

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Federal Way presents this Annual Action Plan for the 2023 Program Year Community Development Block Grant (CDBG) program funds. The City developed these funding decisions based upon Mayoral and City Council priorities as adopted in the 2020-2024 Consolidated Plan, Human Services Commission recommendations, Community Services Division staff analysis, public hearing comments, program performance information, and consultation with various service agencies and other stakeholders.

The City of Federal Way has committed to develop strategies for improving broadband access locally and sought grant funding and committed general funds to conduct robust planning beginning in 2022. This plan will inform the CDBG program and how to best address broadband access within its purview. Additionally, the City has committed to engage in analyzing and planning for community resilience with focus on climate resiliency and will be incorporating subsequent goals and strategies into its Comprehensive Plan.

2. Summarize the objectives and outcomes identified in the Plan

The Consolidated Plan establishes local priorities consistent with national objectives and the US Department of Housing and Urban Development Community Development Block Grant (CDBG) program. The identified goals in this Consolidated Plan are:

- **Expand economic opportunities** - increase local opportunities and create jobs.
- **Preserve affordable housing** - ensure access to healthy, safe, affordable housing for low- and moderate-income households throughout the City and advance fair housing to address discrimination.
- **Prevent and address homelessness** - make homelessness rare, brief, and one-time and eliminate racial disparities.
- **Establish and maintain suitable living environments** - create a healthy, integrated, and vibrant community by improving the well-being and mobility of low- and moderate-income residents through an array of services addressing basic needs and progress toward self-sufficiency.

In addition, the 2022 Annual Action Plan provides for planning and the administration of the Community Development Block Grant program in order to meet community needs and HUD requirements. Strategies in the Consolidated Plan will be implemented with CDBG funds provided by HUD. Based on

its 2022 formula allocation, the City estimated that approximately \$774,863 in grant funds will be available in 2023.

3. Evaluation of past performance

The COVID-19 pandemic has impacted the City and its citizens in numerous ways. CDBG funds have provided meaningful access to services allowing the City to meet the needs of additional low- and moderate-income households. CARES Act and ARPA funds are essential in meeting new and changing needs in the community while the annual CDBG funds have provided continued access to services. One of the most important ways has been through housing stability programs.

4. Summary of Citizen Participation Process and consultation process

The City had an established public participation process, as outlined below:

- Notice of Funds Available for PY2023/PY2024 CDBG Public Services funds was published in the Federal Way Mirror on March 11, 2022.
- Notice of Funds Available for PY2023 CDBG Community Economic Revitalization Funding (CERF) was published in the Federal Way Mirror on July 15, 2022.
- Request for public comments and input was emailed to stakeholders and service agencies on October 14, 2022 seeking input through November 15, 2022.
- A Notice of Public Hearing was published in the Federal Way Mirror on October 14, 2022, notifying the public of public hearings to be held on October 17, 2022 and November 15, 2022, and to announce the comment period on the 2023 Annual Action Plan.
- An opportunity for public comment will be provided on October 17, 2022, before the Human Services Commission, to receive input on the 2023 Annual Action Plan.
- A public hearing will be held on November 15, 2022, before the Federal Way City Council, to receive input on the 2023 Annual Action Plan.

5. Summary of public comments

A summary will be added when comments are received.

6. Summary of comments or views not accepted and the reasons for not accepting them

A summary and corresponding reasons will be added should any comments or views received not be accepted.

7. Summary

A summary will be added when comments are received.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	FEDERAL WAY	Community Services Division

Table 1 – Responsible Agencies

Narrative

The City of Federal Way, Community Services Division, is the lead agency for the CDBG Program. Sarah Bridgeford, Community Services Manager, is the program administrator. Patti Spaulding-Klewin, Human Services Coordinator, is the primary staff responsible for the day-to-day implementation of the program.

Additionally, numerous non-profit agencies are responsible for administering programs funded by CDBG. These agencies and others were consulted during the development of the Annual Action Plan and are listed in the Consultation section of this document.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Consultation and citizen participation are important elements of the plan and its implementation. The City follows the adopted Citizen Participation Plan (CPP) for the City of Federal Way Consolidated Plan to guide the process, provide opportunities for citizen involvement throughout the development of the Consolidated Plan, and provide input for the implementation and program evaluation phases in future years via Annual Action Plans. During the process of developing the 2023 Annual Action Plan, organizations (both public and private) were consulted and local groups participated in providing input on needs and proposed strategies.

The City of Federal Way is an active partner and participant in local and regional community development and human services efforts. The City engages in ongoing coordination between other cities in South King County that have common interests and needs for community development, as well as public policy organizations, housing providers, health providers, service agencies, and faith-based organizations that are extensively involved in providing support to low- and moderate-income persons and households. The City works with other members of the King County Consortium (Consortium) to conduct and participate in ongoing meetings with stakeholders, public housing authorities (PHAs), including the King County Housing Authority, and for the Continuum of Care, nonprofit housing and service providers, members of the Housing Development Consortium of Seattle-King County, Public Health Department of Seattle and King County, Puget Sound Regional Council, South King County Human Services Planners, and the Washington State Department of Commerce. This coordination takes place regularly and informs recommendations for decision making bodies such as the City's Human Services Commission.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Federal Way participates in local and regional approaches and engages in ongoing coordination between other jurisdictions, housing and homeless services providers, health providers, and service agencies. The collaboration includes monthly human services planners' meetings and participation in numerous formal and informal regional collaborations such as the Joint Recommendations Committee (JRC), South King Housing and Homelessness Partners (SKHHP), the Affordable Housing Committee (AHC), and AHC's Housing Interjurisdictional Team (HIJT). The City is also a member of the South King County Human Services Funder Collaborative, which provides a more streamlined application and grant management process for human service agencies and increases collaboration and alignment, when appropriate, between cities. This coordination is ongoing throughout the year and, along with other community engagement and public meetings, informs the development

of the Consolidated Plan, Annual Action Plans, and the decision-making of groups such as the Human Services Commission.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Coordinating with King County’s Continuum of Care (CoC) is critical to our region’s implementation. The City will look for ways of participating in and collaborating with the newly established King County Regional Homelessness Authority and its Advisory Committee, which now serves as the Continuum of Care. The City of Federal Way recognizes the need for the continuum of housing including prevention, emergency shelter, transitional housing, and permanent housing. The City provides financial support for these efforts with both City general funds and CDBG funds and also commits staff time to the ongoing development and implementation of the system to address the needs of persons experiencing homelessness.

Efforts by the City and our many human services partners are targeted to help persons experiencing homelessness meet three goals:

- achieve residential stability;
- increase skill levels and/or incomes; and
- strengthen their ability to influence decisions that affect their lives.

The City participates in and supports numerous coalitions and committees, such as the South King County Forum on Homelessness and the Homelessness Action Committee, focusing on developing resources in South King County. The City also participates in the annual Count Us In, Point in Time Count, which provides invaluable data for planning.

The City provides both CDBG and local funds to agencies that serve chronically homeless individuals and families with children, veterans, and unaccompanied youth. In addition, Federal Way is fortunate to have numerous faith-based organizations that provide regular services and support to people experiencing homelessness in our community. While COVID-19 is impacting these services, the partnership is essential and likely to return when it is safe to reopen.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

McKinney-Vento funding for the Emergency Solutions Grant (ESG) is administered by King County and allocated through a competitive process. The City of Federal Way regularly collaborated with King

County and maintains a close working relationship with other communities, especially those in South King County, to provide input. Staff have a voting position on the Joint Recommendation Committee (JRC) on a rotating basis. The JRC approves funding and plans for the ESG program.

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City of Federal Way solicited input on needs, goals, and strategies for the 2023 Annual Action Plan. Public input has been encouraged throughout the planning and development process as well as targeted stakeholder engagement. The City engaged with partners locally and throughout the region including nonprofits; local, county, and state government; and citizens to gather input on the City’s goals and strategies for its CDBG program.

The City regularly engages service providers and citizens in discussions regarding community development and human services needs. The City seeks input by meeting with individuals and organizations on an ongoing basis. Organizations that receive funding are monitored throughout the year and discuss trends and emerging needs with City staff. City staff meets regularly with human service providers, other regional cities, and funders to discuss services for individuals and families experiencing homelessness to seek solutions to both local and regional community development problems.

These forms of engagement provide invaluable information. Citizen participation informs the City's goals and strategies and, in the process for the 2023 Annual Action Plan, confirmed the adopted goals and strategies. COVID-19 is significant and was a frequent discussion topic in relation to CDBG. However, two of the primary areas of concern are housing and economic stability, both of which are addressed in the adopted goals, objectives, and strategies.

As the City will be reallocating a portion of the funding in this plan and with CDBG-CV funds allocated via the CARES Act, additional outreach will be added and updates incorporated accordingly.

Table 2 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Federal Way anticipates having the following funding sources available during the 2023 Program Year:

- CDBG
- City General Fund (targeted to human services/public services)

Pre-award costs incurred prior to the agreement with the U.S. Department of Housing and Urban Development are allowable in accordance with 24 CFR 200.458 and 24 CFR 570.200. Pre-award costs incurred by projects included in the 2023 Annual Action Plan will not impact future projects or future years' funding. The incurred costs are necessary to the implementation of the activities and for continuity of services to the

community.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	774,863	0	175,000	949,863	774,863	CDBG funds leverage additional federal and state funds. Agencies are able to combine funding sources in order to provide a wider range of services to the community.
General Fund	public - local	Public Services	712,000	0	0	712,000	712,000	The City provides general fund grants annually to agencies and organizations that deliver services in support of low- and moderate- income persons and households, those with special needs, and the homeless. These funds are used in cooperation with CDBG public services dollars.

Table 3 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds do not require a match. CDBG funding for public services and public facility projects is only a portion of the total funding required. The City encourages applicants to secure other funding for projects in order to leverage resources to the extent possible.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Federal Way owns the property upon which the Performing Arts and Event Center (PAEC) was built. The PAEC will continue to recover and possibly generate jobs directly; jobs at the PAEC were impacted due to COVID-19 and measures implemented to address the pandemic. The PAEC acts as a catalyst for redevelopment of the City Center area in Federal Way, resulting in additional jobs. The hotel, a component of the development, has been delayed. This may change certain performance measures and will be updated accordingly.

Discussion

CDBG funds will be used to support eligible activities in accordance with CDBG regulations.

AP-35 Projects - 91.420, 91.220(d)

Introduction

Federal Way's Annual Action Plan provides descriptions of proposals of how funds will be prioritized to achieve goals identified in the Consolidated Plan. Projects funded by the City will address the priority needs of providing assistance to prevent homelessness, ensure affordable housing, expand economic opportunity, and provide a suitable living environment. Projects and programs are selected through a competitive application process to ensure optimal quality services are provided to the community in use of the funds.

#	Project Name
1	Program Administration
2	FUSION 2023 Transitional Housing Acquisition
3	Highline College Business Development Programs (SBDC and StartZone)
4	Multi-Service Center Villa Capri *Includes contingency funding
5	Minor Housing Repair Program
6	Apprenticeship & Non-traditional Employment for Women (ANEW)
7	Catholic Community Services Stability Through Advocacy and Resources
8	Federal Way Community Center Inclusion Program
9	Orion Employment Services
10	Solid Ground Housing Stability Project

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

1	Project Name	Program Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$154,890
	Description	CDBG Program Planning & Administration for PY2023.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	This is planning and administration and does not directly benefit families.
	Location Description	33325 8th Avenue S, Federal Way, WA 98003
	Planned Activities	CDBG Planning and Administration
2	Project Name	FUSION 2023 Transitional Housing Acquisition
	Target Area	
	Goals Supported	Prevent and Address Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$200,000
	Description	FUSION will purchase a 2-3-bedroom single family residence in Federal Way for families experiencing homelessness for up to 18 months. Housing is paired with case management and support services.
	Target Date	03/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	4 individuals experiencing homelessness will benefit.
	Location Description	The address will be determined upon the award of the grant and the selection of a housing unit.

	Planned Activities	Acquisition of the unit will be funded. Once acquired, FUSION is committed to providing case management family living in the acquired 2-3-bedroom home for stability planning and securing permanent housing.
3	Project Name	Highline Business Development Programs (SBDC and StartZone)
	Target Area	
	Goals Supported	Expand Economic Opportunities
	Needs Addressed	Economic Development and Job Growth
	Funding	CDBG: \$100,000
	Description	Technical Assistance to microenterprise business owners, entrepreneurs, and start-up businesses.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	50 individuals will receive technical assistance.
	Location Description	Activities will be provided at Highline College (2400 S. 240th Street, Des Moines, WA 98198).
Planned Activities	Business advisors will provide one-to-one technical assistance and advising to business owners looking to start or grow their businesses as well as educational interventions that are aimed at enhancing small business, self-employment, and micro-enterprise in Federal Way.	
4	Project Name	Multi-Service Center Villa Capri
	Target Area	
	Goals Supported	Preserve Affordable Housing
	Needs Addressed	Affordable housing
	Funding	CDBG: \$278,973; * Contingency: \$196,027 should additional 2021 prior year resources become available
	Description	Site improvements to parking lots, stairwells, balconies, and patios.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	86-units of existing affordable housing will be improved and preserved.

	Location Description	This activity will take place at 28621 25 th Place S, Federal Way, WA 98003 in North Federal Way.
	Planned Activities	Resurface parking lots, improve balconies and patios, replace carpeting in common areas, replace stair treads, replace sliding doors, exterior painting.
5	Project Name	Minor Housing Repair Program
	Target Area	
	Goals Supported	Preserve Affordable Housing
	Needs Addressed	Affordable housing
	Funding	CDBG: \$100,000
	Description	Provide minor home repairs up to \$5,000 to low- and moderate-income homeowners
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	9 households will benefit from this activity.
	Location Description	Recipients must be homeowners in the City of Federal Way. Specific locations will be determined.
Planned Activities	Housing repair for extremely low-, low-, and moderate-income homeowners. Work is primarily focused on interior health and safety issues, ADA and accessibility improvements,	
6	Project Name	Apprenticeship & Non-traditional Employment for Women (ANEW)
	Target Area	
	Goals Supported	Establish and Maintain Suitable Living Environment
	Needs Addressed	Living Environment
	Funding	CDBG: \$12,000
	Description	8 individuals will receive job training and employment services/case management.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	8 individuals will receive job training and employment services/case management.

	Location Description	Activities will be provided at Apprenticeship & Non-traditional Employment for Women (ANEW) (550 SW 7th Street, Renton, WA 98057).
	Planned Activities	Individuals participate in one of two tracks: 1) Trades Rotation Program, a 12-week pre-apprenticeship training program with job placement and retention services for women in manufacturing and construction trades; and 2) the Career Connection Program, wrap-around employment services focusing on job placement and retention.
7	Project Name	Catholic Community Services Stability Through Advocacy and Resources
	Target Area	
	Goals Supported	Prevent and Address Homelessness
	Needs Addressed	Address homelessness
	Funding	CDBG: \$28,000
	Description	Case management and support services to individuals experiencing homelessness.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	21 persons will benefit.
	Location Description	1688 S. 348 th St, Federal Way, WA 98003
	Planned Activities	Case management and support services to individuals experiencing homelessness
8	Project Name	Federal Way Community Center Inclusion Program
	Target Area	
	Goals Supported	Establish and Maintain Suitable Living Environment
	Needs Addressed	Living Environment
	Funding	CDBG: \$30,000
	Description	The Inclusion Program provides social activities and classes for adults with developmental disabilities.
	Target Date	12/31/2023

	Estimate the number and type of families that will benefit from the proposed activities	225 persons will benefit.
	Location Description	The majority of activities will be provided at the Federal Way Community Center (876 S. 333rd Street, Federal Way, WA 98003). Some activities will be provided off-site.
	Planned Activities	Social activities, life skills training, trips, and others.
9	Project Name	Orion Employment Services
	Target Area	
	Goals Supported	Establish and Maintain Suitable Living Environment
	Needs Addressed	Living Environment
	Funding	CDBG: \$18,000
	Description	Employment Services for adults with disabilities.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	3 individuals will benefit from this activity.
	Location Description	Job training will be provided at 1590 A Street NE, Auburn, WA 98002
	Planned Activities	Vocational counseling and skills training to obtain employment.
10	Project Name	Solid Ground Housing Stability Project
	Target Area	
	Goals Supported	Expand Economic Opportunities
	Needs Addressed	Economic Development and Job Growth
	Funding	CDBG: \$90,000
	Description	Rent or move-in assistance to low- or moderate-income households.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	17 individuals will receive assistance.

	Location Description	Activities will be provided at multiple locations.
	Planned Activities	One-time rental assistance for households facing eviction or deposit and first month's rent for households exiting homelessness. Participants complete a plan for future housing stability.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Federal Way will direct assistance throughout the community as needed.

Geographic Distribution

Target Area	Percentage of Funds
North Federal Way	29%

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Persons and households in need exist throughout the City and resources are to be allocated as needed.

Discussion

N/A

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

This section of the Annual Action Plan summarizes actions the City will undertake during the Program Year to reduce barriers to affordable housing. The City is engaging in planning for the implication of its Housing Action Plan (HAP) and updating the Housing Element of the City's Comprehensive Plan.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The development of the Housing Action Plan (HAP) will inform actions for planning. However, the City has taken steps to address affordable housing and follow-up actions will continue to occur. In 2019, the City adopted a tax authorized by the State of Washington allowing for a recapture of a portion of the existing sales tax. These funds support affordable housing. The City is a member jurisdiction of the South King Housing and Homelessness Partners (SKHHP). SKHHP has made progress in establishing a Housing Capital Fund allowing for the sales tax revenue to be pooled with other jurisdictions to increase leverage and better support the development and retention of affordable housing. The City anticipates providing updates on the HAP and the Housing Capital Fund as they are available. Additionally, the City deferred to King County on another revenue opportunity. King County has enacted a new tax for affordable housing and connected services. The King County proposed program will focus on providing affordable housing to the chronically homeless persons, a population that is difficult to serve and frequently needs the deepest level of subsidy to attain affordable housing. King County has acquired a site in the City of Federal Way.

Discussion

Public policies can have a direct impact on the development of affordable housing. As mentioned above, the City developed a Housing Action Plan (HAP) and may implement strategies that have the potential of creating barriers to all housing, but will also specifically identify barriers to affordable housing. Such proposed actions include zoning regulations, development fees, approval and permitting systems, manufactured and modular housing, and others. The HAP provides analysis of the current policies and recommendations and action steps the City may take.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Federal Way has been and will remain involved in collaborative efforts that serve the needs of low- and moderate-income persons and households, the homeless, and those with special needs. The City participates on numerous committees, boards, and the like and works directly with agencies and organizations that provide services in order to enhance the level and quality of services in Federal Way and throughout South King County.

The City has taken specific steps to better plan to address digital equity including broadband access and climate resiliency. The steps so far as the first to engage in strategic planning for both broadband and climate resiliency citywide, including CDBG related elements.

Actions planned to address obstacles to meeting underserved needs

The City is working with other communities in South King County to establish and enhance strong networks for community development and human services delivery. This includes working with service providers, stakeholders, the faith-based community, other government agencies, and those we serve directly to identify and overcome or mitigate barriers to meeting underserved needs. There are both on-going discussions among the parties to share information about current issues, as well as longer term planning to develop strategies, build public awareness, and enhance the support of elected officials for increased resources for the underserved.

In November 2022, City Council approved adding a chapter on Community Resilience to the City's Comprehensive Plan as part of its major, periodic update. Following this approval, Community Services staff responsible for the city's CDBG program worked with other departments and divisions to collaboratively pursue assistance through HUD to gain access to data and community engagement and planning tools on climate resiliency. This work will begin in fall 2022. Additionally, the city approved a Broadband Task Force to create a strategic plan to address broadband access and digital equity. Grant funds were sought and acquired as well as a general fund commitment to conduct the planning process and the task force began in spring 2022 and will continue to plan for broadband access.

Actions planned to foster and maintain affordable housing

The City operates the Home Repair Program, which is funded by CDBG and serves low- and moderate-income homeowners in Federal Way. The program provides emergency and standard repair and renovation services that help families remain in their homes. The program is a means of retaining and enhancing affordable housing and serves to support aging in place, as well as strengthening the neighborhoods in which the homes are located. The program does not specifically target households with elderly individuals, but does serve primarily older adults and often incorporates renovations that assist individuals in staying in their home longer with additions such as ramps, bathroom upgrades

including grab bars and accessible showers, and so on. While allowable and often part of larger projects, the City's Housing Repair Program is not well suited for smaller repairs that often allow older adults to remain in their homes. The City will look at the feasibility of developing a minor home repair program for older adults focusing on aging in place and retaining their homes. 2023 CDBG funds will begin a Minor Housing Repair Program as a pilot, serving older adults with smaller projects and will offer assistance as grants.

Additionally, the City will begin feasibility on a low-income homebuyers assistance program to facilitate additional pathways to homeownership for low- and moderate-income residents.

The City of Federal Way also joined the recently established South King County Housing and Homelessness Partnership (SKHHP) in collaboration with other cities in south King County and King County. SKHHP will focus on assisting the region in meeting affordable housing and homeless needs.

Actions planned to reduce lead-based paint hazards

The City of Federal Way works to reduce lead-based paint hazards by complying with and requiring subrecipients to comply with the Lead-Based Paint requirements set forth in 24 CFR Part 35. This includes meeting the requirements for notification, identification, and stabilization of deteriorated paint; identification and control of lead-based paint hazards; and identification and abatement of lead-based paint hazards. The Protect Your Family from Lead in Your Home pamphlet developed by the EPA, HUD, and the U.S. Consumer Product Safety Commission is also distributed.

Actions planned to reduce the number of poverty-level families

Actions to reduce the number of poverty level families include funding small business and micro-enterprise training and technical assistance. Additionally, actions include maintaining and enhancing relationships with school-based mentoring programs that lead to increased graduation and college acceptance and outreach to increase opportunities for low-income residents to obtain livable wage jobs.

Actions planned to develop institutional structure

In 2023, the Community Services Division will:

- Update the Division website to include pertinent information for community-based organizations for planning and program implementation purposes, and for individuals seeking resources for community development.
- Continue to advocate for additional resources for a coordinated approach to community development and planning to address poverty issues, affordable housing, job creation, and community revitalization initiatives.
- Continue to participate in collaborative efforts with other funders, private sector groups, and

agency coalitions such as the Continuum of Care.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Federal Way has regularly fostered relationships between these entities and will continue to develop and participate in these collaborations, including the South King Council of Human Services, South King County Housing Development Group, the King County Housing Development Consortium, and South King Housing and Homelessness Partnership (SKHHP). As part of the SKHHP work group, the City of Federal Way and other local cities work with agencies to develop the system and advocate for coordination between housing and social service agencies.

Discussion

The expressed goal of the CDBG Program is to reduce the number of people living in poverty. The City gives funding priority to programs that, in addition to complying with federal regulations, address a priority outlined in the Consolidated Plan, and are consistent with all of the goals and objectives identified.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

As a member of the King County HOME Consortium, the City of Federal Way will engage in housing activities, collaborations, and partnerships to enhance opportunities for equitable development and the creation/preservation of affordable housing. The Consortium will plan for and support fair housing strategies and initiatives designed to affirmatively further fair housing choice and to increase access to housing and housing programs.

We value working together collectively to continue the work to develop a cohesive and coordinated homeless system that is grounded in the principle of Housing First and fosters shared outcomes. We are not a one size fits all system and as such, we invest in projects that ensure that homeless households from all sub-populations:

- are treated with dignity and respect;
- are returned to permanent housing as quickly as possible;
- receive strength-based services that emphasize recovery, as needed;
- are supported to graduate from temporary homeless housing as rapidly as possible and from permanent supportive housing as soon as they are ready;
- receive only what they need to return to housing quickly and to be as self-reliant as possible.

To establish and maintain a suitable living environment and expand economic opportunities for low- and moderate-income people, our investments across the Consortium in low-income communities, and for the benefit of low-income people, help to ensure equitable opportunities for good health, happiness, safety, self-reliance, and connection to community. Specific strategies include: 1) improve the ability of health and human services agencies to serve our low-and moderate-income residents safely and effectively; 2) improve the living environment in low-and moderate-income neighborhoods and communities; and 3) expand economic opportunities for low- to moderate-income residents of the Consortium.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed

0

2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

N/A