

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The purpose of the Consolidated Annual Performance and Evaluation Report (CAPER) is to inform the U.S. Department of Housing and Urban Development (HUD) and the community of the activities and accomplishments resulting from the investment of Community Development Block Grant (CDBG) and other resources for the period of January 1, 2023, to December 31, 2023. \$712,000 in general funds were used in conjunction with CDBG funds to provide a wide range of human services.

CDBG funded activities provided public services and economic development activities to the City of Federal Way residents, including, for example, life skills training for persons with disabilities, employment and training programs, and homelessness prevention programs. The City also deployed COVID-19 response funds to provide financial counseling to 15 unduplicated residents.

Highline's citywide Economic Development Program served low- and moderate-income microenterprise businesses and startups. Housing Repair completed two projects with more in process for completion in 2024. Delays were experienced primarily due to low/no bid responses to City Requests for Bids, resulting in repeated bidding processes for most projects. Due to these repeated challenges in obtaining contractors to complete Housing Repair projects, the City engaged in a competitive procurement process and selected Habitat for Humanity to be the subrecipient to implement future Housing Repair and Minor Home Repair. Through this process, Habitat has already qualified several homeowners for repairs.

The Performing Arts and Event Center, supported with the Section 108 loan, has returned to pre-COVID-19 employment levels, but did not have additional jobs added in 2023.

The City's Broadband Taskforce completed its work to better understand needs in the community. CDBG program staff participated on the Taskforce to provide input consistent with the goals of the CDBG program and needs of low- and moderate-income households. The report was issued third quarter of 2023 and may guide actions to be taken related to the CDBG program. As broadband is available throughout the City, focus includes actions such as providing services to close the digital divide, consider infrastructure needs in places where broadband is available but housing lacks the infrastructure to access it, and increase access to low-cost broadband services.

The City is also continuing its work to add a chapter to its comprehensive plan on climate resiliency. CDBG staff are participating in this effort, similar to involvement with broadband efforts, to inform strategies to address needs of low- to moderate-income households and inform use of future CDBG funds in climate resiliency efforts.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Establish and Maintain Suitable Living Environment	Non-Housing Community Development	CDBG: \$ / General Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	1405	93.67%	236	158	66.95%
Establish and Maintain Suitable Living Environment	Non-Housing Community Development	CDBG: \$ / General Fund: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	250	38	15.20%	0	0	
Expand Economic Opportunities	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	60	13	21.67%	12	10	83.33%
Expand Economic Opportunities	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	42	168	400%	50	41	82.00%
Preserve Affordable Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	50	86	172.00%	86	0	0.00%

Preserve Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	40	14	35.00%	14	4	44.44%
Prevent and Address Homelessness	Homeless	CDBG: \$ / General Fund: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	6	6.00%	6	6	300%
Prevent and Address Homelessness	Homeless	CDBG: \$ / General Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	877		536	0	0%
Prevent and Address Homelessness	Homeless	CDBG: \$ / General Fund: \$	Homeless Person Overnight Shelter	Persons Assisted	0	163		0	0	
Prevent and Address Homelessness	Homeless	CDBG: \$ / General Fund: \$	Homelessness Prevention	Persons Assisted	200	168	84.00%	17	30	76.47%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City identified the three highest priority goals as (1) expand economic development, (2) preserve affordable housing, and (3) prevent and address homelessness , along with creating and maintaining suitable living environments which generally include a wide array of public services.

The investment in housing repair continues as an important tool to retain affordable homeownership, avoiding loss of housing by keeping people in their homes, and helping homeowners keep a critical asset.

Homelessness continues to be a priority for the City when considering capital projects in the 2020-2024 Consolidated Plan period. In 2023, the City ran a competitive application process that awarded a combined \$316,000 to programs that provide transitional housing and rental assistance and \$100,000 to provide assistance to expand economic development.

One family that was served in 2023 with rental assistance was a married couple with two children. The husband had been dealing with illness

and was unable to work for several months, leaving the family with one income instead of two, which was not enough to keep up with the family's expenses. The family was paying two-thirds of their income on rent, but needed one-time assistance of \$600 to prevent them from being evicted. In the time since the family was assisted through their emergency, the husband has gone back to work and is again earning income and the family is able to pay their rent. The rental assistance they received undoubtedly helped them avoid a more acute housing crisis and higher risk of potential homelessness.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	77
Black or African American	68
Asian	13
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	8
Total	168
Hispanic	14
Not Hispanic	218

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

During the program year, CDBG funds assisted 232 persons. The racial categories listed above do not include all of the racial categories that are tracked by subrecipients in compliance with the racial categories that HUD requires programs to track. For example, programs track Other/Multi-racial, Black/African American AND White, etc.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,126,665.72	864,944.49
General Fund	public - local	711,000	711,000

Table 3 - Resources Made Available

Narrative

The resources made available included prior year entitlement funds, current year entitlement funds, COVID-19 response funds (CDBG-CV), and program income. The City used the following resources during the program year:

- Entitlement funds: \$834,352.15 in 2023
- Program income: \$14,289.19 in 2023 program income, plus \$11,543 received in IDIS in 2024.

The narrative report reflects accomplishments that continue to use CDBG-CV funds in response to COVID. However, the financial components do not reflect these expenditures so the City of Federal Way is noting that \$8,461.15 in CDBG-CV were used in the program year.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
North Federal Way	0	0	

Table 4 – Identify the geographic distribution and location of investments

The City's CDBG funding during the 2023 Program Year was used Citywide, not in a specific target area.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City's general fund grants in the amount of \$712,000 matched CDBG funded projects. In addition to this, subrecipients were able to leverage over \$800,000 for their programs.

There is no publicly owned land or property located within the jurisdiction that was used to address the needs identified in the plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	1	2
Number of Non-Homeless households to be provided affordable housing units	0	
Number of Special-Needs households to be provided affordable housing units	0	
Total	1	2

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	17	30
Number of households supported through The Production of New Units	0	
Number of households supported through Rehab of Existing Units	116	3
Number of households supported through Acquisition of Existing Units	0	
Total	133	34

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City has not met housing repair targets for the Consolidated Plan to date. COVID-19 impacted the program both in homeowners accessing the program and contractors being available to complete work. Three homeowners had repairs completed and two are in progress that will complete in 2024. In addition to housing repair, the City planned to fund repairs for an affordable housing complex at approximately \$400,000, but was unable to move forward in 2023 due to a complication in the environmental review. The project is now expected to happen in 2024. The City anticipates meeting the goals set in the 2020-2024 Consolidated Plan.

Discuss how these outcomes will impact future annual action plans.

There will be no impact on future annual action plans as the projects are anticipated to complete.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	21	0
Low-income	53	0
Moderate-income	142	0
Total	213	0

Table 7 – Number of Households Served

Narrative Information

100% of funds are used to support low- and moderate-income households.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City provided \$48,000 in outreach to persons experiencing homelessness through the City's Human Services General Fund (HSGF) supported projects. These projects included street outreach by mental health professionals and a community day center. In addition, the City partners with currently unfunded outreach teams from two additional agencies to work with individuals to connect them to services. The City funds and supports Crisis Connection's 2-1-1 phone line, providing critical information and referral services, many of which are related to homelessness. While many residents call 2-1-1 directly, City staff also provide information on resources by telephone and in person when individuals request services. Staff talk with residents to assess their needs and make appropriate referrals to local nonprofits.

Addressing the emergency shelter and transitional housing needs of homeless persons

\$69,000 in general fund grants were provided for shelter and transitional housing programs. City general funds provided support for service delivery at one local and two regional shelters, all for families and one specifically for domestic violence survivors. No shelter for individuals is currently located in the City.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City invested Human Services General Fund (HSGF) grants in three programs dedicated to providing financial assistance to help stabilize individuals and families and prevent them from becoming homeless. With general fund support of rent and utility assistance, the three programs served 211 households including 677 individuals. Additionally, ARPA revenue replacement funding was used by two agencies to stabilize 63 households with rental assistance.

While not as direct as rental and utility assistance, many programs funded by HSGF provide other types of services that can offset costs and increase stability for residents. These programs include childcare, afterschool programs, employment and education programs for youth and adults, counseling, legal assistance, food assistance, and many others. These services provide a critical safety net addressing the numerous and unique needs experienced across the community.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

All of the aforementioned shelter services, day center services, transitional housing, and outreach services work closely with persons experiencing homelessness with the goal of helping individuals transition to permanent housing. The street outreach programs, day center services, and single adult shelters encounter many chronically homeless persons and strive to build relationships and trust with the individuals to facilitate service access. Services include, but are not limited to, case management, goal setting, moving to permanent housing, access to services such as counseling, substance abuse treatment, and referrals to address many other needs. The City funds a variety of services designed to work with different types of households experiencing homelessness including young mothers, individuals, and families.

While rent assistance providers do not report on the number of households assisted that were previously homeless, their services are critical in preventing homelessness and likely reach at least some people who previously experienced homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City is within the jurisdiction of the King County Housing Authority (KCHA). KCHA owns nine properties in the City including subsidized housing properties and moderate-income apartment complexes.

The City worked collaboratively to address the needs of public housing by advocating for and investing in affordable housing stock, providing supportive services to prevent homelessness (reducing the number of people who need to seek other housing options such as public housing), and staffing a number of committees that directed funds to organizations managing affordable housing stock.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

King County Housing Authority (KCHA) actively works to increase resident involvement through a number of mechanisms to collect feedback and develop opportunities for residents. As a highly functioning entity that is separate from cities, KCHA does not require or need City involvement to increase resident engagement. The City is not in a position to directly impact resident engagement, but does seek partnership with KCHA to seek resident involvement on City projects.

Actions taken to provide assistance to troubled PHAs

King County Housing Authority (KCHA) is a high performing public housing authority (PHA) and not considered a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Federal Way has adopted a series of code amendments relating to strategies in the City's Housing Action Plan, a document to inform the Comprehensive Plan and City's actions pertaining to housing. The code amendments were intended to increase the production of housing in the mixed-use zones of the city through removing regulatory barriers such as prohibitive ground floor retail requirements for mixed-use projects and promote a more predictable climate for developers, such as codifying a maximum school impact fee that can be charged. Amendments to reduce the long-term financial impact of the Affordable Housing Regulations on the developers were also included in this ordinance, such as reduction in the required percentage of set aside units from 5% to 4%, exempt required affordable units from parking requirements, and replaced the term of affordability from the life of the project to a minimum of 50 years. While the impacts from the amendments in this ordinance are yet to be measured, the belief is that overall more units of income restricted affordable housing will be produced even if the required share in each project has reduced.

The City of Federal Way has expanded the Residential Target Area for multifamily dwelling units limited property tax exemption program. The anticipated outcome of this amendment is increased multifamily housing development in the city. All newly developed multifamily housing that exceeds 25 units are subject to the city's existing mandatory income restricted affordable housing provisions. Additional income restricted units (20% of units at 80% AMI and below) remain required for all projects seeking the 12-year exemption option.

The City of Federal Way amended development regulations concerning Accessory Dwelling Units (ADU) to remove regulatory barriers, reduce the fees charged, and expedite the permit review process for ADUs. Accessory Dwelling Units offer a unique supply of affordable housing to the city's housing stock. While not required, it is understood that ADUs are often used to house senior and special needs residents in the City.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

City staff have worked to support smaller, community-based organizations with additional focus on organizations led by people of color. Additionally, staff has engaged in the Governing for Racial Equity and Inclusion (GREI) and the quarterly regional consultation with refugee resettlement agencies. The focus of the groups ranges from direct services to policy level work and education.

During the Program Year, the City utilized CDBG funds to support two public services programs that meet the needs of underserved communities:

- The City's Inclusion Program received \$40,000 to provide 128 persons with disabilities

- scholarships to take multiple life skills classes that prepare them to live independently;
- Employment Services Program offered by Orion received \$18,000 to assist six persons with disabilities with job readiness and placement assistance; all six were placed in jobs by the end of the year.

The City hired a full-time Diversity, Equity, and Inclusion Analyst to serve as a subject matter expert on Title VI/VIII, diversity, equity, and inclusion, and community outreach. The Analyst worked cross-functionally to perform highly responsible, complex, professional, administrative, and technical work and began the work by connecting with community groups, elected officials, and commissions and/or committees on DEI-related efforts.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

All housing rehabilitation projects complied with the lead-based paint requirements. As appropriate, City staff provided information concerning lead hazards to our project beneficiaries. We require subrecipients working on housing related capital projects comply with lead-based paint requirements and provide information to all tenants and homeowners impacted by their projects.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

As part of the City's COVID-19 response planning, a multi-year financial counseling program was funded. The program focuses on the financial stability and growth of low- to moderate-income households by providing services assisting in improved credit, reduction in debt, and asset building. Additionally, the program staff will refer households to other services that may include employment and education intended to help households increase income. The City also provided \$44,000 in CDBG funds for four public services programs that provide employment assistance and educational programs, an increase in both funding and funded programs from the prior Program Year. The programs all met performance targets, providing increased opportunity to residents to improve income via training and employment services.

Highline College's two programs collectively received \$100,000 in CDBG funds to assist clients with technical assistance to support existing businesses and startups. Highline's programs included a citywide program, providing services designed to increase business stability and growth. The tools provided through this program are aimed at supporting economic recovery and future growth of microenterprises.

In addition to CDBG funds, the city allocated \$2,243,750 of ARPA funding to programs that support low-moderate income families. This includes basic needs (such as food banks and rent assistance), youth programming (such as culturally specific enrichment programs and group and individual therapy programs), financial literacy, and workforce development. These programs are all specifically targeted to help the community recover from the impacts of Covid-19 and the disproportionate impacts that the pandemic has had on low-moderate income families.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

While the City continues to develop internal infrastructure and ways to support the local community-based organization infrastructure, the regional efforts are instrumental in addressing two of the largest needs in the community: housing and homelessness. The City participated in the South King Housing and Homelessness Partners (SKHHP), the Affordable Housing Committee through staff membership on the Housing Interjurisdictional Team, and sub-regional conversations to address homelessness by addressing gaps in services in South King County. The development of the Regional Homelessness Authority will also impact regional and local structures and the City will look for ways to work within that structure while continuing to address local needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City is an active participant in the South King County Human Services Planners (SKCHS) group. SKCHS is comprised of local planners, social service agencies, human services organizations, and public housing authority staff. The purpose of the group is to coordinate efforts to ensure relevant and culturally appropriate human services are made available to those most in need within the region. City staff will continue involvement with the SKCHS to improve the coordination between public and private housing and social service agencies.

The City coordinates housing services through its investment, communication, and networking with funded and non-funded organizations. City staff sit on a number of committees to address affordable housing and coordinate, promote, and develop services for people experiencing homelessness. These efforts include the staff workgroup for the Affordable Housing Committee and the South King Housing and Homelessness Partners.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City implemented code amendments described above, some of which directly support the goals in adopted Analysis of Impediments to Fair Housing Choice. Specifically, the City implemented code amendments designed to increase multi-family housing production, including changing affordability requirements, setting maximums for school impact fees that were recently set to a level high enough they were believed to have reduced housing production in the City in recent years, and allowing for accessory dwelling units more broadly in the City. These amendments address two goals in the AI, 4) provide more housing choices for people with large families and 7) review zoning laws to increase housing options and supply in urban areas.

Additionally, the City committed CDBG funds to the renovation of an affordable housing complex to preserve its affordability and to retain 86-units of affordable housing situated between two upcoming light rail stations and is a diverse community with high rates of poverty. While the project had

unexpected environmental concerns to be addressed before renovation begins, rehab is now expected to occur in 2024 and will address goal 6) to preserve and increase affordable housing in communities at high risk of displacement.

The City continues to dedicate staff time to the Housing Interjurisdictional Team, a staff group supporting the Affordable Housing Committee, which is goal 9) of the AI. The City has also committed 40% of its ARPA funding for social services to housing stability and homeless services, to provide housing stability services through 2026 and addressing AI goal 5) Support efforts to increase housing stability.

Staff have noted an increase in calls regarding potential fair housing concerns with rental units toward the end of the year. Residents were referred on the HUD and the local Fair Housing Center for services, but also identified an increasing need for fair housing education, testing, and enforcement. In collaboration with King County, additional testing and interviews were completed in support of the next AI and to understand recent experiences in the County. This will inform development or sharing of existing fair housing education materials with landlords and tenants in 2024 and to further address goal 1) of the AI.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

During the Program Year, CDBG Public Services programs and capital and economic development programs received onsite, remote, or desk monitoring. There were no concerns identified.

Ongoing monitoring of all CDBG projects and activities was conducted on a frequent basis throughout the Program Year. The Public Services activities were monitored in terms of outcomes, goals, and supporting documentation. Reports were reviewed to ensure that contract targets were being met, demographic information was being collected, and expenditures were reviewed. Additionally, agency policies and knowledge of policies were monitored as pertaining to federal funds among other agency and programmatic components. The remote monitoring of invoices submitted for payment and quarterly reports did not reveal any instances of non-compliance. The City monitored every project that was part of the City implemented Housing Repair Program. Every project file was examined. Individual project sites were visited at the scope development phase and during various phases of construction.

As part of ongoing monitoring activities, the City is developing an updated technical assistance plan for existing subrecipients and new subrecipients for the 2024 Program Year. Technical assistance will continue to be provided and improved to ensure ongoing compliance and review of CDBG requirements. Part of this have been added during application processes and on-demand technical assistance for both currently-funded partners and partners interested in future CDBG funding. Outreach has included focus to underserved and unrepresented communities, resulting in increased diversity in other grant application processes.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The CAPER's Notice of Public Comment Period was advertised in the City's Newspaper of Record. Citizen comments and suggestions are being encouraged regarding development of the Program Year CAPER during the public comment period that began February 16, 2024, and ends March 19, 2024. Citizen comments are encouraged for submission via telephone, letters, email, and mail.

Notice of the draft CAPER was emailed to agencies and community partners. A public hearing regarding the CAPER will be held at the February 26, 2024, Human Services Commission. The CAPER was posted on the City's website at www.cityoffederalway.com during the public comment period. Hard copies of the CAPER will be made available upon request.

Comments will be added to the CAPER should any be received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

While there are a number of projects in process or delayed, there is no need to adjust program objectives or plans. Actions have been taken to increase project completion and reprogram funds within current program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

The City had no Section 3 projects in 2023.



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2023
 FEDERAL WAY , WA

DATE: 02-20-24
 TIME: 18:39
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,334,097.53
02 ENTITLEMENT GRANT	778,309.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	14,259.19
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,126,665.72

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	729,990.95
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	729,990.95
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	134,953.54
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	864,944.49
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,261,721.23

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	729,990.95
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	729,990.95
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	98,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	98,000.00
32 ENTITLEMENT GRANT	778,309.00
33 PRIOR YEAR PROGRAM INCOME	37,996.05
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	816,305.05
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	12.01%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	134,953.54
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	134,953.54
42 ENTITLEMENT GRANT	778,309.00
43 CURRENT YEAR PROGRAM INCOME	14,259.19
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	792,568.19
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.03%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	11	241	6773985	Transitional Housing 2022	03C	LMC	\$215,000.00
2023	2	245	6832567	2023 Transitional Housing Acquisition	03C	LMC	\$270,000.00
					03C	Matrix Code	\$485,000.00
2023	8	244	6814215	Inclusion Program	05B	LMC	\$30,000.00
2023	8	244	6844290	Inclusion Program	05B	LMC	\$10,000.00
					05B	Matrix Code	\$40,000.00
2023	6	248	6859383	ANEW Pre-Apprenticeship Training	05H	LMC	\$12,000.00
2023	9	242	6814213	Orion Employment Services	05H	LMC	\$9,000.00
2023	9	242	6859390	Orion Employment Services	05H	LMC	\$9,000.00
					05H	Matrix Code	\$30,000.00
2023	10	247	6844291	Solid Ground Housing Stability Project	05Q	LMC	\$5,501.18
2023	10	247	6868203	Solid Ground Housing Stability Project	05Q	LMC	\$22,498.82
					05Q	Matrix Code	\$28,000.00
2019	1	191	6773979	Housing Repair Program	14A	LMH	\$6,753.35
2019	1	191	6773980	Housing Repair Program	14A	LMH	\$16,720.07
2019	1	191	6814211	Housing Repair Program	14A	LMH	\$2,419.90
					14A	Matrix Code	\$25,893.32
2022	10	240	6814219	Highline Economic Development Programs	18C	LMC	\$56,304.81
2023	3	246	6832575	Highline Economic Development Programs	18C	LMC	\$31,816.56
2023	3	246	6859381	Highline Economic Development Programs	18C	LMC	\$25,000.00
2023	3	246	6868198	Highline Economic Development Programs	18C	LMC	\$7,976.26
					18C	Matrix Code	\$121,097.63
Total							\$729,990.95

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2023	8	244	6814215	No	Inclusion Program	B23MC530015	EN	05B	LMC	\$30,000.00
2023	8	244	6844290	No	Inclusion Program	B23MC530015	EN	05B	LMC	\$10,000.00
								05B	Matrix Code	\$40,000.00
2023	6	248	6859383	No	ANEW Pre-Apprenticeship Training	B23MC530015	EN	05H	LMC	\$12,000.00
2023	9	242	6814213	No	Orion Employment Services	B23MC530015	EN	05H	LMC	\$9,000.00
2023	9	242	6859390	No	Orion Employment Services	B23MC530015	EN	05H	LMC	\$9,000.00
								05H	Matrix Code	\$30,000.00
2023	10	247	6844291	No	Solid Ground Housing Stability Project	B23MC530015	EN	05Q	LMC	\$5,501.18
2023	10	247	6868203	No	Solid Ground Housing Stability Project	B23MC530015	EN	05Q	LMC	\$22,498.82
								05Q	Matrix Code	\$28,000.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$98,000.00
Total										\$98,000.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2023
FEDERAL WAY , WA

DATE: 02-20-24
TIME: 18:39
PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	1	243	6814217	Planning and Administration	21A		\$63,472.40
2023	1	243	6832575	Planning and Administration	21A		\$17,272.67
2023	1	243	6844400	Planning and Administration	21A		\$16,347.76
2023	1	243	6868197	Planning and Administration	21A		\$26,317.71
2023	1	243	6868729	Planning and Administration	21A		\$11,543.00
Total					21A	Matrix Code	\$134,953.54