------------|---------------------|----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 988,094 | \$ 1,004,869 | \$ 988,094 | n/a |
| 39X | Other Financing Sour | - | - | - | - | 1,002,600 | - | - | - | n/a |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ - | \$ 1,002,600 | \$ 988,094 | \$ 1,004,869 | \$ 988,094 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 719,267 | \$ 726,264 | \$ 719,267 | n/a |
| 2XX | Benefits | - | - | - | - | - | 268,828 | 278,605 | 268,828 | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 988,094 | \$ 1,004,869 | \$ 988,094 | n/a |

FIELD OPERATION – TRAFFIC SAFETY

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------|-------------|-------------|-------------|-------------|---------------------|---------------------|----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 35X | Fines | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,597,692 | \$ 1,626,618 | \$ 1,597,692 | n/a |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,597,692 | \$ 1,626,618 | \$ 1,597,692 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 692,418 | \$ 710,588 | \$ 692,418 | n/a |
| 2XX | Benefits | - | - | - | - | - | 257,274 | 268,030 | 257,274 | n/a |
| 4XX | Services and Charges | - | - | - | - | - | 648,000 | 648,000 | 648,000 | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,597,692 | \$ 1,626,618 | \$ 1,597,692 | n/a |



PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: *Marwan Salloum, P.E., Public Works Director*

2013-2014 ACCOMPLISHMENTS

- Grants awarded in the total amount of \$12,181,800 for transportation projects:
 - Pacific Highway South HOV Lanes Phase V (Fed) \$9,639,331
 - Federal Way High and Sacajawea Middle School Pedestrian connection SRTS (Fed) \$ 775,000
 - Lakota Middle School 13th Ave SW SW314th St. to SW316th St. SRTS (Fed) \$ 270,119
 - 21st Ave S. Sidewalks improvements project (Fed) \$ 397,350
 - S324th Street Preservation Project (Fed) \$ 600,000
 - S288th Street Preservation Project (Fed) \$ 500,000

- Grants awarded in the total amount of \$275,500 for surface water programs in 2013:
 - WRIA 10 – Cooperative Watershed Management Grant \$ 31,600
 - DOE GROSS Grant \$ 73,900
 - DOE Capacity Grant \$ 170,000

- Grants awarded in the total amount of \$369,200 for solid waste & recycling projects.

- Completed the following multimillion dollar construction projects on time and within the approved budget, by leveraging all available sources of funding in addition to city funds:
 - 21st Ave SW at SW 336th Street Project
 - Lakota Middle School Safe Routes to School Project
 - SW 312th Street – 14th Ave SW to SR 509 Street Improvements Project
 - City Safety Program Improvements Projects (flashing yellow arrows and reflective back plates)
 - S 320th Street – 11th Ave S to I-5 Preservation Project
 - S 320th Street at 20th Ave S Intersection Improvements Project
 - 2013 Asphalt Overlay Program at \$1.5 million
 - 2014 Asphalt Overlay Program at \$1.5 million
 - Lakota Middle School 13th Ave SW SW314th St. to SW316th St. Safe Routes to School Project
 - Federal Way High and Sacajawea Middle School Pedestrian connection SRTS Project
 - S 356th Street Regional Water Quality Facility Project
 - The first two years of the School Zone Enhancements program

- Completed the SWM Comprehensive Improvement Plan and Rate study
- Met all NPDES Phase II permit requirements
- Implemented 6 NTS projects including Westway conversion into one-way streets
- Provided spring and fall recycling collection events, as well as public outreach including retail compost bin distribution, participation in community events, and an array of new printed outreach materials.

PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: *Marwan Salloum, P.E., Public Works Director*

2015-2016 ANTICIPATED KEY PROJECTS

- Construct:
 - S 304th Street at 28th Ave S Intersection Improvements Project
 - S 328th Street at 1st Ave S Intersection Improvements Project
 - 10th Ave SW @ SW Campus Drive Southbound Right Turn Lane project
 - S324th Street Preservation Project
 - S288th Street Preservation Project
 - 2015 Asphalt Overlay Program at \$1.5 million
 - 2016 Asphalt Overlay Program at \$1.5 million
 - S352 Street Extension Project
- Start the construction Phase for the Pacific Highway S HOV Lanes Phase V Project
- Start the design and right of way acquisition phase for the 21st Ave S. Sidewalks improvements project
- Completion of the design and right of way acquisition phase for the S356th Street Improvements Project
- Completion of the Transportation element of the Comprehensive Plan
- Working with Sound Transit to complete the light rail extension study
- Provide spring and fall recycling collection events, and continue to expand public education and outreach to multi-family complexes and local businesses to start or expand recycling collection programs
- Develop, implement and complete a surface water infrastructure maintenance program for 2015/2016
- 2015 Development Standards Manual Update
- Meet all NPDES Phase II permit requirements
- Complete inspections of commercial Surface water facilities and conveyance systems
- Acquire additional property in the Hylebos with the \$300K KCF funding and \$300K SWM match
- Complete the SWM asset evaluation/inspection work

PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: Marwan Salloum, P.E., Public Works Director

CIP PROJECTS: PENDING

| 2015 Proposed Projects | Sources (in thousands) | | | | | | | | Expenses (in thousands) | | | | | |
|---|------------------------|---------------|--------------|-----------------|-----------------|-----------------|----------------------|------------------|-------------------------|---------------|-----------------|---------------|-----------------|-----------------|
| | REET | Fuel Tax | General Fund | Grants | Mitig Fees | Misc / Trsfers | Prior Year's Sources | Total Sources | Property Aquis | Consult Svcs | Constr | Const Mgmt | Conting / Other | Total Expenses |
| Annual Transportation System Safety Improv | - | 320 | - | - | - | - | - | 320 | - | - | 320 | - | - | 320 |
| 10th Ave SW Imp: SW Camp Dr - SW 344th St | - | - | - | 900 | 300 | - | 62 | 1,262 | 62 | - | 1,000 | 100 | 100 | 1,262 |
| 1st Ave S @ S 328th Street | - | - | - | - | 500 | 313 | - | 813 | - | - | 675 | 70 | 68 | 813 |
| S 352nd St: SR-99 to SR-161 *1 | - | - | - | 200 | - | - | - | 200 | 200 | 20 | - | - | - | 220 |
| S 304th Street @ 28th Ave S | - | - | - | - | 500 | 313 | - | 813 | - | - | 675 | 70 | 68 | 813 |
| S 356th St SR 99-SR161 | - | - | - | - | - | - | 300 | 300 | 300 | - | - | - | - | 300 |
| SR99 HOV Lns Phase V | 1,613 | - | - | - | 7,000 | - | - | 8,613 | 2,600 | - | - | - | - | 2,600 |
| S 314th St: 20th Av S - 23rd Av S - Install new sidewalks *2 | - | - | - | - | - | 175 | - | 175 | - | - | 175 | - | - | 175 |
| S 288th Street: 19th Avenue S - I-5 | - | - | - | 397 | - | 75 | - | 472 | 322 | 150 | - | - | - | 472 |
| S 288th Street: Military Road to City Limit Preservation Project | - | - | - | 490 | - | 147 | - | 637 | - | 110 | 500 | 27 | - | 637 |
| S 324th Street - Pacific Highway S to S 322nd Street Preservation Project | - | - | - | 590 | - | 268 | - | 858 | - | 110 | 720 | 28 | - | 858 |
| Total 2015 | \$ 1,613 | \$ 320 | \$ - | \$ 2,577 | \$ 8,300 | \$ 1,291 | \$ 362 | \$ 14,463 | \$ 3,484 | \$ 390 | \$ 4,065 | \$ 295 | \$ 236 | \$ 8,470 |

PUBLIC WORKS DEPARTMENT OVERVIEW
Responsible Manager: Marwan Salloum, P.E., Public Works Director

CIP PROJECTS: PENDING

| 2016 Proposed Projects | Sources (in thousands) | | | | | | | | Expenses (in thousands) | | | | | |
|--|------------------------|---------------|-----------------|-----------------|-------------|----------------|----------------------|------------------|-------------------------|--------------|------------------|-----------------|-----------------|------------------|
| | REET | Fuel Tax | General Fund | Grants | Mitig Fees | Misc / Trsfers | Prior Year's Sources | Total Sources | Property Aquis | Consult Svcs | Constr | Const Mgmt | Conting / Other | Total Expenses |
| Annual Transportation System Safety Improv | - | 320 | - | - | - | - | - | 320 | - | - | 320 | - | - | 320 |
| 10th Ave SW Imp: SW Camp Dr - SW 344th St | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| S 352nd St: SR-99 to SR-161 | - | - | 2,000 | 3,800 | - | - | - | 5,800 | - | - | 4,700 | 600 | 500 | 5,800 |
| Pacific Highway HOV Lanes Phases IV - SR-509 to S 312th Street | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SR99 HOV Lns Phase V | 1,613 | - | - | 5,000 | - | - | - | 6,613 | - | - | 6,300 | 905 | 1,260 | 8,465 |
| Total 2016 | \$ 1,613 | \$ 320 | \$ 2,000 | \$ 8,800 | \$ - | \$ - | \$ - | \$ 12,733 | \$ - | \$ - | \$ 11,320 | \$ 1,505 | \$ 1,760 | \$ 14,585 |

CITY OF FEDERAL WAY 2015/2016 ADOPTED BUDGET

PUBLIC WORKS DEPARTMENT OVERVIEW

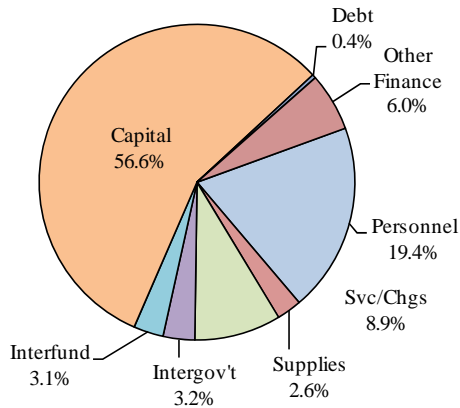
Responsible Manager: Marwan Salloum, P.E., Public Works Director

DEPARTMENT POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--|----------------|----------------|--------------|---------------|--------------|------------------|------------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| Street Fund: | | | | | | | | |
| Director-PR & PW | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | - | - | 58h |
| Director-PW | | | | | | 0.80 | 0.80 | |
| Deputy Director-PW | 1.40 | 1.45 | 1.45 | 1.45 | 1.45 | 1.45 | 1.45 | 58 |
| City Traffic Engineer - Funded by Traffic Safety Fund | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 54 |
| Street Systems Manager | - | - | - | - | - | 1.00 | 1.00 | 50 |
| Development Services Manager | - | - | - | - | - | 0.50 | 0.50 | |
| Deputy Emergency Manager - Moved to MO | 1.00 | 1.00 | 1.00 | - | - | - | - | 50 |
| Senior Traffic Engineer - Funded by Traffic Safety Fund | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 49 |
| Senior Transportation Planning Engineer - Funded by Traffic Safe | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 49 |
| Street Systems Project Engineer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 49 |
| Senior Engineer Plans Reviewer - .50 FTE to SWM 401 Fund | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.50 | 0.50 | 40 |
| Street Systems Engineer - 0.50 FTE funded by Street Overlay | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 44 |
| Street Systems Maint Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 38 |
| Construction Inspector - 1.00 FTE to SWM 401 Fund | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 2.00 | 2.00 | 33 |
| Engineering Plans Reviewer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 35 |
| Engineering Technician - 0.25 FTE funded by Street Overlay | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 28 |
| Maintenance Worker II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 26m |
| Fleet Maintenance Coordinator - Funded by 504 Fleet & Equipm | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 26 |
| Administrative Assistant II | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 24 |
| Maintenance Worker I | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 22m |
| Administrative Assistant I | 0.85 | 0.85 | 0.85 | 0.85 | 0.85 | 0.85 | 0.85 | 18 |
| Total Street Fund: | 20.85 | 21.90 | 21.90 | 20.90 | 20.90 | 21.40 | 21.40 | n/a |
| Solid Waste & Recycling: | | | | | | | | |
| Director-PR & PW | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | - | - | 58h |
| Director-PW | | | | | | 0.05 | 0.05 | |
| Deputy Director-PW | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 58 |
| Solid Waste/Recycling Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 39 |
| Recycling Project Manager | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 35 |
| Administrative Assistant II | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 24 |
| Total Solid Waste & Recycling: | 1.70 | 1.70 | 1.70 | 1.70 | 1.70 | 2.20 | 2.20 | n/a |
| Surface Water Management: | | | | | | | | |
| Director-PR & PW | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | - | - | 58h |
| Director-PW | - | - | - | - | - | 0.15 | 0.15 | |
| Deputy Director-PW | 0.55 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 58 |
| SWM Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 54 |
| Development Services Manager | - | - | - | - | - | 0.50 | 0.50 | 0 |
| SWM Project Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 49 |
| SWM Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 44 |
| SW Quality Program Coord | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 40 |
| Senior Engineering Plans Reviewer - .50 FTE from Street 101 Fu | - | - | - | - | - | 0.50 | 0.50 | 40 |
| Surface Water Quality Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 36 |
| SWM Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 38 |
| SWM R/D Inspector | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 36 |
| Construction Inspector - 1.00 FTE to SWM 401 Fund | - | - | - | - | - | 1.00 | 1.00 | 33 |
| Engineering Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 28 |
| NPDES Support Technician | 1.00 | 1.00 | 1.00 | - | - | - | - | |
| Engineering Technician/Inspector | - | - | - | 1.00 | 1.00 | 2.00 | 2.00 | 28 |
| Maintenance Worker II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 26m |
| Administrative Assistant II | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 24 |
| Maintenance Worker I | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 4.00 | 4.00 | 22m |
| Administrative Assistant I | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 | 18 |
| Total Surface Water Management: | 16.40 | 16.35 | 16.35 | 16.35 | 16.35 | 20.40 | 20.40 | n/a |
| Total Regular Staffing | 38.95 | 39.95 | 39.95 | 38.95 | 38.95 | 44.00 | 44.00 | n/a |
| Change from prior year | - | 1.00 | - | (1.00) | - | 5.05 | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Senior Traffic Engineer | 1.00 | - | - | - | - | - | - | 43 |
| Recycling Project Manager | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | - | - | 24 |
| Frozen Positions: | | | | | | | | |
| Street Systems Manager | 1.00 | - | - | - | - | - | - | 50 |
| Grand Total Staffing | 41.45 | 40.45 | 40.45 | 39.45 | 39.45 | 44.00 | 44.00 | n/a |

PUBLIC WORKS DEPARTMENT OVERVIEW
Responsible Manager: Marwan Salloum, P.E., Public Works Director

2015 Proposed Expenditures by Category



PURPOSE/DESCRIPTION:

The Public Works Department has a mission to: Provide a vehicle for the City Council to achieve its vision of Federal Way's future, operate a Public Works organization with sound management that meets Federal Way's needs responsibly, provide prompt, courteous, quality, helpful services, and assist our community to achieve its goals to improve its northwest living and business environment with special emphasis on improving transportation, surface water systems, and the permit process.

The Public Works Department is organized into seven divisions. The Administrative Services Division provides the overall management of the department. The Development Services Division provides the engineering plan reviews and inspections of development projects. The Traffic Division provides transportation planning, traffic operations, and neighborhood traffic services. The Street Systems Division provides the street improvements and maintenance functions. The Surface Water Management Division provides the surface water systems improvements and maintenance functions. The Solid Waste and Recycling Division manage the solid waste/recycling utility and

franchise contract. The Fleet Maintenance Division provides oversight on maintenance of the City non-police vehicles and equipment.

DEPARTMENT SUMMARY:

| Dept Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|---|-------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| Revenue Summary: | | | | | | | | | | |
| 32X | Licenses and Permit | \$ 99,245 | \$ 105,325 | \$ 115,000 | \$ 115,000 | \$ 115,000 | \$ 115,000 | \$ 115,000 | \$ - | 0.0% |
| 33X | Intergovernmental | 5,098,481 | 6,286,983 | 5,578,736 | 11,126,343 | 11,126,343 | 13,174,200 | 11,047,200 | 2,047,857 | 18.4% |
| 34X | Charges for Services | 6,748,816 | 6,180,390 | 6,215,755 | 6,388,769 | 6,388,769 | 7,834,883 | 6,447,083 | 1,446,114 | 22.6% |
| 35X | Fines and Penalties | 45,800 | 8,250 | - | - | - | 464,401 | 481,714 | 464,401 | n/a |
| 36X | Miscellaneous | 54,706 | 60,901 | 18,500 | 18,500 | 18,500 | 18,500 | 18,500 | - | 0.0% |
| 39X | Other Financing Sources | 5,416,168 | 5,796,790 | 5,751,503 | 6,416,969 | 6,416,969 | 6,539,326 | 8,948,855 | 122,358 | 1.9% |
| Total Revenues: | | \$ 17,463,216 | \$ 18,438,638 | \$ 17,679,494 | \$ 24,065,581 | \$ 24,065,581 | \$ 28,146,310 | \$ 27,058,352 | \$ 4,080,730 | 17.0% |
| Street Fund Operating Expenditure Summary: | | | | | | | | | | |
| 210 | Administration | 310,701 | 325,201 | 356,895 | 389,001 | 389,001 | 434,184 | 438,734 | 45,182 | 11.6% |
| 220 | Development Svcs | 311,316 | 270,713 | 342,050 | 348,312 | 348,312 | 251,987 | 257,999 | (96,325) | -27.7% |
| 230\260 | Traffic Services | 1,581,906 | 1,590,540 | 1,687,334 | 2,262,748 | 1,912,748 | 1,237,523 | 1,266,612 | (1,025,225) | -45.3% |
| 240 | Street Services | 1,695,289 | 1,630,255 | 1,838,222 | 1,954,206 | 1,846,431 | 1,946,633 | 1,829,509 | (7,573) | -0.4% |
| Subtotal ST Operating Exp.: | | \$ 3,899,212 | \$ 3,816,709 | \$ 4,224,501 | \$ 4,954,267 | \$ 4,496,492 | \$ 3,870,327 | \$ 3,792,854 | \$ (1,083,941) | -21.9% |
| Non-Street Fund Operating Expenditure Summary: | | | | | | | | | | |
| 102 | Arterial Street Overlay | 1,937,144 | 1,463,241 | 1,536,500 | 1,696,031 | 1,596,031 | 1,515,500 | 1,515,500 | (180,531) | -10.6% |
| 106 | Solid Waste & Recycling | 409,042 | 468,220 | 467,261 | 499,412 | 499,412 | 470,101 | 489,980 | (29,311) | -5.9% |
| 112 | Traffic Safety Fund | - | - | - | - | - | 464,401 | 481,714 | 464,401 | n/a |
| 306 | Transportation CIP | 3,330,133 | 7,856,005 | 7,169,000 | 22,432,688 | 22,432,688 | 8,470,000 | 14,585,000 | (13,962,688) | -62.2% |
| 304 | Surface Wtr Mgmt CIP | 1,091,261 | 1,045,331 | 246,000 | 2,938,431 | 2,938,431 | 3,123,400 | 2,110,400 | 184,969 | 6.3% |
| 401 | Surface Wtr Mgmt | 2,994,655 | 3,072,261 | 3,400,870 | 4,186,196 | 3,846,196 | 5,254,931 | 5,597,727 | 1,068,735 | 25.5% |
| 504 | Fleet & Equipment | 1,802,845 | 1,748,556 | 1,537,294 | 1,974,319 | 1,974,319 | 3,081,275 | 1,824,075 | 1,106,956 | 56.1% |
| Subtotal Non-ST Oper. Exp.: | | \$ 11,565,080 | \$ 15,653,613 | \$ 14,356,924 | \$ 33,727,076 | \$ 33,287,076 | \$ 22,379,608 | \$ 26,604,396 | \$ (11,347,469) | -33.6% |
| Total Expenditures: | | \$ 15,464,292 | \$ 19,470,322 | \$ 18,581,425 | \$ 38,681,343 | \$ 37,783,568 | \$ 26,249,934 | \$ 30,397,251 | \$ (12,431,409) | -32.1% |

PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: *Marwan Salloum, P.E., Public Works Director*

HIGHLIGHTS/CHANGES:

The Public Works baseline proposed operating budget totals \$26,249,934 in 2015 and \$30,397,251 in 2016. This is a 32.1% or \$12,431,409 decrease from the 2014 adjusted budget. The below table includes the Street Fund, Arterial Street Fund, Traffic Safety Fund, Fleet and Equipment Fund, and Transportation CIP Fund.

Major line item changes include:

- **Salaries and Wages** – Overall net increase of \$880,904 due to increase in Administration from 0.30 FTE Director of Parks and Public Works changed to 0.80 FTE Director of Public Works. Increase in Development Services due to 0.50 FTE Senior Engineer Plans Reviewer moved to SWM 401 and 0.50 FTE Construction Inspector to SWM 401 Fund and addition of .50 FTE Development Services Manager (Other .50 FTE in SWM Fund). Decrease in Traffic due to 1.0 FTE City Traffic Engineer, 1.0 FTE Senior Traffic Engineer and 1.0 FTE Senior Transportation Planning Engineer moved to Traffic Safety Fund, and 0.50 FTE Construction Inspector moved to SWM 401 Fund. Increase in Street due to moving 0.5 FTE Street Systems Engineer and 0.25 FTE Engineering Technician to Street Overlay, and addition of 1.0 FTE Street Systems Manager. Increase in Solid Waste & Recycling due to increase in pay for Solid Waste and Recycling employees. Increase in SWM due to moving 0.50 Sr. Engineering Plans Reviewer, two 0.50 Construction Inspector from 101 Street Fund, addition of 1.0 Engineer Technician/Inspector in 2014, fully funded in 2015/16, addition of 0.50 FTE (.50 FTE funded by Streets) Development Services Manager, addition of temporary help, addition of 1.0 FTE SWM Maintenance Worker I, and addition of 1.0 FTE SWM Inspector/Technician.
- **Services and Charges** – Overall net decrease of \$663,615 due to decrease in Traffic of 277,518 due to \$25,000 traffic counts, \$4,000 consulting contracts, and \$50,636 for electricity, \$197,882 for one time comp plan update. Increase in Streets of \$179,254 due to decrease of \$108,471 Repairs\Maintenance for fleet and equip, \$60,000 in ROW Landscaping, \$14,000 in water and waste disposal billings, \$5,000 ROW inspector, and \$365K increase in CIP projects for Transportation. Decrease in Solid Waste & Recycling of \$63,497 due to a one-time funding primarily for grants in 2014 not in 2015/16. Decrease in SWM of \$501,854 due to Professional Services of NPDES Monitoring, Repairs\Maintenance DOE grant eliminated, and increase in expenditures for capital projects.
- **Intergovernmental** – Overall net decrease of \$340,430 due to decrease in Traffic of \$290,202 for reduction of one time King County road markings, thermoplastic, and speed humps of \$215,900, and \$74,302 for Commute Trip Reduction one time grant. Decrease of \$10,000 in Streets due to elimination of one time WSDOT contract increase. Decrease in SWM of \$20,362 in SWM due to noxious weed.
- **Capital Outlays** – Overall net decrease of \$6,896,123 due to elimination of \$41,430 for Arterial Street Overlay, elimination of \$8,601,410 in Transportation CIP, addition of \$1,358,062 due to increase in fleet and equipment capital purchases, addition of Street snow and ice equipment and storage, and addition of \$238,655 in Surface Water Management CIP projects.
- **Debt Services** – Overall net decrease of \$86,239 consisting of principal and interest due to pay down for one of two Public Loan Trust Funds.
- **Internal Services** – Overall net decrease of \$743,486 due to moving all internal service charges to non-departmental, and one-time projects and capital purchases in internal service funds in 2014 that are not in 2015\16.
- **Other Financing Uses** – Decrease of \$4,619,364 primarily due to Transportation CIP transfers that are not needed in 2015/16 and increased transfer for CIP projects in Surface Water Management.

PUBLIC WORKS DEPARTMENT OVERVIEW
Responsible Manager: Marwan Salloum, P.E., Public Works Director

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|-------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 32X | Licenses and Permit | \$ 99,245 | \$ 105,325 | \$ 115,000 | \$ 115,000 | \$ 115,000 | \$ 115,000 | \$ 115,000 | \$ - | 0.0% |
| 33X | Intergovernmental | 5,098,481 | 6,286,983 | 5,578,736 | 11,126,343 | 11,126,343 | 13,174,200 | 11,047,200 | 2,047,857 | 18.4% |
| 34X | Charges for Services | 6,748,816 | 6,180,390 | 6,215,755 | 6,388,769 | 6,388,769 | 7,834,883 | 6,447,083 | 1,446,114 | 22.6% |
| 35X | Fines and Penalties | 45,800 | 8,250 | - | - | - | 464,401 | 481,714 | 464,401 | n/a |
| 36X | Miscellaneous | 54,706 | 60,901 | 18,500 | 18,500 | 18,500 | 18,500 | 18,500 | - | 0.0% |
| 39X | Other Financing Sources | 5,416,168 | 5,796,790 | 5,751,503 | 6,416,969 | 6,416,969 | 6,539,326 | 8,948,855 | 122,358 | 1.9% |
| Total Revenues: | | \$ 17,463,216 | \$ 18,438,638 | \$ 17,679,494 | \$ 24,065,581 | \$ 24,065,581 | \$ 28,146,310 | \$ 27,058,352 | \$ 4,080,730 | 17.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 2,957,732 | 2,820,376 | 2,696,420 | 2,880,988 | 2,868,988 | 3,761,892 | 3,832,517 | 880,904 | 30.6% |
| 2XX | Benefits | 991,829 | 1,030,240 | 1,190,728 | 1,219,306 | 1,219,306 | 1,319,358 | 1,378,361 | 100,052 | 8.2% |
| 3XX | Supplies | 788,632 | 740,876 | 750,905 | 750,905 | 750,905 | 669,755 | 669,755 | (81,150) | -10.8% |
| 4XX | Services and Charges | 2,997,497 | 3,045,694 | 2,070,266 | 2,991,067 | 2,661,292 | 2,327,452 | 2,837,574 | (663,615) | -22.2% |
| 5XX | Intergovernmental | 852,994 | 898,370 | 833,366 | 1,170,657 | 960,657 | 850,093 | 870,522 | (320,564) | -27.4% |
| 6XX | Capital Outlays | 4,801,146 | 8,553,149 | 9,057,997 | 21,750,526 | 21,650,526 | 14,854,403 | 18,049,712 | (6,896,123) | -31.7% |
| 7XX | Debt Service-Princ | 182,359 | 182,359 | 182,359 | 182,359 | 182,359 | 96,120 | 96,120 | (86,239) | -47.3% |
| 8XX | Debt Service-Interest | 10,277 | 8,453 | 6,630 | 6,630 | 6,630 | 4,806 | 3,845 | (1,824) | -27.5% |
| 9XX | Internal Services | 1,472,645 | 1,383,402 | 1,464,754 | 1,546,541 | 1,546,541 | 803,055 | 758,845 | (743,486) | -48.1% |
| 0XX | Other Financing Uses | 409,181 | 807,402 | 328,000 | 6,182,364 | 5,936,364 | 1,563,000 | 1,900,000 | (4,619,364) | -74.7% |
| Total Expenditures: | | \$ 15,464,292 | \$ 19,470,322 | \$ 18,581,425 | \$ 38,681,343 | \$ 37,783,568 | \$ 26,249,934 | \$ 30,397,251 | \$ (12,431,409) | -32.1% |

PUBLIC WORKS ADMINISTRATION

RESPONSIBLE MANAGER: MARWAN SALLOUM, P.E., PUBLIC WORKS DIRECTOR

PURPOSE/DESCRIPTION:

The Administration Division of the Public Works Department provides the management of department-wide functions, inter-departmental coordination, participation in regional issues, monitoring and overall departmental financial control. The administration of the Public Works Department is provided by the director, deputy director, and two administrative assistants who provide support to all department staff in the areas of purchasing, word processing, records management, budget preparation and scheduling. The Department includes six other divisions: Development Services, Traffic, Street Systems, Surface Water Management (SWM), Solid Waste/Recycling and Fleet.

The Director provides administrative and financial management of the Public Works Department and its divisions. The Director's responsibilities include: general policy decisions, participating in regional affairs, monitoring legislation and regulation changes, providing leadership in emergencies, and preparing and tracking the Department's budget. A key goal of the Administrative Division is providing excellent customer service to citizens, businesses, Council, public agencies and other City departments, and Public Works staff.

GOALS/OBJECTIVES:

The Administrative Division provides overall budget control and management of the Public Works Divisions while implementing the Council's vision for the City.

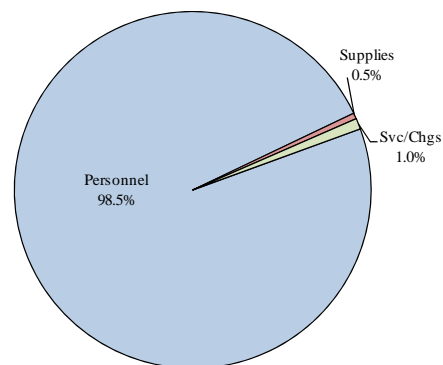
PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|------|------|------|------|
| Workload Measures: | | | | |
| • Number of responses for information from constituents | 1040 | 1010 | 1010 | 1010 |
| • Number of word processing requests | 2610 | 1720 | 1720 | 1720 |
| Outcome Measures: | | | | |
| • Percent of community requests responded to in same day | 95% | 95% | 95% | 95% |
| • Percent of word processing documents completed on time | 99% | 99% | 99% | 99% |
| • Percent of time a "live" person is available to handle constituent calls | 99% | 99% | 99% | 99% |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|-----------------------------|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Director-PR & PW | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | - | - | 58h |
| Director-PW | | | | | | 0.80 | 0.80 | 58h |
| Deputy Director-PW | 1.40 | 1.45 | 1.45 | 1.45 | 1.45 | 1.45 | 1.45 | 58 |
| Administrative Assistant II | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 24 |
| Total Street Fund: | 2.20 | 2.25 | 2.25 | 2.25 | 2.25 | 2.75 | 2.75 | n/a |
| Grand Total Staffing | 2.20 | 2.25 | 2.25 | 2.25 | 2.25 | 2.75 | 2.75 | n/a |

2015 Proposed Expenditures by Category



PUBLIC WORKS ADMINISTRATION
RESPONSIBLE MANAGER: MARWAN SALLOUM, P.E., PUBLIC WORKS DIRECTOR

The proposed operating budget totals \$434,184 in 2015 and \$438,734 in 2016. This is a 11.6% or \$45,182 increase from the 2014 adjusted budget.

Major line item changes include:

- **Salaries and Wages**– Increase of \$65,423 due to 0.30 FTE Director of Parks and Public Works changed to 0.80 FTE Director of Public Works.
- **Internal Services** - Decrease of \$32,755 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 210,353 | 222,344 | 231,321 | 258,678 | 258,678 | 324,101 | 327,256 | 65,423 | 25.3% |
| 2XX | Benefits | 67,741 | 71,937 | 86,450 | 90,940 | 90,940 | 103,454 | 104,849 | 12,514 | 13.8% |
| 3XX | Supplies | 1,299 | 1,440 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | - | 0.0% |
| 4XX | Services and Charges | 2,686 | 311 | 4,279 | 4,279 | 4,279 | 4,279 | 4,279 | - | 0.0% |
| 6XX | Capital Outlays | 334 | - | - | - | - | - | - | - | n/a |
| 9XX | Internal Services | 28,288 | 29,170 | 32,496 | 32,755 | 32,755 | - | - | (32,755) | -100.0% |
| Total Expenditures: | | \$ 310,701 | \$ 325,201 | \$ 356,895 | \$ 389,001 | \$ 389,001 | \$ 434,184 | \$ 438,734 | \$ 45,182 | 11.6% |

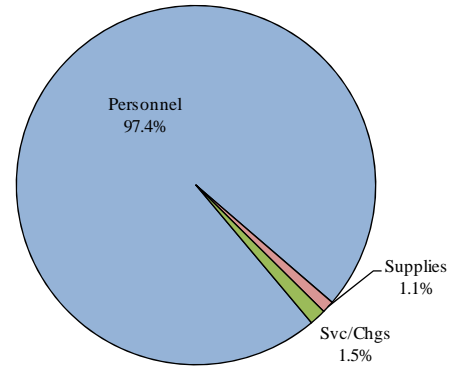
PUBLIC WORKS DEVELOPMENT SERVICES

Responsible Manager: Will Appleton, P.E., Interim Manager

PURPOSE/DESCRIPTION:

The Development Services Division of the Public Works Department manages the permit processing and conducts construction inspections for all adopted developments submitted to the City for approval. Such developments include: subdivisions, boundary line adjustments and lot line eliminations, single family, multi-family and commercial permits, land use modifications, site plan reviews, etc. The Division also screens applications for completeness; assures and enforces conformance with approved plans, permits, codes, and City standards; issues code variances; maintains logs and status reports for all projects related to public works; provides technical assistance during construction; coordinates with Community Development and Building departments to facilitate the permit process; assists in maintenance of subdivision drawings and records; meets with customers and citizens on-site to identify development-related issues; and issues decisions regarding requests for modifications to surface water management and right-of-way requirements.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

The Development Services Division of the Public Works Department is committed to upholding the City of Federal Way’s codes and development standards in a fair and consistent manner. Our goal is to accomplish this task by working closely with developers, contractors and property owners to provide them with a thorough and timely review of their projects and to provide guidance when needed to help bring projects to fruition..

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|---------|---------|---------|---------|
| Workload Measures: | | | | |
| • Number of development review committee meetings attended | 18 | 20 | 40 | 40 |
| • Number of Engineering Approval reviews | 10 | 10 | 12 | 12 |
| • Number of Commercial Building Permit reviews | 26 | 28 | 30 | 30 |
| • Number of Plat Applications (Full & Short) | 5 | 6 | 6 | 6 |
| • Number of Single Family Applications | 250 | 250 | 350 | 350 |
| • Number of Final Plats | 2 | 1 | 4 | 4 |
| Outcome Measures: | | | | |
| • Average review time - projects under construction | 15 days | 15 days | 15 days | 15 days |
| • Average review time - pre-application | 10 days | 10 days | 10 days | 10 days |
| • Average review time - building permits | 30 days | 30 days | 30 days | 30 days |
| • Average review time – SEPA | 45 days | 45 days | 45 days | 45 days |
| • Average review time - site plan review | 27 days | 27 days | 27 days | 27 days |
| • Average review time – Use Process Review 1 | 25 days | 25 days | 25 days | 25 days |
| • Average review time - outside agency review | 10 days | 10 days | 10 days | 10 days |
| • Response time on requests for modifications | 10 days | 10 days | 10 days | 10 days |
| • Response time on requests for inspections | 2 days | 2 days | 2 days | 2 days |
| Efficiency Measures: | | | | |
| • Cost recovery ratio for the Division | 28% | 34% | 38% | 40% |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|---|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Street Fund: | | | | | | | | |
| Development Services Manager | - | - | - | - | - | 0.50 | 0.50 | |
| Senior Engineer Plans Reviewer - .50 FTE to SWM 401 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.50 | 0.50 | 40 |
| Engineering Plans Reviewer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 35 |
| Construction Inspector - .50 FTE to SWM 401 Fund | 2.00 | 1.50 | 1.50 | 1.50 | 1.50 | - | - | 33 |
| Administrative Assistant II | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 24 |
| Administrative Assistant I | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 18 |
| Total Regular Staffing | 4.20 | 3.70 | 3.70 | 3.70 | 3.70 | 2.20 | 2.20 | n/a |
| Grand Total Staffing | 4.20 | 3.70 | 3.70 | 3.70 | 3.70 | 2.20 | 2.20 | n/a |

PUBLIC WORKS DEVELOPMENT SERVICES
Responsible Manager: Will Appleton, P.E., Interim Manager

HIGHLIGHTS/CHANGES:

The proposed operating budget totals \$251,987 in 2015 and \$257,999 in 2016. This is a 27.7% or \$96,325 decrease from the 2014 adjusted budget.

Major line item changes include:

- **Salaries and Wages** – Net Increase of \$26,971 due to decrease of 0.50 FTE Senior Engineer Plans Reviewer being moved to SWM 401, 0.50 FTE Construction Inspector to SWM 401 Fund and adding .50 FTE Development Services Manager (Other .50 FTE in SWM Fund).
- **Internal Services** - Decrease of \$66,384 due to moving all internal service charges to non-departmental.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 32X | Licenses and Permits | \$ 99,245 | \$105,325 | \$115,000 | \$115,000 | \$115,000 | \$ 115,000 | \$ 115,000 | \$ - | 0.0% |
| 34X | Charges for Services | 198,112 | 168,723 | 198,000 | 198,000 | 198,000 | 198,000 | 198,000 | - | 0.0% |
| Total Revenues: | | \$ 297,357 | \$ 274,047 | \$ 313,000 | \$ 313,000 | \$ 313,000 | \$ 313,000 | \$ 313,000 | \$ - | 0.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 163,142 | 139,536 | 167,712 | 172,716 | 172,716 | 199,686 | 203,966 | 26,971 | 15.6% |
| 2XX | Benefits | 91,362 | 61,760 | 101,850 | 102,723 | 102,723 | 45,811 | 47,542 | (56,912) | -55.4% |
| 3XX | Supplies | 998 | 1,991 | 2,770 | 2,770 | 2,770 | 2,770 | 2,770 | - | 0.0% |
| 4XX | Services and Charges | 1,325 | 7,525 | 3,720 | 3,720 | 3,720 | 3,720 | 3,720 | - | 0.0% |
| 6XX | Capital Outlays | 496 | - | - | - | - | - | - | - | n/a |
| 9XX | Internal Services | 53,994 | 59,901 | 65,999 | 66,384 | 66,384 | - | - | (66,384) | -100.0% |
| Total Expenditures: | | \$ 311,316 | \$ 270,713 | \$ 342,050 | \$ 348,312 | \$ 348,312 | \$ 251,987 | \$ 257,999 | \$ (96,325) | -27.7% |

PUBLIC WORKS TRAFFIC

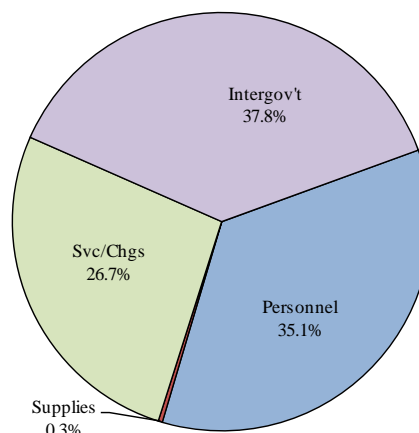
Responsible Manager: *Richard Perez, P.E., Traffic Engineer*

PURPOSE/DESCRIPTION:

The Traffic Services Division of Public Works provides the City of Federal Way's transportation planning, traffic engineering, and traffic control devices maintenance functions. This includes traffic signals, traffic signal coordination, signs and pavement markings, Neighborhood Traffic Safety Program, traffic mitigation analyses for development, Transportation Demand Management (TDM) and Commute Trip Reduction (CTR) programs, traffic design elements of street improvements, development/coordination of the Transportation Improvement Plan (TIP) and its grant applications, and transportation planning.

The 2015/2016 operating budget includes contracts for signs, pavement markings and traffic signal maintenance and operation services, provided by contract with King County and supplemented by a private on-call services contract. Arterial street lighting systems maintenance and operation services are provided by contract with Puget Sound Energy and King County.

2015 Proposed Expenditures by Category



GOALS/OBJECTIVES:

The Traffic Division will continue to maintain and operate traffic control devices, review development for transportation impacts and identify appropriate mitigation measures, respond to citizen requests, support the Transportation Capital Improvement Program, and perform all transportation planning functions for the City

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|-------|-------|-------|-------|
| Workload Measures: | | | | |
| • Number of traffic signals | 85 | 85 | 85 | 87 |
| • Number of citizen action requests processed | 300 | 300 | 300 | 300 |
| • Number of development review applications | 175 | 297 | 250 | 250 |
| • Number of employees at commute trip reduction sites | 5,500 | 5,500 | 5,700 | 5,700 |
| Outcome Measures: | | | | |
| • No. of timing plans developed for traffic signal coordination | 15 | 104 | 68 | 64 |
| • No. of traffic control changes implemented | 27 | 43 | 50 | 50 |
| • No. of neighborhood projects balloted | 1 | 7 | 4 | 4 |
| • Percent of development applications reviewed on time | 100% | 100% | 100% | 100% |
| • No. of City employees changing travel mode to non-single occupancy vehicle (SOV) | 30 | 30 | 35 | 40 |
| • No. of Neighborhood Traffic Safety Projects presented to Council | 1 | 7 | 4 | 4 |
| Efficiency Measures: | | | | |
| • Percent reduction in delays at signalized intersections | 5% | 5% | 5% | 5% |
| • Percent change from SOV travel modes | 1% | 1% | 1% | 1% |

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|---|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| City Traffic Engineer - Funded by Traffic Safety Fund | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 54 |
| Senior Traffic Engineer - Funded by Traffic Safety Fund | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 49 |
| Senior Transportation Planning Engineer - Funded by Traffic Safety Fund | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 49 |
| Construction Inspector - .50 FTE to SWM 401 Fund | - | 0.50 | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 33 |
| Administrative Assistant II | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 24 |
| Administrative Assistant I | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 18 |
| Total Street Fund: | 2.35 | 3.85 | 3.85 | 3.85 | 3.85 | 4.35 | 4.35 | n/a |
| Change from prior year | (1.00) | 1.50 | - | - | - | 0.50 | - | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Senior Traffic Engineer | 1.00 | - | - | - | - | - | - | 49 |
| Grand Total Staffing | 3.35 | 3.85 | 3.85 | 3.85 | 3.85 | 4.35 | 4.35 | n/a |

PUBLIC WORKS TRAFFIC
Responsible Manager: Richard Perez, P.E., Traffic Engineer

HIGHLIGHTS/CHANGES:

The proposed operating budget totals \$1,701,924 in 2015 and \$1,748,326 in 2016. This is a 24.8% or \$560,824 decrease from the 2014 adjusted budget. This table includes Traffic and Commute Trip Reduction sections of the Street Funds, and the Traffic Safety Fund.

Major line item changes include:

- **Salaries and Wages** – Decrease of \$245,724 due to 1.0 FTE City Traffic Engineer, 1.0 FTE Senior Traffic Engineer, 1.0 FTE Senior Transportation Planning Engineer moved to Traffic Safety Fund, and reduction of \$10,000 for Commute Trip Reduction incentive pay. Includes additional decrease of 0.50 FTE Construction Inspector funded by SWM 401 Fund.
- **Services and Charges** – Decrease of \$277,518 due \$25,000 traffic counts, \$4,000 consulting contracts, and \$50,636 for electricity, \$197,882 for one time comp plan update,
- **Intergovernmental** – Decrease of \$290,202 due to reduction of one time King County road markings, thermoplastic, and speed humps of \$215,900, and \$74,302 for Commute Trip Reduction one time grant.
- **Internal Services** - Decrease of \$116,161 due to moving all internal service charges to non-departmental.

**REVENUE AND EXPENDITURE SUMMARY:
 TRAFFIC – STREET FUND**

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 69,861 | \$ 4,131 | \$ - | \$ 74,302 | \$ 74,302 | \$ - | \$ - | \$ (74,302) | -100.0% |
| 34X | Charges for Services | 17,473 | 26,489 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | - | 0.0% |
| 36X | Miscellaneous | 3,627 | 3,167 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0.0% |
| 39X | Other Financing Sources | 330,000 | 362,000 | 362,000 | 362,000 | 362,000 | 100,000 | 100,000 | (262,000) | -72.4% |
| Total Revenues: | | \$ 420,962 | \$ 395,787 | \$ 371,000 | \$ 445,302 | \$ 445,302 | \$ 109,000 | \$ 109,000 | \$ (336,302) | -75.5% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 346,093 | 294,316 | 302,084 | 332,274 | 332,274 | 86,550 | 91,614 | (245,724) | -74.0% |
| 2XX | Benefits | 119,432 | 125,271 | 137,697 | 142,671 | 142,671 | 47,051 | 50,647 | (95,620) | -67.0% |
| 3XX | Supplies | 5,168 | 2,773 | 5,400 | 5,400 | 5,400 | 5,400 | 5,400 | - | 0.0% |
| 4XX | Services and Charges | 419,684 | 413,177 | 522,317 | 731,999 | 581,999 | 454,481 | 454,481 | (277,518) | -37.9% |
| 5XX | Intergovernmental | 634,223 | 627,595 | 604,112 | 934,243 | 734,243 | 644,041 | 664,470 | (290,202) | -31.1% |
| 9XX | Internal Services | 57,305 | 127,407 | 115,724 | 116,161 | 116,161 | - | - | (116,161) | -100.0% |
| Total Expenditures: | | \$ 1,581,906 | \$ 1,590,540 | \$ 1,687,334 | \$ 2,262,748 | \$ 1,912,748 | \$ 1,237,523 | \$ 1,266,612 | \$ (1,025,225) | -45.3% |

TRAFFIC – TRAFFIC SAFETY FUND

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|---------------------|----------------|----------------|-------------|-------------|-------------|-------------------|-------------------|----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 35X | Fines and Penalties | \$ - | \$ - | \$ - | \$ - | \$ - | \$464,401 | \$481,714 | \$ 464,401 | n/a |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 464,401 | \$ 481,714 | \$ 464,401 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | - | - | - | - | - | 324,996 | 333,826 | 324,996 | n/a |
| 2XX | Benefits | - | - | - | - | - | 139,405 | 147,888 | 139,405 | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 464,401 | \$ 481,714 | \$ 464,401 | n/a |

PUBLIC WORKS STREETS

Responsible Manager: *John Mulkey, P.E., Interim Manager*

PURPOSE/DESCRIPTION:

The Street Systems Division of Public Works provides maintenance of the local street system and oversees all capital street projects. Activities include engineering services, right-of-way permits, pavement management, sidewalk inventory, structures maintenance, road surfaces maintenance, road shoulders maintenance, vegetation and street trees maintenance, litter control, emergencies, snow and ice removal, and miscellaneous services. Manage private contractors for street sweeping, right of way landscape maintenance and WSDOT maintenance and emergency contract services.

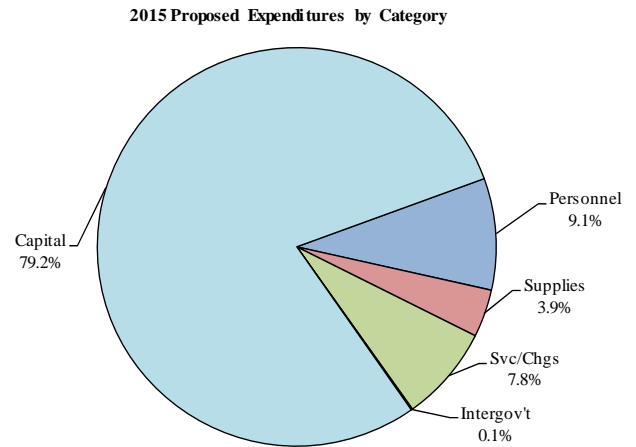
The Division provides administrative and financial control, coordination and record keeping for the daily operation and maintenance of the transportation and pedestrian network. Develops long range and comprehensive planning goals; prioritizes, and implements maintenance programs and capital improvement programs. Monitor private sector maintenance contracts and the WSDOT streets maintenance contract. Develops and constructs the Transportation Improvement Program (TIP) street improvement projects, annual asphalt overlays, sidewalk replacement, and minor capital improvement projects. Applies to various sources for street-related grants, loans, etc. and administers these funds.

GOALS/OBJECTIVES:

The Street Systems Division will continue to implement the council mission and direction on the Transportation Capital Improvement Program and the City’s street systems maintenance programs. Our goal is to maintain the City’s Street network pavement surface area in a good operating condition and to identify and apply for all state and federal grant funding available and applicable for the city’s Transportation Capital Improvement Program and to manage the successful completion of these projects within the available budget and on schedule.

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|---------|--------|---------|---------|
| Workload Measures: | | | | |
| • Annual CIP Fund administered | \$10.1M | \$7.6M | \$10M | \$10M |
| • Number of lane miles repaired/rehabilitated | 9.33 | 16.35 | 10.00 | 10.00 |
| • ROW permits issued | 423 | 450 | 450 | 450 |
| • Number of street center lane mile within City limit | 242.9 | 242.9 | 243 | 243 |
| Outcome Measures: | | | | |
| • Percent of CIP project completed on time and within budget | 100% | 100% | 100% | 100% |
| • Percent of call-out situations responded to w/in 45 minutes (after hour response time) | 100% | 100% | 100% | 100% |
| Efficiency Measures: | | | | |
| • Value of CIP project managed per engineer | \$3.36M | \$2.5M | \$3.33M | \$3.33M |
| • # of Citizen Action Rpt (CAR) forms responded to per maintenance FTE | 181 | 181 | 181 | 181 |



PUBLIC WORKS STREETS
Responsible Manager: John Mulkey, P.E., Interim Manager

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|---|----------------|----------------|---------|----------|-----------|------------------|------------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Street Fund: | | | | | | | | |
| Street Systems Manager | - | - | - | - | - | 1.00 | 1.00 | 50 |
| Street Systems Project Engineer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 49 |
| Street Systems Engineer - 0.50 FTE funded by Street Overlay | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 44 |
| Street Systems Maint Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 38 |
| Construction Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 33 |
| Engineering Technician - 0.25 FTE funded by Street Overlay | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 28 |
| Maintenance Worker II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 26m |
| Fleet Maintenance Coordinator - Funded by 504 Fleet & Equip | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 26 |
| Administrative Assistant II | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 24 |
| Maintenance Worker I | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 22m |
| Administrative Assistant I | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 18 |
| Total Street Fund: | 11.10 | 11.10 | 11.10 | 11.10 | 11.10 | 12.10 | 12.10 | n/a |
| Total Regular Staffing | 11.10 | 11.10 | 11.10 | 11.10 | 11.10 | 12.10 | 12.10 | n/a |
| Change from prior year | - | - | - | - | - | 1.00 | - | n/a |
| Frozen Positions: | | | | | | | | |
| Street Systems Manager | 1.00 | - | - | - | - | - | - | 50 |
| Grand Total Staffing | 12.10 | 11.10 | 11.10 | 11.10 | 11.10 | 12.10 | 12.10 | n/a |

DEPARTMENT SUMMARY:

| Dept Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|--|--------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|----------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Non-General Fund Operating Expenditure Summary:</i> | | | | | | | | | | |
| 240 | Streets | 1,695,289 | 1,630,255 | 1,838,222 | 1,954,206 | 1,846,431 | 1,946,633 | 1,829,509 | (7,573) | -0.4% |
| 102 | Overlay Program | 1,937,144 | 1,463,241 | 1,536,500 | 1,696,031 | 1,596,031 | 1,515,500 | 1,515,500 | (180,531) | -10.6% |
| 306 | Transportation CIP | 3,330,133 | 7,856,005 | 7,169,000 | 22,432,688 | 22,432,688 | 8,470,000 | 14,585,000 | (13,962,688) | -62.2% |
| 504 | Fleet - City Hall | 617,994 | 739,621 | 435,281 | 632,306 | 632,306 | 1,570,746 | 482,766 | 938,440 | 148.4% |
| 504 | Fleet - Police | 1,184,852 | 1,008,934 | 1,102,013 | 1,342,013 | 1,342,013 | 1,510,529 | 1,341,309 | 168,516 | 12.6% |
| Total Expenditures: | | \$ 8,765,411 | \$12,698,057 | \$12,081,016 | \$ 28,057,244 | \$ 27,849,469 | \$15,013,408 | \$ 19,754,084 | \$(13,043,835) | -46.5% |

PUBLIC WORKS STREETS

Responsible Manager: John Mulkey, P.E., Interim Manager

HIGHLIGHTS/CHANGES:

The proposed operating budget totals \$15,013,408 in 2015 and \$19,754,084 in 2016. This is a 46.5% or \$13,043,835 decrease from the 2014 adjusted budget. The below table includes the Street Fund, the Arterial Street Fund, the Fleet and Equipment Fund, and the Transportation CIP fund.

Major line item changes include:

- **Salaries and Wages** – Net Increase of \$340,074 due to decrease of moving 0.5 FTE Street Systems Engineer to Street Overlay, 0.25 FTE Engineering Technician to Street Overlay, and increase due to elimination of contra accounting charged to Transportation CIP fund, therefore increasing Streets Fund contribution for 0.50 FTE Street Systems Engineer, 1.5 FTE Street Systems Project Engineer and 0.50 FTE Administrative Assistant, and addition of 1.0 FTE Street Systems Manager.
- **Supplies** – Decrease of \$80,000 due to reducing repair parts in fleet and equipment by \$10,000 and reduction of one-time gasoline by \$70,000.
- **Services and Charges** – Net Increase of \$179,254 due to reduction of \$108,471 repairs\maintenance for fleet and equip, \$60,000 in ROW Landscaping, \$14,000 in water and waste disposal billings, \$5,000 ROW inspector, and increase of \$365K in CIP projects for Transportation.
- **Intergovernmental** – Decrease of \$10,000 due to elimination of one time WSDOT contract increase.
- **Capital Outlays** – Net decrease of \$7,134,778 due to \$41,430 for Arterial Street Overlay, \$8,601,410 in Transportation CIP, increase of \$1,358,062 due to increase in fleet and equipment capital purchases, and addition of Street snow and ice equipment and storage.
- **Internal Services** – Decrease of \$635,203 due to moving all internal service charges to non-departmental, and one-time projects and capital purchases in internal service funds in 2014 that are not in 2015\16.
- **Other Financing Uses** – Decrease of \$5,726,278 due to transfers in CIP that are not needed in 2015/16.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|-------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 4,312,472 | \$ 5,301,050 | \$ 5,422,000 | \$ 9,580,508 | \$ 9,580,508 | \$11,442,000 | \$10,665,000 | \$ 1,861,492 | 19.4% |
| 34X | Charges for Services | 2,675,378 | 2,239,055 | 2,244,702 | 2,415,484 | 2,415,484 | 3,482,598 | 2,012,798 | 1,067,114 | 44.2% |
| 36X | Miscellaneous | 21,822 | 25,560 | 10,500 | 10,500 | 10,500 | 10,500 | 10,500 | - | 0.0% |
| 39X | Other Financing Sources | 4,676,987 | 5,030,895 | 5,143,503 | 5,808,969 | 5,808,969 | 4,876,326 | 6,948,855 | (932,642) | -16.1% |
| Total Revenues: | | \$ 11,686,659 | \$ 12,596,559 | \$ 12,820,705 | \$ 17,815,461 | \$ 17,815,461 | \$ 19,811,424 | \$ 19,637,153 | \$ 1,995,964 | 11.2% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 844,094 | 811,643 | 618,906 | 679,040 | 667,040 | 1,019,114 | 1,038,256 | 340,074 | 50.1% |
| 2XX | Benefits | 275,369 | 290,053 | 309,080 | 317,006 | 317,006 | 340,102 | 357,327 | 23,096 | 7.3% |
| 3XX | Supplies | 630,526 | 552,665 | 661,065 | 661,065 | 661,065 | 581,065 | 581,065 | (80,000) | -12.1% |
| 4XX | Services and Charges | 2,107,650 | 2,107,287 | 976,884 | 989,884 | 904,109 | 1,169,138 | 1,709,138 | 179,254 | 18.1% |
| 5XX | Intergovernmental | 71,741 | 87,529 | 26,586 | 26,586 | 16,586 | 16,586 | 16,586 | (10,000) | -37.6% |
| 6XX | Capital Outlays | 4,173,404 | 7,882,652 | 8,811,997 | 19,022,181 | 18,922,181 | 11,887,403 | 16,051,712 | (7,134,778) | -37.5% |
| 9XX | Internal Services | 662,628 | 541,301 | 594,497 | 635,203 | 635,203 | - | - | (635,203) | -100.0% |
| 0XX | Other Financing Uses | - | 424,926 | 82,000 | 5,726,278 | 5,726,278 | - | - | (5,726,278) | -100.0% |
| Total Expenditures: | | \$ 8,765,411 | \$ 12,698,057 | \$ 12,081,016 | \$ 28,057,244 | \$ 27,849,469 | \$ 15,013,408 | \$ 19,754,084 | \$ (13,043,835) | -46.5% |

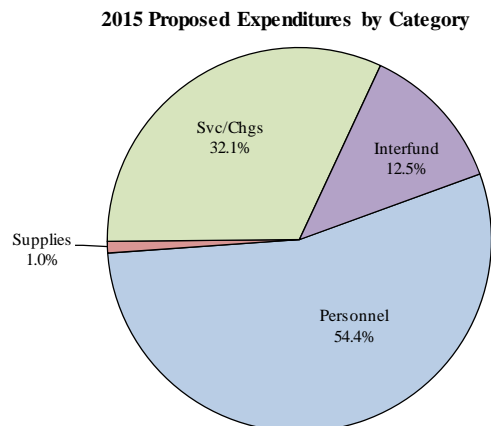
PUBLIC WORKS SOLID WASTE & RECYCLING

Responsible Manager: *Rob Van Orsow, Solid Waste & Recycling Coordinator*

PURPOSE/DESCRIPTION:

Solid Waste and Recycling Division’s responsibilities include:

- Procurement and administration of the solid waste and recycling collection service contract (currently with Waste Management), serving as customers’ advocate.
- Managing grant programs to enhance recycling services in Federal Way. This includes preparing grant applications, project implementation, tracking results, preparing reports and completing reimbursement requests.
- Maintaining litter control operations and supplies in support of ongoing right-of-way maintenance, and managing contracted services with the City’s long-term vendor, Vadis.
- Participating in regional Solid Waste, Recycling, and Hazardous Waste system planning and implementation.
- A variety of other functions, such as optimizing solid waste and recycling services for City operations, providing input on major development plans to allow efficient collection and service access for customers, and code violation coordination with Code Compliance and Surface Water staff.



Division revenues accrue in a “special revenue fund” (Fund 106) (distinct from the General Fund). Most 106 Fund revenues come from two sources: recycling program grants from outside agencies and the administrative fee via the SWR Collection Contract.

GOALS/OBJECTIVES:

The Solid Waste and Recycling Division’s main objective is management of the City’s solid waste utility, including procurement and administration of contracted solid waste and recycling collection services for area businesses and residents. Utility management includes the annual rate modification process, ongoing operational review and corrective input, contract and grant-related services planning and implementation, and resolution of customer service issues. The Division’s goal is to ensure that the contracted hauler provides the highest level of service achievable through enforcing contract parameters.

The Division also has an overarching goal of promoting and implementing waste reduction, recycling and composting programming for residents and businesses. This is accomplished through direct assistance, production and distribution of mailers, and recycling-related events. For example, the Division organizes the spring and fall Special Recycling Events where residents recycle a wide range of materials not normally collected curbside. The Division assists area businesses and residents with managing their solid wastes in a cost-effective and environmentally-sound manner.

The Division also participates in ongoing regional planning efforts related to recycling, hazardous waste, and solid waste. Examples include updating and implementing the Comprehensive Solid Waste Management Plan and the Local Hazardous Waste Management Plan. The Division has partial administration responsibility over the Local Hazardous Waste Management Program (LHWMP), emphasizing the importance of service equity for the south county. Additionally, the Division supports the City’s participation in the Metropolitan Solid Waste Advisory Committee (MSWAC).

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|-----------|-----------|-----------|-----------|
| Workload Measures: | | | | |
| • Number of special recycling collection events held | 2 | 2 | 2 | 2 |
| • Number of outreach materials (brochures, newsletters, etc.) produced | 8 | 8 | 8 | 8 |
| • Number of grants managed | 4 | 3 | 3 | 3 |
| Outcome Measures: | | | | |
| • Quantity of outreach materials printed and distributed | 100,000 | 100,000 | 100,000 | 100,000 |
| • Grant revenue obtained | \$196,400 | \$172,800 | \$172,200 | \$172,200 |
| • Tons of material diverted per special recycling event | 50 | 50 | 50 | 50 |

CITY OF FEDERAL WAY 2015/2016 ADOPTED BUDGET

PUBLIC WORKS SOLID WASTE & RECYCLING

Responsible Manager: Rob Van Orsow, Solid Waste & Recycling Coordinator

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|---|----------------|----------------|-------------|-------------|-------------|------------------|------------------|------------|
| | | | Adopted | Adjusted | Projected | | | |
| Director-PR & PW | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | - | - | 58h |
| Director-PW | | | | | | 0.05 | 0.05 | 58h |
| Deputy Director-PW | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 58 |
| Solid Waste/Recycling Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 39 |
| Recycling Project Manager | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 35 |
| Administrative Assistant II | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 24 |
| Total Solid Waste & Recycling: | 1.70 | 1.70 | 1.70 | 1.70 | 1.70 | 2.20 | 2.20 | n/a |
| Funded on a One-time Basis: | | | | | | | | |
| Recycling Project Manager | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | - | - | 35 |
| Grand Total Staffing | 2.20 | 2.20 | 2.20 | 2.20 | 2.20 | 2.20 | 2.20 | n/a |

HIGHLIGHTS/CHANGES:

The proposed operating budget totals \$470,101 in 2015 and \$489,980 in 2016. This is a 5.9% or \$29,311 decrease from the 2014 adjusted budget.

Major line item changes include:

- **Salaries and Wages** – Increase of \$23,613 due to increase in pay for Solid Waste and Recycling employees.
- **Supplies** - Decrease of \$6,000 due to a one-time funding in 2014 not in 2015/16.
- **Services and Charges** – Decrease of \$63,497 due to a one-time funding, primarily for grants, in 2014 not in 2015/16.
- **Internal Service** – Increase of \$9,010 due to allocation change for internal service charges, therefore increasing Solid Waste and Recycling contribution.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 139,966 | \$ 207,367 | \$ 156,736 | \$ 184,017 | \$ 184,017 | \$ 172,200 | \$ 172,200 | \$ (11,817) | -6.4% |
| 34X | Charges for Services | 282,584 | 299,337 | 287,517 | 287,517 | 287,517 | 302,517 | 304,517 | \$ 15,000 | 5.2% |
| 35X | Fines and Penalties | 3,700 | - | - | - | - | - | - | \$ - | n/a |
| 36X | Miscellaneous | 814 | 1,275 | - | - | - | - | - | \$ - | n/a |
| Total Revenues: | | \$ 427,064 | \$ 507,979 | \$ 444,253 | \$ 471,534 | \$ 471,534 | \$ 474,717 | \$ 476,717 | \$ 3,183 | 0.7% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 156,048 | 156,943 | 151,142 | 155,297 | 155,297 | 178,910 | 180,679 | \$ 23,613 | 15.2% |
| 2XX | Benefits | 56,135 | 62,811 | 68,726 | 69,441 | 69,441 | 77,004 | 80,965 | \$ 7,563 | 10.9% |
| 3XX | Supplies | 10,573 | 42,444 | 10,575 | 10,575 | 10,575 | 4,575 | 4,575 | \$ (6,000) | -56.7% |
| 4XX | Services and Charges | 141,353 | 157,917 | 187,055 | 214,336 | 214,336 | 150,839 | 164,961 | \$ (63,497) | -29.6% |
| 9XX | Internal Services | 44,932 | 48,106 | 49,762 | 49,762 | 49,762 | 58,772 | 58,800 | \$ 9,010 | 18.1% |
| Total Expenditures: | | \$ 409,042 | \$ 468,220 | \$ 467,261 | \$ 499,412 | \$ 499,412 | \$ 470,101 | \$ 489,980 | \$ (29,311) | -5.9% |

PUBLIC WORKS SURFACE WATER MANAGEMENT
Responsible Manager: William Appleton, P.E., Surface Water Manager

PURPOSE/DESCRIPTION:

The Surface Water Management Division (SWM) is responsible for the comprehensive management of the City's natural and manmade surface water systems. This involves protecting developed and undeveloped properties from flooding, runoff and water quality problems while continuing to accommodate new residential and commercial growth. The SWM Division also promotes the preservation of natural drainage systems, protection of fishery resources, and wildlife habitat.

The SWM Division provides all surface water related services within the City of Federal Way. These services are provided through the following programs: Administration/Engineering Services, Water Quality, and Maintenance Services. Capital projects are budgeted in the Surface Water Management Capital Project Fund.

Administration/Engineering: The Administration function provides the overall management and operation of the Surface Water Program including the preparation and management of the Department's budget; coordination of the billing and collection process; supervision of administrative, engineering, and maintenance staff; coordination and management of employee training; and management of Capital Improvement studies and projects. Interfund services include Internal Service Fund charges (telephone, computers, building rent, insurance, equipment and GIS).

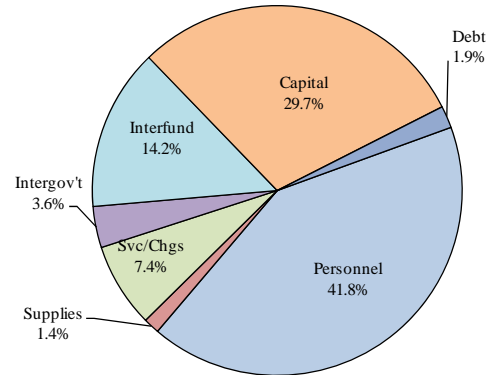
Water Quality: The purpose of the Water Quality program is to protect/improve the quality of the surface water run-off and the natural receiving waters including streams, creeks, rivers, ponds, lakes, wetlands, and Puget Sound. Beginning in 1994, the Water Quality related functions of the SWM Division are provided through the following elements: a Water Quality Source Control Program, a Public Involvement and Education Program, a Retention/Detention Maintenance Inspection Program, and a Water Quality Monitoring Program. Each program, contributes to the City meeting its' Federal National Pollutant Discharge Elimination Systems (NPDES) municipal storm-water permits and state storm-water requirements.

Maintenance: The Surface Water Management Division's maintenance program activities associated with the public storm and surface water system include the following program elements: Catch Basin, Manhole and Pipe Cleaning Maintenance; Catch Basin, Manhole and Pipe Repair/Construction; Open Channel and Ditch Maintenance, Retention/Detention Ponds Maintenance and Emergency and Miscellaneous Services Program.

GOALS/OBJECTIVES:

The Surface Water Management Division will continue to implement the Comprehensive Surface Water Management Plan's mission of protecting public health and safety; prevent property damage; protect, preserve and enhance surface water and associated habitats; protect groundwater quality and quantity; and protect and enhance surface water and sediment quality by controlling and reducing harm caused by urban hydrologic changes and storm-water pollutants. This will be accomplished through inspections of businesses for illicit discharges and poor housekeeping practices; inspection of private storm drainage facilities; issuance of multiple public education posters, brochures, and trainings; adequate maintenance of public infrastructure; and continuation of a Capital Improvement Program addressing water quality and quantity problems throughout the City.

2015 Proposed Expenditures by Category



PUBLIC WORKS SURFACE WATER MANAGEMENT

Responsible Manager: William Appleton, P.E., Surface Water Manager

PERFORMANCE MEASURES:

| Type/Description | 2013 | 2014 | 2015 | 2016 |
|--|--------|--------|--------|--------|
| Workload Measures: | | | | |
| <i>Admin & Engineering</i> | | | | |
| • Annual SWM revenues administered | \$3.4M | \$3.4M | \$3.8M | \$3.9M |
| <i>Water Quality</i> | | | | |
| • Water quality articles published | 12 | 10 | 12 | 12 |
| • Volunteer hours on surface water related projects | 600 | 600 | 600 | 600 |
| <i>Maintenance</i> | | | | |
| • Number of Water Quality Vaults Maintained | 117 | 117 | 120 | 122 |
| • Number of R/D facilities maintained (Ponds and Vaults) | 286 | 286 | 298 | 298 |
| Outcome Measures: | | | | |
| <i>Admin & Engineering</i> | | | | |
| • Percent of planned CIP projects completed | 100.0% | 100.0% | 100.0% | 100.0% |
| <i>Water Quality</i> | | | | |
| • Percent completion of storm monitoring and sampling targets | 100.0% | 100.0% | 100.0% | 100.0% |
| • Percent of planned lake and stream & water quality projects completed on time | 100.0% | 100.0% | 100.0% | 100.0% |
| <i>Maintenance</i> | | | | |
| • Percent of emergency situations responded to within 45 minutes (after-hours response time) | 100.0% | 100.0% | 100.0% | 100.0% |
| Efficiency Measures: | | | | |
| <i>Maintenance</i> | | | | |
| • Number of SWM infrastructure units* maintained per maintenance FTE (5) | 3700 | 3710 | 3750 | 3800 |
| • Percent of emergency situations responded to within 45 minutes (after-hours response time) | 100.0% | 100.0% | 100.0% | 100.0% |

* One unit of SWM infrastructure consists of: 25.3 feet of ditch, 65 feet of pipe, 0.65 CB's, 0.008 ponds, 0.006 WQ vaults, 0.1 outfalls and 0.008 detention tanks.

POSITION INVENTORY:

| Positions | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | Grade |
|--|-------------|-------------|---------|----------|-----------|---------------|---------------|-------|
| | | | Adopted | Adjusted | Projected | | | |
| Surface Water Management: | | | | | | | | |
| Director-PR & PW | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | - | - | 58h |
| Director-PW | | | | | | 0.15 | 0.15 | 58h |
| Deputy Director-PW | 0.55 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 58 |
| SWM Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 54 |
| Development Services Manager | - | - | - | - | - | 0.50 | 0.50 | |
| SWM Project Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 49 |
| SW Quality Program Coord | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 40 |
| Senior Engineer Plans Reviewer - .50 FTE from Street 1 | - | - | - | - | - | 0.50 | 0.50 | 40 |
| Construction Inspector - 2 x .50 FTE from Street 101 F | - | - | - | - | - | 1.00 | 1.00 | 33 |
| SWM Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 44 |
| Surface Water Quality Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 36 |
| SWM Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 38 |
| SWM R/D Inspector | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 36 |
| Engineering Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 28 |
| NPDES Support Technician | 1.00 | 1.00 | 1.00 | - | - | - | - | |
| Engineering Technician/Inspector | - | - | - | 1.00 | 1.00 | 2.00 | 2.00 | 28 |
| Maintenance Worker II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 26m |
| Administrative Assistant II | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 24 |
| Maintenance Worker I | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 4.00 | 4.00 | 22m |
| Administrative Assistant I | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 | 0.65 | 18 |
| Total Regular Staffing | 16.40 | 16.35 | 16.35 | 16.35 | 16.35 | 20.40 | 20.40 | n/a |
| Change from prior year | - | (0.05) | - | - | - | 4.05 | - | n/a |
| Grand Total Staffing | 16.40 | 16.35 | 16.35 | 16.35 | 16.35 | 20.40 | 20.40 | n/a |

PUBLIC WORKS SURFACE WATER MANAGEMENT
Responsible Manager: William Appleton, P.E., Surface Water Manager

HIGHLIGHTS/CHANGES:

The proposed operating budget totals \$8,378,331 in 2016 and \$7,708,127 in 2016. This is a 17.6% or \$1,253,704 increase from the 2014 adjusted budget. The below table includes Surface Water Management operating fund and Surface Water Management Construction in Progress Fund.

Major line item changes include:

- **Salaries and Wages** – Increase of \$345,551 due to 0.50 Sr. Engineering Plans Reviewer, two 0.50 FTE Construction Inspector moved from 101 Street Fund to 401 Surface Water Management Fund, addition of 1.0 Engineer Technician/Inspector in 2014, fully funded in 2015/16, addition of 0.50 FTE (.50 FTE funded by Streets) Development Services Manager, addition of temporary help, addition of 1.0 FTE SWM Maintenance Worker I, and addition of 1.0 FTE SWM Inspector/Technician.
- **Services and Charges** – Decrease of \$501,854 primarily due to elimination of a portion of professional Services for NPDES Monitoring, elimination of repairs\maintenance for DOE grant, and an increase in expenditures for capital projects.
- **Intergovernmental** - Decrease in SWM of \$20,362 in SWM due to reduction of noxious weed.
- **Debt Services** – Decrease of \$88,063 in principal and interest due to pay down of Public Loan Trust Fund.
- **Other Financing Uses** – Increase due to increased transfer out for CIP Projects.

REVENUE AND EXPENDITURE SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Adj | |
|-----------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 169,270 | \$ 147,882 | \$ - | \$ 386,501 | \$ 386,501 | \$ - | \$ - | \$ (386,501) | -100.0% |
| 34X | Charges for Services | 3,570,113 | 3,454,035 | 3,481,536 | 3,483,768 | 3,483,768 | 3,847,768 | 3,927,768 | 364,000 | 10.4% |
| 35X | Fines and Penalties | 600 | 1,000 | - | - | - | - | - | - | n/a |
| 36X | Miscellaneous | 2,633 | 4,478 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0.0% |
| 39X | Other Financing Sources | 179,181 | 165,895 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 3,921,797 | \$ 3,773,290 | \$ 3,484,536 | \$ 3,873,269 | \$ 3,873,269 | \$ 3,850,768 | \$ 3,930,768 | \$ (22,501) | -0.6% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | 1,238,003 | 1,195,594 | 1,225,255 | 1,282,983 | 1,282,983 | 1,628,534 | 1,656,919 | 345,551 | 26.9% |
| 2XX | Benefits | 381,790 | 418,408 | 486,925 | 496,525 | 496,525 | 566,531 | 589,142 | 70,006 | 14.1% |
| 3XX | Supplies | 140,068 | 139,563 | 68,745 | 68,745 | 68,745 | 73,595 | 73,595 | 4,850 | 7.1% |
| 4XX | Services and Charges | 324,798 | 359,478 | 376,011 | 1,046,849 | 952,849 | 544,995 | 500,995 | (501,854) | -47.9% |
| 5XX | Intergovernmental | 147,030 | 183,246 | 202,668 | 209,828 | 209,828 | 189,466 | 189,466 | (20,362) | -9.7% |
| 6XX | Capital Outlays | 626,912 | 670,497 | 246,000 | 2,728,345 | 2,728,345 | 2,967,000 | 1,998,000 | 238,655 | 8.7% |
| 7XX | Debt Service-Princ | 182,359 | 182,359 | 182,359 | 182,359 | 182,359 | 96,120 | 96,120 | (86,239) | -47.3% |
| 8XX | Debt Service-Interest | 10,277 | 8,453 | 6,630 | 6,630 | 6,630 | 4,806 | 3,845 | (1,824) | -27.5% |
| 9XX | Internal Services | 625,498 | 577,516 | 606,277 | 646,277 | 646,277 | 744,283 | 700,045 | 98,006 | 15.2% |
| 0XX | Other Financing Uses | 409,181 | 382,476 | 246,000 | 456,086 | 210,086 | 1,563,000 | 1,900,000 | 1,106,914 | 242.7% |
| Total Expenditures: | | \$ 4,085,916 | \$ 4,117,592 | \$ 3,646,870 | \$ 7,124,627 | \$ 6,784,627 | \$ 8,378,331 | \$ 7,708,127 | \$ 1,253,704 | 17.6% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

001: GENERAL FUND

PURPOSE/DESCRIPTION:

The General Fund is used to account for all receipts and disbursement transactions associated with ordinary City operations that are not required to be accounted for in another fund. This fund is both tax and general revenue supported. The fund is divided into nine primary departments: City Council, Mayor’s Office, Municipal Court, Law, Finance, Human Resources, Community Development, Police Department, and Parks, Recreation and Cultural Services.

The fund’s major sources of revenue are property tax, sales tax, state shared & intergovernmental revenue, licenses and permits, charges for services, interfund service charges. Primary service areas include police protection and jail services, court services, land use and development services, parks and recreation, human services, general governmental (law, finance, human resources, etc.), and public works in the form of interfund transfer to Street Fund.

The General Fund established operating cash flow reserve of \$9 million for 17 percent of operating expenditure to accommodate the City’s uneven cash flow. Government Finance Officers Association of United States and Canada recommends that a municipality maintains a minimum of two months operating expenditure in reserves to manage the fluctuation in tax receipts, grant revenues, and general cash flow management.

The following present a sources and uses summary of the departmental budgets which comprise the General Fund. Also included is expenditure by object summary.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|----------------------|-----------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 22,497,545 | \$ 23,528,551 | \$ 22,691,000 | \$ 23,755,000 | \$ 24,355,000 | \$ 24,589,620 | \$ 25,450,498 | \$ 834,620 | 3.4% |
| 32X | Licenses and Permits | 2,402,123 | 2,532,692 | 2,041,000 | 2,416,000 | 3,216,000 | 2,847,000 | 2,847,000 | 431,000 | 13.4% |
| 33X | Intergovernmental | 2,223,210 | 1,810,519 | 807,000 | 1,357,675 | 1,357,675 | 1,600,427 | 1,747,162 | 242,752 | 17.9% |
| 34X | Charges for Services | 3,049,783 | 3,618,020 | 2,757,241 | 3,395,714 | 3,515,714 | 3,559,346 | 3,559,346 | 163,632 | 4.7% |
| 35X | Fines | 1,112,430 | 1,167,076 | 1,115,000 | 1,115,000 | 1,115,000 | 1,163,400 | 1,163,400 | 48,400 | 4.3% |
| 36X | Miscellaneous | 522,957 | 549,252 | 367,650 | 367,650 | 367,650 | 493,300 | 493,300 | 125,650 | 34.2% |
| 39X | Other Financing Sources | 9,088,018 | 9,041,259 | 8,578,187 | 8,644,187 | 8,644,187 | 7,275,493 | 7,449,132 | (1,368,694) | -15.8% |
| | Total Revenues: | \$ 40,896,065 | \$ 42,247,368 | \$ 38,357,078 | \$ 41,051,226 | \$ 42,571,226 | \$ 41,528,586 | \$ 42,709,838 | \$ 477,360 | 1.1% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 010 | City Council | \$ 360,461 | \$ 372,242 | \$ 388,134 | \$ 389,913 | \$ 389,913 | \$ 367,442 | \$ 371,587 | \$ (22,471) | -5.8% |
| 020 | Mayor's Office | 990,383 | 1,022,254 | 1,045,985 | 1,267,603 | 1,267,603 | 1,078,793 | 1,093,102 | (188,810) | -14.9% |
| 022 | Municipal Court | 1,421,727 | 1,480,301 | 1,608,957 | 1,707,213 | 1,707,213 | 1,304,387 | 1,326,963 | (402,826) | -23.6% |
| 042 | Finance | 833,419 | 854,041 | 907,201 | 999,938 | 999,938 | 908,534 | 941,111 | (91,404) | -9.1% |
| 044 | City Clerk | 317,626 | 418,556 | 422,099 | 525,356 | 525,356 | 464,325 | 557,590 | (61,031) | -11.6% |
| 045 | Human Resources | 348,721 | 395,857 | 452,383 | 541,185 | 541,185 | 400,512 | 409,106 | (140,673) | -26.0% |
| 051 | Law -Civil | 684,041 | 706,452 | 761,746 | 879,214 | 814,214 | 572,538 | 585,649 | (306,676) | -37.7% |
| 052 | Law-Criminal | 685,428 | 702,299 | 719,954 | 745,094 | 745,094 | 585,849 | 593,714 | (159,245) | -21.4% |
| 07X | Community Development | 2,133,022 | 2,091,550 | 2,209,764 | 2,863,861 | 2,630,702 | 2,266,348 | 2,335,518 | (597,513) | -22.7% |
| 075 | Economic Development | 155,165 | 111,651 | 130,442 | 364,864 | 260,085 | 208,289 | 208,478 | (156,575) | -60.2% |
| 083 | Human Services | 758,311 | 788,678 | 759,014 | 778,640 | 778,640 | 690,378 | 700,051 | (88,262) | -11.3% |
| 098 | Jail Contract Costs | 2,471,531 | 3,939,387 | 3,749,000 | 4,159,831 | 4,159,831 | 4,276,614 | 4,276,614 | 116,783 | 2.8% |
| 098 | 911 Dispatch | 1,637,541 | 1,644,106 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | 1,787,000 | - | 0.0% |
| 09X/11X | Police | 20,163,802 | 20,304,926 | 20,604,970 | 21,200,085 | 21,200,085 | 16,224,044 | 16,759,913 | (4,976,041) | -23.5% |
| 3XX | Parks, Recr & Cultural Svcs | 3,684,940 | 3,969,897 | 3,846,122 | 4,213,996 | 4,213,996 | 3,468,027 | 3,480,680 | (745,969) | -17.7% |
| XXX | Non-Departmental | 1,959,000 | 2,239,675 | 2,740,585 | 6,350,896 | 4,625,665 | 7,652,304 | 9,614,264 | 1,301,408 | 28.1% |
| | Total Expenditures: | \$ 38,605,119 | \$ 41,041,873 | \$ 42,133,356 | \$ 48,774,689 | \$ 46,646,520 | \$ 42,255,385 | \$ 45,041,340 | \$ (6,519,304) | -14.0% |
| | Rev Over/(Under) Exp | \$ 2,290,946 | \$ 1,205,495 | \$ (3,776,278) | \$ (7,723,463) | \$ (4,075,294) | \$ (726,799) | \$ (2,331,502) | \$ 6,996,664 | -171.7% |
| | Beginning Fund Balance, 1/1 | \$ 12,643,853 | \$ 14,934,799 | \$ 6,276,447 | \$ 16,140,294 | \$ 16,140,294 | \$ 12,065,000 | \$ 11,338,201 | \$ (4,075,294) | -25.2% |
| | Ending Fund Balance, 12/31 | \$ 14,934,799 | \$ 16,140,294 | \$ 2,500,169 | \$ 8,416,831 | \$ 12,065,000 | \$ 11,338,201 | \$ 9,006,700 | \$ 2,921,370 | 24.2% |

001: GENERAL FUND (continued)

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 19,015,760 | \$ 18,983,679 | \$ 19,191,525 | \$ 20,268,972 | \$ 20,098,972 | \$ 18,731,714 | \$ 19,178,542 | \$(1,537,259) | -7.6% |
| 2XX | Benefits | 5,924,805 | 6,189,996 | 6,941,152 | 7,285,944 | 6,876,285 | 6,331,928 | 6,642,595 | (954,016) | -13.9% |
| 3XX | Supplies | 621,460 | 615,611 | 536,334 | 591,816 | 588,657 | 570,633 | 562,133 | (21,183) | -3.6% |
| 4XX | Charges and Services | 2,696,014 | 3,004,757 | 2,852,288 | 3,508,642 | 3,248,863 | 2,536,830 | 2,521,830 | (971,811) | -29.9% |
| 5XX | Intergovernmental | 3,744,886 | 5,869,117 | 5,917,068 | 6,428,636 | 6,428,636 | 6,402,975 | 6,492,975 | (25,661) | -0.4% |
| 6XX | Capital Outlays | 200,456 | 48,756 | - | 44,231 | 44,231 | - | - | (44,231) | -100.0% |
| 8XX | Debt Service-Interest | 524,980 | - | - | - | - | - | - | - | n/a |
| 9XX | Internal Services | 4,093,095 | 4,409,036 | 4,356,713 | 5,664,847 | 4,906,275 | 5,220,781 | 5,103,666 | (444,066) | -9.1% |
| 0XX | Other Financing Use | 1,783,664 | 1,920,921 | 2,338,276 | 4,981,601 | 4,454,601 | 2,460,521 | 4,539,598 | (2,521,080) | -56.6% |
| Total Expenditures: | | \$ 38,605,119 | \$ 41,041,873 | \$ 42,133,356 | \$ 48,774,689 | \$ 46,646,520 | \$ 42,255,383 | \$ 45,041,340 | \$(6,519,306) | -14.0% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

101: STREET FUND

PURPOSE/DESCRIPTION:

The Street Fund was established to account for the receipt and disbursement of State-levied unrestricted motor vehicle fuel taxes, which must be accounted for in a separate fund. The Street Fund provides public works services including planning, engineering, construction and maintenance related to city streets, sidewalks and appurtenances, including pedestrian and bicycle paths, lanes and routes.

The Street Fund is organized into five divisions. The Administrative Services Division provides the overall management of all public works related activity, including Solid Waste & Recycling, Surface Water Management and Capital Improvement projects. The Development Services Division provides engineering plan reviews and inspections of developments. The Traffic Services Division provides transportation planning, traffic operations and neighborhood traffic services. The Street Systems Division provides the street improvements and maintenance functions, including snow and ice removal. The Emergency Management Division prepares the City and Greater Federal Way community for natural or manmade disasters through education, training, planning and building interagency cooperation.

This Fund's major sources of revenue are motor vehicle fuel tax, charges for services, interest earnings, and transfers-in from the General Fund. Primary areas of service are engineering plan reviews and inspections of developments, transportation planning, traffic operations and maintenance, neighborhood traffic services, street maintenance, and emergency management.

Per the budget policies, a \$500,000 balance shall be maintained for Snow & Ice Removal. This reserve is established for use in the event a major storm occurs and additional funds, above the annual operating allocation, are needed. At the end of 2014 the Street Fund is expected to have expenditure savings; therefore the Street Fund should have sufficient fund balance.

The following page present a sources and uses summary of the division budgets which comprise the Street Fund. Also included is expenditure by object summary.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 1,036,052 | \$ 1,043,527 | \$ 1,039,999 | \$ 1,030,000 | \$ 1,030,000 | \$ 1,045,000 | \$ 1,045,000 | \$ 15,000 | 1.5% |
| 32X | Licenses and Permits | 99,245 | 105,325 | 115,000 | 115,000 | 115,000 | 115,000 | 115,000 | - | 0.0% |
| 33X | Intergovernmental Revenues | 293,332 | 26,012 | - | 74,302 | 74,302 | - | - | (74,302) | -100.0% |
| 34X | Charges for Goods and Services | 215,585 | 195,212 | 202,000 | 202,000 | 202,000 | 202,000 | 202,000 | - | 0.0% |
| 36X | Miscellaneous Revenues | 35,175 | 35,065 | 36,000 | 36,000 | 36,000 | 36,000 | 36,000 | - | 0.0% |
| 39X | Other Financing Sources | 2,419,371 | 2,598,921 | 3,012,276 | 3,835,432 | 3,835,432 | 2,517,336 | 2,592,943 | (1,318,096) | -34.4% |
| | Total Revenues: | \$ 4,098,760 | \$ 4,004,062 | \$ 4,405,275 | \$ 5,292,734 | \$ 5,292,734 | \$ 3,915,336 | \$ 3,990,944 | \$ (1,377,398) | -26.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 210 | Administrative Services | \$ 310,701 | \$ 325,201 | \$ 356,895 | \$ 389,004 | \$ 389,004 | \$ 434,184 | \$ 438,735 | \$ 45,179 | 11.6% |
| 220 | Development Services | 311,316 | 270,713 | 342,050 | 348,312 | 348,312 | 251,987 | 257,999 | (96,325) | -27.7% |
| 230 | Traffic Services | 1,551,998 | 1,586,409 | 1,675,574 | 2,176,686 | 1,876,686 | 1,235,763 | 1,264,852 | (940,923) | -50.1% |
| 240 | Street Systems | 1,695,289 | 1,630,255 | 1,838,222 | 1,954,206 | 1,846,431 | 1,946,633 | 1,829,509 | (7,573) | -0.4% |
| 260 | Commute Trip Reduction | 29,908 | 4,131 | 11,760 | 86,062 | 36,062 | 1,760 | 1,760 | (84,302) | -233.8% |
| 270 | Emergency Management (Mayor's) | 199,548 | 187,353 | 180,773 | 338,463 | 246,238 | 195,010 | 198,088 | (143,454) | -58.3% |
| | Total Expenditures: | \$ 4,098,760 | \$ 4,004,062 | \$ 4,405,275 | \$ 5,292,734 | \$ 4,742,734 | \$ 4,065,336 | \$ 3,990,944 | \$ (1,227,397) | -25.9% |
| | Rev Over/(Under) Exp | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 550,000 | \$ (150,000) | \$ 0 | \$ (150,000) | -27% |
| | Beginning Fund Balance, 1/1 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 650,000 | \$ 500,000 | \$ 550,000 | 550.0% |
| | Ending Fund Balance, 12/31 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 650,000 | \$ 500,000 | \$ 500,000 | \$ 400,000 | 61.5% |

101: STREET FUND (continued)

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$1,192,254 | \$1,203,162 | \$1,220,288 | \$1,367,062 | \$1,355,062 | \$1,648,673 | \$1,679,286 | \$281,611 | 20.8% |
| 2XX | Benefits | 550,710 | 560,560 | 660,476 | 680,672 | 680,672 | 545,162 | 569,727 | (135,510) | -19.9% |
| 3XX | Supplies | 105,078 | 85,749 | 100,748 | 100,748 | 100,748 | 98,248 | 98,248 | (2,500) | -2.5% |
| 4XX | Services and Charges | 907,888 | 877,824 | 1,097,587 | 1,446,109 | 1,118,109 | 962,976 | 962,976 | (483,133) | -43.2% |
| 5XX | Intergovernmental Services | 653,852 | 631,391 | 630,348 | 960,479 | 750,479 | 660,277 | 680,706 | (300,202) | -40.0% |
| 6XX | Capital Outlays | - | - | - | - | - | 150,000 | - | 150,000 | n/a |
| 9XX | Internal Services | 688,978 | 645,377 | 695,827 | 737,660 | 737,660 | - | - | (737,660) | -100.0% |
| Total Expenditures: | | \$4,098,760 | \$4,004,062 | \$4,405,275 | \$5,292,731 | \$4,742,731 | \$4,065,336 | \$3,990,943 | \$(1,227,394) | -25.9% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

102: ARTERIAL STREET FUND

PURPOSE/DESCRIPTION:

The Arterial Street Fund was established by state law to account for the use of state-shared fuel tax revenues dedicated for this purpose. It is earmarked for arterial street improvement projects such as construction, street improvements, chip sealing, seal coating and repair of arterial highways and City streets or for the payment of any municipal indebtedness which may be incurred for the above noted expenditures related to arterial highways and City streets. The money cannot be used for operating expenditures.

The City will maintain an emergency reserve fund of not less than \$100,000 for unexpected natural disasters that affect our infrastructure, pending the receipt of available grants or other resources, to restore our road infrastructure. The reserve will be restored to its original level within three years if used. At the end of 2014 the Arterial Street Fund is expected to have expenditure savings; therefore the Fund should have sufficient fund balance.

The following tables present a sources and uses summary of the Arterial Street Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 484,391 | \$ 487,886 | \$ 486,000 | \$ 486,000 | \$ 486,000 | \$ 500,000 | \$ 500,000 | \$ 14,000 | 2.9% |
| 34X | Charges for Goods and Services | 41,500 | 7,250 | - | - | - | - | - | - | n/a |
| 36X | Miscellaneous | 77 | 106 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | - | 0.0% |
| 39X | Other Financing Sources | 1,021,000 | 1,048,000 | 1,048,000 | 1,048,000 | 1,048,000 | 1,013,000 | 1,013,000 | (35,000) | -3.3% |
| | Total Revenues: | \$ 1,546,968 | \$ 1,543,242 | \$ 1,536,500 | \$ 1,536,500 | \$ 1,536,500 | \$ 1,515,500 | \$ 1,515,500 | \$ (21,000) | -1.4% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | \$ 148,293 | \$ 45,912 | \$ 159,135 | \$ 159,135 | \$ 159,135 | \$ 62,751 | \$ 63,373 | (96,384) | -60.6% |
| 2XX | Benefits | 2,843 | 3,315 | - | - | - | 23,651 | 24,744 | 23,651 | n/a |
| 4XX | Services and Charges | 1,946 | 51,821 | - | - | - | - | - | - | n/a |
| 5XX | Intergovernmental Services | 4,314 | 12,664 | - | - | - | - | - | - | n/a |
| 6XX | Capital Outlays | 1,711,527 | 1,283,019 | 1,310,997 | 1,470,528 | 1,370,528 | 1,429,098 | 1,427,383 | (41,430) | -3.0% |
| 9XX | Internal Services | 68,221 | 66,509 | 66,368 | 66,368 | 66,368 | - | - | (66,368) | -100.0% |
| | Total Expenditures: | \$ 1,937,144 | \$ 1,463,241 | \$ 1,536,500 | \$ 1,696,031 | \$ 1,596,031 | \$ 1,515,500 | \$ 1,515,500 | \$ (180,531) | -11.3% |
| | Rev Over/(Under) Exp | \$ (390,175) | \$ 80,002 | \$ - | \$ (159,531) | \$ (59,531) | \$ - | \$ - | \$ 159,531 | -268.0% |
| | Beginning Fund Balance, 1/1 | \$ 469,704 | \$ 79,529 | \$ 159,530 | \$ 159,530 | \$ 159,530 | \$ 100,000 | \$ 100,000 | \$ (59,531) | -37.3% |
| | Ending Fund Balance, 12/31 | \$ 79,529 | \$ 159,530 | \$ 159,530 | \$ (0) | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | 100.0% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|-------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | \$ 148,293 | \$ 45,912 | \$ 159,135 | \$ 159,135 | \$ 159,135 | \$ 62,751 | \$ 63,373 | \$ (96,384) | -61% |
| 2XX | Benefits | 2,843 | 3,315 | - | - | - | 23,651 | 24,744 | 23,651 | n/a |
| 4XX | Services and Charges | 1,946 | 51,821 | - | - | - | - | - | - | n/a |
| 5XX | Intergovernmental | 4,314 | 12,664 | - | - | - | - | - | - | n/a |
| 6XX | Capital Outlays | 1,711,527 | 1,283,019 | 1,310,997 | 1,470,528 | 1,370,528 | 1,429,098 | 1,427,383 | (41,430) | -3% |
| 9XX | Internal Service | 68,221 | 66,509 | 66,368 | 66,368 | 66,368 | - | - | (66,368) | -100% |
| | Total Expenditures: | \$ 1,937,144 | \$ 1,463,241 | \$ 1,536,500 | \$ 1,696,031 | \$ 1,596,031 | \$ 1,515,500 | \$ 1,515,500 | \$ (180,531) | -11% |

103: UTILITY TAX FUND

PURPOSE/DESCRIPTION:

The Utility Tax Fund was established to account for the total 7.75% utility tax receipts, including 1.75% for proposition 1(2015 established Fund 114) and 6% for capital, debt and other maintenance & operations as determined by Council.

The City will maintain a minimum cash flow reserve with the Utility Tax Fund \$1.5 million.

The following tables present a sources and uses summary of the Utility Tax Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|----------------------|----------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 13,083,178 | \$ 12,584,292 | \$ 12,361,000 | \$ 12,552,000 | \$ 12,552,000 | \$ 9,808,966 | \$ 9,808,966 | \$ (2,743,034) | -21.9% |
| 36X | Miscellaneous | 3,405 | 6,334 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | - | 0.0% |
| 39X | Other Financing Sources | - | - | - | 1,735,670 | 1,735,670 | - | - | (1,735,670) | -100.0% |
| | Total Revenues: | \$ 13,086,582 | \$ 12,590,627 | \$ 12,367,000 | \$ 14,293,670 | \$ 14,293,670 | \$ 9,814,966 | \$ 9,814,966 | \$ (4,478,704) | -31.3% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 0XX | Other Financing Use | \$ 12,554,760 | \$ 13,528,772 | \$ 12,822,187 | \$ 14,392,462 | \$ 15,395,062 | \$ 10,296,533 | \$ 10,351,547 | \$ (4,095,929) | -26.6% |
| 9XX | Internal Services | 49,000 | 48,000 | 48,000 | 48,000 | 48,000 | - | - | (48,000) | -100.0% |
| | Total Expenditures: | \$ 12,603,760 | \$ 13,576,772 | \$ 12,870,187 | \$ 14,440,462 | \$ 15,443,062 | \$ 10,296,533 | \$ 10,351,547 | \$ (4,143,929) | -26.8% |
| | Rev Over/(Under) Exp | \$ 482,822 | \$ (986,145) | \$ (503,187) | \$ (146,792) | \$ (1,149,392) | \$ (481,567) | \$ (536,581) | \$ (334,775) | 29.1% |
| | Beginning Fund Balance, 1/1 | \$ 4,170,864 | \$ 4,653,686 | \$ 3,211,487 | \$ 3,667,540 | \$ 3,667,540 | \$ 2,518,148 | \$ 2,036,581 | \$ (1,149,392) | -31.3% |
| | Ending Fund Balance, 12/31 | \$ 4,653,686 | \$ 3,667,541 | \$ 2,708,300 | \$ 3,520,748 | \$ 2,518,148 | \$ 2,036,581 | \$ 1,500,000 | \$ (1,484,167) | -58.9% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 0XX | Other Financing Use | \$12,554,760 | \$13,528,772 | \$12,822,187 | \$14,392,462 | \$15,395,062 | \$10,296,533 | \$10,351,547 | \$(4,095,929) | -26.6% |
| 9XX | Internal Services | 49,000 | 48,000 | 48,000 | 48,000 | 48,000 | - | - | (48,000) | -100.0% |
| | Total Expenditures: | \$12,603,760 | \$13,576,772 | \$12,870,187 | \$14,440,462 | \$15,443,062 | \$10,296,533 | \$10,351,547 | \$(4,143,929) | -26.8% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

106: SOLID WASTE AND RECYCLING FUND

PURPOSE/DESCRIPTION:

The Solid Waste/Recycling Fund was established to account for the special refuse collection fees used to manage the Solid Waste and Recycling program. The program provides the services necessary to collect, dispose and/or market solid waste and recyclables in a convenient, consistent, cost effective and customer responsive manner. Major revenue sources of this fund include: refuse collection fees; interest earnings; and various Solid Waste/Recycling grants. Major expenditure services include: litter control; community outreach; commercial outreach; and educate businesses and residents on recycling practices, composting, yard waste disposal, and waste reduction.

The following tables present sources and uses summary and expenditure by object summary of the Solid Waste & Recycling Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|--------------------------------|-------------------|-------------------|--------------------|--------------------|--------------------|-------------------|--------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 139,966 | \$ 207,367 | \$ 156,736 | \$ 184,017 | \$ 184,017 | \$ 172,200 | \$ 172,200 | \$ (11,817) | -6.4% |
| 34X | Charges for Goods and Services | 282,584 | 299,337 | 287,517 | 287,517 | 287,517 | 302,517 | 304,517 | 15,000 | 5.2% |
| 35X | Fines and Penalties | 3,700 | - | - | - | - | - | - | - | n/a |
| 36X | Miscellaneous | 814 | 1,275 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 427,064 | \$ 507,979 | \$ 444,253 | \$ 471,534 | \$ 471,534 | \$ 474,717 | \$ 476,717 | \$ 3,183 | 0.7% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 156,048 | \$ 156,943 | \$ 151,142 | \$ 155,297 | \$ 155,297 | \$ 178,910 | \$ 180,679 | \$ 23,613 | 15.2% |
| 2XX | Benefits | 56,135 | 62,811 | 68,726 | 69,441 | 69,441 | 77,004 | 80,965 | 7,563 | 10.9% |
| 3XX | Supplies | 10,573 | 42,444 | 10,575 | 10,575 | 10,575 | 4,575 | 4,575 | (6,000) | -56.7% |
| 4XX | Services and Charges | 141,353 | 157,917 | 187,055 | 214,336 | 214,336 | 150,839 | 164,961 | (63,497) | -29.6% |
| 9XX | Internal Services | 44,932 | 48,106 | 49,762 | 49,762 | 49,762 | 58,772 | 58,800 | 9,010 | 18.1% |
| Total Expenditures: | | \$ 409,042 | \$ 468,220 | \$ 467,261 | \$ 499,412 | \$ 499,412 | \$ 470,101 | \$ 489,980 | \$ (29,311) | -5.9% |
| Rev Over/(Under) Exp | | \$ 18,022 | \$ 39,759 | \$ (23,008) | \$ (27,878) | \$ (27,878) | \$ 4,616 | \$ (13,263) | \$ 32,494 | -116.6% |
| Beginning Fund Balance, 1/1 | | \$ 153,980 | \$ 172,002 | \$ 134,054 | \$ 211,762 | \$ 211,761 | \$ 183,883 | \$ 188,499 | \$ (27,879) | -13.2% |
| Ending Fund Balance, 12/31 | | \$ 172,002 | \$ 211,761 | \$ 111,046 | \$ 183,884 | \$ 183,883 | \$ 188,499 | \$ 175,236 | \$ 4,615 | 2.5% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|--------------|
| | | | | Adopted | Adjusted | Year-end | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 156,048 | \$ 156,943 | \$ 151,142 | \$ 155,297 | \$ 155,297 | \$ 178,910 | \$ 180,679 | \$ 23,613 | 15.2% |
| 2XX | Benefits | 56,135 | 62,811 | 68,726 | 69,441 | 69,441 | 77,004 | 80,965 | 7,563 | 10.9% |
| 3XX | Supplies | 10,573 | 42,444 | 10,575 | 10,575 | 10,575 | 4,575 | 4,575 | (6,000) | -56.7% |
| 4XX | Services and Charges | 141,353 | 157,917 | 187,055 | 214,336 | 214,336 | 150,839 | 164,961 | (63,497) | -29.6% |
| 9XX | Internal Services | 44,932 | 48,106 | 49,762 | 49,762 | 49,762 | 58,772 | 58,800 | 9,010 | 18.1% |
| Total Expenditures: | | \$ 409,042 | \$ 468,220 | \$ 467,261 | \$ 499,412 | \$ 499,412 | \$ 470,101 | \$ 489,980 | \$ (29,311) | -5.9% |

107: SPECIAL CONTRACTS/STUDIES FUND

PURPOSE/DESCRIPTION:

The Special Contracts/Studies Fund accounts for receipts and disbursements related to special contracts, and special projects where completion will extend beyond the calendar year and which management places in this Fund. Revenues supporting these projects will be comprised of transfers from other funds or those specified by the City Council.

This fund currently accounts for capital contributions received from Comcast. Per FCC Regulations §76.1505 these funds must be used towards public, educational and governmental access services, facilities and equipment and therefore are not available to fund operations.

The following tables present a sources and uses summary of the Special Contracts/Studies Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|---------------------------|--------------------|---------------------|-------------------|---------------------|---------------------|------------------|------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 36X | Miscellaneous | 480 | 642 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 480 | \$ 642 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 102 | Government Access Channel | \$ 54,859 | \$ 145,998 | \$ 1,600 | \$ 357,019 | \$ 357,019 | \$ - | \$ - | \$ (357,019) | -100.0% |
| Total Expenditures: | | \$ 54,859 | \$ 145,998 | \$ 1,600 | \$ 357,019 | \$ 357,019 | \$ - | \$ - | \$ (357,019) | -100.0% |
| Rev Over/(Under) Exp | | \$ (54,379) | \$ (145,356) | \$ (1,600) | \$ (357,019) | \$ (357,019) | \$ - | \$ - | \$ 357,019 | -100.0% |
| Beginning Fund Balance, 1/1 | | \$ 556,753 | \$ 502,375 | \$ 1,600 | \$ 357,019 | \$ 357,019 | \$ (0) | \$ (0) | \$ (357,019) | -100.0% |
| Ending Fund Balance, 12/31 | | \$ 502,375 | \$ 357,019 | \$ - | \$ (0) | \$ (0) | \$ (0) | \$ (0) | \$ - | 0.0% |

EXPENDITURES BY PROJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|------------------|-------------------|-----------------|-------------------|-------------------|------------------|------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Year-end | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 3XX | Supplies | - | 196 | - | - | - | - | - | - | n/a |
| 4XX | Services and Charges | - | - | - | 329,419 | 329,419 | - | - | (329,419) | -100.0% |
| 6XX | Capital Outlays | 20,859 | 802 | 1,600 | 27,600 | 27,600 | - | - | (27,600) | -100.0% |
| 9XX | Internal Services | 34,000 | - | - | - | - | - | - | - | n/a |
| 0XX | Other Financing Uses | - | 145,000 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 54,859 | \$ 145,998 | \$ 1,600 | \$ 357,019 | \$ 357,019 | \$ - | \$ - | \$ (357,019) | -100.0% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

109: HOTEL/MOTEL LODGING TAX FUND

PURPOSE/DESCRIPTION:

The Hotel/Motel Lodging Tax Fund was established to account for all lodging tax receipts and disbursements related to tourism promotion and acquisition and/or operation of tourism-related facilities.

The City will maintain a minimum cash flow reserve of amount equal to prior year's complete revenues in the ending fund balance.

The following tables present sources and uses summary and expenditure by object summary of the Hotel/Motel Lodging Tax Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|---------------|---------------------|-------------------|-------------------|--------------------|-------------------|-------------------|-------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 193,344 | \$ 208,839 | \$ 195,000 | \$ 195,000 | \$ 195,000 | \$ 200,000 | \$ 200,000 | \$ 5,000 | 2.6% |
| 36X | Miscellaneous | 78 | 2,176 | 300 | 300 | 300 | 300 | 300 | - | 0.0% |
| Total Revenues: | | \$ 193,422 | \$ 211,014 | \$ 195,300 | \$ 195,300 | \$ 195,300 | \$ 200,300 | \$ 200,300 | \$ 5,000 | 2.6% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 109 | Tourism | \$ 304,489 | \$ 86,396 | \$ 195,300 | \$ 227,034 | \$ 177,034 | \$ 200,300 | \$ 200,300 | \$ (26,734) | -15.1% |
| Total Expenditures: | | \$ 304,489 | \$ 86,396 | \$ 195,300 | \$ 227,034 | \$ 177,034 | \$ 200,300 | \$ 200,300 | \$ (26,734) | -15.1% |
| Rev Over/(Under) Exp | | \$ (111,067) | \$ 124,618 | \$ - | \$ (31,734) | \$ 18,266 | \$ - | \$ - | \$ 31,734 | 173.7% |
| Beginning Fund Balance, 1/1 | | \$ 213,483 | \$ 102,416 | \$ - | \$ 227,034 | \$ 227,034 | \$ 245,300 | \$ 245,300 | \$ 18,266 | 8.0% |
| Ending Fund Balance, 12/31 | | \$ 102,416 | \$ 227,034 | \$ - | \$ 195,300 | \$ 245,300 | \$ 245,300 | \$ 245,300 | \$ 18,266 | 7.4% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 3XX | Supplies | \$ - | \$ 438 | \$ - | \$ - | \$ - | \$ - | \$ - | - | n/a |
| 4XX | Services and Charges | 304,489 | 85,959 | 195,300 | 227,034 | 177,034 | 200,300 | 200,300 | (26,734) | -15.1% |
| Total Expenditures: | | \$ 304,489 | \$ 86,396 | \$ 195,300 | \$ 227,034 | \$ 177,034 | \$ 200,300 | \$ 200,300 | \$ (26,734) | -15.1% |

111: COMMUNITY CENTER

PURPOSE/DESCRIPTION:

The Community Center Fund was created to account for the operation of the Community Center. This is special revenue fund supported by user fees and designated utility tax transfer. The facility opened first quarter of 2007 and includes existing recreation programs which were previously accounted for in the General Fund. Council directed 1% Utility Tax transfer in for FWCC operations and debt service beginning in 2003.

The City shall maintain a minimum of \$1.5 million in a reserve set aside for equipment replacement, major building upgrades, and roof replacement of Community Center building.

In prior years the City transferred in Utility tax for capital reserve for the Community Center. The City will no longer be transferring in this reserve as the Fund has met its reserve fund balance.

The following tables present a sources and uses summary of the Community Center Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ - | \$ 79,469 | \$ - | \$ - | \$ - | \$ - | \$ - | - | n/a |
| 34X | Charges for Services | 1,478,210 | 1,558,066 | 1,403,500 | 1,403,500 | 1,453,500 | 1,518,500 | 1,518,500 | 115,000 | 7.9% |
| 36X | Miscellaneous | 234,829 | 212,997 | 215,000 | 215,000 | 215,000 | 275,000 | 275,000 | 60,000 | 27.9% |
| 39X | Other Financing Sources | 731,000 | 819,449 | 708,000 | 579,275 | 579,275 | 405,000 | 405,000 | (174,275) | -30.1% |
| Total Revenues: | | \$ 2,444,039 | \$ 2,669,981 | \$ 2,326,500 | \$ 2,197,775 | \$ 2,247,775 | \$ 2,198,500 | \$ 2,198,500 | \$ 725 | 0.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | \$ 1,033,101 | \$ 1,020,617 | \$ 1,080,464 | \$ 1,086,657 | \$ 1,086,657 | \$ 1,110,117 | \$ 1,117,914 | 23,460 | 2.2% |
| 2XX | Benefits | 297,934 | 330,932 | 281,142 | 282,223 | 282,223 | 294,407 | 310,698 | 12,184 | 4.3% |
| 3XX | Supplies | 147,447 | 169,714 | 142,500 | 142,500 | 142,500 | 260,200 | 167,500 | 117,700 | 82.6% |
| 4XX | Services and Charges | 555,270 | 468,126 | 557,500 | 557,500 | 557,500 | 603,500 | 582,500 | 46,000 | 8.3% |
| 5XX | Intergovernmental | 26,153 | 28,612 | 20,500 | 20,500 | 20,500 | 20,500 | 20,500 | - | 0.0% |
| 6XX | Capital Outlays | 51,563 | 146,440 | - | 3,500 | 3,500 | - | - | (3,500) | -100.0% |
| 9XX | Internal Services | 103,016 | 105,526 | 115,669 | 115,669 | 115,669 | - | - | (115,669) | -100.0% |
| Total Expenditures: | | \$ 2,214,485 | \$ 2,269,968 | \$ 2,197,775 | \$ 2,208,549 | \$ 2,208,549 | \$ 2,288,724 | \$ 2,199,112 | \$ 80,175 | 3.6% |
| Rev Over/(Under) Exp | | \$ 229,554 | \$ 400,014 | \$ 128,725 | \$ (10,774) | \$ 39,226 | \$ (90,224) | \$ (612) | \$ (79,450) | -202.5% |
| Beginning Fund Balance, 1/1 | | \$ 967,945 | \$ 1,197,498 | \$ 1,181,262 | \$ 1,597,512 | \$ 1,597,512 | \$ 1,636,738 | \$ 1,546,515 | \$ 39,226 | 2.5% |
| Ending Fund Balance, 12/31 | | \$ 1,197,498 | \$ 1,597,512 | \$ 1,309,987 | \$ 1,586,738 | \$ 1,636,738 | \$ 1,546,515 | \$ 1,545,903 | \$ (40,224) | -2.5% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|-------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | \$ 1,033,101 | \$ 1,020,617 | \$ 1,080,464 | \$ 1,086,657 | \$ 1,086,657 | \$ 1,110,117 | \$ 1,117,914 | \$ 23,460 | 2.2% |
| 2XX | Benefits | 297,934 | 330,932 | 281,142 | 282,223 | 282,223 | 294,407 | 310,698 | 12,184 | 4.3% |
| 3XX | Supplies | 147,447 | 169,714 | 142,500 | 142,500 | 142,500 | 260,200 | 167,500 | 117,700 | 82.6% |
| 4XX | Services and Charges | 555,270 | 468,126 | 557,500 | 557,500 | 557,500 | 603,500 | 582,500 | 46,000 | 8.3% |
| 5XX | Intergovernmental | 26,153 | 28,612 | 20,500 | 20,500 | 20,500 | 20,500 | 20,500 | - | 0.0% |
| 6XX | Capital Outlays | 51,563 | 146,440 | - | 3,500 | 3,500 | - | - | (3,500) | -100.0% |
| 9XX | Internal Services | 103,016 | 105,526 | 115,669 | 115,669 | 115,669 | - | - | (115,669) | -100.0% |
| Total Expenditures: | | \$ 2,214,485 | \$ 2,269,968 | \$ 2,197,775 | \$ 2,208,549 | \$ 2,208,549 | \$ 2,288,724 | \$ 2,199,112 | \$ 80,175 | 3.6% |

112: TRAFFIC SAFETY FUND

PURPOSE/DESCRIPTION:

The Traffic Safety Fund Ordinance 08-584 was established to account for the penalties and fines collected in criminal traffic violations and those related to the operation of the Red Light Photo Enforcement Program. Funds collected for traffic safety is used for, but not limited to prevention, education, and enforcement efforts related to traffic safety and compliance with traffic control devices within the city, including maintenance and operation costs.

The Traffic Safety fund is funding 1 Lieutenant, 7 Police Officers, and 3 City Traffic positions for the 2015/16 budget.

The City shall maintain a minimum of \$1.5 million in a reserve for cash flow management and a contingent reserve set aside for traffic equipment replacement, and to absolve and unplanned revenue decline.

The following tables present a sources and uses summary of the Traffic Safety Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|----------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 35X | Fines | \$ 2,256,636 | \$ 2,127,021 | \$ 830,000 | \$ 1,455,000 | \$ 1,455,000 | \$ 2,123,643 | \$ 2,169,882 | \$ 668,643 | 46.0% |
| 36X | Miscellaneous | 1,540 | 3,636 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 2,258,176 | \$ 2,130,657 | \$ 830,000 | \$ 1,455,000 | \$ 1,455,000 | \$ 2,123,643 | \$ 2,169,882 | \$ 668,643 | 46.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 521 | Police Traffic | \$ 839,386 | \$ 1,302,040 | \$ 1,030,000 | \$ 1,766,725 | \$ 1,766,725 | \$ 1,597,692 | \$ 1,626,618 | \$ (169,033) | -9.6% |
| 543 | Street Traffic | - | - | - | - | - | 464,401 | 481,714 | 464,401 | n/a |
| 512 | Court Security | - | - | - | - | - | 61,550 | 61,550 | 61,550 | n/a |
| Total Expenditures: | | \$ 839,386 | \$ 1,302,040 | \$ 1,030,000 | \$ 1,766,725 | \$ 1,766,725 | \$ 2,123,643 | \$ 2,169,882 | \$ 356,918 | 20.2% |
| Rev Over/(Under) Exp | | \$ 1,418,790 | \$ 828,617 | \$ (200,000) | \$ (311,725) | \$ (311,725) | \$ - | \$ - | \$ 311,725 | -100.0% |
| Beginning Fund Balance, 1/1 | | \$ 557,077 | \$ 1,975,866 | \$ 1,255,284 | \$ 2,804,483 | \$ 2,804,483 | \$ 2,492,758 | \$ 2,492,758 | \$ (311,725) | -11.1% |
| Ending Fund Balance, 12/31 | | \$ 1,975,866 | \$ 2,804,483 | \$ 1,055,284 | \$ 2,492,758 | \$ 2,492,758 | \$ 2,492,758 | \$ 2,492,758 | \$ - | 0.0% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,017,414 | \$ 1,044,415 | \$ 1,017,414 | n/a |
| 2XX | Benefits | - | - | - | - | - | 396,680 | 415,916 | 396,680 | n/a |
| 4XX | Services and Charges | 8,123 | - | - | 625,000 | 625,000 | 709,550 | 709,550 | 84,550 | 13.5% |
| 5XX | Intergovernmental | 1,263 | - | - | - | - | - | - | - | n/a |
| 0XX | Other Financing Use | 830,000 | 1,302,040 | 1,030,000 | 1,141,725 | 1,141,725 | - | - | (1,141,725) | -100.0% |
| Total Expenditures: | | \$ 839,386 | \$ 1,302,040 | \$ 1,030,000 | \$ 1,766,725 | \$ 1,766,725 | \$ 2,123,644 | \$ 2,169,881 | \$ 356,919 | 20.2% |

113: REAL ESTATE EXCISE TAX FUND

PURPOSE/DESCRIPTION:

The Real Estate Excise Tax Fund (REET) accounts for the receipt and disbursement of real estate excise tax revenue received. The City adapted REET Fund to incorporate revised 2014 Budget.

The City will maintain a one year revenue reserve in the fund and may be spent down only upon the Council’s approval.

The following tables present a sources and uses summary of the Real Estate Excise Tax Fund.

The transfers out of this fund for 2015/16 include

- \$300,000 in 2015/16 for Parks CIP projects
- \$1,613,000 in 2015/16 for Transportation CIP projects
- \$810,773 in 2015 and \$812,123 in 2016 for Federal Way Community Center Debt Service payments.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|----------------|----------------|-------------|---------------------|---------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ 1,800,000 | \$ 1,800,000 | \$ 1,900,000 | \$ 1,900,000 | \$ 100,000 | 5.6% |
| 39X | Other Financing Sources | - | - | - | 7,606,608 | 7,606,608 | - | - | (7,606,608) | -100.0% |
| | Total Revenues: | \$ - | \$ - | \$ - | \$ 9,406,608 | \$ 9,406,608 | \$ 1,900,000 | \$ 1,900,000 | \$ (7,506,608) | -79.8% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 113 | Real Estate Excise Tax | \$ - | \$ - | \$ - | \$ 6,119,751 | \$ 6,119,751 | \$ 2,723,773 | \$ 2,725,123 | \$ (3,395,978) | -55.5% |
| | Total Expenditures: | \$ - | \$ - | \$ - | \$ 6,119,751 | \$ 6,119,751 | \$ 2,723,773 | \$ 2,725,123 | \$ (3,395,978) | -55.5% |
| | Rev Over/(Under) Exp | \$ - | \$ - | \$ - | \$ 3,286,857 | \$ 3,286,857 | \$ (823,773) | \$ (825,123) | \$ (4,110,630) | -125.1% |
| | Beginning Fund Balance, 1/1 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,286,857 | \$ 2,463,084 | \$ 3,286,857 | n/a |
| | Ending Fund Balance, 12/31 | \$ - | \$ - | \$ - | \$ 3,286,857 | \$ 3,286,857 | \$ 2,463,084 | \$ 1,637,961 | \$ (823,773) | -25.1% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------|----------------------------|----------------|----------------|-------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 0XX | Other Financing Use | \$ - | \$ - | \$ - | \$ 6,119,751 | \$ 6,119,751 | \$ 2,723,773 | \$ 2,725,123 | (3,395,978) | -55% |
| | Total Expenditures: | \$ - | \$ - | \$ - | \$ 6,119,751 | \$ 6,119,751 | \$ 2,723,773 | \$ 2,725,123 | \$(3,395,978) | -55.5% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

114: UTILITY TAX PROPOSITION 1 FUND

PURPOSE/DESCRIPTION:

The Utility Tax Proposition 1(Prop 1) Fund accounts for the receipt and disbursement of Prop1 tax revenue received. City adapted Prop 1 Fund to incorporate revised 2014 Budget which funds the Police, Municipal Court, Criminal Law, and other department operation.

The Proposition 1 fund is funding 1 Code Compliance Officer, 2 Prosecutors, 1 Court Clerk, .50 Judge, 1 Maintenance Worker, 1 Records Specialist, 16 Police Officers, and 2 Lieutenants for the 2015/16 budget.

The City will maintain a minimum cash flow reserve of \$1 million.

The following tables present a sources and uses summary of the Utility Tax Proposition 1 Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|----------------|----------------|-------------|-------------|---------------------|---------------------|---------------------|-----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,868,824 | \$ 2,868,824 | \$ 2,868,824 | n/a |
| 39X | Other Financing Sources | - | - | - | - | 1,002,600 | - | - | - | n/a |
| | Total Revenues: | \$ - | \$ - | \$ - | \$ - | \$ 1,002,600 | \$ 2,868,824 | \$ 2,868,824 | \$ 2,868,824 | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 512 | Municipal Courts Prop 1 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 163,187 | \$ 168,579 | \$ 163,187 | n/a |
| 515 | Mayor Prop 1 | - | - | - | - | - | 51,076 | 51,076 | 51,076 | n/a |
| 515 | Law Criminal Prop 1 | - | - | - | - | - | 214,879 | 220,425 | 214,879 | |
| 521 | Police Prop 1 | - | - | - | - | - | 2,214,883 | 2,253,238 | 2,214,883 | n/a |
| 558 | CD Building Prop 1 | - | - | - | - | - | 101,268 | 107,497 | 101,268 | n/a |
| 576 | Parks Maintenance Prop 1 | - | - | - | - | - | 96,672 | 97,469 | 96,672 | n/a |
| | Total Expenditures: | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,841,965 | \$ 2,898,284 | \$ 2,841,965 | n/a |
| | Rev Over/(Under) Exp | \$ - | \$ - | \$ - | \$ - | \$ 1,002,600 | \$ 26,859 | \$ (29,460) | \$ 26,859 | n/a |
| | Beginning Fund Balance, 1/1 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,002,600 | \$ 1,029,459 | \$ 1,002,600 | n/a |
| | Ending Fund Balance, 12/31 | \$ - | \$ - | \$ - | \$ - | \$ 1,002,600 | \$ 1,029,459 | \$ 1,000,000 | \$ - | n/a |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------|----------------------------|----------------|----------------|-------------|-------------|-------------|---------------------|---------------------|-----------------------|------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,066,875 | \$ 2,092,763 | \$ 2,066,875 | n/a |
| 2XX | Benefits | - | - | - | - | - | 706,814 | 737,244 | 706,814 | n/a |
| 4XX | Services and Charges | - | - | - | - | - | 68,276 | 68,276 | 68,276 | n/a |
| | Total Expenditures: | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,841,965 | \$ 2,898,284 | \$ 2,841,965 | n/a |

119: COMMUNITY DEVELOPMENT BLOCK GRANT FUND

PURPOSE/DESCRIPTION:

The Community Development Block Grant (CDBG) Fund accounts for the receipt and disbursement of federal grant revenue received through the Department of Housing and Urban Development (HUD), in an entitlement share determined through agreements between Federal Way and other King County CDBG Consortium members. CDBG projects and programs will be selected annually or as needed through a public process. Applications are reviewed and prioritized by the Human Services Commission and the City Council. Per federal regulations, and King County CDBG Consortium agreements, not more than 10% of the entitlement share plus program income may be allocated to direct service programs of the human service agencies that are designated directly by Federal Way. Also, not more than 10% of the entitlement share plus program income may be used for City planning and administrative functions. The goals for use of these grant revenues is to develop viable urban communities by providing decent housing and a suitable living environment, and by expending economic opportunities, principally for low- and moderate-income persons.

The following tables present a sources and uses summary of the Community Development Block Grant Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|-------------------------|-------------------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 905,854 | \$ 1,491,740 | \$ 576,000 | \$ 1,178,896 | \$ 1,178,896 | \$ 1,237,072 | \$ 1,237,103 | \$ 58,176 | 4.9% |
| 36X | Miscellaneous | - | 410 | - | - | - | - | - | - | n/a |
| 39X | Other Financing Sources | 4,000 | - | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 909,854 | \$ 1,492,150 | \$ 576,000 | \$ 1,178,896 | \$ 1,178,896 | \$ 1,237,072 | \$ 1,237,103 | \$ 58,176 | 4.9% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 119 | Grant Expenditures | \$ 917,851 | \$ 1,492,148 | \$ 576,000 | \$ 1,178,896 | \$ 1,178,896 | \$ 1,237,072 | \$ 1,237,103 | \$ 58,176 | 4.9% |
| Total Expenditures: | | \$ 917,851 | \$ 1,492,148 | \$ 576,000 | \$ 1,178,896 | \$ 1,178,896 | \$ 1,237,072 | \$ 1,237,103 | \$ 58,176 | 4.9% |
| Rev Over/(Under) Exp | | \$ (7,997) | \$ 2 | \$ (0) | \$ (0) | \$ (0) | \$ 0 | \$ (0) | \$ 0 | -363.6% |
| Beginning Fund Balance, 1/1 | | \$ 48,712 | \$ 40,715 | \$ - | \$ 40,715 | \$ 40,715 | \$ 40,715 | \$ 40,715 | \$ - | 0.0% |
| Ending Fund Balance, 12/31 | | \$ 40,715 | \$ 40,715 | \$ - | \$ 40,715 | \$ 40,715 | \$ 40,715 | \$ 40,715 | \$ - | 0.0% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|-------------------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|-------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 67,629 | \$ 57,599 | \$ 78,102 | \$ 117,687 | \$ 117,687 | \$ 180,883 | \$ 187,046 | \$ 63,196 | 53.7% |
| 2XX | Benefits | 18,476 | 20,747 | 30,202 | 45,509 | 45,509 | 31,004 | 29,674 | (14,505) | -31.9% |
| 3XX | Supplies | 62 | - | - | - | - | - | - | - | n/a |
| 4XX | Services and Charges | 808,877 | 1,388,428 | 467,696 | 1,015,700 | 1,015,700 | 1,025,185 | 1,020,384 | 9,485 | 0.9% |
| 0XX | Other Financing Use | 22,807 | 25,374 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 917,851 | \$ 1,492,148 | \$ 576,000 | \$ 1,178,896 | \$ 1,178,896 | \$ 1,237,072 | \$ 1,237,103 | \$ 58,176 | 4.9% |

120: PATH AND TRAILS RESERVE FUND

PURPOSE/DESCRIPTION:

The Path and Trails Reserve Fund was established in compliance with state law. Its purpose is to accumulate unexpended proceeds of the motor vehicle fuel tax receipts, which are legally restricted to the construction, and maintenance of paths and trails within City street rights-of-way. One-half percent (0.5%) of these proceeds are restricted for these purposes. This fund must transfer such accumulated receipts back to a street construction/maintenance-oriented fund when specific projects have been defined.

The following tables present a sources and uses summary of the Path and Trails Reserve Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|-----------------------|-------------------|-------------------|---------------------|---------------------|---------------------|-------------------|-------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 160,611 | \$ 141,417 | \$ - | \$ - | \$ - | \$ 155,000 | \$ 160,000 | \$ 155,000 | n/a |
| 33X | Intergovernmental | 9,195 | 9,261 | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | - | 0.0% |
| 36X | Miscellaneous | 54 | 93 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 169,861 | \$ 150,772 | \$ 9,000 | \$ 9,000 | \$ 9,000 | \$ 164,000 | \$ 169,000 | \$ 155,000 | 1722.2% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 120 | Transfer to Parks CIP | \$ 155,000 | \$ 155,000 | \$ 157,000 | \$ 157,000 | \$ 157,000 | \$ - | \$ - | \$ (157,000) | -100.0% |
| Total Expenditures: | | \$ 155,000 | \$ 155,000 | \$ 157,000 | \$ 157,000 | \$ 157,000 | \$ - | \$ - | \$ (157,000) | -100.0% |
| Rev Over/(Under) Exp | | \$ 14,861 | \$ (4,228) | \$ (148,000) | \$ (148,000) | \$ (148,000) | \$ 164,000 | \$ 169,000 | \$ 312,000 | -210.8% |
| Beginning Fund Balance, 1/1 | | \$ 151,807 | \$ 166,668 | \$ 168,808 | \$ 162,439 | \$ 162,439 | \$ 14,439 | \$ 178,439 | \$ (148,000) | -91.1% |
| Ending Fund Balance, 12/31 | | \$ 166,668 | \$ 162,439 | \$ 20,808 | \$ 14,439 | \$ 14,439 | \$ 178,439 | \$ 347,439 | \$ 164,000 | 1135.8% |

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 0XX | Other Financing Use | \$ 155,000 | \$ 155,000 | \$ 157,000 | \$ 157,000 | \$ 157,000 | \$ - | \$ - | \$ (157,000) | -100.0% |
| Total Expenditures: | | \$ 155,000 | \$ 155,000 | \$ 157,000 | \$ 157,000 | \$ 157,000 | \$ - | \$ - | \$ (157,000) | -100.0% |

188: STRATEGIC RESERVE FUND

PURPOSE/DESCRIPTION:

The Strategic Reserve Fund accounts for the City’s strategic opportunity fund to provide the liquidity to respond to economic opportunity that is not budgeted for that may provide a long term economic benefit to the City. The City adapted Strategic Reserve Fund to incorporate revised 2014 Budget. In the event that any of the reserve fund is used, such appropriation shall be repaid to the fund annually over the next three years.

This fund maintains contingency for unanticipated cost a reserve equal to \$1 million and strategic opportunities reserve of \$2 million. The fund provide a financial cushion to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods or to provide funds in the event of major unplanned expenditures the City could face as result of natural disasters. In the event that any of reserve funds is used in an economic downturn to stabilize the City’s finances, such appropriation shall be repaid to the fund annually over next three years.

The following page presents sources and uses summary of the Strategic Reserve Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|----------------|----------------|---------|--------------|--------------|------------------|------------------|-----------------------|---------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 39X | Other Financing Sources | \$ - | \$ - | \$ - | \$ 3,000,000 | \$ 3,000,000 | \$ - | \$ - | \$ (3,000,000) | -100.0% |
| | Total Revenues: | \$ - | \$ - | \$ - | \$ 3,000,000 | \$ 3,000,000 | \$ - | \$ - | \$ (3,000,000) | -100.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 188 | Strategic Reserve | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| | Total Expenditures: | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| | Rev Over/(Under) Exp | \$ - | \$ - | \$ - | \$ 3,000,000 | \$ 3,000,000 | \$ - | \$ - | \$ (3,000,000) | -100.0% |
| | Beginning Fund Balance, 1/1 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,000,000 | \$ 3,000,000 | \$ 3,000,000 | n/a |
| | Ending Fund Balance, 12/31 | \$ - | \$ - | \$ - | \$ 3,000,000 | \$ 3,000,000 | \$ 3,000,000 | \$ 3,000,000 | \$ - | 0.0% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

201: DEBT SERVICE FUND

PURPOSE/DESCRIPTION:

The Debt Service Fund accounts for the debt service on the City Council approved general obligation (G.O.) debt. Included in the costs charged to this fund are the scheduled principal and interest payments, debt issue costs, fiscal agent fees, and other debt related costs. Debt service currently scheduled for payment from this Fund include City's portion of the Valley Communications debt service, 2013 G.O. bond issue for the community center, and the SCORE facility. Revenue accounted for in this fund in prior years included real estate excise tax, but in 2014 a separate Real Estate Excise Tax fund was created and all Real Estate Excise Tax is received in this fund. The Debt Service includes transfers in of Utility Tax and Real Estate Excise Tax to pay for debt service, since the creation of the Real Estate Excise Tax fund.

The City shall maintain adequate reserve in accordance with the bond ordinance or a minimum of one year debt service amount.

Council budget policy calls for the prefunding of debt service, meaning that the next year's debt service is provided for and transfers are made to the Debt Service Fund in the current year.

The following presents sources and uses summary and expenditure by object summary of the Debt Service Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|---------------------|----------------------|---------------------|-----------------------|-----------------------|---------------------|---------------------|-----------------------|-----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 1,507,315 | \$ 2,034,033 | \$ 1,400,000 | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 36X | Miscellaneous | 3,287 | 4,550 | 3,500 | 3,500 | 3,500 | - | - | (3,500) | -100.0% |
| 39X | Other Financing Sources | 913,892 | 15,355,884 | 1,832,000 | - | - | 1,838,813 | 1,721,538 | 1,838,813 | n/a |
| | Total Revenues: | \$ 2,424,494 | \$ 17,394,467 | \$ 3,235,500 | \$ 3,500 | \$ 3,500 | \$ 1,838,813 | \$ 1,721,538 | \$ 1,835,313 | 52437.5% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 000 | Valley Comm - 911 | \$ 140,760 | \$ 174,148 | \$ 197,480 | \$ 197,480 | \$ 197,480 | \$ 228,800 | \$ - | \$ 31,320 | 15.9% |
| 104 | Community Center 2003 | 913,893 | 12,859,801 | 915,000 | - | - | - | - | - | n/a |
| 105 | SCORE Facility - Jail | - | 917,720 | 916,654 | 941,823 | 941,823 | - | 909,415 | (941,823) | -100.0% |
| 106 | Community Center 2013 | - | 436,891 | - | 809,673 | 809,673 | 810,773 | 812,123 | 1,100 | 0.1% |
| 0XX | Other Financing Use | 1,025,000 | 1,572,000 | 1,217,000 | 3,217,000 | 3,217,000 | - | - | (3,217,000) | -100.0% |
| XXX | Other Debt Expenditures | 28,680 | 367,916 | 46,416 | 46,416 | 46,416 | - | - | (46,416) | -100.0% |
| | Total Expenditures: | \$ 2,108,332 | \$ 16,328,477 | \$ 3,292,550 | \$ 5,212,392 | \$ 5,212,392 | \$ 1,039,573 | \$ 1,721,538 | \$ (4,172,819) | -80.1% |
| | Rev Over/(Under) Exp | \$ 316,162 | \$ 1,065,990 | \$ (57,050) | \$ (5,208,892) | \$ (5,208,892) | \$ 799,240 | \$ - | \$ 6,008,132 | -115.3% |
| | Beginning Fund Balance, 1/1 | \$ 3,866,183 | \$ 4,182,345 | \$ 3,672,286 | \$ 5,248,335 | \$ 5,248,335 | \$ 39,443 | \$ 838,683 | \$ (5,208,892) | -99.2% |
| | Ending Fund Balance, 12/31 | \$ 4,182,345 | \$ 5,248,335 | \$ 3,615,236 | \$ 39,443 | \$ 39,443 | \$ 838,683 | \$ 838,683 | \$ 799,240 | 2026.3% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Adopted | 2016 Adopted | 15 Adopted - 14 Proj | |
|----------------------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 7XX | Debt Service-Princ | \$ 480,760 | \$12,649,148 | \$ 550,200 | \$ 625,200 | \$ 625,200 | \$ 675,000 | \$ 470,000 | \$ 49,800 | 8.0% |
| 8XX | Debt Service-Interest | 575,943 | 2,070,308 | 1,488,934 | 1,333,776 | 1,333,776 | 364,573 | 1,251,538 | (969,203) | -72.7% |
| 9XX | Internal Service | 26,629 | 37,020 | 36,416 | 36,416 | 36,416 | - | - | | |
| 0XX | Other Financing Use | 1,025,000 | 1,572,000 | 1,217,000 | 3,217,000 | 3,217,000 | - | - | (3,217,000) | -100.0% |
| | Total Expenditures: | \$ 2,108,332 | \$16,328,476 | \$ 3,292,550 | \$ 5,212,392 | \$ 5,212,392 | \$ 1,039,573 | \$ 1,721,538 | \$ (4,172,819) | -80.1% |

301: CAPITAL PROJECT FUND – DOWNTOWN REDEVELOPMENT

PURPOSE/DESCRIPTION:

This Capital Project Fund was established to accumulate resources and set aside for downtown projects.

The following presents sources and uses summary and expenditure by object summary of the Capital Project Fund – Downtown Redevelopment.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|-------------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|------------------|------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 31X | Taxes | \$ 8,066 | \$ 8,280 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 33X | Intergovernmental | - | 523,798 | - | 975,000 | 975,000 | - | - | \$ (975,000) | -100.0% |
| 36X | Miscellaneous | 2,003 | 2,778 | - | - | - | - | - | \$ - | n/a |
| 39X | Other Financing Sources | - | 300,000 | 300,000 | 300,000 | 300,000 | - | - | \$ (300,000) | -100.0% |
| Total Revenues: | | \$ 10,068 | \$ 834,856 | \$ 300,000 | \$ 1,275,000 | \$ 1,275,000 | \$ - | \$ - | \$ (1,275,000) | -100.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 100 | Downtown Redevelopment | 52,539 | 36,915 | - | 4,212,063 | 4,212,063 | - | - | (4,212,063) | -100.0% |
| Total Expenditures: | | \$ 52,539 | \$ 36,915 | \$ - | \$ 4,212,063 | \$ 4,212,063 | \$ - | \$ - | \$ (4,212,063) | -100.0% |
| Rev Over/(Under) Exp | | \$ (42,471) | \$ 797,941 | \$ 300,000 | \$ (2,937,063) | \$ (2,937,063) | \$ - | \$ - | \$ 2,937,063 | -100.0% |
| Beginning Fund Balance, 1/1 | | \$ 2,207,052 | \$ 2,164,581 | \$ 2,445,051 | \$ 2,962,522 | \$ 2,962,522 | \$ 25,459 | \$ 25,459 | \$ (2,937,063) | -99.1% |
| Ending Fund Balance, 12/31 | | \$ 2,164,581 | \$ 2,962,522 | \$ 2,745,051 | \$ 25,459 | \$ 25,459 | \$ 25,459 | \$ 25,459 | \$ - | 0.0% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|------------------|------------------|-------------|---------------------|---------------------|------------------|------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 3XX | Supplies | \$ 2,291 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 4XX | Services and Charges | 50,248 | 36,915 | - | 2,300 | 2,300 | - | - | (2,300) | -100.0% |
| 0XX | Other Financing Use | - | - | - | 4,209,763 | 4,209,763 | - | - | (4,209,763) | -100.0% |
| Total Expenditures: | | \$ 52,539 | \$ 36,915 | \$ - | \$ 4,212,063 | \$ 4,212,063 | \$ - | \$ - | \$ (4,212,063) | -100.0% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

302: CAPITAL PROJECT FUND – CITY FACILITIES

PURPOSE/DESCRIPTION:

This Capital Project Fund accounts for the acquisition or construction of capital improvements related to city facilities.

The following presents sources and uses summary and expenditure by object summary of the Capital Project Fund – City Facilities.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|-------------------------------|---------------------|---------------------|---------------|---------------------|---------------------|------------------|------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ - | \$ 218,023 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 36X | Miscellaneous | 1,645 | 1,179 | - | - | - | - | - | - | n/a |
| 39X | Other Financing Sources | - | 355,000 | - | - | - | - | - | - | |
| Total Revenues: | | \$ 1,645 | \$ 574,202 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 108 | Major Facility Rehabilitation | 453 | 350 | - | 56,149 | 56,149 | - | - | (56,149) | -100.0% |
| 110 | Performing Arts Center | 148,948 | 1,029,264 | - | 144,877 | 144,877 | - | - | (144,877) | -100.0% |
| 103 | Transfer to Utility Tax Fund | - | - | - | 481,161 | 481,161 | - | - | (481,161) | -100.0% |
| Total Expenditures: | | \$ 149,401 | \$ 1,029,615 | \$ - | \$ 682,187 | \$ 682,187 | \$ - | \$ - | \$ (682,187) | -100.0% |
| Rev Over/(Under) Exp | | \$ (147,755) | \$ (455,412) | \$ - | \$ (682,187) | \$ (682,187) | \$ - | \$ - | \$ 682,187 | -100.0% |
| Beginning Fund Balance, 1/1 | | \$ 1,285,609 | \$ 1,137,854 | \$ 291 | \$ 682,442 | \$ 682,442 | \$ 255 | \$ 255 | \$ (682,187) | -100.0% |
| Ending Fund Balance, 12/31 | | \$ 1,137,854 | \$ 682,442 | \$ 291 | \$ 255 | \$ 255 | \$ 255 | \$ 255 | \$ (0) | -0.1% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|-------------------|---------------------|-------------|-------------------|-------------------|------------------|------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 4XX | Services and Charges | \$ 17,071 | \$ 1,117 | \$ - | \$ 56,149 | \$ 56,149 | \$ - | \$ - | \$ (56,149) | -100.0% |
| 6XX | Capital Outlays | 132,329 | 1,028,498 | - | 144,877 | 144,877 | - | - | (144,877) | -100.0% |
| 0XX | Other Financing Use | - | - | - | 481,161 | 481,161 | - | - | (481,161) | -100.0% |
| Total Expenditures: | | \$ 149,401 | \$ 1,029,615 | \$ - | \$ 682,187 | \$ 682,187 | \$ - | \$ - | \$ (682,187) | -100.0% |

303: CAPITAL PROJECT FUND – PARKS

PURPOSE/DESCRIPTION:

This Capital Project Fund accounts for the acquisition or construction of major park capital facilities with the exception of those facilities financed by proprietary and trust funds. The major source of revenue for this Fund is general obligation bond proceeds, grants from other agencies, local taxes and contributions from other funds. All Park costs associated with acquisitions, improvements, issue of bonds and other costs shall be paid by this Fund. The proposed budgets are \$1,000,000 and \$300,000 in 2015 and 2016, respectively, and are allocated to the following projects:

| 2015 Proposed Projects | Sources (in thousands) | | | | | | | | |
|--|------------------------|---------------|----------------------|-----------------|--------------|-----------------|--------------|--------------|-----------------|
| | REET | Misc / Trsfrs | Prior Years' Sources | Total Sources | Consult Svcs | Construct | Project Mgmt | Equip Acquis | Total Expenses |
| Major Maintenance & Improvements to Existing Park Facilities | \$ 150 | \$ - | \$ - | \$ 150 | \$ - | \$ 150 | \$ - | \$ - | \$ 150 |
| Annual Playground Repair & Replacement Program | 150 | - | - | 150 | - | 150 | - | - | 150 |
| Lakota Soccer Field Upgrade | - | - | 700 | 700 | - | 700 | - | - | 700 |
| Total 2015 | \$ 300 | \$ - | \$ 700 | \$ 1,000 | \$ - | \$ 1,000 | \$ - | \$ - | \$ 1,000 |

| 2016 Proposed Projects | Sources (in thousands) | | | | | | | | |
|--|------------------------|---------------|----------------------|---------------|--------------|---------------|--------------|--------------|----------------|
| | REET | Misc / Trsfrs | Prior Years' Sources | Total Sources | Consult Svcs | Construct | Project Mgmt | Equip Acquis | Total Expenses |
| Major Maintenance & Improvements to Existing Park Facilities | \$ 150 | \$ - | \$ - | \$ 150 | \$ - | \$ 150 | \$ - | \$ - | \$ 150 |
| Annual Playground Repair & Replacement Program | 150 | - | - | 150 | - | 150 | - | - | 150 |
| Total 2016 | \$ 300 | \$ - | \$ - | \$ 300 | \$ - | \$ 300 | \$ - | \$ - | \$ 300 |

The following presents sources and uses summary and expenditure by object summary of the Capital Project Fund – Parks.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|-------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 34X | Charges for Services | \$ 114,878 | \$ 18,139 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 36X | Miscellaneous | 5,591 | 15,168 | - | - | - | - | - | - | n/a |
| 39X | Other Financing Sources | 430,000 | 455,000 | 457,000 | 3,155,751 | 3,155,751 | 300,000 | 300,000 | (2,855,751) | -0.90494 |
| | Total Revenues: | \$ 550,468 | \$ 488,306 | \$ 457,000 | \$ 3,155,751 | \$ 3,155,751 | \$ 300,000 | \$ 300,000 | \$(2,855,751) | -90.5% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 303 | Capital | \$ 699,092 | \$ 315,070 | \$ 1,373,000 | \$ 5,296,166 | \$ 4,596,166 | \$ 1,000,000 | \$ 300,000 | \$(4,296,166) | -81.1% |
| | Total Expenditures: | \$ 699,092 | \$ 315,070 | \$ 1,373,000 | \$ 5,296,166 | \$ 4,596,166 | \$ 1,000,000 | \$ 300,000 | \$(4,296,166) | -81.1% |
| | Rev Over/(Under) Exp | \$ (148,623) | \$ 173,236 | \$ (916,000) | \$(2,140,415) | \$(1,440,415) | \$ (700,000) | \$ - | \$ 1,440,415 | -67.3% |
| | Beginning Fund Balance, 1/1 | \$ 2,408,883 | \$ 2,260,260 | \$ 1,346,119 | \$ 2,433,496 | \$ 2,433,496 | \$ 993,081 | \$ 293,081 | \$(1,440,415) | -59.2% |
| | Ending Fund Balance, 12/31 | \$ 2,260,260 | \$ 2,433,496 | \$ 430,119 | \$ 293,081 | \$ 993,081 | \$ 293,081 | \$ 293,081 | \$ 0 | 0.0% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|--------------------------------|----------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------|-------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Operating Expenditures:</i> | | | | | | | | | | |
| 3XX | Supplies | \$ 5,128 | \$ 16,814 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 4XX | Charges and Services | 657,987 | 173,310 | - | - | - | - | - | - | n/a |
| 6XX | Capital Outlays | 35,977 | 124,946 | 1,373,000 | 5,296,166 | 4,596,166 | 1,000,000 | 300,000 | \$(4,296,166) | -81.1% |
| | Total Expenditures: | \$ 699,092 | \$ 315,070 | \$ 1,373,000 | \$ 5,296,166 | \$ 4,596,166 | \$ 1,000,000 | \$ 300,000 | \$(4,296,166) | -81.1% |

304: CAPITAL PROJECT FUND – SURFACE WATER MANAGEMENT

PURPOSE/DESCRIPTION:

This Capital Project Fund accounts for major capital facilities associated with managing the existing storm water conveyance systems, regulating the clearing, grading, and erosion control phases of new land development, constructing, maintaining and repairing elements of the City's drainage system and controlling water quality within the system. The major sources of revenue for this Fund include grants from other agencies and storm drainage fees. The City's drainage system includes a network of streams, lakes, pipelines and storm water detention facilities.

The City will maintain emergency/contingent reserve for unexpected catastrophic events or system failures of not less than \$500,000 based on the comprehensive Surface Water Management Plan.

The proposed budgets are \$3,123,000 and \$2,110,000 in 2015 and 2016, respectively, and are allocated to the following projects:

| 2015 Proposed Projects | Sources (in thousands) | | | | Expenses (in thousands) | | | |
|--|------------------------|-----------------|----------------------|-----------------|-------------------------|------------------|-----------------|-----------------|
| | User Fees | Grants | Prior Years' Sources | Total Sources | Property Acquis | Consult Services | Construct | Total Expenses |
| Small CIP-Annual Program | \$ 150 | \$ - | \$ - | \$ 150 | \$ - | \$ - | \$ 150 | \$ 150 |
| Marine Hills Conveyance System Repairs - North of South 293rd Street | 100 | - | - | 100 | - | 100 | - | 100 |
| South 373rd Street Stream Crossing Re-Route and Restoration | 20 | | | 20 | | 20 | | 20 |
| West Hylebos Conservation Property Acquisition | 280 | | | 280 | 280 | | | 280 |
| Phase V Highway 99 Project - South 344th Street at Highway 99 | 500 | | | 500 | 500 | | | 500 |
| Low Impact Development (LID) Retrofit Project | 507 | 1,530 | | 2,037 | | | 2,037 | 2,037 |
| Bridges Property Culvert Removal and Replacement | 6 | 30 | | 36 | | 36 | | 36 |
| Total 2015 | \$ 1,563 | \$ 1,560 | \$ - | \$ 3,123 | \$ 780 | \$ 156 | \$ 2,187 | \$ 3,123 |

| 2016 Proposed Projects | Sources (in thousands) | | | | Expenses (in thousands) | | | |
|--|------------------------|---------------|----------------------|-----------------|-------------------------|------------------|-----------------|-----------------|
| | User Fees | Grants | Prior Years' Sources | Total Sources | Property Acquis | Consult Services | Construct | Total Expenses |
| Small CIP-Annual Program | \$ 150 | \$ - | \$ - | \$ 150 | \$ - | \$ - | \$ 150 | \$ 150 |
| Marine Hills Conveyance System Repairs - North of South 373rd Street Stream Crossing Re-Route and West Hylebos Conservation Property Acquisition | 885 | - | - | 885 | - | 885 | - | 885 |
| Phase V Highway 99 Project - South 344th Street at Highway 99 | 81 | | | 81 | | 81 | | 81 |
| Low Impact Development (LID) Retrofit Project | | | | - | | | | - |
| Bridges Property Culvert Removal and Replacement | 715 | | | 715 | | 31 | 684 | 715 |
| | 69 | 210 | | 279 | | | 279 | 279 |
| Total 2016 | \$ 1,900 | \$ 210 | \$ - | \$ 2,110 | \$ - | \$ 997 | \$ 1,113 | \$ 2,110 |

304: CAPITAL PROJECT FUND – SURFACE WATER MANAGEMENT (continued)

The following presents sources and uses summary and expenditure by object summary of the Capital Project Fund – Surface Water Management.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|-------------------------|---------------------|---------------------|-------------------|-----------------------|-----------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 406,911 | \$ 626,555 | \$ - | \$ 901,015 | \$ 901,015 | \$ 1,560,000 | \$ 210,000 | \$ 658,985 | 73.1% |
| 34X | Charges for Services | 46,656 | - | - | - | - | - | - | - | n/a |
| 36X | Miscellaneous | 25,809 | 26,420 | - | - | - | - | - | - | n/a |
| 39X | Other Financing Sources | 230,000 | 238,000 | 246,000 | 246,000 | 246,000 | 1,563,000 | 1,900,000 | | |
| Total Revenues: | | \$ 709,377 | \$ 890,975 | \$ 246,000 | \$ 1,147,015 | \$ 1,147,015 | \$ 3,123,000 | \$ 2,110,000 | \$ 1,975,985 | 172.3% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| | Capital | \$ 912,080 | \$ 900,855 | \$ 246,000 | \$ 2,728,345 | \$ 2,728,345 | \$ 3,123,400 | \$ 2,110,400 | \$ 395,055 | 14.5% |
| | Transfers Out | 179,181 | 144,476 | - | 210,086 | 210,086 | - | - | \$ (210,086) | -100.0% |
| Total Expenditures: | | \$ 1,091,261 | \$ 1,045,331 | \$ 246,000 | \$ 2,938,431 | \$ 2,938,431 | \$ 3,123,400 | \$ 2,110,400 | \$ 184,969 | 6.3% |
| Rev Over/(Under) Exp | | \$ (381,884) | \$ (154,356) | \$ - | \$ (1,791,416) | \$ (1,791,416) | \$ (400) | \$ (400) | \$ 1,791,016 | -100.0% |
| Beginning Fund Balance, 1/1 | | \$ 2,938,982 | \$ 2,557,098 | \$ 556,809 | \$ 2,402,742 | \$ 2,402,742 | \$ 611,326 | \$ 610,926 | \$ (1,791,416) | -74.6% |
| Ending Fund Balance, 12/31 | | \$ 2,557,098 | \$ 2,402,742 | \$ 556,809 | \$ 611,326 | \$ 611,326 | \$ 610,926 | \$ 610,526 | \$ (400) | -0.1% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|---------------------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|-------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 176,211 | \$ 152,667 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 2XX | Benefits | 18,495 | 37,045 | - | - | - | - | - | - | n/a |
| 3XX | Supplies | 49,654 | 18,194 | - | - | - | - | - | - | n/a |
| 4XX | Charges and Services | 44,066 | 43,411 | - | - | - | 156,400 | 112,400 | 156,400 | n/a |
| 5XX | Intergovernmental | 275 | 1,872 | - | - | - | - | - | - | n/a |
| 6XX | Capital Outlays | 623,379 | 647,664 | 246,000 | 2,728,345 | 2,728,345 | 2,967,000 | 1,998,000 | 238,655 | 8.7% |
| 0XX | Other Financing Use | 179,181 | 144,476 | - | 210,086 | 210,086 | - | - | (210,086) | -100.0% |
| Total Expenditures: | | \$ 1,091,261 | \$ 1,045,331 | \$ 246,000 | \$ 2,938,431 | \$ 2,938,431 | \$ 3,123,400 | \$ 2,110,400 | \$ 184,969 | 6.3% |

306: CAPITAL PROJECT FUND – TRANSPORTATION SYSTEMS

PURPOSE/DESCRIPTION:

This Capital Project Fund represents improvements to existing traffic signals and new signalization, major roadways and arterials involving the design and construction of new sections of streets, the widening of roadways to provide additional vehicle lanes, the installation of sidewalks and landscaping. The major source of revenue for this Fund is grants from other agencies and contributions from other funds. The proposed budgets are \$8,470,000 and \$14,585,000 in 2015 and 2016, respectively, and are allocated to the following projects:

| 2015 Proposed Projects | Sources (in thousands) | | | | | | | | Expenses (in thousands) | | | | | |
|---|------------------------|---------------|--------------|-----------------|-----------------|-----------------|----------------------|------------------|-------------------------|---------------|-----------------|---------------|-----------------|-----------------|
| | REET | Fuel Tax | General Fund | Grants | Mitig Fees | Misc / Trsfrs | Prior Year's Sources | Total Sources | Property Aquis | Consult Svcs | Constr | Const Mgmt | Conting / Other | Total Expenses |
| Annual Transportation System Safety Improv | - | 320 | - | - | - | - | - | 320 | - | - | 320 | - | - | 320 |
| 10th Ave SW Imp: SW Camp Dr - SW 344th St | - | - | - | 900 | 300 | - | 62 | 1,262 | 62 | - | 1,000 | 100 | 100 | 1,262 |
| 1st Ave S @ S 328th Street | - | - | - | - | 500 | 313 | - | 813 | - | - | 675 | 70 | 68 | 813 |
| S 352nd St: SR-99 to SR-161 *1 | - | - | - | 200 | - | - | - | 200 | 200 | 20 | - | - | - | 220 |
| S 304th Street @ 28th Ave S | - | - | - | - | 500 | 313 | - | 813 | - | - | 675 | 70 | 68 | 813 |
| S 356th St SR 99-SR161 | - | - | - | - | - | - | 300 | 300 | 300 | - | - | - | - | 300 |
| SR99 HOV Lns Phase V | 1,613 | - | - | 7,000 | - | - | - | 8,613 | 2,600 | - | - | - | - | 2,600 |
| S 314th St: 20th Av S - 23rd Av S - Install new sidewalks *2 | - | - | - | - | - | 175 | - | 175 | - | - | 175 | - | - | 175 |
| S 288th Street: 19th Avenue S - I-5 | - | - | - | 397 | - | 75 | - | 472 | 322 | 150 | - | - | - | 472 |
| S 288th Street: Military Road to City Limit Preservation Project | - | - | - | 490 | - | 147 | - | 637 | - | 110 | 500 | 27 | - | 637 |
| S 324th Street - Pacific Highway S to S 322nd Street Preservation Project | - | - | - | 590 | - | 268 | - | 858 | - | 110 | 720 | 28 | - | 858 |
| Total 2015 | \$ 1,613 | \$ 320 | \$ - | \$ 9,577 | \$ 1,300 | \$ 1,291 | \$ 362 | \$ 14,463 | \$ 3,484 | \$ 390 | \$ 4,065 | \$ 295 | \$ 236 | \$ 8,470 |

| 2016 Proposed Projects | Sources (in thousands) | | | | | | | | Expenses (in thousands) | | | | | |
|--|------------------------|---------------|-----------------|-----------------|-------------|---------------|----------------------|------------------|-------------------------|--------------|------------------|-----------------|-----------------|------------------|
| | REET | Fuel Tax | General Fund | Grants | Mitig Fees | Misc / Trsfrs | Prior Year's Sources | Total Sources | Property Aquis | Consult Svcs | Constr | Const Mgmt | Conting / Other | Total Expenses |
| Annual Transportation System Safety Improv | - | 320 | - | - | - | - | - | 320 | - | - | 320 | - | - | 320 |
| 10th Ave SW Imp: SW Camp Dr - SW 344th St | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| S 352nd St: SR-99 to SR-161 | - | - | 2,000 | 3,800 | - | - | - | 5,800 | - | - | 4,700 | 600 | 500 | 5,800 |
| Pacific Highway HOV Lanes Phases IV - SR-509 to S 312th Street | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SR99 HOV Lns Phase V | 1,613 | - | - | 5,000 | - | - | - | 6,613 | - | - | 6,300 | 905 | 1,260 | 8,465 |
| Total 2016 | \$ 1,613 | \$ 320 | \$ 2,000 | \$ 8,800 | \$ - | \$ - | \$ - | \$ 12,733 | \$ - | \$ - | \$ 11,320 | \$ 1,505 | \$ 1,760 | \$ 14,585 |

306: CAPITAL PROJECT FUND – TRANSPORTATION SYSTEMS (Continued)

The following presents sources and uses summary and expenditure by object summary of the Capital Project Fund – Transportation Systems.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|----------------------|-----------------------|-----------------------|------------------------|------------------------|----------------------|-----------------------|------------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 2,539,012 | \$ 3,784,909 | \$ 3,896,000 | \$ 8,064,508 | \$ 8,064,508 | \$ 9,897,000 | \$ 9,120,000 | \$ 1,832,492 | 22.7% |
| 34X | Charges for Services | 504,422 | 269,702 | - | - | - | 1,300,000 | - | 1,300,000 | n/a |
| 36X | Miscellaneous | 12,493 | 14,774 | - | - | - | - | - | - | n/a |
| 39X | Other Financing Sources | 1,621,000 | 1,825,000 | 1,598,000 | 1,598,000 | 1,598,000 | 1,613,000 | 3,613,000 | 15,000 | 0.9% |
| | Total Revenues: | \$ 4,676,928 | \$ 5,894,384 | \$ 5,494,000 | \$ 9,662,508 | \$ 9,662,508 | \$ 12,810,000 | \$ 12,733,000 | \$ 3,147,492 | 32.6% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 6XX | Capital | \$ 3,330,133 | \$ 7,774,005 | \$ 7,087,000 | \$ 16,706,410 | \$ 16,706,410 | \$ 8,470,000 | \$ 14,585,000 | \$ (8,236,410) | -49.3% |
| 0XX | Transfers Out | - | 82,000 | 82,000 | 5,726,278 | 5,726,278 | - | - | \$ (5,726,278) | -100.0% |
| | Total Expenditures: | \$ 3,330,133 | \$ 7,856,005 | \$ 7,169,000 | \$ 22,432,688 | \$ 22,432,688 | \$ 8,470,000 | \$ 14,585,000 | \$ (13,962,688) | -62.2% |
| | Rev Over/(Under) Exp | \$ 1,346,794 | \$ (1,961,621) | \$ (1,675,000) | \$ (12,770,180) | \$ (12,770,180) | \$ 4,340,000 | \$ (1,852,000) | \$ 17,110,180 | -134.0% |
| | Beginning Fund Balance, 1/1 | \$ 13,809,682 | \$ 15,156,476 | \$ 8,365,527 | \$ 13,194,855 | \$ 13,194,855 | \$ 424,675 | \$ 4,764,675 | \$ (12,770,180) | -96.8% |
| | Ending Fund Balance, 12/31 | \$ 15,156,476 | \$ 13,194,855 | \$ 6,690,527 | \$ 424,675 | \$ 424,675 | \$ 4,764,675 | \$ 2,912,675 | \$ 4,340,000 | 1022.0% |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------|----------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|----------------------|------------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | \$ 298,696 | \$ 298,986 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 2XX | Benefits | 25,273 | 16,662 | - | - | - | - | - | - | n/a |
| 3XX | Supplies | 198 | 494 | - | - | - | - | - | - | n/a |
| 4XX | Services and Charges | 1,344,361 | 1,319,188 | - | - | - | 365,000 | 905,000 | 365,000 | n/a |
| 5XX | Intergovernmental | 55,961 | 70,812 | - | - | - | - | - | - | n/a |
| 6XX | Capital Outlays | 1,605,644 | 6,067,864 | 7,087,000 | 16,706,410 | 16,706,410 | 8,105,000 | 13,680,000 | (8,601,410) | -51.5% |
| 0XX | Other Financing Use | - | 82,000 | 82,000 | 5,726,278 | 5,726,278 | - | - | (5,726,278) | -100.0% |
| | Total Expenditures: | \$ 3,330,133 | \$ 7,856,005 | \$ 7,169,000 | \$ 22,432,688 | \$ 22,432,688 | \$ 8,470,000 | \$ 14,585,000 | \$ (13,962,688) | -62.2% |

307: CAPITAL PROJECTS RESERVE FUND

PURPOSE/DESCRIPTION:

The Capital Projects Reserve Fund established to adopt a formal Fund Balance Reserve Policy. The City will maintain a reserve for the future general capital needs of the general buildings or other capital projects. Finance Director Finance Director may transfer excess revenue over expenditures in the General Fund to this fund for future use of the City.

The following tables present a sources and uses summary of the Capital Projects Reserve Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|-------------------------|----------------|----------------|-------------|-------------------|-------------------|-------------------|-------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 39X | Other Financing Sources | \$ - | \$ - | \$ - | \$ 480,000 | \$ 480,000 | \$ - | \$ - | \$ (480,000) | -100.0% |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ 480,000 | \$ 480,000 | \$ - | \$ - | \$ (480,000) | -100.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 307 | Capital Project Reserve | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | n/a |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| Rev Over/(Under) Exp | | \$ - | \$ - | \$ - | \$ 480,000 | \$ 480,000 | \$ - | \$ - | \$ (480,000) | -100.0% |
| Beginning Fund Balance, 1/1 | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 480,000 | \$ 480,000 | \$ 480,000 | n/a |
| Ending Fund Balance, 12/31 | | \$ - | \$ - | \$ - | \$ 480,000 | \$ 480,000 | \$ 480,000 | \$ 480,000 | \$ - | 0.0% |

308: PACC CAPITAL PROJECTS FUND

PURPOSE/DESCRIPTION:

The Performing Arts and Conference Center Fund accounts for the receipt and disbursement related to capital project revenue received. City adapted PACC Capital Projects Fund to incorporate revised 2014 Budget.

The following tables present a sources and uses summary of the PACC Capital Projects Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|----------------|----------------|-------------|---------------------|---------------------|-----------------------|------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 39X | Other Financing Sources | \$ - | \$ - | \$ - | \$ 9,944,763 | \$ 9,944,763 | \$ - | \$ - | \$ (9,944,763) | -100.0% |
| | Total Revenues: | \$ - | \$ - | \$ - | \$ 9,944,763 | \$ 9,944,763 | \$ - | \$ - | \$ (9,944,763) | -100.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 308 | Performing Arts & Conference Ctr | \$ - | \$ - | \$ - | \$ 9,944,763 | \$ 1,604,763 | \$ 8,340,000 | \$ - | (1,604,763) | -16.1% |
| | Total Expenditures: | \$ - | \$ - | \$ - | \$ 9,944,763 | \$ 1,604,763 | \$ 8,340,000 | \$ - | \$ (1,604,763) | -16.1% |
| | Rev Over/(Under) Exp | \$ - | \$ - | \$ - | \$ - | \$ 8,340,000 | \$ (8,340,000) | \$ - | \$ (8,340,000) | n/a |
| | Beginning Fund Balance, 1/1 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,340,000 | \$ - | \$ 8,340,000 | n/a |
| | Ending Fund Balance, 12/31 | \$ - | \$ - | \$ - | \$ - | \$ 8,340,000 | \$ - | \$ - | \$ - | n/a |

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------|----------------------------|----------------|----------------|-------------|---------------------|---------------------|---------------------|------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 6XX | Capital Outlays | \$ - | \$ - | \$ - | \$ 9,944,763 | \$ 1,604,763 | \$ 8,340,000 | \$ - | (1,604,763) | -16% |
| | Total Expenditures: | \$ - | \$ - | \$ - | \$ 9,944,763 | \$ 1,604,763 | \$ 8,340,000 | \$ - | \$ (1,604,763) | -16.1% |

401: SURFACE WATER MANAGEMENT FUND

PURPOSE/DESCRIPTION:

The Surface Water Management (SWM) Fund was established to administer and account for all receipts and disbursements related to the City’s surface and storm water management system. All service charges are deposited into this Fund for the purpose of paying all or any part of the cost and expense of maintaining and operating surface and storm water management facilities. The SWM Fund is further responsible for the comprehensive management of the City’s natural and manmade surface water systems. This involves protecting developed and undeveloped properties from flooding, runoff and water quality problems while continuing to accommodate new residential and commercial growth. The SWM Fund also promotes the preservation of natural drainage systems, protection of fishery resources, and wildlife environment. The SWM Fund is organized into three supporting divisions: Engineering, Water Quality and Maintenance Services.

The following is a summary of the fund’s major sources of revenue and primary areas of service.

PRIMARY REVENUE SOURCES

- Surface Water Management fees
- Interest earnings
- Beginning fund balance

PRIMARY EXPENDITURE SERVICES

- Design, construction and inspection of public surface water capital improvement projects
- Establish and update City surface water management codes and regulations
- Water Quality
- Maintenance program for current system

The City shall maintain an operating reserve within the Surface Water Utility Fund in an amount not less than 17 percent of operating expenses from the prior year. Any excess may transferred to the Capital Project Fund – SWM for future capital projects.

The following tables present a sources and uses summary of the divisions’ budgets comprising the SWM Fund. Also included is expenditure by object summary.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 169,270 | \$ 147,882 | \$ - | \$ 386,501 | \$ 386,501 | \$ - | \$ - | \$ (386,501) | -100.0% |
| 34X | Charges for Services | 3,570,113 | 3,454,035 | 3,481,536 | 3,483,768 | 3,483,768 | 3,847,768 | 3,927,768 | 364,000 | 10.4% |
| 35X | Fines and Penalties | 600 | 1,000 | - | - | - | - | - | - | n/a |
| 36X | Miscellaneous | 2,633 | 4,478 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0.0% |
| 39X | Other Financing Sources | 179,181 | 165,895 | - | - | - | - | - | - | n/a |
| | Total Revenues: | \$ 3,921,797 | \$ 3,773,290 | \$ 3,484,536 | \$ 3,873,269 | \$ 3,873,269 | \$ 3,850,768 | \$ 3,930,768 | \$ (22,501) | -0.6% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 620 | Engineering | \$ 1,419,542 | \$ 1,416,220 | \$ 1,690,100 | \$ 1,790,915 | \$ 1,790,915 | \$ 2,128,087 | \$ 2,111,258 | \$ 337,171 | 18.8% |
| 630 | Water Quality | 205,387 | 226,995 | 283,345 | 563,691 | 563,691 | 288,707 | 294,052 | (274,984) | -48.8% |
| 640 | Maintenance | 928,683 | 981,719 | 966,900 | 1,339,336 | 1,339,336 | 1,146,443 | 1,164,684 | (192,892) | -14.4% |
| 650 | Steel Lake Management | 8,251 | 6,068 | 13,000 | 36,540 | 36,540 | 15,232 | 15,232 | (21,308) | -58.3% |
| 660 | North Lake Management | 10,156 | 12,447 | 12,536 | 20,725 | 20,725 | 12,536 | 12,536 | (8,189) | -39.5% |
| 680 | Debt Service | 192,636 | 190,812 | 188,989 | 188,989 | 188,989 | 100,926 | 99,965 | (88,063) | -46.6% |
| 597 | Trsfr Out - CIP Fund | 230,000 | 238,000 | 246,000 | 246,000 | 246,000 | 1,563,000 | 1,900,000 | 1,317,000 | 535.4% |
| | Total Expenditures: | \$ 2,994,655 | \$ 3,072,261 | \$ 3,400,870 | \$ 4,186,196 | \$ 4,186,196 | \$ 5,254,931 | \$ 5,597,727 | \$ 1,068,735 | 25.5% |
| | Rev Over/(Under) Exp | \$ 927,142 | \$ 701,029 | \$ 83,666 | \$ (312,927) | \$ (312,927) | \$ (1,404,163) | \$ (1,666,959) | \$ (1,091,236) | 348.7% |
| | Beginning Fund Balance, 1/1 | \$ 2,312,897 | \$ 3,240,039 | \$ 2,674,465 | \$ 3,941,068 | \$ 3,941,068 | \$ 3,628,141 | \$ 2,223,978 | \$ (312,927) | -7.9% |
| | Ending Fund Balance, 12/31 | \$ 3,240,039 | \$ 3,941,068 | \$ 2,758,131 | \$ 3,628,141 | \$ 3,628,141 | \$ 2,223,978 | \$ 557,019 | \$ (1,404,163) | -38.7% |

401: SURFACE WATER MANAGEMENT FUND (continued)

EXPENDITURES BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 1,061,792 | \$ 1,042,926 | \$ 1,225,255 | \$ 1,282,983 | \$ 1,282,983 | \$ 1,628,534 | \$ 1,656,919 | \$ 345,551 | 26.9% |
| 2XX | Benefits | 363,295 | 381,363 | 486,925 | 496,525 | 496,525 | 566,531 | 589,142 | 70,006 | 14.1% |
| 3XX | Supplies | 90,414 | 121,369 | 68,745 | 68,745 | 68,745 | 73,595 | 73,595 | 4,850 | 7.1% |
| 4XX | Services and Charges | 280,733 | 316,067 | 376,011 | 1,046,849 | 1,046,849 | 388,595 | 388,595 | (658,254) | -62.9% |
| 5XX | Intergovernmental Services | 146,755 | 181,374 | 202,668 | 209,828 | 209,828 | 189,466 | 189,466 | (20,362) | -9.7% |
| 6XX | Capital Outlays | 3,533 | 22,833 | - | - | - | - | - | - | n/a |
| 7XX | Debt Service-Princ | 182,359 | 182,359 | 182,359 | 182,359 | 182,359 | 96,120 | 96,120 | (86,239) | -47.3% |
| 8XX | Debt Service-Interest | 10,277 | 8,453 | 6,630 | 6,630 | 6,630 | 4,806 | 3,845 | (1,824) | -27.5% |
| 9XX | Internal Services | 625,498 | 577,516 | 606,277 | 646,277 | 646,277 | 744,283 | 700,045 | 98,006 | 15.2% |
| 0XX | Other Financing Uses | 230,000 | 238,000 | 246,000 | 246,000 | 246,000 | 1,563,000 | 1,900,000 | 1,317,000 | 535.4% |
| Total Expenditures: | | \$ 2,994,655 | \$ 3,072,261 | \$ 3,400,870 | \$ 4,186,196 | \$ 4,186,196 | \$ 5,254,931 | \$ 5,597,727 | \$ 1,068,735 | 25.5% |

402: DUMAS BAY CENTRE

PURPOSE/DESCRIPTION:

The Dumas Bay Centre Fund was established as an Enterprise Fund to specifically account for the revenues and expenses related to the acquisition, capital improvements, maintenance and operations of the City-owned Dumas Bay Centre Facility and Knutzen Family Theatre. The intent of the fund is to recover, primarily through user charges, the costs (expenses, including depreciation) of providing services to the general public on a continuing basis. The fund is accounted for in two distinct parts; the facilities, hotel, conference rooms and the kitchen as one part and the Knutzen Family Theatre as the second part.

The *Dumas Bay Centre* was purchased by the City during the summer of 1993 and upgrades and construction was completed in 1998. Facilities include approximately 12 acres of landscaped waterfront property, 78 bedrooms, a full-service kitchen and small to large meeting rooms and classrooms. Facility services include conference and retreat services, community rentals for events such as weddings and/or wedding receptions, performing arts activities, visual art gallery displays, special events, community education and recreation classes, and food services.

The *Knutzen Family Theatre* provides the community of Federal Way with a quality facility that presents accessible and affordable arts and cultural experiences in a unique and beautiful setting. The Knutzen Family Theatre offers a 234 seat performing arts facility, performance space for local artists and art organizations, production assistance for local arts organizations, performance and cultural arts events, cultural arts classes, technical theater classes, business and special events rentals.

As of July 1, 2009, the Knutzen Family Theatre is managed and operated by Centerstage Theatre Arts. Centerstage has a management and operations contract with the City of Federal Way until June 30th, 2012. With this change in management, the City no longer budgets operational expenditures for Knutzen Family Theatre, the only line items budgeted in 2015 and 2016 is for the management contract and repairs and maintenance. The City still has use of the facility for Parks General Recreation programming.

The City shall maintain a minimum of \$500,000 in a reserve set aside for equipment replacement, major building upgrades, and roof replacement of the Center.

The following tables present sources and uses summary and expenditure by object summary of the Dumas Bay Centre Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|-----------------------------|------------------------------------|-------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 34X | Charges for Services | \$ 577,438 | \$ 612,595 | \$ 627,154 | \$ 627,154 | \$ 627,154 | \$ 627,154 | \$ 627,154 | \$ - | 0.0% |
| 36X | Miscellaneous | 10,067 | 10,284 | 8,097 | 8,097 | 8,097 | 8,097 | 8,097 | - | 0.0% |
| 39X | Other Financing Sources | 140,500 | 116,000 | 116,000 | 116,000 | 116,000 | 116,000 | 116,000 | - | 0.0% |
| | Total Revenues: | \$ 728,006 | \$ 738,879 | \$ 751,251 | \$ 751,251 | \$ 751,251 | \$ 751,251 | \$ 751,251 | \$ - | 0.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 101/102 | Dumas Bay Centre | \$ 611,179 | \$ 586,959 | \$ 609,985 | \$ 723,219 | \$ 649,755 | \$ 928,671 | \$ 636,427 | \$ 205,452 | 28.4% |
| 352 | Knutzen Family Theatre | 79,460 | 77,638 | 85,080 | 85,080 | 85,080 | 83,400 | 83,400 | (1,680) | -2.0% |
| | Total Expenditures: | \$ 690,639 | \$ 664,597 | \$ 695,065 | \$ 808,299 | \$ 734,835 | \$ 1,012,071 | \$ 719,827 | \$ 203,772 | 25.2% |
| | Rev Over/(Under) Exp | \$ 37,366 | \$ 74,282 | \$ 56,186 | \$ (57,048) | \$ 16,416 | \$ (260,820) | \$ 31,424 | \$ (203,772) | 357.2% |
| | Beginning Fund Balance, 1/1 | \$ 101,331 | \$ 138,698 | \$ 61,202 | \$ 212,979 | \$ 212,979 | \$ 302,859 | \$ 42,040 | \$ 89,880 | 42.2% |
| | Ending Fund Balance, 12/31 | \$ 138,698 | \$ 212,979 | \$ 117,388 | \$ 155,931 | \$ 229,395 | \$ 42,040 | \$ 73,464 | \$ (113,892) | -73.0% |

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------------|-----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | \$ 228,466 | \$ 228,804 | \$ 244,134 | \$ 247,608 | \$ 247,608 | \$ 271,224 | \$ 275,263 | \$ 23,616 | 9.5% |
| 2XX | Benefits | 72,849 | 82,561 | 77,339 | 77,946 | 77,946 | 71,651 | 75,344 | (6,295) | -8.1% |
| 3XX | Supplies | 123,295 | 109,474 | 122,036 | 122,036 | 122,036 | 227,136 | 122,036 | 105,100 | 86.1% |
| 4XX | Services and Charges | 220,286 | 200,907 | 204,259 | 313,412 | 239,948 | 399,159 | 204,259 | 85,747 | 27.4% |
| 5XX | Intergovernmental | 1,928 | 380 | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | - | 0.0% |
| 6XX | Capital Outlays | 8,318 | 3,826 | 1,000 | 1,000 | 1,000 | - | - | (1,000) | -100.0% |
| 9XX | Internal Services | 35,497 | 38,644 | 42,097 | 42,097 | 42,097 | 38,701 | 38,725 | (3,396) | -8.1% |
| | Total Expenditures: | \$ 690,639 | \$ 664,597 | \$ 695,065 | \$ 808,299 | \$ 734,835 | \$ 1,012,071 | \$ 719,827 | \$ 203,772 | 25.2% |

501: RISK MANAGEMENT FUND

PURPOSE/DESCRIPTION:

The Risk Management Fund was established to account for the financial administration of the City’s comprehensive risk management/self-insurance program. This Fund assures that the revenues and assets of the City are protected through an established risk control and risk finance program including risk management goals and objectives, a formalized risk assessment process and methodology for reviewing and monitoring of the effectiveness of the risk management program.

Risk management functions include property, casualty and general liability, and similar functions. Risk management also provides departments with information and assistance about recommended insurance requirements for various City contracts. Through the safety program, information is provided on how to reduce the risk of injury to employees, the general public and to City owned and leased property. This Fund is funded primarily through user charges allocated to the operating funds based upon the number of budgeted staff, and auto and property premiums.

The City will maintain a reserve in an amount of not less than one year’s expenditure from prior year or \$1.2 million.

The following tables present sources and uses summary and expenditure by object summary of the Risk Management Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|----------------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 34X | Charges for Services | \$ 225,920 | \$ 1,325,642 | \$ 1,008,768 | \$ 1,557,612 | \$ 1,557,612 | \$ 924,443 | \$ 924,443 | \$ (633,169) | -40.6% |
| 36X | Miscellaneous | 1,010,158 | 15,859 | 20,000 | 20,000 | 20,000 | - | - | (20,000) | -100.0% |
| 37X | Proprietary Fund Revenues | - | 84,042 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 1,236,078 | \$ 1,425,542 | \$ 1,028,768 | \$ 1,577,612 | \$ 1,577,612 | \$ 924,443 | \$ 924,443 | \$ (653,169) | -41.4% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 2XX | Claims - Unemployment | \$ 103,373 | \$ 68,142 | \$ 224,825 | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 4XX | Insurance Premium - Police | 184,767 | - | 155,000 | 155,000 | 155,000 | 155,000 | 155,000 | - | 0.0% |
| 4XX | Insurance Premium - Other | 302,569 | 582,877 | 482,512 | 555,539 | 555,539 | 323,012 | 323,012 | (232,527) | -41.9% |
| 4XX | Claims - Parks | 9,166 | - | - | - | - | - | - | - | n/a |
| 4XX | Claims - Public Works | 113,276 | 62,283 | 29,581 | 29,581 | 29,581 | 29,581 | 29,581 | - | 0.0% |
| 4XX | Claims - Police | 217,190 | 330,005 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.0% |
| 4XX | Claims - Other | 9,917 | 91,854 | - | 644,128 | 644,128 | 350,000 | 350,000 | (294,128) | -45.7% |
| 5XX | Wire Theft | 51,319 | 67,212 | 100,000 | 156,514 | 156,514 | - | - | (156,514) | -100.0% |
| XXX | Miscellaneous | 61,619 | 96,553 | 1,850 | 1,850 | 1,850 | 51,850 | 51,850 | 50,000 | 2702.7% |
| 0XX | Other Financing Use | 56,790 | 40,000 | 30,000 | 3,715,026 | 3,715,026 | - | - | - | - |
| Total Expenditures: | | \$ 1,109,986 | \$ 1,338,925 | \$ 1,038,768 | \$ 5,272,638 | \$ 5,272,638 | \$ 924,443 | \$ 924,443 | \$ (4,348,195) | -82.5% |
| Rev Over/(Under) Exp | | \$ 126,092 | \$ 86,616 | \$ (10,000) | \$ (3,695,026) | \$ (3,695,026) | \$ - | \$ - | \$ 3,695,026 | -100.0% |
| Beginning Fund Balance, 1/1 | | \$ 5,431,782 | \$ 5,557,874 | \$ 4,901,782 | \$ 5,644,490 | \$ 5,644,490 | \$ 1,949,464 | \$ 1,949,464 | \$ (3,695,026) | -65.5% |
| Ending Fund Balance, 12/31 | | \$ 5,557,874 | \$ 5,644,490 | \$ 4,891,782 | \$ 1,949,464 | \$ 1,949,464 | \$ 1,949,464 | \$ 1,949,464 | \$ - | 0.0% |

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|-------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 2XX | Benefit/Claims | \$ 940,257 | \$ 1,135,160 | \$ 906,918 | \$ 1,399,248 | \$ 1,399,248 | \$ 872,593 | \$ 872,593 | \$ (526,655) | -37.6% |
| 3XX | Supplies | 1,119 | 360 | - | - | - | - | - | - | n/a |
| 4XX | Services and Charges | 60,500 | 96,193 | 1,850 | 1,850 | 1,850 | 51,850 | 51,850 | 50,000 | 2702.7% |
| 5XX | Intergovernmental | 51,319 | 67,212 | 100,000 | 156,514 | 156,514 | - | - | (156,514) | -100.0% |
| 0XX | Other Financing Use | 56,790 | 40,000 | 30,000 | 3,715,026 | 3,715,026 | - | - | (3,715,026) | -100.0% |
| Total Expenditures: | | \$ 1,109,986 | \$ 1,338,925 | \$ 1,038,768 | \$ 5,272,638 | \$ 5,272,638 | \$ 924,443 | \$ 924,443 | \$ (4,348,195) | -82.5% |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

502: INFORMATION TECHNOLOGY FUND

PURPOSE/DESCRIPTION:

The Information Technology Fund was established to account for all costs and services (study, design, purchase, implement, training, support, upgrade and replacement) associated with the City’s information technology (PC, WKS, LAN, WAN, phone, radio, hardware and software). This fund also supports systems and provides services for: the City’s Geographical Information Systems (GIS) needs (data collection and maintenance, map productions, data analysis, and development of user friendly GIS applications); World Wide Web (WWW) presence and services such as Internet, Intranet, File Transfer Protocol (FTP), and Simple Mail Transfer Protocol (SMTP); City’s electronic Document Management Imaging and Archiving Systems (DMS) implementation and coordination; City’s TV broadcast channel programming, systems maintenance and broadcasting (FWTV 21); and cable franchise agreements monitoring and cable customers complaint and service needs.

Information Technology costs are allocated to departments and/or programs based on usage.

The City will maintain adequate reserves for replacement for capital and shall be funded through department charges and other revenues sufficient to replace both hardware and software at the end of their useful life.

The following tables present sources and uses summary and expenditure by object summary of the Information Technology Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 34X | Charges for Services | \$ 1,733,870 | \$ 1,706,307 | \$ 1,895,978 | \$ 2,238,108 | \$ 2,238,108 | \$ 1,954,706 | \$ 1,961,780 | \$ (283,402) | -12.7% |
| 36X | Miscellaneous | 26,399 | 13,836 | 19,000 | 19,000 | 19,000 | 19,000 | 19,000 | - | 0.0% |
| 39X | Other Financing Sources | - | 168,645 | - | 45,725 | 45,725 | - | - | (45,725) | -100.0% |
| Total Revenues: | | \$ 1,760,268 | \$ 1,888,788 | \$ 1,914,978 | \$ 2,302,833 | \$ 2,302,833 | \$ 1,973,706 | \$ 1,980,780 | \$ (329,127) | -14.3% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 512-XX | Court | \$ 25,971 | \$ 27,567 | \$ 41,639 | \$ 42,553 | \$ 42,553 | \$ 36,399 | \$ 36,936 | \$ (6,154) | -14.5% |
| 518-88 | Data Processing | 427,068 | 355,031 | 484,362 | 947,810 | 947,810 | 609,537 | 1,126,315 | (338,273) | -35.7% |
| 518-95 | Government Access Channel | 77,874 | 84,083 | 106,664 | 108,496 | 108,496 | 96,219 | 98,861 | (12,277) | -11.3% |
| 521-XX | Police and Safety | 720,816 | 829,756 | 757,561 | 865,861 | 865,861 | 758,857 | 785,059 | (107,004) | -12.4% |
| 518-91 | Telecommunications | - | 127,347 | 171,402 | 173,233 | 173,233 | 140,859 | 142,780 | (32,373) | -18.7% |
| 518-93 | WiFi | 115,022 | 8,579 | 8,700 | 8,700 | 8,700 | 8,700 | 8,700 | - | 0.0% |
| 518-94 | Geographic Information Systems | 194,118 | 193,078 | 213,873 | 229,787 | 229,787 | 301,886 | 291,596 | 72,099 | 31.4% |
| 597 | Other Financing Use | - | 87,651 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 1,560,869 | \$ 1,713,093 | \$ 1,784,201 | \$ 2,376,440 | \$ 2,376,440 | \$ 1,952,457 | \$ 2,490,246 | \$ (423,983) | -17.8% |
| Rev Over/(Under) Exp | | \$ 199,399 | \$ 175,695 | \$ 130,777 | \$ (73,607) | \$ (73,607) | \$ 21,249 | \$ (509,466) | \$ 94,856 | -128.9% |
| Beginning Fund Balance, 1/1 | | \$ 3,417,861 | \$ 3,617,260 | \$ 3,245,753 | \$ 3,792,955 | \$ 3,792,955 | \$ 3,719,348 | \$ 3,740,597 | \$ (73,607) | -1.9% |
| Ending Fund Balance, 12/31 | | \$ 3,617,260 | \$ 3,792,955 | \$ 3,376,530 | \$ 3,719,348 | \$ 3,719,348 | \$ 3,740,597 | \$ 3,231,131 | \$ 21,249 | 0.6% |

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries and Wages | \$ 479,478 | \$ 501,038 | \$ 554,684 | \$ 648,009 | \$ 648,009 | \$ 581,925 | \$ 596,124 | \$ (66,084) | -10.2% |
| 2XX | Benefits | 155,046 | 169,951 | 217,813 | 222,526 | 222,526 | 186,083 | 195,850 | (36,443) | -16.4% |
| 3XX | Supplies | 24,548 | 31,233 | 46,916 | 46,916 | 46,916 | 44,906 | 44,906 | (2,010) | -4.3% |
| 4XX | Services and Charges | 483,916 | 451,222 | 602,863 | 747,415 | 747,415 | 677,051 | 661,451 | (70,364) | -9.4% |
| 5XX | Intergovernmental | 123,918 | 115,716 | 124,725 | 124,725 | 124,725 | 124,725 | 124,725 | - | 0.0% |
| 6XX | Capital Outlays | 293,964 | 356,283 | 237,200 | 586,849 | 586,849 | 337,767 | 867,190 | (249,082) | -42.4% |
| 0XX | Other Financing Use | - | 87,651 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 1,560,869 | \$ 1,713,093 | \$ 1,784,201 | \$ 2,376,440 | \$ 2,376,440 | \$ 1,952,457 | \$ 2,490,246 | \$ (423,983) | -17.8% |

503: MAIL AND DUPLICATION SERVICES FUND

PURPOSE/DESCRIPTION:

The Mail and Duplication Fund was established to account for duplication and postage for all City departments. All costs associated with providing these services, including the accumulation of replacement reserves, shall be a cost of this Fund. Mail and duplication user charges are allocated to the operating funds based on copier and postage usage.

The City will maintain an adequate reserve fund to replace copy and mailing equipment.

The following tables present sources and uses summary and expenditure by object summary of the Mail and Duplication Services Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|-----------------------|-------------------|--------------------|-------------------|-------------------|-------------------|--------------------|-------------------|-----------------------|-----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 34X | Charges for Services | \$ 142,038 | \$ 122,289 | \$ 149,037 | \$ 149,037 | \$ 149,037 | \$ 128,482 | \$ 128,482 | \$ (20,555) | -13.8% |
| 36X | Miscellaneous | 267 | 312 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 142,305 | \$ 122,601 | \$ 149,037 | \$ 149,037 | \$ 149,037 | \$ 128,482 | \$ 128,482 | \$ (20,555) | -13.8% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 503 | Mail and Duplications | \$ 135,516 | \$ 193,941 | \$ 147,506 | \$ 147,506 | \$ 147,506 | \$ 145,001 | \$ 111,369 | \$ (2,505) | -1.7% |
| Total Expenditures: | | \$ 135,516 | \$ 193,941 | \$ 147,506 | \$ 147,506 | \$ 147,506 | \$ 145,001 | \$ 111,369 | \$ (2,505) | -1.7% |
| Rev Over/(Under) Exp | | \$ 6,790 | \$ (71,340) | \$ 1,531 | \$ 1,531 | \$ 1,531 | \$ (16,519) | \$ 17,113 | \$ (18,050) | -1179.0% |
| Beginning Fund Balance, 1/1 | | \$ 279,073 | \$ 285,863 | \$ 180,215 | \$ 214,523 | \$ 214,523 | \$ 216,054 | \$ 199,535 | \$ 1,531 | 0.7% |
| Ending Fund Balance, 12/31 | | \$ 285,863 | \$ 214,523 | \$ 181,746 | \$ 216,054 | \$ 216,054 | \$ 199,535 | \$ 216,648 | \$ (16,519) | -7.6% |

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 3XX | Supplies | \$ 18,885 | \$ 19,436 | \$ 17,650 | \$ 17,650 | \$ 17,650 | \$ 21,650 | \$ 21,650 | \$ 4,000 | 22.7% |
| 4XX | Services and Charges | 76,040 | 65,781 | 97,906 | 97,906 | 97,906 | 73,351 | 73,351 | (24,555) | -25.1% |
| 6XX | Capital Outlays | 40,591 | 32,137 | 31,950 | 31,950 | 31,950 | 50,000 | 16,368 | 18,050 | 56.5% |
| 0XX | Other Financing Uses | - | 76,587 | - | - | - | - | - | - | n/a |
| Total Expenditures: | | \$ 135,516 | \$ 193,941 | \$ 147,506 | \$ 147,506 | \$ 147,506 | \$ 145,001 | \$ 111,369 | \$ (2,505) | -1.7% |

504: FLEET AND EQUIPMENT FUND

PURPOSE/DESCRIPTION:

The Fleet and Equipment Fund was established to account for all costs associated with operating, maintaining and replacing the City's owned vehicles and other motorized equipment. This Fund shall own and depreciate all fund assets of this nature. Fleet and equipment user charges are allocated to the operating funds based on insurance premiums, gasoline usage, and repairs and maintenance history.

The City will maintain Fleet and Equipment Fund adequately to fund replacement of vehicles and other equipment at their scheduled replacement time.

The following tables present sources and uses summary and expenditure by object summary of the Fleet and Equipment Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 37,161 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 34X | Charges for Goods and Services | 2,129,456 | 1,962,103 | 2,244,702 | 2,415,484 | 2,415,484 | 2,182,598 | 2,012,798 | (232,886) | -9.6% |
| 35X | Miscellaneous | 5,704 | 7,083 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0.0% |
| 39X | Other Financing Sources | 109,549 | 42,872 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 2,281,870 | \$ 2,012,058 | \$ 2,249,702 | \$ 2,420,484 | \$ 2,420,484 | \$ 2,187,598 | \$ 2,017,798 | \$ (232,886) | -9.6% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 548 | City Hall | \$ 617,994 | \$ 739,621 | \$ 435,281 | \$ 632,306 | \$ 632,306 | \$ 1,570,746 | \$ 482,766 | \$ 938,440 | 148.4% |
| 521 | Police | 1,184,852 | 1,008,934 | 1,102,013 | 1,342,013 | 1,342,013 | 1,510,529 | 1,341,309 | \$ - | 0.0% |
| Total Expenditures: | | \$ 1,802,845 | \$ 1,748,556 | \$ 1,537,294 | \$ 1,974,319 | \$ 1,974,319 | \$ 3,081,275 | \$ 1,824,075 | \$ 1,106,956 | 56.1% |
| Rev Over/(Under) Exp | | \$ 479,024 | \$ 263,502 | \$ 712,408 | \$ 446,165 | \$ 446,165 | \$ (893,677) | \$ 193,723 | \$ (1,339,842) | -300.3% |
| Beginning Fund Balance, 1/1 | | \$ 5,267,807 | \$ 5,746,831 | \$ 5,901,697 | \$ 6,010,333 | \$ 6,010,333 | \$ 6,456,498 | \$ 5,562,821 | \$ 446,165 | 7.4% |
| Ending Fund Balance, 12/31 | | \$ 5,746,831 | \$ 6,010,333 | \$ 6,614,105 | \$ 6,456,498 | \$ 6,456,498 | \$ 5,562,821 | \$ 5,756,545 | \$ (893,677) | -13.8% |

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|--------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 29,096 | \$ 18,765 | \$ 29,064 | \$ 29,730 | \$ 29,730 | \$ 26,865 | \$ 28,349 | \$ (2,865) | -9.6% |
| 2XX | Benefits | 8,227 | 3,461 | 9,777 | 9,893 | 9,893 | 7,716 | 8,008 | (2,177) | -22.0% |
| 3XX | Supplies | 535,450 | 476,268 | 580,737 | 580,737 | 580,737 | 500,737 | 500,737 | (80,000) | -13.8% |
| 4XX | Services and Charges | 316,067 | 317,516 | 445,773 | 450,773 | 450,773 | 342,302 | 342,302 | (108,471) | -24.1% |
| 5XX | Intergovernmental Services | 180 | 343,182 | 350 | 350 | 350 | 350 | 350 | - | 0.0% |
| 6XX | Capital Outlays | 856,233 | 531,770 | 414,000 | 845,243 | 845,243 | 2,203,305 | 944,329 | 1,358,062 | 160.7% |
| 9XX | Internal Service Charges | 57,593 | 57,593 | 57,593 | 57,593 | 57,593 | - | - | (57,593) | -100.0% |
| Total Expenditures: | | \$ 1,802,845 | \$ 1,748,556 | \$ 1,537,294 | \$ 1,974,319 | \$ 1,974,319 | \$ 3,081,275 | \$ 1,824,075 | \$ 1,106,956 | 56.1% |

505: BUILDING AND FURNISHINGS FUND

PURPOSE/DESCRIPTION:

The Building and Furnishings Fund was established to account for all costs associated with the maintenance and operation of City Hall, Evidence Building, and Steel Lake Maintenance Facility. Maintenance/operation costs and replacement reserves are charged to this fund which is funded primarily through user fees allocated to the operating funds based upon the number of staff assigned to the facility.

The City will maintain a reserve of not less than \$2 million for replacement of equipment and major upgrades to the city buildings other than Community Center and Dumas Bay Center.

The following tables present sources and uses summary and expenditure by object summary of the Building and Furnishings Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2014 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 33X | Intergovernmental | \$ 32,737 | \$ 1,848 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 34X | Charges for Goods and Services | 494,095 | 647,490 | 519,035 | 630,165 | 630,165 | 524,414 | 525,840 | (105,751) | -16.8% |
| 36X | Miscellaneous | 22,681 | 2,055 | - | - | - | - | - | - | n/a |
| Total Revenues: | | \$ 549,513 | \$ 651,393 | \$ 519,035 | \$ 630,165 | \$ 630,165 | \$ 524,414 | \$ 525,840 | \$ (105,751) | -16.8% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 521-99 | Police | \$ 3,827 | \$ 3,227 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | n/a |
| 518-30 | City Hall | 401,528 | 475,527 | 364,456 | 473,086 | 473,086 | 358,120 | 359,474 | (114,967) | -24.3% |
| 576-10 | Annex | 8,029 | - | - | - | - | - | - | - | n/a |
| 576-80 | Shop | 21,487 | 39,040 | 39,937 | 39,937 | 39,937 | 40,234 | 40,344 | 297 | 0.7% |
| Total Expenditures: | | \$ 434,871 | \$ 517,794 | \$ 404,393 | \$ 513,023 | \$ 513,023 | \$ 398,354 | \$ 399,817 | \$ (114,670) | -22.4% |
| Rev Over/(Under) Exp | | \$ 114,642 | \$ 133,599 | \$ 114,642 | \$ 117,142 | \$ 117,142 | \$ 126,060 | \$ 126,023 | \$ 8,919 | 7.6% |
| Beginning Fund Balance, 1/1 | | \$ 1,462,490 | \$ 1,577,132 | \$ 1,682,766 | \$ 1,710,730 | \$ 1,710,730 | \$ 1,827,872 | \$ 1,953,932 | \$ 117,142 | 6.8% |
| Ending Fund Balance, 12/31 | | \$ 1,577,132 | \$ 1,710,731 | \$ 1,797,408 | \$ 1,827,872 | \$ 1,827,872 | \$ 1,953,932 | \$ 2,079,954 | \$ 126,060 | 6.9% |

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 1XX | Salaries & Wages | \$ 74,880 | \$ 37,024 | \$ 23,130 | \$ 105,200 | \$ 105,200 | \$ 26,263 | \$ 27,491 | \$ (78,937) | -75.0% |
| 2XX | Benefits | 14,543 | 10,212 | 6,227 | 6,227 | 6,227 | 7,055 | 7,290 | 828 | 13.3% |
| 3XX | Supplies | 26,676 | 37,775 | 28,809 | 28,809 | 28,809 | 28,809 | 28,809 | - | 0.0% |
| 4XX | Services and Charges | 317,611 | 410,315 | 346,227 | 363,056 | 363,056 | 336,227 | 336,227 | (26,829) | -7.4% |
| 5XX | Intergovernmental | - | 200 | - | - | - | - | - | - | n/a |
| 6XX | Capital Outlays | 1,160 | 22,269 | - | 9,731 | 9,731 | - | - | (9,731) | -100.0% |
| Total Expenditures: | | \$ 434,871 | \$ 517,794 | \$ 404,393 | \$ 513,023 | \$ 513,023 | \$ 398,354 | \$ 399,817 | \$ (114,670) | -22.4% |

506: HEALTH INSURANCE FUND

PURPOSE/DESCRIPTION:

The Health Insurance Fund was established to account for all costs associated with the self-insured medical and prescription plan for the City employees and COBRA participants.

The City will maintain a reserve in an amount of not less than 16 weeks of budgeted expenses as recommended by our consultant.

The following tables present sources and uses summary and expenditure by object summary of the Health Insurance Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|--------------------------------------|-------------------------|-------------|-------------|-------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 34X | Charges for Services | - | - | - | 4,205,220 | 4,205,220 | 4,205,220 | 4,205,220 | - | 0.0% |
| 39X | Other Financing Sources | - | - | - | 315,000 | 315,000 | - | - | (315,000) | -100.0% |
| Total Operating Revenues: | | \$ - | \$ - | \$ - | \$ 4,520,220 | \$ 4,520,220 | \$ 4,205,220 | \$ 4,205,220 | \$ (315,000) | -7.0% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 550 | Self Health Insurance | - | - | - | 2,560,041 | 2,560,041 | 2,614,999 | 2,614,999 | 54,958 | 2.1% |
| Total Operating Expenditures: | | \$ - | \$ - | \$ - | \$ 2,560,041 | \$ 2,560,041 | \$ 2,614,999 | \$ 2,614,999 | \$ 54,958 | 2.1% |
| Oper Rev Over/(Under) Exp | | \$ - | \$ - | \$ - | \$ 1,960,179 | \$ 1,960,179 | \$ 1,590,221 | \$ 1,590,221 | \$ (369,958) | -18.9% |
| Beginning Fund Balance, 1/1 | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,960,179 | \$ 3,550,400 | \$ 1,960,179 | n/a |
| Ending Fund Balance, 12/31 | | \$ - | \$ - | \$ - | \$ 1,960,179 | \$ 1,960,179 | \$ 3,550,400 | \$ 5,140,621 | \$ 1,590,221 | 81.1% |

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|-------------|-------------|-------------|---------------------|---------------------|---------------------|---------------------|-----------------------|-------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 4XX | Charges and Services | \$ - | \$ - | \$ - | \$ 2,559,820 | \$ 2,559,820 | \$ 2,614,778 | \$ 2,614,778 | 54,958 | 2% |
| 5XX | Intergovernmental | - | - | - | 221 | 221 | 221 | 221 | - | 0% |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ 2,560,041 | \$ 2,560,041 | \$ 2,614,999 | \$ 2,614,999 | \$ 54,958 | 2.1% |

507: UNEMPLOYMENT INSURANCE FUND

PURPOSE/DESCRIPTION:

The Unemployment Insurance Fund was established to account for all costs associated with the self-insured unemployment plan for the City employees.

The City will maintain a reserve in an amount not less than \$250,000 or annual unemployment expenses.

The following tables present sources and uses summary and expenditure by object summary of the Unemployment Insurance Fund.

SOURCES AND USES:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|------------------------------------|-------------------------|-------------|-------------|-------------|---------------------|---------------------|---------------------|---------------------|-----------------------|----------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Revenue Summary:</i> | | | | | | | | | | |
| 34X | Charges for Services | \$ - | \$ - | \$ - | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ - | 0.0% |
| 39X | Other Financing Sources | - | - | - | 1,685,026 | 1,685,026 | - | - | (1,685,026) | -100.0% |
| Total Revenues: | | \$ - | \$ - | \$ - | \$ 1,909,851 | \$ 1,909,851 | \$ 224,825 | \$ 224,825 | \$ (1,685,026) | -88.2% |
| <i>Expenditure Summary:</i> | | | | | | | | | | |
| 507 | Unemployment Insurance | \$ - | \$ - | \$ - | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ - | 0.0% |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ - | 0.0% |
| Rev Over/(Under) Exp | | \$ - | \$ - | \$ - | \$ 1,685,026 | \$ 1,685,026 | \$ - | \$ - | \$ (1,685,026) | -100.0% |
| Beginning Fund Balance, 1/1 | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,685,026 | \$ 1,685,026 | \$ 1,685,026 | n/a |
| Ending Fund Balance, 12/31 | | \$ - | \$ - | \$ - | \$ 1,685,026 | \$ 1,685,026 | \$ 1,685,026 | \$ 1,685,026 | \$ - | 0.0% |

EXPENDITURE BY OBJECT SUMMARY:

| Code | Item | 2012 Actual | 2013 Actual | 2014 | | | 2015 Proposed | 2016 Proposed | 15 Proposed - 14 Proj | |
|----------------------------|----------------------|-------------|-------------|-------------|-------------------|-------------------|-------------------|-------------------|-----------------------|-------------|
| | | | | Adopted | Adjusted | Projected | | | \$ Chg | % Chg |
| <i>Expenditures:</i> | | | | | | | | | | |
| 4XX | Charges and Services | \$ - | \$ - | \$ - | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ - | 0% |
| Total Expenditures: | | \$ - | \$ - | \$ - | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ 224,825 | \$ - | 0.0% |

I. Overview

The Capital Investment Plan presents current and planned public improvements that are considered as the most important within the six-year planning horizon. Project costs are appropriated up to and include 2016. Project costs and the allocation of future resources beyond the current 2015-2016 biennium are proposed as an integral part of the plan and will be reviewed and updated during each subsequent biennium.

CIP Programs

The Federal Way CIP projects are organized into four program areas: Parks System; Surface Water Management System; Transportation System, and Performing Arts and Conference Center.

Definition

The City defines a CIP Project to be any project that possesses all of the following characteristics:

- ◆ Exceeds an estimated cost of \$25,000;
- ◆ Involves new physical construction, reconstruction, replacement of an existing system or acquisition of land or structures; and
- ◆ Is funded by the City, in whole or in part, or involves no City funds but is the City's responsibility for implementation, such as a 100% grant-funded project.

The project budget is an estimate of the resources required to take a project from beginning to completion. The continuation of fully funded projects while affects the work load, are not repeated in the Plan document.

Maintenance and Operating Impact

In addition to providing estimated capital costs, staff is also required to assess estimated maintenance and operating expenditures. It is the City's policy that Capital Projects will not be funded without the funding for ongoing M&O also being identified. M&O costs are incorporated into operating budget when the construction funding is approved and the implementation of the project is ascertained.

II. CAPITAL FINANCING SOURCES

Federal Way relies on a variety of sources for financing capital investments.

1. General Fund Savings –The savings occur when revenue collection exceeds budget projection and/or city expenditures are less than the amount budgeted. Based on the tight operating budget projected over the next six years, we only anticipate \$2M for S 352nd Street; SR-99 to SR-161 in 2016.
2. Voter-Approved Bonds – This is one of the most common methods of financing capital improvements for local municipal government, also known as Unlimited Tax General Obligation Bonds. Super-majority voter approval is required within the local government; local government is obligated to levy excess property taxes in order to repay the Voter-Approved Bonds. Debt capacity is the City's constitutional and statutory debt limit. The City has \$85 million in non-voted bond capacity; \$73 million in voter-approved general purpose bond capacity; and \$183 million in voter-approved open space and park bond capacity as of December 31, 2013.
3. Utility Tax – The City levies a 7.75% utility tax to fund the Capital Investment Plan projects and associated M&O, Police and Community Safety Improvement Voter Package and General Fund ongoing operations.

Utility tax collections projected in 2015/16 is allocated to capital improvement projects as follows:

- Arterial Streets Overlay – \$1,013K/year in 2015/2016.

4. REET – The City receives a 0.5% Real Estate Excise Tax from real estate transactions in the city. This revenue is restricted by law and can only be used for capital projects that are identified in the city's Capital Investment Plan.

Currently REET revenue is budgeted at \$1,900K in each year of 2015 and 2016.

REET collections projected in 2015-2016 is allocated as follows:

- Federal Way Community Center Debt Service – \$811K in 2015 and \$812K in 2016;
- Parks CIP - \$300K per year in 2015 and 2016;
- Transportation CIP - \$1.6M per year in 2015 and 2016

5. ***Grants*** –Federal Way is actively pursuing grants and has been successful in many. These include grants from federal, state, county level, and other public/private donations. During 1992 – 2013 grants provided approximately 60% of Transportation Project funding to improve the capacity or traffic flow of major corridors in the region. To a lesser degree, grants are also available for parks, facility improvements, and surface water projects.
6. ***Mitigation/Impact Fee*** –The City currently collects impact fees based on the State Environmental Protection Act (SEPA) for parks and surface water management systems. This revenue source is collected and restricted for specific areas to mitigate the cumulative impacts of new growth and development in the City. Beginning July 1, 2010 the impact fee for transportation changed from SEPA based to Growth Management Act (GMA) based. This change allows for better predictability to developers in development costs and more flexibility for the City on the location and types of projects that can be funded by the fees collected.

The mitigation fee has not contributed significantly in past capital investments.

7. ***User Fee*** – This revenue source is defined as a payment of a fee for receiving public services by the person benefiting from those services. Currently only the Surface Water Utility generates sufficient user fees to support its capital program needs.

III. PLANNED INVESTMENTS

The projected investment programs for the next six years total \$68.0 million, consists of: \$44.1 million in transportation projects, \$2.5 million in Parks Projects, \$13.1 million in Surface Water projects, and \$8.3 million for Performing Arts and Conference Center.

Project Prioritization

With limited existing revenue streams, the City Council established the following funding priorities for these projects. The top priority is given to those projects leveraging local resources with substantial grants.

Under this priority, the transportation projects are further refined by those projects required in the near future to meet the mandate of the Growth Management Act, or those projects that will be needed to meet the mandate in the future. The last priority are those local projects that do not compete well for regional and federal grants.

Leveraging local funds is also the top priority for parks/open space projects. Neighborhood parks followed by community-wide or regional parks are the next priority.

Surface Water projects are prioritized primarily by the importance of the project to insure property and community safety.

IV. 2015/16 FUNDING RECOMMENDATION

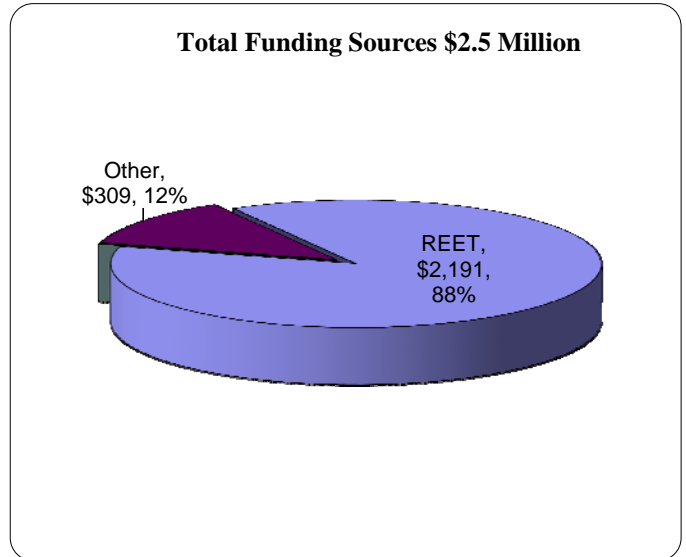
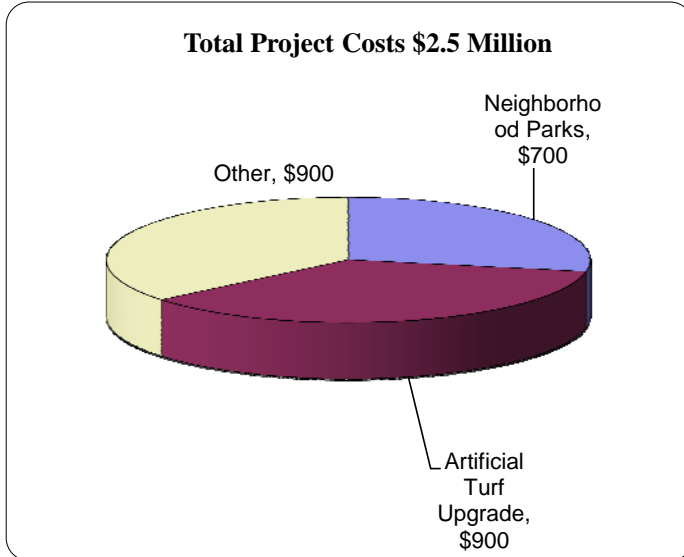
The Proposed Capital Funding Plan totals \$40.9 million in 2015/16.

- a. ***Implement \$1.3M in Parks improvements*** by providing new funding in 2015/16 totaling \$600K REET, and \$700K from prior year REET funds.
- b. ***Implement \$5.2M in Surface Water Management improvements*** by using \$3.5M in user fees combined with \$1.8M in grants in 2015/16.
- c. ***Implement \$26.1M in Transportation improvements*** by providing new funding in 2015/16 totaling \$29.9M including: \$2,026K in utility tax; \$3,226K REET; \$1,640K fuel tax; \$18,337K grants anticipated; \$2,000 General Fund, \$1,300K in Mitigation/Traffic Impact funds, and \$1,295K from reallocating projects within the Transportation CIP.
- d. ***Implement \$8.3M in Performing Arts and Conference Center*** by using carry-forward funds from the project for 2015 capital project cost for the construction of the Performing Arts and Conference Center.

6-YEAR CAPITAL IMPROVEMENT PLAN - PARKS

6-Year CIP Plan
Parks Improvement Projects

(dollars in thousands)



| Funding Sources By Year | L-T-D Thru 2014 | Adopted | | Planned | | | | Total |
|----------------------------------|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| | | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | |
| Real Estate Excise Tax | \$ 391 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 2,191 |
| Fuel Tax - Path/Trail | - | - | - | - | - | - | - | - |
| Utility Tax | - | - | - | - | - | - | - | - |
| General Fund | - | - | - | - | - | - | - | - |
| Misc./Transfers | 309 | - | - | - | - | - | - | 309 |
| Subtotal City Sources | \$ 700 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 2,500 |
| Grants/Contributions Received | - | - | - | - | - | - | - | - |
| Grants/Contributions Anticipated | - | - | - | - | - | - | - | - |
| Total CIP Resources | \$ 700 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 2,500 |

Project By Year:

| Priority | Project Name | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| 1 | Major Maintenance | - | 150 | 150 | 100 | 100 | 100 | 100 | 700 |
| 1 | Annual Playground Repair & Maint | - | 150 | 150 | 100 | 100 | 100 | 100 | 700 |
| 3 | Trail & Pedestrian Access Improvements | - | - | - | 50 | 50 | 50 | 50 | 200 |
| 1 | Lakota Soccer Field Upgrade | - | 400 | 300 | 50 | 50 | 50 | 50 | 900 |
| Total Project Costs | | \$ - | \$ 700 | \$ 600 | \$ 300 | \$ 300 | \$ 300 | \$ 300 | \$ 2,500 |
| Project Impact on M&O Costs | | \$ - | \$ 33 | \$ 33 | \$ 33 | \$ 33 | \$ - | \$ - | \$ 132 |

CAPITAL IMPROVEMENT PLAN - PARKS

| | | | |
|--|--|-----------------------|-----|
| Project Name: | Major Maintenance & Improvements to Existing Park Facilities | | |
| Project Number: | 1 | Priority: | 1 |
| Project Account Number: | 303-7100-129 | Planning Area: | All |
| Project Description: | | | |
| <ul style="list-style-type: none"> * Sport lighting repairs. * Asphalt repairs - parking lots and paths. * Hard surface court repairs - tennis and basketball courts. * Roof repair. * Misellaneous park repairs. * HVAC and pump upgrade and repairs. * Security system upgrade and repairs. * Renovate or replace turf on sports fields. | | | |
| Note: | There is no M&O impact on operating funds. | | |
| Prior Council Review/Approval: | | | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Project Total |
|---------------------------|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Construction | \$ - | \$ 150 | \$ 150 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 700 |
| Total CIP Expenses | \$ - | \$ 150 | \$ 150 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 700 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Project Total |
|----------------------------|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Real Estate Excise Tax | \$ - | \$ 150 | \$ 150 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 700 |
| Total CIP Resources | \$ - | \$ 150 | \$ 150 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 700 |

| Impact on Operating Funds | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – PARKS

| | | | |
|--|--|-----------------------|-----|
| Project Name: | Annual Playground Repair and Replacement Program | | |
| Project Number: | 2 | Priority: | 1 |
| Project Account Number: | 303-7100-132 | Planning Area: | All |
| Project Description: | | | |
| * Funland Park renovation and upgrades. * Mirror Lake Park replacement. * Adelaide Park replacement. | | | |
| There is no M&O impact on operating funds. | | | |
| Prior Council Review/Approval: | | | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Project Total |
|---------------------------|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------|
| Construction | \$ - | \$ 150 | \$ 150 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 700 |
| Total CIP Expenses | \$ - | \$ 150 | \$ 150 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 700 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Project Total |
|----------------------------|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------|
| Real Estate Excise Tax | \$ - | \$ 150 | \$ 150 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 700 |
| Total CIP Resources | \$ - | \$ 150 | \$ 150 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 700 |

| Impact on Operating Funds | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – PARKS

| | | | |
|---|--|-----------------------|-----|
| Project Name: | Trail and Pedestrian Access Improvements | | |
| Project Number: | 5 | Priority: | 3 |
| Project Account Number: | 303-7100-141 | Planning Area: | All |
| Project Description: | | | |
| <ul style="list-style-type: none"> * Paths & Trails Improvement throughout the city. * Panther Lake Masterplan & Improvement. * BPA Trail Connections. | | | |
| The projected M&O impact on operating funds is \$19K/year beginning in 2015. | | | |
| Prior Council Review/Approval: | | | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Project Total |
|---------------------------|-----------------|-------------|-------------|--------------|--------------|--------------|--------------|---------------|
| Construction | \$ - | \$ - | \$ - | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 200 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 200 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Project Total |
|----------------------------|-----------------|-------------|-------------|--------------|--------------|--------------|--------------|---------------|
| Real Estate Excise Tax | \$ - | \$ - | \$ - | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 200 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 200 |

| Impact on Operating Funds | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|-----------------|--------------|--------------|--------------|--------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | 19 | 19 | 19 | 19 | - | - | 76 |
| Net Impact | \$ - | \$ 19 | \$ 19 | \$ 19 | \$ 19 | \$ - | \$ - | \$ 76 |

CAPITAL IMPROVEMENT PLAN – PARKS

| | | | |
|---|-----------------------------|-----------------------|-----|
| Project Name: | Lakota Soccer Field Upgrade | | |
| Project Number: | 8 | Priority: | 1 |
| Project Account Number: | 303-7100-149 | Planning Area: | All |
| Project Description: | | | |
| <ul style="list-style-type: none"> * Convert the all weather soccer field to synthetic turf. * Other associated park improvements | | | |
| Note: Transfer balance of Sacajawea project 138 in 2013 | | | |
| The projected M&O impact on operating funds is \$14K/year beginning in 2015. | | | |
| Prior Council Review/Approval: | | | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Project Total |
|---------------------------|--------------------|---------------|---------------|--------------|--------------|--------------|--------------|------------------|
| Construction | \$ - | \$ 400 | \$ 300 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 900 |
| Total CIP Expenses | \$ - | \$ 400 | \$ 300 | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 900 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

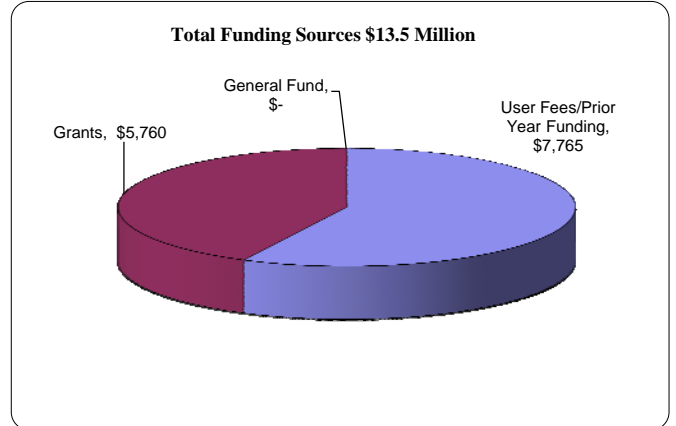
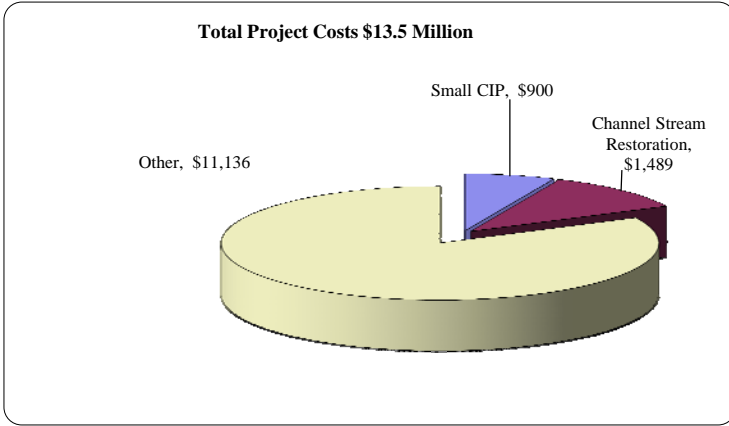
Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Project Total |
|----------------------------|--------------------|-------------|-------------|--------------|--------------|--------------|--------------|------------------|
| Real Estate Excise Tax | \$ 391 | \$ - | \$ - | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 591 |
| Misc./Transfer | 309 | - | - | - | - | - | - | 309 |
| Total CIP Resources | \$ 700 | \$ - | \$ - | \$ 50 | \$ 50 | \$ 50 | \$ 50 | \$ 900 |

| Impact on Operating Funds | L-T-D Thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|--------------|--------------|--------------|--------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | 14 | 14 | 14 | 14 | - | - | 56 |
| Net Impact | \$ - | \$ 14 | \$ 14 | \$ 14 | \$ 14 | \$ - | \$ - | \$ 56 |

6-YEAR CAPITAL IMPROVEMENT PLAN - SURFACE WATER MANAGEMENT

(dollars in thousands)



| Sources and Uses | L-T-D thru 2014 | Adopted | | Planned | | | Total | |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|------------------|
| | | 2015 | 2016 | 2017 | 2018 | 2019 | | 2020 |
| User Fee (pay-as-you-go)/Prior year Funding | 280 | 1,563 | 1,900 | 1,044 | 1,242 | 1,138 | 597 | \$ 7,765 |
| Grants/Contributions Received | 160 | - | - | - | - | - | - | 160 |
| Grants/Contributions Anticipated | - | 1,560 | 210 | 80 | 1,030 | 2,670 | 50 | 5,600 |
| Total CIP Resources | \$ 440 | \$ 3,123 | \$ 2,110 | \$ 1,124 | \$ 2,272 | \$ 3,808 | \$ 647 | \$ 13,525 |
| No. Project Name | | | | | | | | |
| 0 Small CIP -- Annual Program | \$ - | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 900 |
| 1 Marine Hills Conveyance System Repairs - North of South 293rd Street | - | 100 | 885 | - | - | - | - | 985 |
| 2 Marine Hills Conveyance System Repairs - South of South 293rd Street | - | - | - | 103 | 747 | - | - | 850 |
| 3 South 373rd Street Stream Crossing Re-Route and Restoration | - | 20 | 81 | 763 | - | - | - | 865 |
| 4 West Hylebos Conservation Property Acquisition | 280 | 280 | - | - | - | - | - | 560 |
| 5 South 356th Street Culvert Replacement | - | - | - | - | - | 53 | 172 | 225 |
| 6 Phase V Highway 99 Project - South 344th Street at Highway 99 | - | 500 | 715 | - | - | - | - | 1,215 |
| 7 South 359th Street Weir Repair | - | - | - | - | - | 48 | 261 | 309 |
| 8 Low Impact Development (LID) Retrofit Project | 160 | 2,037 | - | - | - | - | - | 2,197 |
| 9 Bridges Property Culvert Removal and Replacement | - | 36 | 279 | - | - | - | - | 315 |
| 10 West Hylebos Educational Center and Trail | - | - | - | 108 | 1,288 | - | - | 1,396 |
| 11 West Hylebos Trail (Spring Valley) | - | - | - | - | 87 | 2,884 | - | 2,971 |
| 12 South 336th Street Water Quality Facility | - | - | - | - | - | 673 | 64 | 737 |
| Total Projects | \$ 440 | \$ 3,123 | \$ 2,110 | \$ 1,124 | \$ 2,272 | \$ 3,808 | \$ 647 | \$ 13,525 |
| Unfunded Needs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Impact on M&O Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|---|
| Project Name: | Small CIP -- Annual Program |
| Project Number: | 0 |
| Project Account: | 304-3100-111 |
| Project Description: | Includes miscellaneous small capital projects and major maintenance work to be completed by a combination of contractors and city maintenance forces. There is no M&O impact on operating funds. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Contingencies | \$ - | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 900 |
| Total CIP Expenses | \$ - | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 900 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| User Fee (pay-as-you-go)/Prior year Funding | \$ - | 150 | 150 | 150 | 150 | 150 | 150 | \$ 900 |
| Total CIP Resources | \$ - | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 900 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|--|
| Project Name: | Marine Hills Conveyance System Repairs - North of South 293rd Street |
| Project Number: | 1 |
| Project Account: | 304-3100-268 |
| Project Description: | Capacity analysis of existing system and design of repair or replacement projects identified during SWM video inspections. The project will line/replace/upsized failing storm drain conveyance assets and repair or replace catch basins and manholes as needed in the Marine Hills Neighborhood north of S 293rd Street. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|-----------------------------|----------------------------|---------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Consultant Services | - | 100 | - | - | - | - | - | 100 |
| Construction | - | - | 885 | - | - | - | - | 885 |
| Total CIP Expenses | \$ - | \$ 100 | \$ 885 | \$ - | \$ - | \$ - | \$ - | \$ 985 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|----------------------------|---------------|---------------|-------------|-------------|-------------|-------------|---------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | 100 | 885 | - | - | - | - | 985 |
| Total CIP Resources | \$ - | \$ 100 | \$ 885 | \$ - | \$ - | \$ - | \$ - | \$ 985 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------------|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|--|
| Project Name: | Marine Hills Conveyance System Repairs - South of South 293rd Street |
| Project Number: | 2 |
| Project Account: | 304-3100-269 |
| Project Description: | Capacity analysis of existing system and design of repair or replacement projects identified during SWM video inspections. The project will line/replace/upsized failing storm drain conveyance assets and repair or replace catch basins and manholes as needed in the Marine Hills Neighborhood south of S 293rd Street. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|---------------|---------------|-------------|-------------|---------------|
| Consultant Services | - | - | - | 103 | - | - | - | 103 |
| Construction | - | - | - | - | 747 | - | - | 747 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ 103 | \$ 747 | \$ - | \$ - | \$ 850 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|-------------|-------------|---------------|---------------|-------------|-------------|---------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | - | - | 103 | 747 | - | - | 850 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ 103 | \$ 747 | \$ - | \$ - | \$ 850 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|--|
| Project Name: | South 373rd Street Stream Crossing Re-Route and Restoration |
| Project Number: | 3 |
| Project Account: | 304-3100-270 |
| Project Description: | Re-route of a tributary stream to the Hylebos that crosses S 373rd Street via a substandard culvert crossing. The re-routed stream would join West Hylebos Creek north of S 373rd Street. The project will include replacing the failing outlet control structure at the outlet of hidden Lake with a meandering open channel. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|--------------|--------------|---------------|-------------|-------------|-------------|---------------|
| Consultant Services | - | 20 | 81 | - | - | - | - | 102 |
| Construction | - | - | - | 763 | - | - | - | 763 |
| Total CIP Expenses | \$ - | \$ 20 | \$ 81 | \$ 763 | \$ - | \$ - | \$ - | \$ 865 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|--------------|--------------|---------------|-------------|-------------|-------------|---------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | 20 | 81 | 763 | - | - | - | 865 |
| Total CIP Resources | \$ - | \$ 20 | \$ 81 | \$ 763 | \$ - | \$ - | \$ - | \$ 865 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|---|
| Project Name: | West Hylebos Conservation Property Acquisition |
| Project Number: | 4 |
| Project Account: | 304-3100-271 |
| Project Description: | Matching funds for King County Conservation Futures Grant property acquisition. The project will acquire high value riparian corridor properties and protect high value habitat and wildlife areas within the City. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|---------------|
| Property Acquisition | 280 | 280 | - | - | - | - | - | 560 |
| Total CIP Expenses | \$ 280 | \$ 280 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 560 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|---------------|
| User Fee (pay-as-you-go)/Prior year Funding | 280 | 280 | - | - | - | - | - | 560 |
| Total CIP Resources | \$ 280 | \$ 280 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 560 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|---|
| Project Name: | South 356th Street Culvert Replacement |
| Project Number: | 5 |
| Project Account: | 304-3100-272 |
| Project Description: | Replacement of existing twin 57"x38" arch culverts conveying West Hylebos Creek under S 356th Street. The existing culverts will be removed and replaced with a concrete box culvert. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|-------------|-------------|--------------|---------------|---------------|
| Consultant Services | - | - | - | - | - | 53 | 172 | 225 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 53 | \$ 172 | \$ 225 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|-------------|-------------|-------------|-------------|--------------|---------------|---------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | - | - | - | - | 53 | 172 | 225 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 53 | \$ 172 | \$ 225 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|---|
| Project Name: | Phase V Highway 99 Project - South 344th Street at Highway 99 |
| Project Number: | 6 |
| Project Account: | 304-3100-273 |
| Project Description: | Property Acquisition of an undeveloped parcel along S 344th Street west of Pacific Highway 99 and construction of a bioretention water quality facility. The project will provide water quality treatment to runoff from Pacific Highway 99 and incorporate detention capacity if feasible The projected M&O impact on operating funds is \$5K/year beginning in 2017. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|---------------|-------------|-------------|-------------|-------------|-----------------|
| Property Acquisition | - | 500 | - | - | - | - | - | 500 |
| Consultant Services | - | - | 31 | - | - | - | - | 31 |
| Construction | - | - | 684 | - | - | - | - | 684 |
| Total CIP Expenses | \$ - | \$ 500 | \$ 715 | \$ - | \$ - | \$ - | \$ - | \$ 1,215 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|---------------|---------------|-------------|-------------|-------------|-------------|-----------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | 500 | 715 | - | - | - | - | 1,215 |
| Total CIP Resources | \$ - | \$ 500 | \$ 715 | \$ - | \$ - | \$ - | \$ - | \$ 1,215 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | 5 | 5 | 5 | 5 | 20 |
| Net Impact | \$ - | \$ - | \$ - | \$ 5 | \$ 5 | \$ 5 | \$ 5 | \$ 20 |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|---|
| Project Name: | South 359th Street Weir Repair |
| Project Number: | 7 |
| Project Account: | 304-3100-274 |
| Project Description: | Repair or replacement of a series of log weirs downstream of the culvert crossing under S 359th Street. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|-----------------------------|----------------------------|-------------|-------------|-------------|-------------|--------------|---------------|---------------|
| Consultant Services | - | - | - | - | - | 48 | - | 48 |
| Construction | - | - | - | - | - | - | 261 | 261 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 48 | \$ 261 | \$ 309 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|----------------------------|-------------|-------------|-------------|-------------|--------------|---------------|---------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | - | - | - | - | 48 | 261 | 309 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 48 | \$ 261 | \$ 309 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------------|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|--|
| Project Name: | Low Impact Development (LID) Retrofit Project |
| Project Number: | 8 |
| Project Account: | 304-3100-275 |
| Project Description: | <p>Construction of low impact development (LID) projects within and/or adjacent to the developed right-of-way to provide flow control and water quality treatment. The LID projects will better treat non-point source pollutants associated with the "first flush" or stormwater runoff after dry periods.</p> <p style="text-align: right;">The projected M&O impact on operating funds is \$10K/year beginning in 2016.</p> |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Consultant Services | 160 | - | - | - | - | - | - | 160 |
| Construction | - | 2,037 | - | - | - | - | - | 2,037 |
| Total CIP Expenses | \$ 160 | \$ 2,037 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,197 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | 507 | - | - | - | - | - | 507 |
| Grants/Contributions Received | 160 | - | - | - | - | - | - | 160 |
| Grants/Contributions Anticipated | - | 1,530 | - | - | - | - | - | 1,530 |
| Total CIP Resources | \$ 160 | \$ 2,037 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,197 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | 10 | 10 | 10 | 10 | 10 | 50 |
| Net Impact | \$ - | \$ - | \$ 10 | \$ 10 | \$ 10 | \$ 10 | \$ 10 | \$ 50 |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|--|
| Project Name: | Bridges Property Culvert Removal and Replacement |
| Project Number: | 9 |
| Project Account: | 304-3100-276 |
| Project Description: | Removal of multiple 12" diameter culverts of the main branch of the North Fork of West Hylebos Creek and a 48" culvert underneath 8th Ave S. A single footbridge will be constructed to maintain access to the existing and proposed future trail systems. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| Consultant Services | - | 36 | - | - | - | - | - | 36 |
| Construction | - | - | 279 | - | - | - | - | 279 |
| Total CIP Expenses | \$ - | \$ 36 | \$ 279 | \$ - | \$ - | \$ - | \$ - | \$ 315 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|--------------|---------------|-------------|-------------|-------------|-------------|---------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | 6 | 69 | - | - | - | - | 75 |
| Grants/Contributions Anticipated | - | 30 | 210 | - | - | - | - | 240 |
| Total CIP Resources | \$ - | \$ 36 | \$ 279 | \$ - | \$ - | \$ - | \$ - | \$ 315 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|--|
| Project Name: | West Hylebos Educational Center and Trail |
| Project Number: | 10 |
| Project Account: | 304-3100-277 |
| Project Description: | <p>Conversion of a portion of the Brook Lake Community center site into an education and outreach center. Retrofit of the existing building and parking lot into a trailhead for an expansion of the Hylebos Wetlands Park Trail to the south.</p> <p style="text-align: right;">The projected M&O impact on operating funds is \$5K/year beginning in 2019.</p> |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|---------------|-----------------|-------------|-------------|-----------------|
| Consultant Services | - | - | - | 108 | - | - | - | 108 |
| Construction | - | - | - | - | 1,288 | - | - | 1,288 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ 108 | \$ 1,288 | \$ - | \$ - | \$ 1,396 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|-------------|-------------|---------------|-----------------|-------------|-------------|-----------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | - | - | 28 | 318 | - | - | 346 |
| Grants/Contributions Anticipated | - | - | - | 80 | 970 | - | - | 1,050 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ 108 | \$ 1,288 | \$ - | \$ - | \$ 1,396 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | 5 | 5 | 10 |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5 | \$ 5 | \$ 10 |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|---|
| Project Name: | West Hylebos Trail (Spring Valley) |
| Project Number: | 11 |
| Project Account: | 304-3100-278 |
| Project Description: | Construction of a nature trail system within the Spring Valley and Lower West Hylebos conservation areas to expand on the existing West Hylebos Wetland Park trails. The projected M&O impact on operating funds is \$5K/year beginning in 2020. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|-----------------------------|------------------------|-------------|-------------|-------------|--------------|-----------------|-------------|-----------------|
| Consultant Services | - | - | - | - | 87 | - | - | 87 |
| Construction | - | - | - | - | - | 2,884 | - | 2,884 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ - | \$ 87 | \$ 2,884 | \$ - | \$ 2,971 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|------------------------|-------------|-------------|-------------|--------------|-----------------|-------------|-----------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | - | - | - | 27 | 714 | - | 741 |
| Grants/Contributions Anticipated | - | - | - | - | 60 | 2,170 | - | 2,230 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ - | \$ 87 | \$ 2,884 | \$ - | \$ 2,971 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------------|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | 5 | 5 |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5 | \$ 5 |

CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

| | |
|---------------------------------------|---|
| Project Name: | South 336th Street Water Quality Facility |
| Project Number: | 12 |
| Project Account: | 304-3100-279 |
| Project Description: | Acquisition of area encumbered by stream setbacks on three undeveloped parcels along Pacific Highway 99 north of South 336th Street and west of Pacific Highway 99 to construct a bioretention water quality facility. The facility will treat runoff from Pacific Highway and the downtown core area and incorporate detention capacity if feasible. |
| Prior Council Review/Approval: | June 17, 2014 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|-------------|-------------|---------------|--------------|---------------|
| Property Acquisition | - | - | - | - | - | 673 | - | 673 |
| Consultant Services | - | - | - | - | - | - | 64 | 64 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 673 | \$ 64 | \$ 737 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|-------------|-------------|-------------|-------------|---------------|--------------|---------------|
| User Fee (pay-as-you-go)/Prior year Funding | - | - | - | - | - | 173 | 14 | 187 |
| Grants/Contributions Anticipated | - | - | - | - | - | 500 | 50 | 550 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 673 | \$ 64 | \$ 737 |

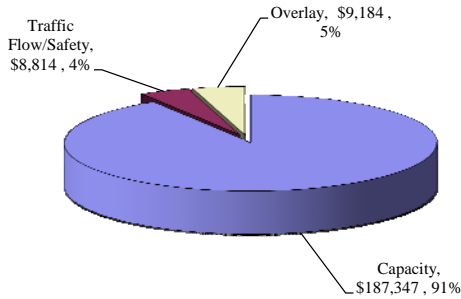
| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

6-YEAR CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

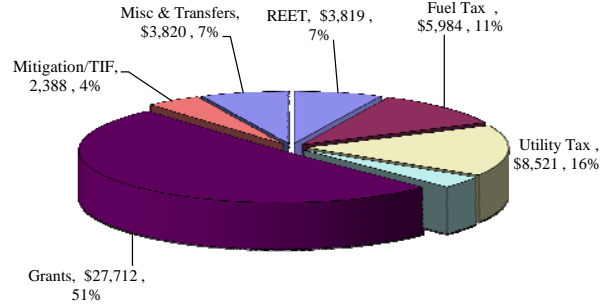
6-Year CIP Plan
Transportation Improvement Projects

(dollars in thousands)

Total Project Costs \$205.3 Million



Total Funding Sources \$54.2 Million



| Financing Sources | L-T-D thru 2014 | Adopted | | Planned | | | | Total |
|---|--------------------|-----------|-----------|----------|----------|----------|----------|-----------|
| | | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | |
| User Fee | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Real Estate Excise Tax | 593 | 1,613 | 1,613 | - | - | - | - | 3,819 |
| Fuel Tax | 1,064 | 820 | 820 | 820 | 820 | 820 | 820 | 5,984 |
| Utility Tax | 2,349 | 1,013 | 1,013 | 1,029 | 1,029 | 1,044 | 1,044 | 8,521 |
| Bond Proceeds | - | - | - | - | - | - | - | - |
| General Fund | - | - | 2,000 | - | - | - | - | 2,000 |
| Misc./Transfers | 2,397 | 1,293 | 2 | 122 | 2 | 2 | 2 | 3,820 |
| Subtotal City Sources | \$ 6,403 | \$ 4,739 | \$ 5,448 | \$ 1,971 | \$ 1,851 | \$ 1,866 | \$ 1,866 | \$ 24,144 |
| Grants/Contributions Received | 2,639 | - | - | - | - | - | - | 2,639 |
| Mitigation/Traffic Impact Funds Received | 788 | 1,300 | - | - | - | - | - | 2,088 |
| Grants/Contributions Anticipated | - | 9,577 | 8,800 | 762 | 5,934 | - | - | 25,073 |
| Mitigation/Traffic Impact Funds-Anticipated | 300 | - | - | - | - | - | - | 300 |
| Total CIP Resources | \$ 10,130 | \$ 15,616 | \$ 14,248 | \$ 2,733 | \$ 7,785 | \$ 1,866 | \$ 1,866 | \$ 54,244 |

Project By Year:

| Project Name | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|----------|-----------|-----------|-----------|-----------|-----------|------------|
| 102 Annual Overlay Program | \$ - | \$ 1,515 | \$ 1,515 | \$ 1,531 | \$ 1,531 | \$ 1,546 | \$ 1,546 | \$ 9,184 |
| 001 Annual Transportation System Safety Improvements | 400 | 320 | 320 | 320 | 320 | 320 | 320 | 2,320 |
| 131 S 320th St @ 1st Ave South | 425 | - | - | - | 9,891 | - | - | 10,316 |
| 146 10th Ave SW Impv: SW Campus Dr - SW344th St | 145 | 1,262 | - | - | - | - | - | 1,407 |
| 148 1st Ave S @ S 328th Street | 200 | 813 | - | - | - | - | - | 1,013 |
| 149 S 336th Street SR99 - 20th | - | - | - | - | 475 | - | - | 475 |
| 151 S 352nd Street; SR-99 to SR-161 | 534 | 220 | 5,800 | - | - | - | - | 6,554 |
| 152 SW 320th Street @ 21st Avenue SW | - | - | - | 1,740 | 2,180 | - | - | 3,920 |
| 154 S 304th Street @ 28th Ave S | 416 | 813 | - | - | - | - | - | 1,229 |
| 157 S 356th Street SR 99-SR161 | 500 | 300 | - | 5,557 | - | - | - | 6,357 |
| 158 1st Av S: S292 -@312 | - | - | - | - | - | - | 2,810 | 2,810 |
| 161 S 312th Street @ 28th Avenue S | - | - | - | 221 | - | - | - | 221 |
| 165 Pacific Highway HOV Lanes Phases V - SR-509 to S 312th Street | 2,000 | 2,600 | 8,465 | 7,100 | - | - | - | 20,165 |
| 167 SW 320th Street @ 47th Avenue SW | - | - | - | 569 | - | - | - | 569 |
| 168 SW 336th Way/SW 340th Street: 26th Place SW-Hoyt Road | - | - | - | 2,034 | 7,097 | 7,097 | - | 16,228 |
| 169 S 314th St: 20th Av S - 23rd Av S - Install new sidewalks | - | 175 | - | - | 1,485 | 1,510 | - | 3,170 |
| 173 SR 99 @ S 312th St | - | - | - | - | 1,500 | 605 | 4,603 | 6,708 |
| 175 SW 344th St: 12th Ave SW - 21st Ave SW | - | - | - | - | - | 756 | 5,502 | 6,258 |
| 177 S320th Street at I - 5 Bridge Widening | - | - | 5,000 | 5,600 | 2,122 | 44,570 | 44,570 | 101,862 |
| 180 S 344th Way @ Weyerhaeuser Way S | 270 | - | - | 1,460 | - | - | - | 1,730 |
| 193 21st Ave S Sidewalks | - | 472 | - | 882 | - | - | - | 1,354 |
| 196 S 288th Street: Military Road to City Limit Preservation Project | - | 637 | - | - | - | - | - | 637 |
| 197 S 324th Street - Pacific Highway S to S 322nd Street Preservation Project | - | 858 | - | - | - | - | - | 858 |
| Total Projects | \$ 4,890 | \$ 9,985 | \$ 21,100 | \$ 27,014 | \$ 26,601 | \$ 56,404 | \$ 59,351 | \$ 205,345 |
| Unfunded Needs | \$ - | \$ - | \$ 5,000 | \$ 16,110 | \$ 18,774 | \$ 54,538 | \$ 57,485 | \$ 151,907 |
| Project Impact on M&O Costs | \$ - | \$ - | \$ 3 | \$ 13 | \$ 61 | \$ 67 | \$ 67 | \$ 211 |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | Annual Asphalt Overlay Program |
| Project Account: | 102-4400-517-595-30-XXX |
| Project Description & Justification: | <p>Asphalt Overlay projects are based upon the Pavement Management System ratings.</p> <p>Funds for this program consist of Arterial Street Fuel Tax and Utility Tax.</p> <p>The resurfacing program is necessary to preserve the integrity of the existing street infrastructure and must be done prior to other capital improvements.</p> |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|-----------------------------|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Consultant Services/ Design | \$ - | \$ 101 | \$ 101 | \$ 101 | \$ 101 | \$ 101 | \$ 101 | \$ 606 |
| Construction | - | 1,226 | 1,226 | 1,212 | 1,211 | 1,226 | 1,226 | 7,327 |
| Inspection | - | 55 | 55 | 55 | 55 | 55 | 55 | 330 |
| Construction Management | - | 65 | 65 | 65 | 65 | 65 | 65 | 390 |
| Administrative Fee | - | 68 | 68 | 98 | 99 | 99 | 99 | 531 |
| Total CIP Expenses | \$ - | \$ 1,515 | \$ 1,515 | \$ 1,531 | \$ 1,531 | \$ 1,546 | \$ 1,546 | \$ 9,184 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Fuel Tax | \$ - | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 3,000 |
| Utility Tax | - | 1,013 | 1,013 | 1,029 | 1,029 | 1,044 | 1,044 | 6,172 |
| Misc./Transfers | - | 2 | 2 | 2 | 2 | 2 | 2 | 12 |
| Total CIP Resources | \$ - | \$ 1,515 | \$ 1,515 | \$ 1,531 | \$ 1,531 | \$ 1,546 | \$ 1,546 | \$ 9,184 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | Annual Transportation System Safety Improvements |
| Project Account: | 306-4400-001 |
| Project Description & Justification: | |
| Annual transportation improvement projects funded with the new 0.5 cent gas tax authorized by 2005 legislation. Projects include general street and pedestrian safety improvements such as sidewalks, signals, and removal of hazards in the rights-of-way. | |
| Maintenance costs would depend on the actual project components. | |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| CIP Funds - Expenses | | | | | | | | |
| Construction | \$ 400 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 2,320 |
| Total CIP Expenses | \$ 400 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 2,320 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| CIP Funds - Resources | | | | | | | | |
| Fuel Tax | \$ 1,064 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 2,984 |
| Total CIP Resources | \$ 1,064 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 320 | \$ 2,984 |

| | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Impact on Operating Funds | | | | | | | | |
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| |
|--|
| City of Federal Way Capital Improvement Plan Transportation Systems |
|--|

| | |
|---|---|
| Project Name: | S 320th St @ 1st Ave South |
| Project Account: | 306-4400-131 |
| Project Description & Justification: | Add 2nd NB, WB left turn lanes, WB right turn lanes, widen 1st Ave S to 5 lanes to 316th The M&O is for ROW maintenance based on scope of the project. |
| Prior Council Review/Approval: | Reprioritization of Funds January 16, 2009 |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|-------------|-----------------|-------------|-------------|------------------|
| Property Acquisition | \$ - | \$ - | \$ - | \$ - | \$ 800 | \$ - | \$ - | \$ 800 |
| Consultant Services | 425 | - | - | - | 600 | - | - | 1,025 |
| Construction | - | - | - | - | 7,491 | - | - | 7,491 |
| Construction Management | - | - | - | - | 1,000 | - | - | 1,000 |
| Total CIP Expenses | \$ 425 | \$ - | \$ - | \$ - | \$ 9,891 | \$ - | \$ - | \$ 10,316 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--------------------|-------------|-------------|-------------|-----------------|-------------|-------------|------------------|
| Mitigation/Traffic Impact Funds Received | 230 | - | - | - | - | - | - | 230 |
| Grants/Contributions Anticipated | - | - | - | - | 5,934 | - | - | 5,934 |
| Misc./Transfers | 195 | - | - | - | - | - | - | 195 |
| Unfunded Needs | - | - | - | - | 3,957 | - | - | 3,957 |
| Total CIP Resources | \$ 425 | \$ - | \$ - | \$ - | \$ 9,891 | \$ - | \$ - | \$ 10,316 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | 10th Ave SW Impv: SW Campus Dr - SW344th St |
| Project Account: | 306-4400-146 |
| Project Description & Justification: | <p>This project constructs portions of and widens 12th Avenue SW to three lanes, sidewalks, street lights. To improve traffic flow, safety, and reduce accidents and delay.</p> <p>The M&O is for ROW maintenance based on scope of the project and is projected at \$3K/year beginning in 2016.</p> |
| Prior Council Review/Approval: | 100% Design Status Report July 17,2012. Project was placed on hold. |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Property Acquisition | \$ - | \$ 62 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 62 |
| Consultant Services | 145 | - | - | - | - | - | - | 145 |
| Construction | - | 1,000 | - | - | - | - | - | 1,000 |
| Construction Management | - | 100 | - | - | - | - | - | 100 |
| Contingencies | - | 100 | - | - | - | - | - | 100 |
| Total CIP Expenses | \$ 145 | \$ 1,262 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,407 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Mitigation/Traffic Impact Funds Received | 207 | 300 | - | - | - | - | - | 507 |
| Grants/Contributions Anticipated | - | 900 | - | - | - | - | - | 900 |
| Total CIP Resources | \$ 207 | \$ 1,200 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,407 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | 3 | 3 | 3 | 3 | 3 | 15 |
| Net Impact | \$ - | \$ - | \$ 3 | \$ 3 | \$ 3 | \$ 3 | \$ 3 | \$ 15 |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | 1st Ave S @ S 328th Street |
| Project Account: | 306-4400-148 |
| Project Description & Justification: | <p>Improve access at 328th with a traffic signal and left-turn lanes or roundabout Pedestrian safety</p> <p>The M&O is for ROW maintenance based on scope of the project and is projected at \$6K/year beginning in 2018.</p> |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Property Acquisition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Consultant Services | \$ 200 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 200 |
| Construction | - | 675 | - | - | - | - | - | 675 |
| Construction Management | - | 70 | - | - | - | - | - | 70 |
| Contingencies | - | 68 | - | - | - | - | - | 68 |
| Total CIP Expenses | \$ 200 | \$ 813 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,013 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Mitigation/Traffic Impact Funds Received | 30 | 500 | - | - | - | - | - | 530 |
| Misc./Transfers | 200 | 313 | - | - | - | - | - | 513 |
| Total CIP Resources | \$ 230 | \$ 813 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,043 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | 6 | 6 | 6 | 18 |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ 6 | \$ 6 | \$ 6 | \$ 18 |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | S 336th Street SR99 - 20th |
| Project Account: | 306-4400-149 |
| Project Description & Justification: | Install sidewalk on northside. The M&O is for ROW maintenance based on scope of the project. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|-------------|---------------|-------------|-------------|---------------|
| Property Acquisition | \$ - | \$ - | \$ - | \$ - | \$ 50 | \$ - | \$ - | \$ 50 |
| Consultant Services | - | - | - | - | 75 | - | - | 75 |
| Construction | - | - | - | - | 350 | - | - | 350 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ - | \$ 475 | \$ - | \$ - | \$ 475 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--------------------|-------------|-------------|-------------|---------------|-------------|-------------|---------------|
| Mitigation/Traffic Impact Funds Received | 42 | - | - | - | - | - | - | 42 |
| Unfunded Needs | - | - | - | - | 433 | - | - | 433 |
| Total CIP Resources | \$ 42 | \$ - | \$ - | \$ - | \$ 433 | \$ - | \$ - | \$ 475 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | S 352nd Street; SR-99 to SR-161 |
| Project Account: | 306-4400-151 |
| Project Description & Justification: | Extend 3-lanes collector with bike lanes, sidewalks and street lights. New Traffic Signal at SR99. Improve retail access The M&O is for ROW maintenance based on scope of the project and is projected at \$10K/year beginning in 2017. |
| Prior Council Review/Approval: | 100% Design Status Report April 2011, Project was placed on hold. |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| Property Acquisition | \$ - | \$ 200 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 200 |
| Consultant Services | 534 | 20 | - | - | - | - | - | 554 |
| Construction | - | - | 4,700 | - | - | - | - | 4,700 |
| Construction Management | - | - | 600 | - | - | - | - | 600 |
| Contingencies | - | - | 500 | - | - | - | - | 500 |
| Total CIP Expenses | \$ 534 | \$ 220 | \$ 5,800 | \$ - | \$ - | \$ - | \$ - | \$ 6,554 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--------------------|---------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| Real Estate Excise Tax | 500 | - | - | - | - | - | - | 500 |
| General Fund | - | - | 2,000 | - | - | - | - | 2,000 |
| Mitigation/Traffic Impact Funds Received | 54 | - | - | - | - | - | - | 54 |
| Grants/Contributions Anticipated | - | 200 | 3,800 | - | - | - | - | 4,000 |
| Total CIP Resources | \$ 554 | \$ 200 | \$ 5,800 | \$ - | \$ - | \$ - | \$ - | \$ 6,554 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | 10 | 10 | 10 | 10 | 40 |
| Net Impact | \$ - | \$ - | \$ - | \$ 10 | \$ 10 | \$ 10 | \$ 10 | \$ 40 |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | SW 320th Street @ 21st Avenue SW |
| Project Account: | 306-4400-152 |
| Project Description & Justification: | Construct 2nd WB left-turn lane, install interconnect to signal at 26th Avenue SW Concurrency requirement The M&O is for ROW maintenance based on scope of the project. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|-----------------------------|----------------------------|-------------|-------------|-----------------|-----------------|-------------|-------------|-----------------|
| Property Acquisition | \$ - | \$ - | \$ - | \$ 432 | \$ - | \$ - | \$ - | \$ 432 |
| Consultant Services | - | - | - | 432 | - | - | - | 432 |
| Construction | - | - | - | 876 | 2,180 | - | - | 3,056 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ 1,740 | \$ 2,180 | \$ - | \$ - | \$ 3,920 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|----------------------------|-------------|-------------|-----------------|-----------------|-------------|-------------|-----------------|
| Mitigation/Traffic Impact Funds Received | 25 | - | - | - | - | - | - | 25 |
| Unfunded Needs | - | - | - | 1,740 | 2,180 | - | - | 3,920 |
| Total CIP Resources | \$ 25 | \$ - | \$ - | \$ 1,740 | \$ 2,180 | \$ - | \$ - | \$ 3,945 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------------|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | S 304th Street @ 28th Ave S |
| Project Account: | 306-4400-154 |
| Project Description & Justification: | Add NB, R-turn lane, Signal |
| | The M&O is for ROW maintenance based on scope of the project and is projected at \$6K/year beginning in 2019. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Property Acquisition | \$ 200 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 200 |
| Consultant Services | 216 | - | - | - | - | - | - | 216 |
| Construction | - | 675 | - | - | - | - | - | 675 |
| Construction Management | - | 70 | - | - | - | - | - | 70 |
| Contingencies | - | 68 | - | - | - | - | - | 68 |
| Total CIP Expenses | \$ 416 | \$ 813 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,229 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Mitigation/Traffic Impact Funds Received | 16 | 500 | - | - | - | - | - | 516 |
| Misc./Transfers | 400 | 313 | - | - | - | - | - | 713 |
| Total CIP Resources | \$ 416 | \$ 813 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,229 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | 6 | 6 | 12 |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6 | \$ 6 | \$ 12 |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | S 356th Street SR 99-SR161 |
| Project Account: | 306-4400-157 |
| Project Description & Justification: | Widen to 5 lanes, bike lanes, sidewalks, illumination The M&O is for ROW maintenance based on scope of the project and is projected at \$6K/year beginning in 2018. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|-----------------------------|----------------------------|---------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Property Acquisition | \$ - | \$ 300 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 300 |
| Consultant Services | 500 | - | - | 4,500 | - | - | - | 5,000 |
| Construction Management | - | - | - | 607 | - | - | - | 607 |
| Contingencies | - | - | - | 450 | - | - | - | 450 |
| Total CIP Expenses | \$ 500 | \$ 300 | \$ - | \$ 5,557 | \$ - | \$ - | \$ - | \$ 6,357 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|----------------------------|-------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Real Estate Excise Tax | 93 | - | - | - | - | - | - | 93 |
| Utility Tax | 917 | - | - | - | - | - | - | 917 |
| Mitigation/Traffic Impact Funds Received | 97 | - | - | - | - | - | - | 97 |
| Unfunded Needs | - | - | - | 5,250 | - | - | - | 5,250 |
| Total CIP Resources | \$ 1,107 | \$ - | \$ - | \$ 5,250 | \$ - | \$ - | \$ - | \$ 6,357 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------------|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | 6 | 6 | 6 | 18 |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ 6 | \$ 6 | \$ 6 | \$ 18 |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | 1st Av S: S292 -@312 |
| Project Account: | 306-4400-158 |
| Project Description & Justification: | Pave shoulders |
| | The M&O is for ROW maintenance based on scope of the project. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-----------------|-----------------|
| Property Acquisition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 260 | \$ 260 |
| Consultant Services | - | - | - | - | - | - | 260 | 260 |
| Construction | - | - | - | - | - | - | 2,290 | 2,290 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,810 | \$ 2,810 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-----------------|-----------------|
| Unfunded Needs | - | - | - | - | - | - | 2,810 | 2,810 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,810 | \$ 2,810 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | S 312th Street @ 28th Avenue S |
| Project Account: | 306-4400-161 |
| Project Description & Justification: | Construct SB right turn lane There is no M&O impact on operating funds. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|---------------|-------------|-------------|-------------|---------------|
| Consultant Services | \$ - | \$ - | \$ - | \$ 50 | \$ - | \$ - | \$ - | \$ 50 |
| Construction | - | - | - | 171 | - | - | - | 171 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ 221 | \$ - | \$ - | \$ - | \$ 221 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--------------------|-------------|-------------|---------------|-------------|-------------|-------------|---------------|
| Mitigation/Traffic Impact Funds Received | 7 | - | - | - | - | - | - | 7 |
| Unfunded Needs | - | - | - | 221 | - | - | - | 221 |
| Total CIP Resources | \$ 7 | \$ - | \$ - | \$ 221 | \$ - | \$ - | \$ - | \$ 228 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | SR99 HOV Lanes PH V |
| Project Account: | 306-4400-165 |
| Project Description & Justification: | <p>This project reconstructs portions of and widen above mentioned street to provide for HOV lanes curb and gutter, sidewalk, and provisions for bicycles. Modifies existing traffic signal systems, channelization, street lighting systems, and drainage system improvements.</p> <p>To improve traffic flow, safety, and reduce accidents and delay.</p> <p>The M&O is for ROW maintenance based on scope of the project and is projected at \$30K/year beginning in 2018.</p> |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-----------------|-----------------|-----------------|-------------|-------------|-------------|------------------|
| Property Acquisition | \$ - | \$ 2,600 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,600 |
| Consultant Services | 2,000 | - | - | - | - | - | - | 2,000 |
| Construction | - | - | 6,300 | 6,300 | - | - | - | 12,600 |
| Construction Management | - | - | 905 | 800 | - | - | - | 1,705 |
| Contingencies | - | - | 1,260 | - | - | - | - | 1,260 |
| Total CIP Expenses | \$ 2,000 | \$ 2,600 | \$ 8,465 | \$ 7,100 | \$ - | \$ - | \$ - | \$ 20,165 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|--------------------|-----------------|-----------------|-------------|-------------|-------------|-------------|------------------|
| Real Estate Excise Tax | - | 1,613 | 1,613 | - | - | - | - | 3,226 |
| Utility Tax | 598 | - | - | - | - | - | - | 598 |
| Grants/Contributions Received | 2,639 | - | - | - | - | - | - | 2,639 |
| Grants/Contributions Anticipated | - | 7,000 | 5,000 | - | - | - | - | 12,000 |
| Mitigation/Traffic Impact Funds-Anticipated | 300 | - | - | - | - | - | - | 300 |
| Misc./Transfers | 1,402 | - | - | - | - | - | - | 1,402 |
| Total CIP Resources | \$ 4,939 | \$ 8,613 | \$ 6,613 | \$ - | \$ - | \$ - | \$ - | \$ 20,165 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | 30 | 30 | 30 | 90 |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ 30 | \$ 30 | \$ 30 | \$ 90 |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | SW 320th Street @ 47th Avenue SW |
| Project Account: | 306-4400-167 |
| Project Description & Justification: | Install traffic signal The M&O is for ROW maintenance based on scope of the project and is projected at \$6K/year beginning in 2018. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|---------------|-------------|-------------|-------------|---------------|
| Consultant Services | \$ - | \$ - | \$ - | \$ 100 | \$ - | \$ - | \$ - | \$ 100 |
| Construction | - | - | - | 469 | - | - | - | 469 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ 569 | \$ - | \$ - | \$ - | \$ 569 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------|--------------------|-------------|-------------|---------------|-------------|-------------|-------------|---------------|
| Unfunded Needs | - | - | - | 569 | - | - | - | 569 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ 569 | \$ - | \$ - | \$ - | \$ 569 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | 6 | 6 | 6 | 18 |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ 6 | \$ 6 | \$ 6 | \$ 18 |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | SW 336th Way/SW 340th Street: 26th Place SW-Hoyt Road |
| Project Account: | 306-4400-168 |
| Project Description & Justification: | Widen to 5 lanes The M&O is for ROW maintenance based on scope of the project |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|-----------------|-----------------|-----------------|-------------|------------------|
| Property Acquisition | \$ - | \$ - | \$ - | \$ - | \$ 1,200 | \$ - | \$ - | \$ 1,200 |
| Consultant Services | - | - | - | 2,034 | 5,897 | 7,097 | - | 15,028 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ 2,034 | \$ 7,097 | \$ 7,097 | \$ - | \$ 16,228 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--------------------|-------------|-------------|-----------------|-----------------|-----------------|-------------|------------------|
| Mitigation/Traffic Impact Funds Received | 61 | - | - | - | - | - | - | 61 |
| Unfunded Needs | - | - | - | 2,034 | 7,097 | 7,097 | - | 16,228 |
| Total CIP Resources | \$ 61 | \$ - | \$ - | \$ 2,034 | \$ 7,097 | \$ 7,097 | \$ - | \$ 16,289 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | S 314th St: 20th Av S - 23rd Av S - <i>Install new sidewalks</i> |
| Project Account: | 306-4400-169 |
| Project Description & Justification: | Install sidewalks on both sides of South 314th Street (Private Rd) for connectivity between 20th Ave S and 23rd Ave S for pedestrian access to the shopping centers. Signal Modification at S314th The M&O is for ROW maintenance based on scope of the project |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|-------------|-------------|-----------------|-----------------|-------------|-----------------|
| Consultant Services | \$ - | \$ - | \$ - | \$ - | \$ 300 | \$ - | \$ - | \$ 300 |
| Construction | - | 175 | - | - | 1,185 | 1,510 | - | 2,870 |
| Total CIP Expenses | \$ - | \$ 175 | \$ - | \$ - | \$ 1,485 | \$ 1,510 | \$ - | \$ 3,170 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------|--------------------|---------------|-------------|-------------|-----------------|-----------------|-------------|-----------------|
| Misc./Transfers | - | 175 | - | - | - | - | - | 175 |
| Unfunded Needs | - | - | - | - | 1,485 | 1,510 | - | 2,995 |
| Total CIP Resources | \$ - | \$ 175 | \$ - | \$ - | \$ 1,485 | \$ 1,510 | \$ - | \$ 3,170 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | SR 99 @ S 312th St |
| Project Account: | 306-4400-173 |
| Project Description & Justification: | Add 2nd Northbound left-turn lane Accommodate City Center Planned Action The M&O is for ROW maintenance based on scope of the project. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|-------------|-----------------|---------------|-----------------|-----------------|
| Property Acquisition | \$ - | \$ - | | \$ - | \$ 900 | \$ - | \$ - | \$ 900 |
| Consultant Services | - | - | - | - | 600 | - | - | 600 |
| Construction | - | - | - | - | - | 605 | 4,603 | 5,208 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ - | \$ 1,500 | \$ 605 | \$ 4,603 | \$ 6,708 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|--|--------------------|-------------|-------------|-------------|-----------------|---------------|-----------------|-----------------|
| Mitigation/Traffic Impact Funds Received | 19 | - | - | - | - | - | - | 19 |
| Unfunded Needs | - | - | - | - | 1,500 | 605 | 4,603 | 6,708 |
| Total CIP Resources | \$ 19 | \$ - | \$ - | \$ - | \$ 1,500 | \$ 605 | \$ 4,603 | \$ 6,727 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | SW 344th St: 12th Ave SW - 21st Ave SW |
| Project Account: | 306-4400-175 |
| Project Description & Justification: | Extend 3-lane principal collector with bike lanes, sidewalks, illumination Complete alternate route to bypass 21st Ave SW @ SW 336th Street The M&O is for ROW maintenance based on scope of the project |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|-------------|-------------|---------------|-----------------|-----------------|
| Property Acquisition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 151 | \$ - | \$ 151 |
| Consultant Services | - | - | - | - | - | 605 | - | 605 |
| Construction | - | - | - | - | - | - | 5,502 | 5,502 |
| Total CIP Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 756 | \$ 5,502 | \$ 6,258 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------|--------------------|-------------|-------------|-------------|-------------|---------------|-----------------|-----------------|
| Unfunded Needs | - | - | - | - | - | 756 | 5,502 | 6,258 |
| Total CIP Resources | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 756 | \$ 5,502 | \$ 6,258 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | S320th Street at I - 5 Bridge Widening |
| Project Account: | 306-4400-177 |
| Project Description & Justification: | Widen S 320th Street bridge over I-5 to 7 lanes with sidewalks. Re-align loop ramp and NB off-ramp. This phase of the project is for final engineering and right of way acquisition and is listed as Phase 4A in the PSRC 2030 Regional Plan. This is one of multiple phases modifying the existing S 320th St/I-5 Interchange. This phase will add HOVlanes and sidewalks in each direction of the bridge structure, replace the loop ramp and modify ramps sections south of the interchange, and provide a Collector Distributor (CD) lane. |
| Benefits: | <ul style="list-style-type: none"> • HOV lanes promote transit ridership alleviating increased congestion and poor air quality. Additionally, the HOV lanes support the new service routes to the regional Park & Ride enhancing on time reliability to commuters. • Loop ramp replacement removes current safety issues of the non-standard radius of the existing ramp reducing collision incidences. • The CD lane addition removes vehicles from the interchange intersections as well as the freeway increasing free flow operations and time savings to a person's day. • Economic development is promoted through reduced travel times and livability to the City Center. |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-----------------|-----------------|-----------------|------------------|------------------|-------------------|
| Consultant Services | \$ - | \$ - | \$ 5,000 | \$ 5,600 | \$ 2,122 | \$ - | \$ - | \$ 12,722 |
| Construction | - | - | - | - | - | 44,570 | 44,570 | 89,140 |
| Total CIP Expenses | \$ - | \$ - | \$ 5,000 | \$ 5,600 | \$ 2,122 | \$ 44,570 | \$ 44,570 | \$ 101,862 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------|--------------------|-------------|-----------------|-----------------|-----------------|------------------|------------------|-------------------|
| Unfunded Needs | - | - | 5,000 | 5,600 | 2,122 | 44,570 | 44,570 | 101,862 |
| Total CIP Resources | \$ - | \$ - | \$ 5,000 | \$ 5,600 | \$ 2,122 | \$ 44,570 | \$ 44,570 | \$ 101,862 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | S 344th Way @ Weyerhaeuser Way S |
| Project Account: | 306-4400-180 |
| Project Description & Justification: | Construct roundabout Addresses forecast concurrency failure to accommodate planned World Vision expansion The M&O is for ROW maintenance based on scope of the project |
| Prior Council Review/Approval: | 100% Design Report July 17, 2012. Project was placed on hold. |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| Property Acquisition | \$ - | \$ - | \$ - | \$ 45 | \$ - | \$ - | \$ - | \$ 45 |
| Consultant Services | 270 | - | - | - | - | - | - | 270 |
| Construction | - | - | - | 1,175 | - | - | - | 1,175 |
| Construction Management | - | - | - | 120 | - | - | - | 120 |
| Contingencies | - | - | - | 120 | - | - | - | 120 |
| Total CIP Expenses | \$ 270 | \$ - | \$ - | \$ 1,460 | \$ - | \$ - | \$ - | \$ 1,730 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------|--------------------|-------------|-------------|---------------|-------------|-------------|-------------|-----------------|
| Utility Tax | 834 | - | - | - | - | - | - | 834 |
| Misc./Transfers | 200 | - | - | - | - | - | - | 200 |
| Unfunded Needs | - | - | - | 696 | - | - | - | 696 |
| Total CIP Resources | \$ 1,034 | \$ - | \$ - | \$ 696 | \$ - | \$ - | \$ - | \$ 1,730 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | 21st Ave S Sidewalks |
| Project Account: | 306-4400-193 |
| Project Description & Justification: | Install sidewalk improvements on west side. The M&O is for ROW maintenance based on scope of the project |
| Prior Council Review/Approval: | Grant Funding approved July 17th, 2014. |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|-------------|---------------|-------------|-------------|-------------|-----------------|
| Property Acquisition | \$ - | \$ 322 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 322 |
| Consultant Services | - | 150 | - | - | - | - | - | 150 |
| Construction | - | - | - | 720 | - | - | - | 720 |
| Construction Management | - | - | - | 90 | - | - | - | 90 |
| Contingencies | - | - | - | 72 | - | - | - | 72 |
| Total CIP Expenses | \$ - | \$ 472 | \$ - | \$ 882 | \$ - | \$ - | \$ - | \$ 1,354 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------------|--------------------|---------------|-------------|---------------|-------------|-------------|-------------|-----------------|
| Grants/Contributions Anticipated | - | 397 | - | 762 | - | - | - | 1,159 |
| Misc./Transfers | - | 75 | - | 120 | - | - | - | 195 |
| Total CIP Resources | \$ - | \$ 472 | \$ - | \$ 882 | \$ - | \$ - | \$ - | \$ 1,354 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|---|
| Project Name: | S 288th Street: Military Road to City Limit Preservation Project |
| Project Account: | 306-4400-196 |
| Project Description & Justification: | Under a Federally funded Preservation Grant this project will upgrade Facilities to and reduce delays and queuing by installing flashing yellow arrow displays. The M&O is for ROW maintenance based on scope of the project |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|---------------|
| Consultant Services | \$ - | \$ 110 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 110 |
| Construction | - | 500 | - | - | - | - | - | 500 |
| Construction Management | - | 27 | - | - | - | - | - | 27 |
| Total CIP Expenses | \$ - | \$ 637 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 637 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------------|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|---------------|
| Grants/Contributions Anticipated | - | 490 | - | - | - | - | - | 490 |
| Misc./Transfers | - | 147 | - | - | - | - | - | 147 |
| Total CIP Resources | \$ - | \$ 637 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 637 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

| | |
|---|--|
| Project Name: | S 324th Street - Pacific Highway S to S 322nd Street Preservation Project |
| Project Account: | 306-4400-197 |
| Project Description & Justification: | <p>Under a Federally funded Preservation Grant this project will upgrade Facilities to and reduce delays and queuing by installing flashing yellow arrow displays.</p> <p style="text-align: center;">The M&O is for ROW maintenance based on scope of the project</p> |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|---------------|
| Consultant Services | \$ - | \$ 110 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 110 |
| Construction | - | 720 | - | - | - | - | - | 720 |
| Construction Management | - | 28 | - | - | - | - | - | 28 |
| Total CIP Expenses | \$ - | \$ 858 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 858 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------------|--------------------|---------------|-------------|-------------|-------------|-------------|-------------|---------------|
| Grants/Contributions Anticipated | - | 590 | - | - | - | - | - | 590 |
| Misc./Transfers | - | 268 | - | - | - | - | - | 268 |
| Total CIP Resources | \$ - | \$ 858 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 858 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

CAPITAL IMPROVEMENT PLAN – PERFORMING ARTS AND CONFERENCE CENTER

| | |
|---|---------------------------------------|
| Project Name: | Performing Arts and Conference Center |
| Project Account: | 308-5800-110 |
| Project Description & Justification: | |
| This project is established for the construction of Performing Arts and Conference Center being built in the downtown of Federal Way. | |
| Maintenance costs would depend on the actual project components. | |
| Prior Council Review/Approval: | |

Projected Expenditures (\$1,000's)

| CIP Funds - Expenses | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------|--------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Construction | \$ 1,605 | \$ 8,340 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,945 |
| Total CIP Expenses | \$ 1,605 | \$ 8,340 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,945 |

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

Required Resources (\$1,000's)

| CIP Funds - Resources | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|----------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Misc./Transfers | \$ 9,945 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,945 |
| Total CIP Resources | \$ 9,945 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,945 |

| Impact on Operating Funds | L-T-D thru 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---------------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Revenue Increase/(Decrease) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditure Increase/(Decrease) | - | - | - | - | - | - | - | - |
| Net Impact | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

PROPOSITION 1 – BUDGET DETAIL

At the November 2006 general election, Federal Way voters approved a 1.75% tax rate increase (for a total rate of 7.75%) on all utilities. This additional utility tax is projected to raise \$2.8 in 2015 and 2016 to fund the qualifying Proposition 1 positions consisting of 24.5 FTEs in public defender, police, prosecution, court, code enforcement, parks maintenance and related support functions.

The enhancement of police and community safety focused first on improving the core functions of policing: patrol, traffic, and investigations. The proposition added 18 sworn police officers and one record clerk in the Police Department. It also provided more funds for municipal court, city criminal prosecution, and jail and support services, whose workload will increase with an increased number of police officers. Finally the proposition added one additional code compliance officer, related legal support, one maintenance worker, and funding for City park security.

The proposition is an integrated strategy designed to make a substantial impact on the most essential public and community safety needs and supplements existing services.

The table below provides the ongoing cost funding these positions and related costs.

| FTE | Program | Description | Proposed Budget \$ | |
|--------------|------------------------------|---|--------------------|------------------|
| | | | 2015 | 2016 |
| | Public Defender | Increase Public Defender | 51,076 | 51,076 |
| - | | TOTAL MAYOR'S OFFICE | 51,076 | 51,076 |
| 1.00 | Code Compliance Officer | Salary | 65,309 | 68,923 |
| | | Benefits | 35,958 | 38,573 |
| 1.00 | | TOTAL COMMUNITY & ECONOMIC DEVELOPMENT | 101,267 | 107,496 |
| 1.50 | Prosecutor | Salary | 121,443 | 122,645 |
| | | Benefits | 35,384 | 36,390 |
| 0.50 | Prosecutor (code compliance) | Salary | 44,744 | 47,209 |
| | | Benefits | 13,309 | 14,182 |
| 2.00 | | TOTAL LAW | 214,879 | 220,426 |
| 0.50 | Judge | Salary | 69,345 | 70,032 |
| | | Benefits | 25,719 | 26,950 |
| 1.00 | Court Clerk 1 | Salary | 42,479 | 44,705 |
| | | Benefits | 17,644 | 18,893 |
| | | Prop 1 Pro Tem | 8,000 | 8,000 |
| 1.50 | | TOTAL MUNICIPAL COURT | 163,187 | 168,579 |
| 1.00 | Maintenance Worker 1 | Salary | 57,210 | 57,210 |
| | | Benefits | 22,262 | 23,059 |
| | | Pierce County Security Contract | 17,200 | 17,200 |
| 1.00 | | TOTAL PARKS & RECREATION | 96,672 | 97,469 |
| 1.00 | Records Specialist | Records Specialist (1) - Salary | 52,854 | 52,854 |
| | | Records Specialist (1) - Benefits | 19,706 | 20,510 |
| 8.00 | 8 Patrol Officers | Patrol Officers (8) -Salary | 675,398 | 682,086 |
| | | Patrol Officers (8) -Benefits | 228,936 | 239,745 |
| 4.00 | Detectives | Detective (4) - Salary | 349,582 | 352,974 |
| | | Detective (4) - Benefits | 111,273 | 116,099 |
| 2.00 | Lieutenant | Lieutenant (2) - Salary | 236,439 | 238,671 |
| | | Lieutenant (2) - Benefits | 65,002 | 66,168 |
| 4.00 | 4 Traffic Officers | Traffic Officers (4) - Salary | 344,072 | 347,456 |
| | | Traffic Officers (4) - Benefits | 131,620 | 136,676 |
| 19.00 | | TOTAL POLICE | 2,214,883 | 2,253,238 |
| 24.50 | | | 2,841,965 | 2,898,283 |

| NON-CIP CAPITAL OUTLAY SUMMARY | | | | |
|--|-----------|--|----------------|----------------|
| (Excluding Capital Improvement Projects) | | | | |
| Fund | Dept | Description | 2015 | 2016 |
| Public Works: | | | | |
| | Street | Snow and Ice Brine Production and Storage Facilities | \$ 150,000 | \$ - |
| | | Subtotal Public Works Fund | 150,000 | - |
| Federal Way Community Center: | | | | |
| | FWCC | Replacement of Diving Board Standard | 9,300 | - |
| | FWCC | Climbing Equipment Purchase | 8,500 | - |
| | FWCC | Fitness equipment purchase | 29,000 | - |
| | FWCC | Fitness equipment replacement | 34,000 | - |
| | FWCC | Community Room A Carpet Replacement | 11,000 | - |
| | FWCC | Community Wing Furniture Replacement | 20,000 | - |
| | | Subtotal Federal Way Community Center Fund | 111,800 | - |
| Dumbas Bay Center: | | | | |
| | DBC | Meeting room chairs | 18,000 | - |
| | DBC | Meeting room tables | 12,000 | - |
| | DBC | Mattresses | 45,100 | - |
| | DBC | Bedding, and furniture for overnight rooms | 30,000 | - |
| | DBC | Courtyard repair & furniture | 10,000 | - |
| | DBC | Fire alarm panel upgrade | 30,000 | - |
| | DBC | Carpeting | 114,900 | - |
| | | Subtotal Dumbas Bay Center Fund | 260,000 | - |
| Information Systems: | | | | |
| | EOC | EOC Improvements | 49,600 | - |
| | FWCC | Recreation Software System | - | 94,533 |
| | FWCC | Tyler Cashiering | 37,931 | - |
| | City-Wide | GPS Survey Equipment | 13,000 | - |
| | City-Wide | RR Servers (3 in 2015) (4 in 2016) | 25,278 | 59,723 |
| | PD | RR Police MDCs (9 in 2015) (14 in 2016) | 47,480 | 72,488 |
| | City-Wide | RR Desktop PCs (48 in 2015) (47 in 2016) | 47,954 | 49,401 |
| | City-Wide | RR Laptop (7 in 2015) (10 in 2016) | 11,401 | 28,320 |
| | City-Wide | RR Printers (3 in 2015) (3 in 2016) | 25,278 | 13,203 |
| | PD | RR Police Radios Mobile (5 in 2015) (5 in 2016) | 17,000 | 17,000 |
| | PD | RR Police Radios Portable (5 in 2015) (5 in 2016) | 14,245 | 14,245 |
| | PD | RR Motorcycle Radios (2 in 2015) (1 in 2016) | 6,000 | 3,000 |
| | City-Wide | RR Network | - | 11,751 |
| | City-Wide | RR Miscellaneous Hardware | - | 8,184 |
| | City-Wide | RR Phone system | - | 448,196 |
| | City-Wide | RR LG GIS Plotter | - | 12,627 |
| | City-Wide | RR FWCC Video Surveillance System | - | 24,519 |
| | City-Wide | RR Spare MDC's | 9,600 | - |
| | City-Wide | RR GIS Software Upgrade | 33,000 | - |
| | | Subtotal Information Systems Fund | 337,767 | 857,190 |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

| NON-CIP CAPITAL OUTLAY SUMMARY | | | | |
|---|-------------|---|---------------------|---------------------|
| (Excluding Capital Improvement Projects) | | | | |
| Fund | Dept | Description | 2015 | 2016 |
| Mail & Distribution: | | | | |
| | CD | CD Permit Center Printer/Scanner | 6,400 | |
| | City-Wide | Replace copier and folding machinewhich reached life cycle | 43,600 | 6,368 |
| | PK-SL | Replace copier reaching life cycle | - | 10,000 |
| | | Subtotal Mail & Distribution Fund | 50,000 | 16,368 |
| Fleet & Equipment: | | | | |
| | PW | Replace Trailer #463 | 4,661 | - |
| | PW | Replace 1-Ton flatbed trust | 54,063 | - |
| | PW | Replace Harper Deweze mower | - | 73,756 |
| | PW | Replace Truck #246, a GMC Sonoma | 45,054 | - |
| | PW | Replace John Deere BackHoe (#461) | 116,525 | - |
| | PW | Replace truck (#235) purchased in 1993, due to replacement in 2007 | 288,263 | - |
| | PW | Replace five varialbe message boards | 154,521 | - |
| | PW | Replace Truck #232-1, a Ford 250 | 36,569 | - |
| | PW | Replace Trailer #E452 | 22,757 | - |
| | PW | Replace air compressor (#450A) | 17,418 | - |
| | PW | Replace Vehicle #243 (GMC Safari Van) | 48,134 | - |
| | PK | Replace Truck #1181 past its reserve life | - | 26,755 |
| | PK | Replace Truck #124 past its life span | 67,265 | - |
| | PK | Replace E426 has reached its life span | 38,400 | - |
| | PK | Replace vehicle E1110 past its life span | - | 13,000 |
| | PK | Replace truck #103 | - | 36,818 |
| | CD | Replace two fleet vehicles #301 and #302 | 33,924 | - |
| | PD | Replace 23 marked vehicles, 10 unmarked vehicles, and motorcycles | 805,000 | 794,000 |
| | PD | Purchase 3 New Police Vehicles and 3 carryforward vehicles | 158,220 | - |
| | | Subtotal Fleet & Equipment Fund | 1,890,774 | 944,329 |
| Building and Furnishings: | | | | |
| | City-Wide | Replace badge station, including computer, badging printer, and camera. | 8,500 | - |
| | | Subtotal Building and Furnishings Fund | 8,500 | - |
| Grand Total Non-CIP Capital Outlay | | | \$ 2,808,841 | \$ 1,817,887 |

2015 Salary Schedule

| City Council | | Monthly | | | | | | Annual | | | | | |
|------------------------|--|---------|---------|----------|---------|---------|---------|----------|----------|-----------|----------|-----------|-----------|
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| n/a | Deputy Mayor | | | \$1,150 | | | | | | \$13,800 | | | |
| n/a | Council Member | | | \$1,150 | | | | | | \$13,800 | | | |
| 31 | Executive Asst. to Council | \$4,437 | \$4,637 | \$4,846 | \$5,064 | \$5,292 | \$5,620 | \$53,244 | \$55,644 | \$58,152 | \$60,768 | \$63,504 | \$67,440 |
| Mayor's Office | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 61 | Mayor | | | \$9,635 | | | | | | \$115,620 | | | |
| 58f | Chief of Staff | | | \$12,142 | | | | | | \$145,704 | | | |
| 58j | Project Manager (PACC) | | | \$12,040 | | | | | | \$144,474 | | | |
| 47 | Comm. & Gov. Affairs Coordinator | \$6,586 | \$6,882 | \$7,192 | \$7,516 | \$7,854 | \$8,341 | \$79,032 | \$82,584 | \$86,304 | \$90,192 | \$94,248 | \$100,092 |
| 31 | Executive Asst. to the Mayor | \$4,437 | \$4,637 | \$4,846 | \$5,064 | \$5,292 | \$5,620 | \$53,244 | \$55,644 | \$58,152 | \$60,768 | \$63,504 | \$67,440 |
| Economic Development | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 58i | Director | | | | | | | | | | | | |
| Emergency Management | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 50 | Emergency Manager | \$7,092 | \$7,411 | \$7,744 | \$8,092 | \$8,456 | \$8,980 | \$85,104 | \$88,932 | \$92,928 | \$97,104 | \$101,472 | \$107,760 |
| Information Technology | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 55a | Manager | | | \$10,303 | | | | | | \$123,636 | | | |
| 32 | IT Tech. 2 - User Support | \$4,548 | \$4,753 | \$4,967 | \$5,191 | \$5,425 | \$5,761 | \$54,576 | \$57,036 | \$59,604 | \$62,292 | \$65,100 | \$69,132 |
| 35 | IT Specialist - WEB, Apps., & Security | \$4,898 | \$5,118 | \$5,348 | \$5,589 | \$5,841 | \$6,203 | \$58,776 | \$61,416 | \$64,176 | \$67,068 | \$70,092 | \$74,436 |
| 35 | IT Specialist - Network & Security | \$4,898 | \$5,118 | \$5,348 | \$5,589 | \$5,841 | \$6,203 | \$58,776 | \$61,416 | \$64,176 | \$67,068 | \$70,092 | \$74,436 |
| 39 | IT Analyst - GIS | \$5,404 | \$5,647 | \$5,901 | \$6,167 | \$6,445 | \$6,845 | \$64,848 | \$67,764 | \$70,812 | \$74,004 | \$77,340 | \$82,140 |
| 39 | IT Analyst - Systems | \$5,404 | \$5,647 | \$5,901 | \$6,167 | \$6,445 | \$6,845 | \$64,848 | \$67,764 | \$70,812 | \$74,004 | \$77,340 | \$82,140 |
| 44 | IT Supervisor - Sysst./Help Desk | \$6,115 | \$6,390 | \$6,678 | \$6,979 | \$7,293 | \$7,745 | \$73,380 | \$76,680 | \$80,136 | \$83,748 | \$87,516 | \$92,940 |
| Clerk's Office | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 45 | City Clerk/Records Administrator | \$6,267 | \$6,549 | \$6,844 | \$7,152 | \$7,474 | \$7,937 | \$75,204 | \$78,588 | \$82,128 | \$85,824 | \$89,688 | \$95,244 |
| 26 | Deputy City Clerk | \$3,920 | \$4,096 | \$4,280 | \$4,473 | \$4,674 | \$4,964 | \$47,040 | \$49,152 | \$51,360 | \$53,676 | \$56,088 | \$59,568 |
| Human Resources | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 51a | Manager | | | \$9,407 | | | | | | \$112,884 | | | |
| 29 | Human Resources Technician | \$4,224 | \$4,414 | \$4,613 | \$4,821 | \$5,038 | \$5,350 | \$50,688 | \$52,968 | \$55,356 | \$57,852 | \$60,456 | \$64,200 |
| 18 | Admin Assistant I | \$3,217 | \$3,362 | \$3,513 | \$3,671 | \$3,836 | \$4,074 | \$38,604 | \$40,344 | \$42,156 | \$44,052 | \$46,032 | \$48,888 |
| Community Development | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 58c | Director | | | \$11,333 | | | | | | \$135,996 | | | |
| 10 | Graffiti Technician | \$2,639 | \$2,758 | \$2,882 | \$3,012 | \$3,148 | \$3,343 | \$31,668 | \$33,096 | \$34,584 | \$36,144 | \$37,776 | \$40,116 |
| 24 | Development Specialist | \$3,732 | \$3,900 | \$4,076 | \$4,259 | \$4,451 | \$4,727 | \$44,784 | \$46,800 | \$48,912 | \$51,108 | \$53,412 | \$56,724 |
| 30 | Permit Center Supervisor | \$4,329 | \$4,524 | \$4,728 | \$4,941 | \$5,163 | \$5,483 | \$51,948 | \$54,288 | \$56,736 | \$59,292 | \$61,956 | \$65,796 |
| 31 | CDBG Coordinator | \$4,437 | \$4,637 | \$4,846 | \$5,064 | \$5,292 | \$5,620 | \$53,244 | \$55,644 | \$58,152 | \$60,768 | \$63,504 | \$67,440 |
| 32 | Associate Planner | \$4,548 | \$4,753 | \$4,967 | \$5,191 | \$5,425 | \$5,761 | \$54,576 | \$57,036 | \$59,604 | \$62,292 | \$65,100 | \$69,132 |
| 34 | Inspector/Plans Examiner | \$4,778 | \$4,993 | \$5,218 | \$5,453 | \$5,698 | \$6,051 | \$57,336 | \$59,916 | \$62,616 | \$65,436 | \$68,376 | \$72,612 |
| 35 | Code Compliance Officer | \$4,898 | \$5,118 | \$5,348 | \$5,589 | \$5,841 | \$6,203 | \$58,776 | \$61,416 | \$64,176 | \$67,068 | \$70,092 | \$74,436 |
| 36 | Comb. Elect./Bldg. Inspector | \$5,019 | \$5,245 | \$5,481 | \$5,728 | \$5,986 | \$6,357 | \$60,228 | \$62,940 | \$65,772 | \$68,736 | \$71,832 | \$76,284 |
| 38 | Assistant Building Official | \$5,275 | \$5,512 | \$5,760 | \$6,019 | \$6,290 | \$6,680 | \$63,300 | \$66,144 | \$69,120 | \$72,228 | \$75,480 | \$80,160 |
| 38 | Senior Planner | \$5,275 | \$5,512 | \$5,760 | \$6,019 | \$6,290 | \$6,680 | \$63,300 | \$66,144 | \$69,120 | \$72,228 | \$75,480 | \$80,160 |
| 41 | Principal Planner | \$5,680 | \$5,936 | \$6,203 | \$6,482 | \$6,774 | \$7,194 | \$68,160 | \$71,232 | \$74,436 | \$77,784 | \$81,288 | \$86,328 |
| 46 | Building Official | \$6,425 | \$6,714 | \$7,016 | \$7,332 | \$7,662 | \$8,137 | \$77,100 | \$80,568 | \$84,192 | \$87,984 | \$91,944 | \$97,644 |
| 46 | Community Services Manager | \$6,425 | \$6,714 | \$7,016 | \$7,332 | \$7,662 | \$8,137 | \$77,100 | \$80,568 | \$84,192 | \$87,984 | \$91,944 | \$97,644 |
| 46 | Planning Manager | \$6,425 | \$6,714 | \$7,016 | \$7,332 | \$7,662 | \$8,137 | \$77,100 | \$80,568 | \$84,192 | \$87,984 | \$91,944 | \$97,644 |
| 24 | Admin Assistant II | \$3,732 | \$3,900 | \$4,076 | \$4,259 | \$4,451 | \$4,727 | \$44,784 | \$46,800 | \$48,912 | \$51,108 | \$53,412 | \$56,724 |
| 18 | Admin Assistant I | \$3,217 | \$3,362 | \$3,513 | \$3,671 | \$3,836 | \$4,074 | \$38,604 | \$40,344 | \$42,156 | \$44,052 | \$46,032 | \$48,888 |
| 14 | Office Technician II | \$2,915 | \$3,046 | \$3,183 | \$3,326 | \$3,476 | \$3,692 | \$34,980 | \$36,552 | \$38,196 | \$39,912 | \$41,712 | \$44,304 |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

2015 Salary Schedule

| Court | | Monthly | | | | | | Annual | | | | | |
|--------------------|---------------------------------|---------|---------|----------|---------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 58g | Judge | | | \$11,786 | | | | | | \$141,437 | | | |
| 50a | Court Administrator | | | \$8,896 | | | | | | \$106,752 | | | |
| 39 | Court Services Supervisor | \$5,404 | \$5,647 | \$5,901 | \$6,167 | \$6,445 | \$6,845 | \$64,848 | \$67,764 | \$70,812 | \$74,004 | \$77,340 | \$82,140 |
| Teamsters - Clerks | | Monthly | | | | | | Annual | | | | | |
| | | A | B | C | D | E | F | A | B | C | D | E | F |
| c14 | Court Clerk 1 | \$3,033 | \$3,161 | \$3,294 | \$3,434 | \$3,577 | \$3,836 | \$36,396 | \$37,932 | \$39,528 | \$41,208 | \$42,924 | \$46,032 |
| e21 | Court Clerk 2 | \$3,606 | \$3,758 | \$3,918 | \$4,084 | \$4,255 | \$4,590 | \$43,272 | \$45,096 | \$47,016 | \$49,008 | \$51,060 | \$55,080 |
| Finance | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 58b | Director | | | \$11,333 | | | | | | \$135,996 | | | |
| 21 | Accounting Tech. I | \$3,466 | \$3,622 | \$3,785 | \$3,955 | \$4,133 | \$4,389 | \$41,592 | \$43,464 | \$45,420 | \$47,460 | \$49,596 | \$52,668 |
| 24 | Accounting Tech. II | \$3,732 | \$3,900 | \$4,076 | \$4,259 | \$4,451 | \$4,727 | \$44,784 | \$46,800 | \$48,912 | \$51,108 | \$53,412 | \$56,724 |
| 36 | Financial Analyst | \$5,019 | \$5,245 | \$5,481 | \$5,728 | \$5,986 | \$6,357 | \$60,228 | \$62,940 | \$65,772 | \$68,736 | \$71,832 | \$76,284 |
| 44 | Accounting Supervisor | \$6,115 | \$6,390 | \$6,678 | \$6,979 | \$7,293 | \$7,745 | \$73,380 | \$76,680 | \$80,136 | \$83,748 | \$87,516 | \$92,940 |
| Law | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 58e | City Attorney | | | \$11,333 | | | | | | \$135,996 | | | |
| 58 | Deputy City Attorney | \$8,642 | \$9,031 | \$9,437 | \$9,862 | \$10,306 | \$10,945 | \$103,704 | \$108,372 | \$113,244 | \$118,344 | \$123,672 | \$131,340 |
| 24 | Legal Assistant | \$3,732 | \$3,900 | \$4,076 | \$4,259 | \$4,451 | \$4,727 | \$44,784 | \$46,800 | \$48,912 | \$51,108 | \$53,412 | \$56,724 |
| 29 | Paralegal | \$4,224 | \$4,414 | \$4,613 | \$4,821 | \$5,038 | \$5,350 | \$50,688 | \$52,968 | \$55,356 | \$57,852 | \$60,456 | \$64,200 |
| 29 | Domestic Violence Legal Liaison | \$4,224 | \$4,414 | \$4,613 | \$4,821 | \$5,038 | \$5,350 | \$50,688 | \$52,968 | \$55,356 | \$57,852 | \$60,456 | \$64,200 |
| 33 | Lead Paralegal | \$4,662 | \$4,872 | \$5,091 | \$5,320 | \$5,559 | \$5,904 | \$55,944 | \$58,464 | \$61,092 | \$63,840 | \$66,708 | \$70,848 |
| 38 | Prosecutor | \$5,275 | \$5,512 | \$5,760 | \$6,019 | \$6,290 | \$6,680 | \$63,300 | \$66,144 | \$69,120 | \$72,228 | \$75,480 | \$80,160 |
| 43 | Chief Prosecutor | \$5,967 | \$6,236 | \$6,517 | \$6,810 | \$7,116 | \$7,557 | \$71,604 | \$74,832 | \$78,204 | \$81,720 | \$85,392 | \$90,684 |
| 49 | Assistant City Attorney | \$6,922 | \$7,233 | \$7,558 | \$7,898 | \$8,253 | \$8,765 | \$83,064 | \$86,796 | \$90,696 | \$94,776 | \$99,036 | \$105,180 |
| Parks | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 58a | Director | | | \$11,333 | | | | | | \$135,996 | | | |
| 08 | Lead Lifeguard | \$2,512 | \$2,625 | \$2,743 | \$2,866 | \$2,995 | \$3,181 | \$30,144 | \$31,500 | \$32,916 | \$34,392 | \$35,940 | \$38,172 |
| 23 | Aquatics Asst. Coordinator | \$3,642 | \$3,806 | \$3,977 | \$4,156 | \$4,343 | \$4,612 | \$43,704 | \$45,672 | \$47,724 | \$49,872 | \$52,116 | \$55,344 |
| 23 | Chef/Kitchen Supervisor | \$3,642 | \$3,806 | \$3,977 | \$4,156 | \$4,343 | \$4,612 | \$43,704 | \$45,672 | \$47,724 | \$49,872 | \$52,116 | \$55,344 |
| 30 | Athletics/Fitness Coordinator | \$4,329 | \$4,524 | \$4,728 | \$4,941 | \$5,163 | \$5,483 | \$51,948 | \$54,288 | \$56,736 | \$59,292 | \$61,956 | \$65,796 |
| 30 | Facility Services Coordinator | \$4,329 | \$4,524 | \$4,728 | \$4,941 | \$5,163 | \$5,483 | \$51,948 | \$54,288 | \$56,736 | \$59,292 | \$61,956 | \$65,796 |
| 30 | Recreation Coordinator | \$4,329 | \$4,524 | \$4,728 | \$4,941 | \$5,163 | \$5,483 | \$51,948 | \$54,288 | \$56,736 | \$59,292 | \$61,956 | \$65,796 |
| 33 | Recreation Coord. 2/Aquatics | \$4,662 | \$4,872 | \$5,091 | \$5,320 | \$5,559 | \$5,904 | \$55,944 | \$58,464 | \$61,092 | \$63,840 | \$66,708 | \$70,848 |
| 38 | Park & Facilities Supervisor | \$5,275 | \$5,512 | \$5,760 | \$6,019 | \$6,290 | \$6,680 | \$63,300 | \$66,144 | \$69,120 | \$72,228 | \$75,480 | \$80,160 |
| 43 | Community Center Manager | \$5,967 | \$6,236 | \$6,517 | \$6,810 | \$7,116 | \$7,557 | \$71,604 | \$74,832 | \$78,204 | \$81,720 | \$85,392 | \$90,684 |
| 43 | Dumas Bay Manager | \$5,967 | \$6,236 | \$6,517 | \$6,810 | \$7,116 | \$7,557 | \$71,604 | \$74,832 | \$78,204 | \$81,720 | \$85,392 | \$90,684 |
| 43 | Recreation Manager | \$5,967 | \$6,236 | \$6,517 | \$6,810 | \$7,116 | \$7,557 | \$71,604 | \$74,832 | \$78,204 | \$81,720 | \$85,392 | \$90,684 |
| 43 | Parks & Facilities Manager | \$5,967 | \$6,236 | \$6,517 | \$6,810 | \$7,116 | \$7,557 | \$71,604 | \$74,832 | \$78,204 | \$81,720 | \$85,392 | \$90,684 |
| 24 | Admin Assistant II | \$3,732 | \$3,900 | \$4,076 | \$4,259 | \$4,451 | \$4,727 | \$44,784 | \$46,800 | \$48,912 | \$51,108 | \$53,412 | \$56,724 |
| 18 | Admin Assistant I | \$3,217 | \$3,362 | \$3,513 | \$3,671 | \$3,836 | \$4,074 | \$38,604 | \$40,344 | \$42,156 | \$44,052 | \$46,032 | \$48,888 |
| 14 | Office Technician II | \$2,915 | \$3,046 | \$3,183 | \$3,326 | \$3,476 | \$3,692 | \$34,980 | \$36,552 | \$38,196 | \$39,912 | \$41,712 | \$44,304 |

2015 Salary Schedule

| Public Works | | Monthly | | | | | | Annual | | | | | |
|-------------------------------|---------------------------------------|---------|---------|----------|---------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 58h | Director | | | \$12,333 | | | | | | \$147,996 | | | |
| 58 | Deputy Public Works Director | \$8,642 | \$9,031 | \$9,437 | \$9,862 | \$10,306 | \$10,945 | \$103,704 | \$108,372 | \$113,244 | \$118,344 | \$123,672 | \$131,340 |
| 26 | Fleet Maintenance Coord. | \$3,920 | \$4,096 | \$4,280 | \$4,473 | \$4,674 | \$4,964 | \$47,040 | \$49,152 | \$51,360 | \$53,676 | \$56,088 | \$59,568 |
| 28 | Engineering Technician | \$4,121 | \$4,306 | \$4,500 | \$4,703 | \$4,915 | \$5,220 | \$49,452 | \$51,672 | \$54,000 | \$56,436 | \$58,980 | \$62,640 |
| 28 | SWM Engineering Technician | \$4,121 | \$4,306 | \$4,500 | \$4,703 | \$4,915 | \$5,220 | \$49,452 | \$51,672 | \$54,000 | \$56,436 | \$58,980 | \$62,640 |
| 33 | Construction Inspector | \$4,662 | \$4,872 | \$5,091 | \$5,320 | \$5,559 | \$5,904 | \$55,944 | \$58,464 | \$61,092 | \$63,840 | \$66,708 | \$70,848 |
| 33 | SWM Inspector | \$4,662 | \$4,872 | \$5,091 | \$5,320 | \$5,559 | \$5,904 | \$55,944 | \$58,464 | \$61,092 | \$63,840 | \$66,708 | \$70,848 |
| 35 | Engineering Plans Reviewer | \$4,898 | \$5,118 | \$5,348 | \$5,589 | \$5,841 | \$6,203 | \$58,776 | \$61,416 | \$64,176 | \$67,068 | \$70,092 | \$74,436 |
| 35 | Recycling Project Manager | \$4,898 | \$5,118 | \$5,348 | \$5,589 | \$5,841 | \$6,203 | \$58,776 | \$61,416 | \$64,176 | \$67,068 | \$70,092 | \$74,436 |
| 36 | SWM Water Quality Specialist | \$5,019 | \$5,245 | \$5,481 | \$5,728 | \$5,986 | \$6,357 | \$60,228 | \$62,940 | \$65,772 | \$68,736 | \$71,832 | \$76,284 |
| 38 | Street Systems Supervisor | \$5,275 | \$5,512 | \$5,760 | \$6,019 | \$6,290 | \$6,680 | \$63,300 | \$66,144 | \$69,120 | \$72,228 | \$75,480 | \$80,160 |
| 38 | SWM Maintenance Supervisor | \$5,275 | \$5,512 | \$5,760 | \$6,019 | \$6,290 | \$6,680 | \$63,300 | \$66,144 | \$69,120 | \$72,228 | \$75,480 | \$80,160 |
| 39 | Solid Waste & Recycling Coord | \$5,404 | \$5,647 | \$5,901 | \$6,167 | \$6,445 | \$6,845 | \$64,848 | \$67,764 | \$70,812 | \$74,004 | \$77,340 | \$82,140 |
| 40 | SW Quality Program Coord. | \$5,539 | \$5,788 | \$6,048 | \$6,320 | \$6,604 | \$7,013 | \$66,468 | \$69,456 | \$72,576 | \$75,840 | \$79,248 | \$84,156 |
| 40 | Sr. Engineering Plans Reviewer | \$5,539 | \$5,788 | \$6,048 | \$6,320 | \$6,604 | \$7,013 | \$66,468 | \$69,456 | \$72,576 | \$75,840 | \$79,248 | \$84,156 |
| 44 | Street Systems Engineer | \$6,115 | \$6,390 | \$6,678 | \$6,979 | \$7,293 | \$7,745 | \$73,380 | \$76,680 | \$80,136 | \$83,748 | \$87,516 | \$92,940 |
| 44 | SWM Engineer | \$6,115 | \$6,390 | \$6,678 | \$6,979 | \$7,293 | \$7,745 | \$73,380 | \$76,680 | \$80,136 | \$83,748 | \$87,516 | \$92,940 |
| 49 | Senior Traffic Engineer | \$6,922 | \$7,233 | \$7,558 | \$7,898 | \$8,253 | \$8,765 | \$83,064 | \$86,796 | \$90,696 | \$94,776 | \$99,036 | \$105,180 |
| 49 | Sr. Transportation Planning Eng. | \$6,922 | \$7,233 | \$7,558 | \$7,898 | \$8,253 | \$8,765 | \$83,064 | \$86,796 | \$90,696 | \$94,776 | \$99,036 | \$105,180 |
| 49 | SS Project Engineer | \$6,922 | \$7,233 | \$7,558 | \$7,898 | \$8,253 | \$8,765 | \$83,064 | \$86,796 | \$90,696 | \$94,776 | \$99,036 | \$105,180 |
| 49 | SWM Project Engineer | \$6,922 | \$7,233 | \$7,558 | \$7,898 | \$8,253 | \$8,765 | \$83,064 | \$86,796 | \$90,696 | \$94,776 | \$99,036 | \$105,180 |
| 54 | City Traffic Engineer | \$7,828 | \$8,180 | \$8,548 | \$8,933 | \$9,335 | \$9,914 | \$93,936 | \$98,160 | \$102,576 | \$107,196 | \$112,020 | \$118,968 |
| 54 | Surface Water Manager | \$7,828 | \$8,180 | \$8,548 | \$8,933 | \$9,335 | \$9,914 | \$93,936 | \$98,160 | \$102,576 | \$107,196 | \$112,020 | \$118,968 |
| 24 | Admin Assistant II | \$3,732 | \$3,900 | \$4,076 | \$4,259 | \$4,451 | \$4,727 | \$44,784 | \$46,800 | \$48,912 | \$51,108 | \$53,412 | \$56,724 |
| 18 | Admin Assistant I | \$3,217 | \$3,362 | \$3,513 | \$3,671 | \$3,836 | \$4,074 | \$38,604 | \$40,344 | \$42,156 | \$44,052 | \$46,032 | \$48,888 |
| Teamsters - Maintenance | | Monthly | | | | | | Annual | | | | | |
| m14 | Custodian - Community Center | \$2,961 | \$3,094 | \$3,234 | \$3,379 | \$3,531 | \$3,749 | \$35,532 | \$37,128 | \$38,808 | \$40,548 | \$42,372 | \$44,988 |
| m22 | Maintenance Worker I | \$3,744 | \$3,914 | \$4,089 | \$4,272 | \$4,466 | \$4,697 | \$44,928 | \$46,968 | \$49,068 | \$51,264 | \$53,592 | \$56,364 |
| m26 | Maintenance Worker II | \$4,135 | \$4,320 | \$4,515 | \$4,718 | \$4,929 | \$5,236 | \$49,620 | \$51,840 | \$54,180 | \$56,616 | \$59,148 | \$62,832 |
| m26 | Aquatic Facility Operator | \$4,135 | \$4,320 | \$4,515 | \$4,718 | \$4,929 | \$5,236 | \$49,620 | \$51,840 | \$54,180 | \$56,616 | \$59,148 | \$62,832 |
| Police Department | | Monthly | | | | | | Annual | | | | | |
| Grade | Position Title | A | B | C | D | E | F | A | B | C | D | E | F |
| 58d | Police Chief | | | \$12,654 | | | | | | \$151,848 | | | |
| 28 | Police Property/Evidence Cust. | \$4,121 | \$4,306 | \$4,500 | \$4,703 | \$4,915 | \$5,220 | \$49,452 | \$51,672 | \$54,000 | \$56,436 | \$58,980 | \$62,640 |
| 29 | Records Supervisor | \$4,224 | \$4,414 | \$4,613 | \$4,821 | \$5,038 | \$5,350 | \$50,688 | \$52,968 | \$55,356 | \$57,852 | \$60,456 | \$64,200 |
| 31 | Executive Assistant | \$4,437 | \$4,637 | \$4,846 | \$5,064 | \$5,292 | \$5,620 | \$53,244 | \$55,644 | \$58,152 | \$60,768 | \$63,504 | \$67,440 |
| 37 | Records Administrator | \$5,144 | \$5,375 | \$5,617 | \$5,870 | \$6,134 | \$6,514 | \$61,728 | \$64,500 | \$67,404 | \$70,440 | \$73,608 | \$78,168 |
| 50 | Civilian Operations Manager | \$7,092 | \$7,411 | \$7,744 | \$8,092 | \$8,456 | \$8,980 | \$85,104 | \$88,932 | \$92,928 | \$97,104 | \$101,472 | \$107,760 |
| 51c | Police Commander | \$8,013 | \$8,374 | \$8,751 | \$9,145 | \$9,557 | \$10,150 | \$96,156 | \$100,488 | \$105,012 | \$109,740 | \$114,684 | \$121,800 |
| 55d | Deputy Police Chief | | | \$11,670 | | | | | | \$140,040 | | | |
| 18 | Admin Assistant I | \$3,217 | \$3,362 | \$3,513 | \$3,671 | \$3,836 | \$4,074 | \$38,604 | \$40,344 | \$42,156 | \$44,052 | \$46,032 | \$48,888 |
| Lieutenant's | | Monthly | | | | | | Annual | | | | | |
| 145 | Police Lieutenant | \$7,974 | \$8,548 | \$9,163 | | | | \$95,688 | \$102,576 | \$109,956 | | | |
| Police Support Services Assoc | | Monthly | | | | | | Annual | | | | | |
| a18 | Customer Service Specialist | \$3,372 | \$3,513 | \$3,661 | \$3,815 | \$3,977 | \$4,265 | \$40,464 | \$42,156 | \$43,932 | \$45,780 | \$47,724 | \$4,265 |
| a18 | Records Specialist | \$3,372 | \$3,513 | \$3,661 | \$3,815 | \$3,977 | \$4,265 | \$40,464 | \$42,156 | \$43,932 | \$45,780 | \$47,724 | \$4,265 |
| a18 | Administrative Assistant I | \$3,372 | \$3,513 | \$3,661 | \$3,815 | \$3,977 | \$4,265 | \$40,464 | \$42,156 | \$43,932 | \$45,780 | \$47,724 | \$4,265 |
| a20 | Property/Evidence Tech | \$3,538 | \$3,689 | \$3,847 | \$4,008 | \$4,176 | \$4,476 | \$42,456 | \$44,268 | \$46,164 | \$48,096 | \$50,112 | \$4,476 |
| a24 | Animal Services Officer | \$3,928 | \$4,096 | \$4,269 | \$4,449 | \$4,638 | \$4,970 | \$47,136 | \$49,152 | \$51,228 | \$53,388 | \$55,656 | \$4,970 |
| a30 | CALEA/Volunteer Coordinator | \$4,510 | \$4,703 | \$4,901 | \$5,108 | \$5,323 | \$5,705 | \$54,120 | \$56,436 | \$58,812 | \$61,296 | \$63,876 | \$5,705 |
| a30 | Crime Analyst /Prevention Specialist | \$4,510 | \$4,703 | \$4,901 | \$5,108 | \$5,323 | \$5,705 | \$54,120 | \$56,436 | \$58,812 | \$61,296 | \$63,876 | \$5,705 |
| a30 | Quartermaster | \$4,510 | \$4,703 | \$4,901 | \$5,108 | \$5,323 | \$5,705 | \$54,120 | \$56,436 | \$58,812 | \$61,296 | \$63,876 | \$5,705 |
| a32 | Crime Analyst /Prevention Prg. Coord. | \$4,739 | \$4,937 | \$5,144 | \$5,361 | \$5,585 | \$5,988 | \$56,868 | \$59,244 | \$61,728 | \$64,332 | \$67,020 | \$5,988 |
| Police Guild | | Monthly | | | | | | Annual | | | | | |
| g32 | Police Officer | \$4,872 | \$5,115 | \$5,555 | \$6,022 | \$6,536 | \$6,947 | \$58,464 | \$61,380 | \$66,660 | \$72,264 | \$78,432 | \$83,364 |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|---|-------------|
| SECTION ONE. ANIMAL LICENSE AND OTHER FEES. | |
| Unaltered Cat license per year | \$60.00 |
| Unaltered Dog license per year | \$60.00 |
| Altered Cat: | |
| Altered Cat license for one year | \$20.00 |
| Altered Cat license for two year | \$35.00 |
| Altered Cat license for three year | \$50.00 |
| Altered Dog: | |
| Altered Dog license for one year | \$25.00 |
| Altered Dog license for two year | \$45.00 |
| Altered Dog license for three year | \$65.00 |
| Permanent License (owners 65 years of age and older) - if Altered | No Fee |
| Permanent License (disabled) - if Altered | No Fee |
| Other Fees: | |
| Replacement Tag | \$2.00 |
| Impound Redemption: | |
| First Impound | \$25.00 |
| Second Impound (mandatory spay/neuter) | \$50.00 |
| Third Impound | \$75.00 |
| 24 Hour Retention | \$10/day |
| Additional License Fee (for unlicensed dogs/cats impounded) | \$50.00 |
| Hobby Kennel/Hobby Cattery (Plus each individual animal must be licensed) | \$50.00 |
| SECTION TWO. ADULT ENTERTAINMENT. | |
| Operator License (in addition to business license) | \$525.00 |
| <i>If the original application for license is made subsequent to June 30, the license fee for the remainder of that year shall be one-half of the annual license fee.</i> | |
| Manager or Entertainer License | \$75.00 |
| Late Penalty: | |
| A late penalty shall be charged on all applications for renewal of a license received later than seven (7) days after the expiration date (being December 31 of each year) of such license. The amount of penalty is calculated as a percentage of the license: | |
| 8 - 30 days past due | 25% |
| 31 - 60 days past due | 50% |
| 61 and over days past due | 100.00% |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|--|-------------|
| SECTION THREE. BUSINESS REGISTRATION. | |
| General Business License: | |
| New Business, all categories unless otherwise identified herein | \$75.00 |
| Business Renewal | \$50.00 |
| Temporary Business License | \$50.00 |
| Duplicate Registration (replacement) | \$15.00 |
| Gambling: | |
| Business Establishments Authorized by the State Gambling Commission to Operate Social Card Games and/or expanded card room activities: | |
| New Business, Expansion, or Change of Ownership | \$525.00 |
| Renewal | \$125.00 |
| Restaurants & Taverns: | |
| Restaurants per RCW 66.24.400 and Taverns per RCW 66.24.330 authorized to sell spirits, beer, and wine or beer and wine only, by the drink for on-premises consumption with less than 50% in dedicated dining areas: | |
| New Business, Expansion, or Change of Ownership | \$525.00 |
| Renewal | \$50.00 |
| Adult Entertainment Establishments: | |
| New Business, Expansion, or Change of Ownership | \$525.00 |
| Renewal | \$125.00 |
| Late Penalty: | |
| Failure to pay any registration fee due within thirty (30) days after the day it is due shall result in a penalty of 5% on the amount of the registration fee but not less than \$5, and an additional penalty of 5% or \$5 whichever is higher for each succeeding month of delinquency or part thereof, not to exceed 25% of the registration fee or \$25 dollars. | |

2015 Fee Schedule

| TYPE OF FEE | 2015 Base | 2015 Fee |
|--|----------------|-------------|
| SECTION FOUR. CONSTRUCTION PERMITS | | |
| PERMIT FEES | | |
| A. BUILDING | | |
| The Building, Mechanical, Plumbing, Electrical and Sign Permit fees are calculated by applying Valuation Table A to the value of the work proposed. | | |
| The value of the work shall be determined by using Building Value Data as published and further updated by the International Building Code or by submission of a written project bid subject to approval by the Building Official. | | |
| VALUATION TABLE A | | |
| \$1 to \$500 | | \$36.00 |
| For each additional \$100 or fraction thereof up to and including \$2,000 | \$36, Plus | \$4.50 |
| For each additional \$1,000 or fraction thereof up to and including \$25,000 | \$103.5, Plus | \$21.50 |
| For each additional \$1,000 or fraction thereof up to and including \$50,000 | \$598, Plus | \$15.50 |
| For each additional \$1,000 or fraction thereof up to and including \$100,000 | \$985.5, Plus | \$10.50 |
| For each additional \$1,000 or fraction thereof up to and including \$500,000 | \$1510.5, Plus | \$8.50 |
| For each additional \$1,000 or fraction thereof up to and including \$1,000,000 | \$4910.5, Plus | \$7.00 |
| For each additional \$1,000 or fraction thereof over \$1,000,000 | \$8410.5, Plus | \$5.50 |
| Note: Additional fees will apply to a permit, as noted here: | | |
| All development permits are charged an automation fee. See Section Four, I for details. | | |
| All building permits are charged an SBCC surcharge. See Section Four, I for details. | | |
| Some building permits require plan review. See Section Four, G for details. | | |
| Some building permits require plumbing fees. See Section Four, D for details. | | |
| Some building permits require mechanical fees. See Section Four, C for details. | | |
| Some building permits require a digitizing fee. See Section Four, I for details. | | |
| Some building permits require an impact fee. See Section Sixteen for details. | | |
| Some building permits require zoning review. See Section Eight, B for details. | | |
| Some building permits require a South King Fire fee. See Section Six for details. | | |
| B. DEMOLITION | | |
| Permit Fee is based total project demolition valuation. See Section Four, A, Valuation Table A to calculate fees. | | |
| C. MECHANICAL | | |
| General permit fees are based on total installation valuation. See Section Four, A, Valuation Table A to calculate fees. | | |
| Permit and plan review fees for a New Single-Family Residence is a flat fee of | | \$350.00 |
| D. PLUMBING | | |
| General permit fees are based on total installation valuation. See Section Four, A, Valuation Table A to calculate fees. | | |
| Permit and plan review fees for a New Single-Family Residence is a flat fee of | | \$350.00 |
| E. ELECTRICAL | | |
| Permit fee is based on total installation valuation. See Section Four, A, Valuation Table A to calculate fees | | |

2015 Fee Schedule

| TYPE OF FEE | 2015 Base | 2015 Fee |
|---|--------------|--------------|
| SECTION FOUR. CONSTRUCTION PERMITS (continued) | | |
| F. SIGN | | |
| (1) Permanent sign. | | |
| Permit fee is based on <u>total</u> construction installation valuation. See Section Four, A, Valuation Table A to calculate fee. | | |
| The total permit fee ¹ for electrical signs includes an electrical connection fee, as follows: | | |
| First sign | \$60.50 | |
| Each additional sign on same application | | \$28.50 |
| The total permit fee ¹ includes a per sign planning surcharge, as follows: | | |
| First sign | \$42.50 | |
| Each additional sign on same application | | \$17.00 |
| <i>Note 1. Fee is based on actual hourly personnel costs.</i> | | |
| (2) Temporary sign. Note: temporary signs are by separate permit. | | |
| Permit fee | | \$42.50 |
| G. PLAN REVIEW FEES | | |
| The specified plan review fees are separate from and in addition to the permit fees and are collected at application submittal . | | |
| Building permit: 65% of the building permit fee | | |
| Mechanical permit: 65% of the mechanical permit fee | | |
| Plumbing permit: 65% of the plumbing permit fee | | |
| Sign permit: 65% of the sign permit fee | | |
| Electrical permit: 65% of the electrical permit | | |
| Commercial building permits ONLY: 15% of permit fee goes to South King Fire & Rescue plan review | | |
| Additional plan review required by changes / additions / revisions to plans, per hour or portion thereof ¹ | | \$58.00 |
| Outside consultant plan review | | Actual Costs |
| <i>Note 1. Fee is based on actual hourly personnel costs.</i> | | |
| Note: Fire prevention system plan review fees are found in Section Six, Fire Code-Annual Permits fee section. | | |
| H. ADDITIONAL OR SPECIAL INSPECTIONS | | |
| <i>The following fees are separate from and in addition to the permit fees and are collected in advance of work performed.</i> | | |
| 1. Reinspection ⁺⁺⁺ (second and subsequent reinspections) (Hourly Rate ¹) | | \$58.00 |
| 2. Inspections for which no fee is specifically indicated (1-hour minimum) ⁺⁺ (Hourly Rate ¹) | | \$58.00 |
| 3. Inspections outside of normal business hours (2-hour minimum) ⁺⁺ (Hourly Rate ¹) | | \$86.50 |
| 4. Weekend, holiday, and emergency call-out inspections (4-hour minimum) ⁺⁺ (Hourly Rate ¹) | | \$86.50 |
| 5. Inspections performed by outside consultants ⁺⁺⁺ | | Actual Costs |
| <i>Note 1. Fee is based on actual hourly personnel costs.</i> | | |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|---|-------------|
| SECTION FOUR. CONSTRUCTION PERMITS (continued) | |
| I. MISCELLANEOUS PERMIT-RELATED FEES | |
| Adult family home facility inspection (3 hour minimum, Hourly Rate ¹) | \$58.00 |
| Automation (applies to all land use and development permits) | \$20.00 |
| Digitizing, for single-family plans not submitted in digitized form | \$39.50 |
| Digitizing, for commercial and multi-family plans not submitted in digitized form | \$118.50 |
| Over-The-Counter (OTC) permit and review ¹ | \$58.00 |
| Permits expired up to 360 days past expiration date or past date of last inspections are subject to Building Official's discretion. The renewal fee is one-half the original permit fee. | |
| State Building Code Council (SBCC) surcharge | \$4.50 |
| For each additional multi-family housing unit on the same permit | \$2.00 |
| Single-family solar panel/sytem permit fee | \$250.00 |
| <i>Note 1. Fee is based on actual hourly personnel costs.</i> | |
| J. REFUNDS | |
| Permit applications: The Building Official may authorize the refunding of not more than 80% of the permit plan review fees paid, provided the applicant presents a written request to withdraw the application prior to the commencement of staff review. The automation fees are non-refundable. [NOTE: The Building Official does not have purview over another department's or jurisdiction's fees. Please apply for other potential refunds separately, if applicable.] | |
| Issued permits: The Building Official may authorize the refunding of not more than 80% of other, non-plan review-related building permit fees paid, provided the applicant presents a written request to cancel the permit prior to the commencement of any construction work covered by the permit and/or prior to the completion of any inspections by City staff. The automation fees are non-refundable. [NOTE: The Building Official does not have purview over another department's or jurisdiction's fees. Please apply for other potential refunds separately, if applicable.] | |
| K. PENALTIES | |
| Any person who shall commence any work for which a permit is required by this Code without first having obtained a permit may be required to pay double the permit fee fixed by this section for such work. Such double permit fee shall be in addition to any penalty for a violation of the provisions of this Code. | |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|---|--|
| SECTION FIVE. FALSE ALARMS. | |
| False Alarm Fee | |
| Burglary | |
| 1st and 2nd false alarms in a registration year (July 1 - June 30) | Free |
| 3rd false alarms in a registration year (July 1 - June 30), each alarm | \$50.00 |
| 4th false alarms in a registration year (July 1 - June 30), each alarm | \$100.00 |
| 5th false alarms in a registration year (July 1 - June 30), each alarm | \$150.00 |
| 6th and successive false alarms in a registration year (July 1 - June 30), each alarm | \$200.00 |
| Robbery | |
| 1st and 2nd false alarms in a registration year (July 1 - June 30) | Free |
| 3rd false alarms in a registration year (July 1 - June 30), each alarm | \$75.00 |
| 4th false alarms in a registration year (July 1 - June 30), each alarm | \$150.00 |
| 5th false alarms in a registration year (July 1 - June 30), each alarm | \$225.00 |
| 6th and successive false alarms in a registration year (July 1 - June 30), each alarm | \$300.00 |
| Registration Fee | |
| Late Registration Fee Penalty | \$50.00 |
| Late False Alarm Payment Penalty | \$25.00 |
| Appeal Hearing Cancellation Fee | \$10.00 |
| SECTION SIX. FIRE CODE-ANNUAL PERMITS. | |
| | Initial Appl. |
| Fire Department Review and Inspection of Building Permits | 15% of Building Permit Fee, min \$74.50 |
| Fire Prevention System Permits | |
| Permit Fee (based on valuation) | Per IBC Section 108.2 |
| Plan Review Fee | 65% of FPS Permit Fee |
| <i>Note: City retains \$30.00 of total fee for processing</i> | |
| SECTION SEVEN. FIREWORKS. | |
| Public Display Permit (together with \$100.00 cash bond) | \$100.00 |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|--|-------------|
| SECTION EIGHT, LAND USE | |
| A. PRINCIPAL LAND USE AND SUBDIVISION-RELATED FEES: | |
| A. Boundary Line Adjustment, Plus: | \$882.50 |
| Fire Review @ 5% | \$44.50 |
| Public Works Review | \$478.50 |
| Binding Site Plan, Plus: | \$1,340.00 |
| Fire Review @ 5% | \$64.50 |
| Public Works Review | \$847.00 |
| Lot Line Elimination | \$172.50 |
| Plat, Preliminary, Plus: | \$3,977.00 |
| Per Acre Fee | \$79.50 |
| Fire Review @ 5% | \$198.50 |
| Public Works Review | \$3,261.00 |
| Plat, Final, Plus: | \$1,680.00 |
| Public Works Review | \$1,232.50 |
| Plat, Short, Plus: | \$1,340.00 |
| Fire Review @ 5% | \$64.50 |
| Public Works Review | \$847.00 |
| Pre-Application Meeting | \$458.00 |
| Process 1 - Director's Approval for interpretations | no charge |
| Process 1 - Other minor site review , per hour | \$62.00 |
| Process 2 - Site Plan Review [Base Land Use Fee], Plus: | \$1,083.00 |
| over 25,000 sq.ft | \$344.50 |
| over 50,000 sq.ft | \$603.00 |
| over 100,000 sq.ft | \$862.50 |
| Fire Review @ 5% | \$54.50 |
| Public Works Review | \$916.00 |
| Process 3 - Project Approval [Base Land Use Fee], Plus: | \$1,277.50 |
| over 25,000 sq.ft | \$344.50 |
| over 50,000 sq.ft. | \$603.00 |
| over 100,000 sq.ft. | \$861.00 |
| Fire Review @ 5% | \$64.00 |
| Public Works Review | \$911.50 |
| Process 3 - Applications (for radio tower & antenna structures for use by amateur radio operators required by Federal Way City Code, Section 22-1047(3)), Plus: | \$172.50 |
| Fire Review @ 5% | \$9.00 |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|---|-------------|
| SECTION EIGHT, LAND USE. (continued) | |
| Process 4 - Hearing Examiner's Decision , including variances [Base Land Use Fee], Plus: | \$2,306.00 |
| Fire Review @ 5% | \$115.50 |
| Public Works Review | \$1,244.00 |
| Process 4 - Residential Variance [Base Land Use Fee], Plus: | \$861.00 |
| Fire Review @ 5% | \$43.00 |
| Process 5 - Quasi-Judicial Rezones [Base Land Use Fee], Plus: | |
| From one RS designation to another RS designation | \$775.50 |
| Per Acre | \$430.50 |
| Maximum | \$18,955.00 |
| From one RM designation to another RM designation | \$1,120.00 |
| Per Acre | \$1,378.50 |
| Maximum | \$29,984.00 |
| Process 5 - Comprehensive Plan Amendments [Base Land Use Fee], Plus: | \$861.00 |
| Per Acre | \$85.50 |
| Process 6 - Comprehensive Plan Amendments, Plus: | \$861.00 |
| Per Acre | \$85.50 |
| Public Notice Fee (for each required published notice) | \$145.00 |
| SEPA City Center Planned Action , Plus: | \$147.50 |
| Fire Review Fee @ 5% | \$7.00 |
| Public Works Review | \$147.50 |
| SEPA Environmental Checklist Only , Plus: | \$1,043.00 |
| Fire Review Fee @ 5% | \$49.50 |
| Public Works Review | \$507.00 |
| SEPA Checklist as Part of Project , Plus: | \$522.00 |
| Fire Review Fee @ 5% | \$25.00 |
| Public Works Review | \$253.50 |
| Shoreline Permit , [Base Land Use Fee], Plus: | \$1,537.50 |
| over \$15,000 value | \$690.00 |
| over \$50,000 value | \$2,068.00 |
| over \$100,000 value | \$3,791.00 |
| over \$500,000 value | \$7,582.50 |
| over \$1,000,000 value | \$11,372.00 |
| Public Works Review | \$909.00 |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|---|-------------|
| SECTION EIGHT LAND USE (continued) | |
| Shoreline Conditional Use Permit, Plus: | \$3,652.00 |
| Public Works Review | \$2,205.50 |
| Shoreline (Exemption Determination) | \$85.50 |
| Shoreline Variance, Plus: | \$2,634.50 |
| Public Works Review | \$1,242.50 |
| Zoning Compliance Review -- C-O-U | \$148.00 |
| B. MISCELLANEOUS LAND USE FEES: | |
| Accessory Dwelling Units | \$172.50 |
| Appeals | \$120.50 |
| Appeal of Administrative Decision | \$182.50 |
| Appeal of Hearing Examiner Decision | \$172.50 |
| Appeal of Notice of Violation | \$100.00 |
| Appeal of SEPA Determination | \$120.50 |
| Automation fee (Applies to all Land Use and Development permits) | \$20.00 |
| In-Home Day Care Facilities: | |
| 12 or fewer attendees | \$51.00 |
| Miscellaneous Zoning/Subdivision Fees | |
| Extension requests and general zoning/subdivision review not otherwise covered by this schedule ⁴ (1-hour minimum) | \$62.00/ hr |
| Zoning inquiries and determinations | \$100.00 |
| Notes: | |
| 1. Appeal Fee shall be reimbursed in the event the reviewing authority determines that the appellant has substantially prevailed in the appeal action. | |
| 2. The fire district administrative review fee in an amount equal to 5% of the land use fee imposed is charged and collected by the City and paid to the fire district. | |
| 3. Additional fees will be required to pay for any time spent on Land Use Applications by the Department of Public Works above the number of hours covered by the base amount allocated to Public Works for each application. | |
| 4. Fee is based on estimated hourly staff costs. | |
| C. REFUNDS OF LAND USE FEES. | |
| The Filing Fees as set forth in the Fee Schedule for the City are established to defray the cost of posting and processing and the proceedings in connection with a land use application. The Director of Community and Economic Development may authorize the refunding of not more than 80% of the total application fees paid provided the applicant presents a written request to withdraw or cancel the application. The refund amount shall be determined at the Director's discretion and be based on the amount of staff resources utilized at the time of the request. | |
| D. MULTIPLE FEES | |
| When multiple land use fees are required for the same project, the highest fee shall be charged at full cost and each additional fee shall be charged at 25% of listed cost. Exceptions: 1) If a land use permit is required in conjunction with a subdivision application (preliminary plat, short subdivision or binding site plan), full fees for both types of permit shall be charged. 2) SEPA fees shall be charged at the full rate shown. | |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|--|-------------|
| SECTION NINE. MISCELLANEOUS. | |
| Miscellaneous Review, Inspection or other Activity (Land Use, Public Works & Building Permit Services): | |
| Any public works, land use or building permit-related review, inspection or other activity not covered by the fee schedule, if performed by a City employee, is based on actual hourly cost, plus benefits of 30%, plus overhead of 25%. Any private or public professional services contract needed will be billed 100%, plus 10% billing and administrative charges. | |
| Maps, Plats, Miscellaneous | Cost + 10% |
| Photocopies, Black and White Per Page | \$0.15 |
| Photocopies, Color Per Page | \$0.25 |
| Scanning Per Page | \$0.15 |
| D Size Rolled Plan Copies, Per Sheet | \$5.00 |
| E Size Rolled Plan Copies, Per Sheet | \$7.00 |
| Audio Duplication, Per CD | \$10.00 |
| Video Duplication, Per DVD | \$25.00 |
| Clerk's Certification | \$5.00 |
| Facsimile Usage (incoming/outgoing) 1st Page | \$3.00 |
| each additional page | \$1.00 |
| Bound Printed Documents | Actual Cost |
| GIS Map and Data Requests *: | |
| 8 1/2 by 11 - Paper - Color | \$4.00 |
| 8 1/2 by 11 - Paper - Black & White | \$3.00 |
| 8 1/2 by 11 - Mylar - Color | \$5.00 |
| 8 1/2 by 11 - Mylar - Black & White | \$4.00 |
| 11 by 17 - Paper - Color | \$5.00 |
| 11 by 17 - Paper - Black & White | \$4.00 |
| 11 by 17 - Mylar - Color | \$6.00 |
| 11 by 17 - Mylar - Black & White | \$5.00 |
| Up to 34 by 44 - Paper - Color | \$10.00 |
| Up to 34 by 44 - Paper - Black & White | \$7.00 |
| Up to 34 by 44 - Mylar - Color | \$37.00 |
| Up to 34 by 44 - Mylar - Black & White | \$31.00 |
| 3 1/2 Floppy Disk or CD ROM (per disk/CD) | \$1.50 |
| * Maps that require extensive processing time or require additional ink and plotting supplies will be charged at a higher rate. | |
| Applicable sales tax will be added to the costs | |
| Staff Time to Complete Request, Per Hour | \$35.00 |
| Computer Usage, Per Hour | \$15.00 |
| Note: Staff time and computer usage will only be charged on requests for custom products. | |

2015 Fee Schedule

| | | 2015 Fee |
|---|---|-------------|
| TYPE OF FEE | | |
| SECTION TEN. PARK AND CITY FACILITY USE FEES | | |
| Steel Lake Picnic Rentals & Special Events | | |
| Picnic Rentals | | |
| For Residents | | |
| Reservations are from 10:00 am - 4 pm- Additions hours charged after 4 pm | | |
| #1 | Steel Lake Park Covered Area - Tables 12/Capacity 120/BBQ 2 | |
| | Groups 1-80/Season Rate | \$60.00 |
| | Groups 1-80/Off - Season Rate | \$45.00 |
| | After 4 P.M. - add \$15/hr for both Season and Off-Season | |
| | Groups 81-120/Season Rate | \$90.00 |
| | Groups 81-120/Off - Season Rate | \$68.00 |
| | After 4 P.M. - add \$25/hr for both Season and Off-Season | |
| #2 | Steel Lake Park - Tables 8/Capacity 80/BBQ 2 | |
| | Season Rate | \$60.00 |
| | Off-Season Rate | \$45.00 |
| | After 4 P.M. - add \$15/hr for both Season and Off-Season | |
| #3 | Steel Lake Park - Tables 8/Capacity 80/BBQ 2 | |
| | Season Rate | \$60.00 |
| | Off-Season Rate | \$45.00 |
| | After 4 P.M. - add \$15/hr for both Season and Off-Season | |
| #4 | Steel Lake Park - Tables 8/Capacity 80/BBQ 1 | |
| | Season Rate | \$60.00 |
| | Off-Season Rate | \$45.00 |
| | After 4 P.M. - add \$15/hr for both Season and Off-Season | |
| #5 | Steel Lake Park - Tables 12/Capacity 120/BBQ 1/small ballpark | |
| | Groups 1-80/Season Rate | \$60.00 |
| | Groups 1-80/Off - Season Rate | \$45.00 |
| | After 4 P.M. - add \$15/hr for both Season and Off-Season | |
| | Groups 81-120/Season Rate | \$90.00 |
| | Groups 81-120/Off - Season Rate | \$68.00 |
| | After 4 P.M. - add \$25/hr for both Season and Off-Season | |
| *Season rates applies May-Oct and Off-season rate applies Nov-April | | |
| For Non-Residents ALL year round | | |
| Reservations are from 10:00 am - 4 pm- Additions hours charged after 4 pm | | |
| #1 | Steel Lake Park Covered Area - Tables 12/Capacity 120/BBQ 2 | |
| | Groups 1-80 | \$90.00 |
| | After 4 P.M. - add \$22/hr | |
| | Groups 81-120/ | \$135.00 |
| | After 4 P.M. - add \$27hr | |
| #2 | Steel Lake Park - Tables 8/Capacity 80/BBQ 2 | \$90.00 |
| | After 4 P.M. - add \$20/hr | |
| #3 | Steel Lake Park - Tables 8/Capacity 80/BBQ 2 | \$90.00 |
| | After 4 P.M. - add \$20/hr | |
| #4 | Steel Lake Park - Tables 8/Capacity 80/BBQ 1 | \$90.00 |
| | After 4 P.M. - add \$20/hr | |
| #5 | Steel Lake Park - Tables 12/Capacity 120/BBQ 1/small ballpark | |
| | Groups 1-80 | \$90.00 |
| | After 4 P.M. - add \$22/hr | |
| | Groups 81-120/ | \$135.00 |
| | After 4 P.M. - add \$27/hr | |
| *Note: Groups over 120 require a Special Events Permits and subject to a different fee schedule and requirements. | | |

2015 Fee Schedule

| TYPE OF FEE | | 2015 Fee |
|---|--|-------------|
| SECTION TEN. PARK AND CITY FACILITY USE FEES. | | |
| Special Events | | |
| For Residents | | |
| Group Size: | | |
| 50 or less | | |
| Season Permit | | \$50.00 |
| Off-Season Permit | | \$38.00 |
| 51-150 | | |
| Season Permit | | \$100.00 |
| Off-Season Permit | | \$75.00 |
| 151-250 | | |
| Season Permit | | \$150.00 |
| Off-Season Permit | | \$113.00 |
| *Season rates applies May-Oct and Off-season rate applies Nov-April | | |
| For Non-Residents ALL year round | | |
| Group Size: | | |
| 50 or less | | |
| Permit | | \$75.00 |
| 51-150 | | |
| Permit | | \$150.00 |
| For Non-Residents ALL year round - continued | | |
| Group Size: | | |
| 151-250 | | |
| Permit | | \$225.00 |
| Damage Deposit | | |
| Group Size: | | |
| 1-250 | | |
| | | \$100.00 |
| 251-500 | | |
| | | \$200.00 |
| 501-800 | | |
| | | \$300.00 |
| 800-1000 | | |
| | | \$400.00 |
| Refundable if no damage on-site | | |
| Additional charges on ALL permits/reservations: | | |
| City-supplied additional tables/ \$10 ea | | |
| City-supplied additional trash cans/\$5 ea | | |
| Electricity (if on-site)/\$20 for 4 hours or \$50 for day (10 hr max) | | |
| City Hall Room Rentals | | |
| Council Chambers (per hour) | | |
| | | \$60.00 |
| Non-Council Chamber Meeting Rooms (per hour) | | |
| | | \$30.00 |

2015 Fee Schedule

| TYPE OF FEE | | 2015 Fee |
|---|---|-------------|
| SECTION ELEVEN. PAWNBROKER. | | |
| | | |
| | Pawnbroker License | \$325.00 |
| | Secondhand Dealer License | \$50.00 |
| | Late Penalty: | |
| | A late penalty shall be charged on all applications for renewal of a license received later than seven (7) days after the expiration date (being December 31 of each year) of such license. The amount of penalty is calculated as a percentage of the license: | |
| | Late Penalty: - Continued | |
| | 8 - 30 days past due | 25% |
| | 31 - 60 days past due | 50% |
| | 61 and over days past due | \$1.00 |
| SECTION TWELVE. PUBLIC DANCE AND DANCE HALL. | | |
| | | |
| | Annual Fee | \$175.00 |
| | Annual fee after July 1 | \$100.00 |
| | Per Event or Limited Permit, per day | \$50.00 |
| | Renewal late charge fee | \$75.00 |
| | Processing fee for applications received less than 30 days from the event | \$75.00 |
| | Litter control security deposit - cash or bond | \$1,000.00 |
| | Appeal fee | \$75.00 |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|--|-------------------|
| SECTION THIRTEEN. PUBLIC WORKS. | |
| A. Building Moving and Oversize/Overweight vehicle Permit. | |
| 1. Building moving through City | \$85.50 |
| 2. Building moving into or within City | \$85.50 |
| Pre-move inspection, the higher of actual cost or | \$203.00 |
| 3. Oversize/overweight vehicle permit | \$85.50 |
| B. Street and/or Easement Vacation Application | |
| 1-300 lineal feet | \$833.50 |
| every 100 lineal feet thereafter, per 100 LF | \$85.50 |
| C. Right-of-Way Use Permit, includes 1 inspection | |
| 1. Individual single family homeowner applications | \$189.00 |
| 2. All other applications | \$262.50 |
| 3. Supplement plan review fee for any and all permits, per hour | \$68.50 |
| 4. Supplement construction inspection for any and all permits, per hour | \$61.00 |
| 5. Inspection outside of normal business hours (at standard Inspection rate times 1.5) | \$110.50 |
| 6. Weekend, holiday, and emergency call out inspection | (4 hours minimum) |
| 7. Re-inspection | \$110.50 |
| 8. Job start penalty fee | \$120.00 |
| D. Right-of-Way Code Variance Request, plus recording fee * | \$85.50 |
| E. Development Review Fee. | |
| 1. Single Family | \$68.50 |
| 2. Short Subdivisions Construction Plans (Up to 8 hours of review time) | \$549.50 |
| a. Supplemental plan review/construction service fee, per hour | \$68.50 |
| b. Construction Inspection Fee, per hour | \$61.00 |
| 3. Subdivisions and Commercial/Industrial Developments | \$824.50 |
| Construction Plans (up to 12 hours of review time) | |
| a. Supplemental plan review/construction service fee, per hour | \$68.50 |
| b. Construction Inspection Fee, per hour | \$61.00 |
| F. Concurrency | |
| Trips generated: | |
| - If less than 10 times (4 hours) | \$344.50 |
| - If between 10 and 50 times (16 hours) | \$1,584.50 |
| - If between 50 and 500 times (32 hours) | \$3,374.50 |
| - If greater than 500 times (48 hours) | \$5,576.50 |
| G. Miscellaneous Public Works Permits and Services (Same fee structure under Section Nine/Miscellaneous Fees) | |
| * Recording Fee per chapter 36.198.010 RCW and as amended and K.C. Code 1.12.120 and as amended | |
| SECTION FOURTEEN. RIGHT-OF-WAY ACTIVITY. | |
| Right of Way Activity Permit Fee | \$42.50 |

2015 Fee Schedule

| TYPE OF FEE | | 2015 Fee |
|--|---|-------------|
| SECTION FIFTEEN. TAXICABS. | | |
| Pursuant to King County Fee Schedule | | |
| SECTION SIXTEEN. PUBLIC BATHHOUSE BUSINESSES. | | |
| PUBLIC BATHHOUSE BUSINESSES: | | |
| 1. | Public Bathhouse Business (in addition to business license) | \$75.00 |
| 2. | Bathhouse Attendant | \$75.00 |
| 3. | Bathhouse Manager | \$75.00 |
| 4. | Late Penalty: | |
| A late penalty shall be charged on all applications for renewal of a license received later than seven (7) days after the expiration date (being December 31 of each year) of such license. The amount of penalty is calculated as a percentage of the license: | | |
| | 8 - 30 days past due | 25% |
| | 31 - 60 days past due | 50% |
| | 61 and over days past due | \$1.00 |
| <i>Proration: The entire annual license fee shall be paid for the applicable calendar year regardless of when the application for license is made and shall not be prorated for any part of the year except that if the original application for license is made subsequent to June 30, the license fee for the remainder of that year shall be one-half of the annual license fee. Annual license renewals shall be required to be obtained and paid in full by January 31 of each respective year.</i> | | |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|--|-------------|
| SECTION SEVENTEEN. IMPACT MITIGATION. | |
| School Impact Fee: | |
| Single-Family Residences, per dwelling unit | \$4,464.00 |
| Plus City Administrative Fee @ 5% | \$223.00 |
| Multi-Family Residences, per dwelling unit | \$1,562.00 |
| Plus City Administrative Fee @ 5% | \$78.00 |
| Traffic Impact Fee | |
| Land Use | |
| A. Residential | |
| Single Family (Detached) per dwelling | \$3,111.94 |
| Multi-Family per dwelling | \$2,019.46 |
| Senior Housing per dwelling | \$764.12 |
| Mobile Home in MH Park per dwelling | \$1,454.29 |
| B. Commerical - Services | |
| Drive-in Bank per sf/GFA | \$20.46 |
| Hotel per room | \$2,077.56 |
| Motel per room | \$1,655.01 |
| Day Care Center per sf/GFA | \$16.45 |
| Library per sf/GFA | \$8.19 |
| Post Office per sf/GFA | \$12.48 |
| Service Station per VFP | \$8,302.85 |
| Service Station with Minimart per sf/GFA | \$43.59 |
| Auto Care Center per sf/GLA | \$4.58 |
| Movie Theater per seat | \$120.47 |
| Health Club per sf/GFA | \$7.23 |
| C. Commercial - Institutional | |
| Elementary School per st/GFA | \$1.45 |
| Middle/Jr High School per st/GFA | \$2.26 |
| High School per st/GFA | \$2.53 |
| Assisted Living, Nursing Home per bed | \$542.28 |
| Church per sf/GFA | \$1.79 |
| Hospital per sf/GFA | \$3.21 |
| D. Commercial - Restaurant | |
| Restaurant per sf/GFA | \$13.45 |
| High Turnover Restaurant per sf/GFA | \$13.55 |
| Fast Food Restaurant per sf/GFA | \$29.79 |
| Espresso with Drive-Through per sf/GFA | \$26.41 |

2015 Fee Schedule

| TYPE OF FEE | | 2015 Fee |
|--|--|-------------|
| SECTION SEVENTEEN, IMPACT MITIGATION. (continued) | | |
| E. | Commercial - Retail Shopping | |
| | Shopping Center per sf/GLA | \$5.01 |
| | Supermarket per sf/GFA | \$14.56 |
| | Convenience Market per sf/GFA | \$26.99 |
| | Free Standing Discount Store per sf/GFA | \$6.04 |
| | Hardware/Paint Store per sf/GFA | \$2.90 |
| | Specialty Retail Center per sf/GFA | \$2.03 |
| | Furniture Store per sf/GFA | \$0.40 |
| | Home Improvement Superstore per sf/GFA | \$3.07 |
| | Pharmacy with Drive-Through per sf/GFA | \$7.74 |
| | Car Sales -New/ Used per sf/GFA | \$7.30 |
| F. | Commercial - Office | |
| | General Office per sf/GFA | \$4.72 |
| | Medical Office per sf/GFA | \$9.14 |
| G. | Industrial | |
| | Light Industry/Manufacturing per sf/GFA | \$3.42 |
| | Heavy Industry per sf/GFA | \$2.39 |
| | Industrial Park per sf/GFA | \$3.03 |
| | Mini-Warehouse/Storage per sf/GFA | \$0.92 |
| | Warehousing per sf/GFA | \$1.13 |
| City Center Impact Fee Rates | | |
| A. | Residential | |
| | Multi-Family (CC) per dwelling | \$1,453.68 |
| | Senior Housing (CC) per dwelling | \$550.08 |
| B. | Commercial - Services | |
| | Drive-in Bank (CC) per sf/GFA | \$14.32 |
| | Day Care Center (CC) per sf/GFA | \$11.52 |
| | Library (CC) per sf/GFA | \$5.73 |
| | Post Office (CC) per sf/GFA | \$8.74 |
| | Movie Theater (CC) per seat | \$84.00 |
| | Health Club (CC) per sf/GFA | \$5.06 |
| C. | Commercial - Restaurant | |
| | Restaurant (CC) per sf/GFA | \$9.42 |
| | High Turnover Restaurant (CC) per sf/GFA | \$9.49 |
| | Fast Food Restaurant (CC) per sf/GFA | \$20.85 |

2015 Fee Schedule

| TYPE OF FEE | 2015 Fee |
|---|------------------------|
| SECTION SEVENTEEN. IMPACT MITIGATION. (continued) | |
| D. Commercial - Retail Shopping | |
| Shopping Center (CC) per sf/GLA | \$3.51 |
| Supermarket (CC) per sf/GFA | \$10.19 |
| Pharmacy with Drive-Through (CC) per sf/GFA | \$5.42 |
| E. Commercial - Office | |
| General Office (CC) per sf/GFA | \$2.83 |
| Medical Office (CC) per sf/GFA | \$5.48 |
| <i>GFA = Gross Floor Area</i> | |
| <i>GLA = Gross Leasable Area</i> | |
| <i>CC = City Center</i> | |
| <i>For uses with Unit of Measure in sF, trip rate is given as trips per 1,000 sF</i> | |
| <i>VFP = Vehicle Fueling Positions (Maximum number of vehicles that can be fueled simultaneously)</i> | |
| Note: City Administrative fee of 3% will be added to the total Traffic Impact Fees charged. | |
| SECTION EIGHTEEN. PUBLIC SAFETY. | |
| Case Report , 1st 10 pages | \$10.00 |
| Traffic Accident Report, 1st 10 pages | \$10.00 |
| Reports exceeding ten (10) pages, per page | \$0.15 |
| Photograph Duplication (from film) | \$2 per photo/\$10 min |
| Videotapes, per DVD | \$25.00 |
| Digital audio and image files, on CD, per disk | \$10.00 |
| Fingerprint Card | \$10 1st/ \$3 ea add'l |
| Photo ID Card | \$10.00 |
| Concealed Pistol License | |
| <i>Fees may change pursuant to State of Washington Firearms fee schedule</i> | |
| Concealed Pistol License - New | \$52.50 |
| Concealed Pistol License - Renewal | \$32.00 |
| Concealed Pistol License - Duplicate/Reissuance | \$10.00 |
| Lamination | \$5.00 |
| Concealed Pistol License Late Fee (if applicable) | \$10.00 |
| Traffic School (including Police and Court costs) | \$175.00 |

DEMOGRAPHIC STATISTICS

| Fiscal Year | Population | Per Capital Income [C] | Median Age [C] | Education Level in Years of Formal Schooling | School Enrollment [A] | Unemployment Rate [B] |
|--------------------|-------------------|-------------------------------|-----------------------|---|------------------------------|------------------------------|
| 2002 | 83,850 | 22,451 | 32.5 | 13.0 | 22,194 | 7.3% |
| 2003 | 83,500 | 22,451 | 32.5 | 13.0 | 22,265 | 7.4% |
| 2004 | 85,800 | 22,451 | 32.5 | 13.0 | 22,395 | 6.2% |
| 2005 | 85,800 | 22,451 | 32.5 | 13.0 | 22,383 | 5.1% |
| 2006 | 86,530 | 22,451 | 32.5 | 13.0 | 22,184 | 4.5% |
| 2007 | 87,390 | 26,137 | 37.2 | 13.0 | 21,775 | 3.9% |
| 2008 | 88,040 | 27,730 | 37.0 | 13.0 | 21,622 | 4.9% |
| 2009 | 88,578 | 27,638 | 36.6 | 13.0 | 21,700 | 9.5% |
| 2010 | 88,760 | 27,307 | 35.1 | 13.0 | 21,630 | 10.3% |
| 2011 | 89,370 | 26,668 | 35.2 | 13.0 | 21,608 | 9.1% |
| 2012 | 89,460 | 26,514 | 34.9 | 13.0 | 20,665 | 8.1% |
| 2013 | 89,718 | 26,740 | 34.9 | 13.0 | 21,554 | 7.4% |

(A) Includes public school enrollment. Kindergarten is included though not State mandated.

(B) Unemployment rates came from the US Department of Labor, Bureau of Labor Statistics.

(C) 2013 info for Federal Way is based on 2008-2012 American Community Survey five-year Estimates.

Sources: Data was obtained from U. S. Census Bureau
US Department of Labor, Bureau of Labor Statistics
US Department of Commerce, Bureau of Economic Analysis
 School data was provided by the Federal Way School District.

**PRINCIPAL TAXPAYERS
DECEMBER 31, 2013**

| Taxpayer | Type of Business | 2013 Assessed Valuation | Percentage of Total Assessed Valuation (A) |
|---|--------------------------|--------------------------------|---|
| Weyerhaeuser | Lumber Products | \$77,816,485 | 1.06% |
| Puget Sound Energy-Elec/Gas | Electric/Gas | 62,837,701 | 0.86% |
| Steadfast Commons LLC | Real Estate Management | 57,009,300 | 0.78% |
| Harsch Investment Properties | Real Estate Management | 51,809,500 | 0.71% |
| LBA Realty | Real Estate Management | 31,273,200 | 0.43% |
| Forest Cove LLC | Real Estate Management | 28,724,000 | 0.39% |
| KNL Vision WA LLC (formerly BRE Properties) | Real Estate Management | 27,378,000 | 0.37% |
| Qwest Corporation Inc. | Communications/Telephone | 23,223,659 | 0.32% |
| Fred Meyer | Retailer | 21,640,700 | 0.30% |
| Virginia Mason | Medical Services | 17,911,323 | 0.24% |
| | | \$399,623,868 | 5.45% |

(A) 2013 assessed valuations for taxes collected in 2014. Total 2013 taxable assessed valuation for the City is \$7,333,627,904

Source: King County Assessor - Principal Taxpayers.

**PRINCIPAL EMPLOYERS
DECEMBER 31, 2013**

| Taxpayer | Type of Business | Number of Employees |
|-------------------------------|-----------------------------------|----------------------------|
| Federal Way Public Schools | Educational Services | 1951 |
| Xerox Commerical Services LLC | Business Services | 1263 |
| Weyerhaeuser Company | Lumber Products | 1210 |
| St Francis Hospital | Medical Services | 875 |
| Wild Waves | Amusement Center | 632 |
| World Vision Inc | Christian Relief Agency-Nonprofit | 632 |
| Us Postal Service - Bulk Mail | Postal Service | 616 |
| City Of Federal Way | Government Services | 476 |
| Wal-Mart Supercenter #3794 | Retail | 386 |
| Davita | Health Services | 235 |
| Virginia Mason Federal Way | Medical Services | 220 |
| Costco Wholesale Corporation | Wholesale | 214 |
| BergerABAM Inc | Engineering/Architectural | 183 |
| Fred Meyer | Retail | 178 |
| Wal-Mart Store #2571 | Retail | 167 |

City of Federal Way Business Licenses - Principal Employers - includes both full-time and part-time employees.

MISCELLANEOUS STATISTICAL INFORMATION

DECEMBER 31, 2013

TYPE OF GOVERNMENT

Council - Mayor

ORGANIZATION STRUCTURE

Legislative Administrative
 Mayor 6 Department Directors
 7 Councilmembers

CORPORATE INFORMATION

The City of Federal Way is a noncharter optional code City. It was incorporated as an optional code City on February 28, 1990, and is governed under the provisions of the Optional Municipal Code of the Revised Code of Washington. Optional Code City status increases the City's operating authority by extending it to the powers of all four city classifications which exist in Washington law.

LOCATION AND AREA

Federal Way, the eighth largest city in the State of Washington, encompasses an area of 22.5 square miles including annexation. It is located in South King county approximately 25 miles south of Downtown Seattle and 8 miles north of Downtown Tacoma. The community is residential commercial, with the populace employed locally in neighboring cities such as SeaTac, Kent, Tacoma, Bellevue and Seattle. The City has approximately 35,464 housing units. It is 6 miles from the Port of Tacoma and 9 miles south of SeaTac International Airport. The City is served by Interstate 5 and state highways 18, 99 and 509. Frequent Metro public bus service is available to both Seattle and Tacoma throughout Federal Way. Three express park-and-ride lots are provided.

POPULATION, REGISTERED VOTERS AND EMPLOYMENT WITHIN CITY LIMITS

The population of Federal Way is presently 89,718, of which 39,724 are registered voters. A total of 27,060 (est.) people are employed within the City limits.

NUMBER OF CITY EMPLOYEES

| | | |
|--|--|--|
| During the year 2013, the City employed 293 full-time salaried, 12 part-time salaried, and 288 temporary employees. There were | | |
| 102 commissioned police officers and 13 union lieutenants, and no uniformed firefighters. The Teamsters Union #763 represented | | |
| 22 employees of Public Works Maintenance and Parks Maintenance and 8 employees of the Municipal Court, 34 employees were | | |
| represented by the PSSA (Police Support Services Association), and the Police Guild represented 102 Police Officers during 2013. | | |

RECREATIONAL FACILITIES

- 32 Developed park sites covering 543 acres
- 23 Undeveloped park sites covering 551 acres (including open space)
- 33 Public tennis courts, 11 of which are owned by the City
- 2 Public swimming pools, one owned by the City and one owned by King County
- 3 Trails covering 6 miles

OTHER CITY OWNED FACILITIES

- 1 City Hall
- 1 Community Center
- 1 Dumas Bay Centre
- 1 Parks Maintenance Facility

PUBLIC EDUCATION

ENROLLMENT COUNT

| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |
|---|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Elementary Schools | 9,916 | 9,806 | 9,733 | 9,612 | 9,594 | 9,594 | 9,560 | 9,673 | 9,229 | 9,777 |
| 9 Middle Schools (incl. Public Academy) | 5,476 | 5,271 | 5,183 | 5,139 | 5,234 | 5,203 | 5,235 | 5,205 | 5,041 | 5,050 |
| 5 High Schools | 6,650 | 7,004 | 6,954 | 6,720 | 6,531 | 6,637 | 6,547 | 6,409 | 6,018 | 6,341 |
| 1 Internet Academy (K-12) | 353 | 302 | 314 | 304 | 263 | 266 | 288 | 321 | 377 | 386 |
| | 22,395 | 22,383 | 22,184 | 21,775 | 21,622 | 21,700 | 21,630 | 21,608 | 20,665 | 21,554 |

3,209 Staff members (including substitutes).

MISCELLANEOUS STATISTICAL INFORMATION

(Continued)

DECEMBER 31, 2013

MILES OF STREET

Streets (Center Line Miles)..... 243.42 miles

SIGNALS/STREET LIGHTS

| | |
|--|-------|
| Signals WSDOT-owned and maintained..... | 6 |
| Signals City-owned and King County-maintained... | 77 |
| Street lights City-owned and maintained..... | 1,705 |
| Street lights City-owned and PSE-maintained..... | 644 |
| Street lights PSE-owned and maintained..... | 1,975 |

LOCAL TAXES ON BUSINESSES

| | |
|---|--------|
| Franchise Tax - Cable TV..... | 5.00% |
| Gambling Taxes: | |
| Bingo/Raffles..... | 5.00% |
| Amusement/Games..... | 2.00% |
| Punchboard/Pull Tabs*..... | 3.00% |
| Cardrooms**..... | 10.00% |
| Local Sales Tax (Collected by the State)..... | 9.50% |

*Rate effective 8/1/2010

**Rate effective 6/6/2010

POLICE INFORMATION

Dispatched Call for Services

| Offenses: | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |
|-------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Forcible Rape (including attempts) | 50 | 55 | 64 | 48 | 30 | 51 | 50 | 38 | 48 | 35 |
| Robbery | 121 | 153 | 146 | 129 | 170 | 198 | 152 | 119 | 107 | 107 |
| Criminal Homicide | - | 7 | 1 | 3 | 10 | 5 | 5 | 4 | 3 | 6 |
| Aggravated Assault | 109 | 101 | 120 | 107 | 115 | 115 | 118 | 99 | 150 | 133 |
| Vehicle Theft | 1,118 | 1,573 | 1,199 | 939 | 816 | 561 | 741 | 694 | 800 | 778 |
| Burglary (commercial & residential) | 759 | 800 | 753 | 739 | 800 | 741 | 828 | 752 | 931 | 801 |
| Larceny | 3,257 | 3,786 | 3,230 | 3,159 | 2,933 | 3,231 | 3,141 | 3,067 | 3,409 | 3,571 |
| Arson | 23 | 25 | 26 | 18 | 13 | 13 | 11 | 11 | 9 | 7 |
| Citations: | | | | | | | | | | |
| Traffic | 13,219 | 11,402 | 11,931 | 14,043 | 19,339 | 20,678 | 18,094 | 17,226 | 13,023 | 17,558 |
| Red Light Photo | - | - | - | - | 3,813 | 13,002 | 25,691 | 15,340 | 13,455 | 13,455 |

FIRE AND EMERGENCY MEDICAL RESPONSE INFORMATION

Fire and Emergency Medical Response information reflects the greater Federal Way area, which is served by Fire District #39.

| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |
|--------------------------|-------|-------|--------|--------|--------|--------|--------|--------|--------|--------|
| Fire and Other Responses | 2,896 | 3,210 | 865 | 639 | 1,083 | 1,147 | 1,041 | 934 | 1,363 | 968 |
| Emergency Medical | 8,263 | 8,636 | 11,164 | 11,350 | 12,058 | 11,077 | 11,460 | 11,914 | 12,571 | 12,950 |

BUILDING RELATED PERMITS & VALUES

| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |
|----------------------------------|-------|---------|---------|---------|---------|---------|---------|---------|--------|--------|
| Building Permits | 624 | 880 | 788 | 791 | 605 | 483 | 545 | 482 | 598 | 0 |
| Estimated Value (In Millions \$) | 147.2 | \$236.5 | \$151.1 | \$126.5 | \$ 89.4 | \$ 79.2 | \$ 53.4 | \$ 33.0 | \$58.1 | \$61.6 |
| Other Building Related Permits | 1958 | 2705 | 2550 | 2690 | 2370 | 2209 | 2423 | 2385 | 2960 | 3827 |
| Estimated Value (In Millions \$) | \$2.5 | \$ 3.9 | \$ 4.2 | \$ 5.5 | \$ 7.0 | \$ 5.6 | \$ 5.9 | \$ 6.2 | \$ 5.4 | \$ 5.5 |

TAXABLE SALES (in millions)

| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |
|-------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-------|
| Retail Sales | \$1,239 | \$1,331 | \$1,471 | \$1,540 | \$1,458 | \$1,257 | \$1,261 | \$1,277 | \$1,239 | \$0 |
| Real Estate Sales | \$616 | \$939 | \$988 | \$963 | \$536 | \$208 | \$238 | \$315 | \$303 | \$399 |

GLOSSARY OF BUDGET TERMS

The following are definitions for common terms found in budget summary statements, as well as an explanation of financial terms, found in this budget document.

| | |
|-------------------------------|--|
| <i>Accounting System</i> | The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity. |
| <i>Accrual Basis</i> | Accrual basis of accounting is used in proprietary (enterprise and internal service) funds. Under it, transactions are recognized when they occur. Revenues are recognized when earned and expenses are recognized when incurred. "When" cash is received or disbursed is not a determining factor. |
| <i>Adjusted Budget</i> | The budget as revised through supplemental appropriations approved by Council during the year. |
| <i>Allocation</i> | To set aside or designate funds for specific purposes. An allocation does not authorize the expenditure of funds. |
| <i>Appropriation</i> | An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. |
| <i>Arbitrage</i> | The excess of the yield on investments acquired with gross proceeds of a bond issue over the bond yield of the issue. This excess must be rebated to the United States Treasury, and is called arbitrage rebate. |
| <i>Assessed Valuation</i> | The estimated value placed upon real and personal property by the King County Assessor as the basis for levying property taxes. |
| <i>Audit</i> | A systematic examination of resource utilization concluded in a written report. It is a test of management's internal accounting controls and is intended to: <ul style="list-style-type: none">• ascertain whether financial statement fairly present financial positions and results of operations;• test whether transactions have been legally performed;• identify areas for possible improvements in accounting practices and procedures;• ascertain whether transactions have been recorded accurately and consistently;• and ascertain the stewardship of officials responsible for governmental resources |
| <i>BARS</i> | The State of Washington prescribed <u>Budgeting, Accounting, Reporting Systems</u> Manual for which compliance is required for all governmental entities in the State of Washington. |
| <i>Balanced Budget</i> | State law prescribes a balanced budget is total expenditures and other uses no to exceed total resources (current revenue plus beginning fund balance). The City of Federal Way's policy further requires that ongoing expenditures do not exceed ongoing revenues. A balanced budget for Federal Way must meet both conditions. |
| <i>Base Budget</i> | Ongoing expense for personnel, contractual services, and the replacement of supplies and minor equipment required to maintain service levels previously authorized by City Council. |
| <i>Beginning Fund Balance</i> | The resources that are unspent from the previous year and are available in the subsequent fiscal year for expenditures. Since these resources are typically available due to under expenditures in the previous year or unexpected revenues, it is prudent to not utilize these resources for ongoing operational expenditures. |

| | |
|---|---|
| <i>Benefits</i> | Employer contributions paid by the City as part of the conditions of employment. Examples include: health/dental insurance, state public employees retirement system, city retirement system, and employment security. |
| <i>Biennial Budget</i> | A budget applicable to a two-year fiscal period. |
| <i>Bond(Debt Instrument)</i> | A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures. |
| <i>Budget</i> | A plan of financial operation embodying an estimate of expenditures for a given period and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate. |
| <i>Budget Amendment</i> | A change to a budget adopted in accordance with State law. A budget may be amended to increase expenditures/expenses at the fund level by ordinance without public notice or public hearing requirements, when unanticipated revenues occur or emergencies exist (RCW 35A.33.080 and 35A.33.120). The Mayor is authorized to make budget amendments between organizations of the same fund, as long as there is no change in the total budget for that fund. |
| <i>Budget Calendar</i> | The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget. |
| <i>Budgets and Budgetary Accounting</i> | The City of Federal Way budgets its funds in accordance with Revised Code of Washington (RCW) 35A.33. In compliance with the Code, annual appropriations are adopted for the General, Special Revenue, Debt Service and Capital Projects Fund. Any unexpended appropriations lapse at the end of the fiscal year. For Governmental Funds, there is no substantial difference between budgetary basis and generally accepted accounting principles. Annual appropriated budgets are adopted at the fund level. |
| <i>Budgetary Control</i> | The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources. |
| <i>Budget Document</i> | The official written statement prepared by the budget office and supporting staff, which presents the proposed budget to the City Council. |
| <i>Community Development Block Grant (CDBG)</i> | Funding provided for the purpose of carrying out eligible community development and housing activities. |
| <i>Capital</i> | Expenditures made to acquire, reconstruct, or construct major fixed or capital assets. A fixed asset is a tangible object of a long-term character which will continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. A capital asset must exceed \$1000 in cost and have an expected useful life expectancy of 12 months. For purposes of this definition, a "fixed asset" includes a group of items purchased together that will be used "for a single purpose" and which could not be used effectively by themselves. |
| <i>Capital Facilities Plan (CFP)</i> | A capital facilities plan includes an inventory of existing facilities, a forecast of future needs, proposed locations, capacities for new or expanded facilities, and a financing plan. The financing plan outlines the costs, revenues and time schedules for each capital improvement project. In compliance with the Growth Management Act legislation within the State of Washington, the City is preparing such a plan. |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

| | |
|--|--|
| <i>Capital Improvement Program (CIP)</i> | A plan for capital expenditures to be incurred each year over a period of five or more future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures. |
| <i>Certificates of Participation</i> | A certificate of participation represents a divided share of a lease that is assigned or marketed to investors. These debt instruments typically represent general obligation debt but can also be issued by enterprises. |
| <i>Certificate of Deposit</i> | A negotiable or non-negotiable receipt for monies deposited in a bank or other financial institution for a specified period at a specified interest rate. |
| <i>Comprehensive Plan</i> | A general plan that outlines growth and land use for residential, commercial, industrial, and open space areas. |
| <i>Consumer Price Index (CPI)</i> | A statistical description of price levels provided by the United States Department of Labor. The index is used as a measure of change in the cost of living. |
| <i>Contingency</i> | A budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists. |
| <i>Cost of Living Adjustment (COLA)</i> | An increase in salaries to offset the adverse effect of inflation on compensation. |
| <i>Councilmanic Bonds</i> | Councilmanic bonds refer to bonds issued with the approval of the Council as opposed to voted bonds which must be approved by vote of the public. Councilmanic bonds must not exceed .75% of the assessed valuation. |
| <i>Debt Service</i> | Payment of interest and repayment of principal to holders of the City's debt instruments. |
| <i>Deficit</i> | <ol style="list-style-type: none">(1) The excess of an entity's liabilities over its assets (see Fund Balance)(2) The excess of expenditures or expenses over revenues during a single accounting period. |
| <i>Department</i> | Basic organizational unit of City government responsible for carrying out a specific function. |
| <i>Depreciation</i> | <ol style="list-style-type: none">(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.(2) That portion of the cost of a capital asset which is charged as an expense during a particular period. |
| <i>Division</i> | A group of homogenous cost centers within a department. |
| <i>Designated Fund Balance</i> | Fund balance that is not legally restricted to a specific use, but is nonetheless planned to be used for a particular purpose. For example, the General Fund has a fund balance that is designated for contingency. There is no legal restriction on the use of this fund balance, but it is budgeted to provide financial stability. |
| <i>Enterprise Fund</i> | A fund type used to account for operations that are financed or operated in a manner similar to private business enterprise where the intent of the governing body is that costs or providing goods and services be recovered primarily through user charges. |
| <i>Expenditures/ Expenses</i> | Where accounts are kept on the modified accrual basis (expenditures) or accrual basis (expenses) of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made. |

| | |
|--|--|
| <i>Fees</i> | A general term used for any charge for services levied by government associated with providing a service, permitting an activity, or imposing a penalty. Major types of fees include business and non-business licenses and user charges. |
| <i>Fiscal Year</i> | A twelve (12) month period designated as the operating year by an entity. For Federal Way, the fiscal year is the same as the calendar year. |
| <i>Full-Time Equivalent Position (FTE)</i> | FTE is a measure of a position by its budgeted hours. For example, 1 FTE equals 2,080 hours and .75 FTE equals 1,566 hours. |
| <i>Fund</i> | An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives. (See the fund divider pages for specific fund category definitions.) |
| <i>Fund Balance</i> | Difference between assets and liabilities (the equity) reported in governmental funds. Fund balances are classified as reserved or unreserved/undesignated. <p style="margin-left: 40px;"><i>Reserved funds</i>: an account used to indicate that a portion of fund equity is legally restricted for a specific purpose.</p> <p style="margin-left: 40px;"><i>Unreserved or undesignated funds</i>: the funds remaining after reduction for reserved balances.</p> <p>In addition, many of the special funds are themselves restricted as to use, depending on legal restrictions governing the levy of the funds they contain.</p> |
| <i>General Fund</i> | This fund is supported by taxes, fees, and other revenues that may be used to pay the expense and liabilities of the City's general services and programs for citizens that are not separately accounted for in a special purpose fund. |
| <i>General Obligation</i> | Bonds for which the full faith and credit of the insuring government are pledged for <i>Bonds</i> payment. |
| <i>Goal</i> | A long-range statement of broad direction, purpose, or intent, based on the needs of the community. |
| <i>Grant</i> | A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are typically made for specified purposes. |
| <i>Growth Management Act (GMA)</i> | Legislation enacted in 1990 by the State Legislature requiring that all jurisdictions in the larger counties adopt new comprehensive plans by the end of 1993. This was enacted due to the enormous growth experienced in the State and the lack of uniform guidance for related development. This Act further specified that all plans conform to a broad set of guidelines set out by the State and that they be compatible with the guidelines of both the parent county and neighboring jurisdictions. Eight specific elements, including concurrency, are required to be included in every Comprehensive plan. Concurrency requires that infrastructure be available at the same time as new development. |
| <i>Infrastructure</i> | The underlying foundation, especially the basic installations and facilities, on which the continuance and growth of a jurisdiction depends (e.g. streets, roads, water systems) |
| <i>Indebtedness</i> | The state of owing financial resources to other financial institutions and investors. |
| <i>Interfund Services</i> | Payments for services rendered made by one City department or fund to another. Internal Service Fund billings are included in the category. These billings, however, also include equity transfers to internal service funds in support of "first time" asset acquisitions. |

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| <i>Interfund Transfers</i> | Contributions from one City fund to another in support of activities of the receiving fund. Loans are not included. |
| <i>Intergovernment Services</i> | Services purchased from other government agencies and normally include types of services that only government agencies provide. |
| <i>Internal Control</i> | <p>A plan of organization for purchasing, accounting, and other financial activities, which, among other things, provides that:</p> <ul style="list-style-type: none">• The duties of employees are subdivided so that no single employee handles a financial action from beginning to end.• Proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed.• Records and procedures are arranged appropriately to facilitate effective control. |
| <i>Internal Service Fund</i> | Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost reimbursement basis. |
| <i>Investment</i> | Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments. |
| <i>Level of Service</i> | Used generally to define the existing services, programs, and facilities provided by the government for its citizens. Level of service in any given activity may be increased, decreased, or remain the same, depending on the needs, alternatives, and available resources. |
| <i>Levy</i> | To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy. |
| <i>Levy Rate</i> | The rate at which taxes, special assessments or service charges are imposed. For example, the real and personal property tax levy is the rate at which property is taxed per \$1,000 of assessed valuation. The rate is determined by calculating the ratio of the maximum amount of property tax revenue allowable under state law and the total assessed valuation within the taxing district. |
| <i>Liability</i> | Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. |
| <i>Long-Term Debt</i> | Debt with a maturity of more than one year after the date of issuance. |
| <i>Mitigation Fees</i> | Fees paid by developers toward the cost of future improvements to City infrastructure, which improvements are required due to the additional demands generated by new development. |
| <i>Modified Accrual Basis</i> | Modified Accrual Basis of accounting is used in governmental fund types (general, special revenue, debt service, and capital project funds). Under it, revenues and other financial resource increments are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when they are incurred (bring forth a liability). |

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| <i>Net Interest Cost</i> | This is the traditional method of calculating bids for new issues of municipal (NIC) securities. It is computed as either: (a) Dollar Cost: total scheduled coupon payments + bid discount (- bid premium), or (b) Interest Rate: total scheduled coupon payments + bid discount (- bid premium) divided by bond year dollars. Bond year dollars is the sum of the number of years each bond in an issue is scheduled to be outstanding multiplied by its par value. |
| <i>Object</i> | As used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services, and materials and supplies. |
| <i>Objective</i> | A specific measurable achievement that may be accomplished within a specific time frame. |
| <i>Operating Budget</i> | An operations plan, expressed in financial terms, whereby an operating program is funded for a single year. Per state law, operating budgets lapse at year-end. |
| <i>Performance Measures</i> | A performance measure is an indicator of the attainment of an objective. It is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity. |
| <i>Personnel Services</i> | Includes total wages and benefits. |
| <i>Program Activity</i> | A broad function or a group of similar or related services/activities having a common purpose. |
| <i>Proposed Budget</i> | The Mayor's recommended budget submitted to the City Council and Public in October of each year. |
| <i>Proprietary Funds</i> | Recipients of goods or services pay directly to these funds. Revenues are recorded at the time services are provided, and all expenses incurred in earning and revenues are recorded in the same period. As a result, there is a direct cause and effect relationship between revenues and expenses in these funds. |
| <i>Public Works Trust Fund Loans (PWTFL)</i> | A state revolving loan fund that provides low interest loans to help local governments maintain or improve essential public works systems. |
| <i>Rainy Day Reserve</i> | The Rainy Day Reserves was established during the 2007/08 mid-biennium budget adjustment where Council authorized setting aside \$2 million of the General fund unallocated balance to be used to offset temporary declines in General Fund revenues due to an economic downturn. |
| <i>Real Estate Excise Tax (REET)</i> | A tax levied on real estate sales and used for payment of debt and capital purposes. |
| <i>Replacement Reserves</i> | A portion of fund equity built up for specific assets for the purpose of purchasing the replacement of those assets. |
| <i>Reserve</i> | An account used to indicate that a portion of fund equity is legally restricted for a specific purpose. |
| <i>Residual Equity Transfer</i> | Nonrecurring or nonroutine interfund transfers of equity between funds. |
| <i>Resources</i> | Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances. |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

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| <i>Retained Earnings</i> | An equity account reflecting the accumulated earnings of a proprietary (internal service or enterprise) fund. In this budget document, the balance derived excludes asset depreciation expenditures. When depreciation is charged to user organizations, as in internal service funds, the cash balance remaining (ending retained earnings), therefore, represents the asset replacement reserve being accumulated. |
| <i>Revenue</i> | Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue. |
| <i>Revenue Estimate</i> | A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically a future fiscal year. |
| <i>Salaries and Wages</i> | Amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime, temporary help, and car allowances. |
| <i>Services and Charges</i> | Services acquired from and fees/payments made to vendors. These include printing, publications, auditing, police protection, street maintenance, public health programs, office rent, telecommunications, and social welfare programs. |
| <i>Special Revenue Funds</i> | Funds that are dedicated for a specific purpose requiring an additional level of accountability and are collected in a separate account outside of the General Fund. |
| <i>Standard Work Year</i> | 2,080 hours or 260 days is equivalent of one work year. |
| <i>Strategic Plan</i> | A plan outlining the goals and strategies the City will focus on over the next six years. |
| <i>Subsidy</i> | Financial assistance provided by one fund to another fund (e.g. General Fund subsidy of the Street Fund and Utility Tax Fund to Knutzen Family Theatre) |
| <i>Supplemental Appropriation</i> | An appropriation approved by Council after the initial budget adoption. Supplemental appropriations are approved by Council during the year. |
| <i>Supplies</i> | Items used to deliver services, such as office supplies, short-lived minor equipment with no material value, periodicals and books, and generic computer software. |
| <i>Taxes</i> | Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include special assessments, fees, or charges for services. |
| <i>Tax Rate</i> | The amount of tax stated in terms of units per \$1,000 of assessed value of taxable property. The tax rate is the result of dividing the tax levied by the assessed value of the taxing district. |
| <i>Transportation Improvement Program (TIP)</i> | A comprehensive program used to identify specific transportation projects for improvement to enhance local, regional, state, and federal transportation systems. |
| <i>Unreserved Fund Balance</i> | The difference between fund assets and fund liabilities of governmental or similar trust funds that is available for general expenditures. |
| <i>User Fees</i> | The payment of a fee for direct receipt of a public service by the person benefiting from the service. |
| <i>Yield</i> | The rate earned on an investment based on the price paid for the investment, the interest earned during the period held, and the selling price or redemption value of the investment. |

ACRONYM LIST

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| AA | Affirmative Action |
| AAMA | American Architectural Manufacturers Association |
| AARP | American Association of Retired Persons |
| AASHTO | American Association of State Highway and Transportation Officials |
| ACAD | Association of Coral Artists and Designers |
| ACLU | American Civil Liberties Union |
| ADA | Americans with Disability Act |
| A & E | Architecture and Engineering |
| AFIS | Automated Fingerprint Information System |
| AFSCME | American Federal, State, County, and Municipal Employees |
| AICP | American Institute of Certified Planners |
| AICPA | American Institute of Certified Public Accountants |
| ALEA | Aquatic Land Enhancement Account (a WA State grant fund) |
| AOR | Association of Oregon Recyclers |
| A/P | Accounts Payable |
| APA | American Payroll Association |
| APA | American Planning Association |
| APWA | American Public Works Association |
| A/R | Accounts Receivable |
| ARMA | Association of Records Managers and Administrators |
| ASCAP | American Society of Composers, Authors, and Publishers |
| ASCE | American Society of Civil Engineers |
| ASHRAE | American Society of Heating, Refrigerating and Air Conditioning Engineers |
| ASPA | American Society for Public Administration |
| ASTM | American Society for Testing & Materials |
| ATTUG | AT&T Users Group |
| AV | Assessed Valuation |
| AWC | Association of Washington Cities |
| AWRA | American Water Resource Association |
| BALD | Building and Land Development (King County) |
| BARS | Budgeting, Accounting, and Reporting System (State) |
| BPA | Bonneville Power Administration |
| BFOQ | Bona Fide Occupational Qualifications |
| BN/BC | Neighborhood Business and Business Community zone |
| CAC | Citizens Advisory Committee |
| CAFR | Comprehensive Annual Financial Report |
| CALEA | Commission on Accreditation for Law Enforcement Agencies |
| CAR | Citizen Action Report |
| CARES | Children Active in Recreation and Education Services |
| CBD | Central Business District (Downtown) |
| CCMA | City-County Communications and Marketing Association |
| CDBG | Community Development Block Grant |
| CEAW | City Engineers Association of Washington |
| CED | Community & Economic Development |
| CFN | Community Food & Nutrition Program |
| CFP | Capital Facilities Plan / City Facilities Preferred Plan |
| CFW | City of Federal Way |
| CHAS | Comprehensive Housing Affordability Strategy |
| CIAC | Civic Investment Advisory Committee |
| CIP | Capital Improvement Program/City Improvement Plan |
| CLRP | Comprehensive Long Range Plan |
| CLUP | Comprehensive Land Use Plan |
| CMA | Certified Management Accountant |
| CMC | Certified Municipal Clerk |
| COE | Corps of Engineers, U.S. Army |
| COG | Council of Governments |
| COP | Certificate of Participation |

CITY OF FEDERAL WAY 2015/2016 PROPOSED BUDGET

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| COPP | Community Outreach & Policy Planning Department |
| CP | Citizen Participation |
| CPA | Certified Public Accountant |
| CPI | Consumer Price Index |
| CPG | Coordinated Prevention Grant |
| CTR | Commute Trip Reduction |
| CUP | Conditional Use Permit |
| DARE | Drug Awareness Resistance Education (Police Department) |
| DART | Dial-A-Ride Transit (Service) |
| DBC | Dumas Bay Centre |
| DCD | Department of Community Development (State) |
| DHHS | Department of Health & Human Services |
| DNS | Determination of Non-Significance |
| DOE | Department of Energy (U.S.) |
| DOL | Department of Labor (U.S.) |
| DP | Data Processing |
| DRS | Department of Retirement Systems |
| DS | Determination of Significance |
| DV | Domestic Violence |
| EDC | Economic Development Council |
| EEO | Equal Employment Opportunity |
| EEOC | Equal Employment Opportunity Commission |
| EIS | Environmental Impact Statement |
| EMD | Emergency Management Division (State) |
| EOC | Emergency Operations Center |
| EPA | Environmental Protection Agency |
| ERP | Expert Review Panel |
| ESA | Endangered Species Act |
| ESG | Emergency Shelter Grant |
| ESUG | Eden Systems Users Group |
| ETC | Eastside Transportation Committee |
| ETP | Eastside Transportation Program |
| FAA | Federal Aviation Administration |
| FAUS | Federal Aid to Urban Systems |
| FCC | Federal Communication Commission |
| FEMA | Federal Emergency Management Act |
| FHWA | Federal Highway Administration |
| FIRE | Finance, Insurance and Real Estate |
| FLSA | Fair Labor Standards Act |
| FTA | Federal Transit Administration |
| FTE | Full Time Equivalent Employee |
| FWCC | Federal Way City Code |
| FWRSF | Federal Way Retirement System Fund |
| FWSD | Federal Way School District |
| FWZC | Federal Way Zoning Code |
| GAAP | Generally Accepted Accounting Principles |
| GAC | Government Access Channel |
| GASB | Government Accounting Standards Board |
| GFOA | Government Finance Officers Association (of US & Canada) |
| GIS | Geographical Information System |
| GMA | Growth Management Act (of 1990) |
| GMPC | Growth Management Planning Council |
| GO | General Obligation - as in - "GO Bond" |
| GRIP | Graffiti Removal Incentive Program |
| GRVTAP | Green River Valley Transportation Action Plan |
| GSPA | Graduate School of Public Affairs (University of Washington) |
| HCT | High Capacity Transit |
| HEW | Health, Education & Welfare (U.S.) |

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| HOA | Home Owners Association |
| HOV | High Occupancy Vehicle |
| HRIS | Human Resource Information System |
| HUD | Department of Housing & Urban Development (Federal) |
| IAC | Interagency Committee (Grant for Outdoor Recreation) |
| IAPMO | International Association of Plumbing & Mechanical Officials |
| ICBO | International Conference of Building Officials |
| ICMA | Institute of Certified Management Accountants |
| ICMA | International City Management Association |
| IIMC | International Institute of Municipal Clerks |
| IFTE | Institute for Transportation and the Environment |
| INPRA | International Northwest Parks and Recreation Association |
| INS | Immigration and Naturalization Service |
| IPD | Implicit Price Deflator |
| IPMA | International Personnel Management Association |
| IRS | Internal Revenue Service |
| ISTEA | Intermodal Surface Transportation Efficiency Act (12/91) |
| ITE | Institute of Transportation Engineers |
| JRPC | Joint Regional Policy Committee |
| KCC | King County Code |
| KCSWDM | King County Surface Water Design Manual |
| KCUC | King County Utility Council |
| KSAR | King County Sexual Assault Resource Center |
| LEOFF | Law Enforcement Officers and Firefighters Retirement System |
| LERN | Learning Resources Network |
| LID | Local Improvement District |
| LIFT | Local Infrastructure Financing Tool |
| LLE | Lot Line Elimination |
| LOS | Level of Service |
| LPG | Liquefied Petroleum Gas |
| LRHA | Low Rent Housing Authority |
| LTGO | Limited Tax General Obligation |
| M&O | Maintenance and Operations |
| MAB | Modified Accrual Basis |
| MBE | Minority Business Enterprise (Federal) |
| MDERT | Multi District Emergency Response Team |
| MDNS | Mitigated Determination of Non-Significance |
| METRO | Municipality of Metropolitan Seattle |
| MFR | Monthly Financial Report |
| MIS | Management Information Service - ICMA |
| MP | Manufacturing Park |
| MPS | Mitigation Payment System |
| MRSC | Municipal Research and Services Center (of Washington) |
| MVET | Motor Vehicle Excise Tax |
| NAES | National Association of Executive Secretaries |
| NAGA | National Association of Government Archivists |
| NAHRO | National Association of Housing and Redevelopment Officials |
| NCL | National Civic League |
| NEPA | National Environmental Policy Act |
| NET | Neighborhood Emergency Team |
| NFIP | National Flood Insurance Program |
| NHRMA | National Human Resources Managers Association |
| NIC | Net Interest Cost |
| NIGP | National Institute of Government Purchasing |
| NIMS | National Incident Management Systems |
| NLAWS | Network of Local Arts Agencies of Washington State |
| NLC | National League of Cities |
| NNA | National Notary Association |

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| NPDES | National Pollutant Discharge Elimination System |
| NRPA | National Recreation Park Association |
| NSPE | National Society of Professional Engineers |
| NTSP | Neighborhood Traffic Safety Program |
| NWCAMA | Northwest Computer Aided Mapping Association |
| NWOUG | Northwest Oracle Users Group |
| O & M | Operations and Maintenance |
| OMB | Office of Management & Budget (Federal) |
| PAA | Potential Annexation Area. |
| PALs | Pedestrian Accident Locations |
| PAS | Planning Advisory Service |
| PAW | Planning Association of Washington |
| PDA | Personal Data Assistant |
| PERS | Public Employees Retirement System |
| PHA | Public Housing Authority |
| PMS | Pavement Management System |
| PNBOA | Pacific Northwest Basketball Officials Association |
| PO | Purchase Order |
| PRCS | The Federal Way Department of Parks Recreation and Culture Services |
| PRIMA | Public Risk/Insurance Management Association |
| PSFOA | Puget Sound Finance Officers Association |
| PSI | Professional Secretaries International |
| PSLRTS | Puget Sound Light Rail Transit Society |
| PSNUG | Puget Sound Novell Users Group |
| PSRC | Puget Sound Regional Council |
| PTSA | Parent-Teacher-Student-Association |
| PWTFL | Public Works Trust Fund Loan |
| QFR | Quarterly Financial Report |
| R & D | Research & Development |
| RAP | Regional Arterial Plan |
| RAS | Road Adequacy Standard |
| RCW | Revised Code of Washington |
| R/D | Retention/Detention |
| REET | Real Estate Excise Tax |
| RFB | Request for Bid |
| RFP | Request for Proposal |
| RFQ | Request for Qualifications |
| RJC | Regional Justice Center |
| ROW | Right-of-Way |
| RTA | Regional Transit Authority |
| RTP | Regional Transit Project |
| RV | Recreational Vehicle |
| SCA | Sound Cities Association |
| SCATBD | South County Area Transportation Board |
| SEPA | State Environment Policy Act |
| SKCBA | Seattle-King County Bar Association |
| SKCHSC | South King County Human Services Council |
| SKCMSC | South King County Multi-Service Center |
| SKCRA | South King County Referees Association |
| SLA | Society of Landscape Architects |
| SOP | Standard Operating Procedure |
| SOV | Single Occupancy Vehicle |
| SOW | Statement of Work |
| SPIRIT | Service, Pride, Integrity, Responsibility, Innovation, Teamwork |
| SPRP | Site Plan Review Process |
| SPS | State Public Service (property) |
| SR99 | State Route 99 |
| SSOW | Social Services Of Washington |

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| SST | Streamlined Sales Tax |
| STP | Surface Transportation Program |
| SWKC | South West King County |
| SWM | Surface Water Management |
| SWMM | Storm Water Management Model |
| TAC | Technical Advisory Committee |
| TAM | Transportation Adequacy Measure |
| TBD | Transportation Benefit District |
| TCU | Transportation, Communications, Utilities |
| TDM | Transportation Demand Management/Traffic Demand Management |
| TIA | Transportation Improvement Account |
| TIB | Transportation Improvement Board |
| TIC | True Interest Cost |
| TIP | Transportation Improvement Plan |
| TMA | Transportation Management Association |
| TNR | Transportation Needs Report |
| TSM | Transportation System Management |
| UATA | Urban Arterial Trust Account |
| UAB | Urban Arterial Board |
| UBC | Uniform Building Code |
| UCADB | Uniform Code for Abatement of Dangerous Buildings |
| UEC | Uniform Electrical Code |
| UFC | Uniform Fire Code |
| UGB | Urban Growth Boundary |
| UHC | Uniform Housing Code |
| ULI | Urban Land Institute |
| UMC | Uniform Mechanical Code |
| UPC | Uniform Plumbing Code |
| URISA | Urban and Regional Information Systems Association |
| USDA | United States Department of Agriculture |
| USDOT | United States Department of Transportation |
| USSSA | United States Slow-Pitch Softball Association |
| VA | Veterans Administration |
| VMT | Vehicle Miles Traveled |
| VRM | Vehicle Radio Modem |
| W-2 | Earnings Statement (IRS) |
| W-4 | Withholding Statement (IRS) |
| W-9 | Request for Taxpayer Federal Identification Number (IRS) |
| WABO | Washington Association of Building Officials |
| WAC | Washington Administrative Code |
| WACE | Washington Association of Code Enforcement |
| WCFR | Washington Citizens For Recycling |
| WCMA | Washington Cities Managers Association |
| WCPDA | Washington Cities Planning Directors Association |
| WCPPA | Washington Council of Public Personnel Administrators |
| WFOA | Washington Finance Officers Association |
| WLPA | Washington Lakes Protection Association |
| W/MBE | Woman/Minority Business Enterprise |
| WMCA | Washington Municipal Clerks Association |
| WMTA | Washington Municipal Treasurers Association |
| WRPA | Washington Recreation and Parks Association |
| WSAMA | Washington State Association of Municipal Attorneys |
| WSBA | Washington State Bar Association |
| WSCP | Washington Society of Certified Public Accountants |
| WSDOE | Washington State Department of Ecology |
| WSDOT | Washington State Department of Transportation |
| WSLAA | Washington State Local Arts Agencies |
| WSRA | Washington State Recycling Association |