

COUNCIL MEETING DATE: ~~March 4, 2014~~ March 18, 2014

ITEM #: 9d

**CITY OF FEDERAL WAY
CITY COUNCIL
AGENDA BILL**

SUBJECT: ORDINANCE: CARRY-FORWARD BUDGET ADJUSTMENT

POLICY QUESTION: Should the City Council approve the 2014 Carry-Forward Budget Adjustment?

COMMITTEE: FINANCE, ECONOMIC DEVELOPMENT AND REGIONAL AFFAIRS

MEETING DATE: 2-25-2014

CATEGORY:

- | | | |
|--|---|---|
| <input type="checkbox"/> Consent | <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> City Council Business | <input type="checkbox"/> Resolution | <input type="checkbox"/> Other |

STAFF REPORT BY: ROBERT NOLAND, INTERIM FINANCE DIRECTOR

DEPT: Finance

Attachments:

- Budget Adjustment Memo
- General and Street Fund Results of Operations
- Summary of Proposed 2014 Carry-Forward Adjustments
- Ordinance

Options Considered:

1. Approve the 2014 Carry-Forward Budget Adjustment Ordinance as presented.
2. Provide direction to Staff on modifications to the 2014 Carry-Forward Budget Adjustment Ordinance and forward to the full Council at the March 4, 2014 Council Meeting.

MAYOR'S RECOMMENDATION: Option 1

MAYOR APPROVAL:

[Signature]
Committee Council

DIRECTOR APPROVAL:

[Initials]
Initial

CHIEF OF STAFF:

[Signature] *[Signature]*
Committee Council

COMMITTEE RECOMMENDATION: I move to forward the proposed ordinance to First Reading on March 4, 2014.

[Signature]
Committee Chair

[Signature]
Committee Member

[Signature] *[Signature]*
Committee Member

PROPOSED COUNCIL MOTION(S):

1ST READING OF ORDINANCE (MARCH 4, 2014): "I move to forward approval of the ordinance to the March 4, 2014 Council Meeting for adoption."

2ND READING OF ORDINANCE (MARCH 18, 2014): "I move approval of the proposed ordinance."

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

- APPROVED
- DENIED

COUNCIL BILL #
1ST reading

1044
3-4-14

- TABLED/DEFERRED/NO ACTION
 - MOVED TO SECOND READING (*ordinances only*)
- REVISED - 08/12/2010

Enactment reading _____
ORDINANCE # _____
RESOLUTION # _____

CITY OF FEDERAL WAY
MEMORANDUM

Date: February 25, 2014
To: Finance, Economic Development & Regional Affairs Committee
Via: Jim Ferrell, Mayor
From: Bob Noland, Interim Finance Director 
Subject: 2014 Carry Forward Budget Adjustment Ordinance

BACKGROUND

The proposed carry forward budget adjustment makes the following types of modifications to the current biennium budget:

- **Revise Beginning Fund Balance** – adjust the beginning fund balance from the estimated amount used during budget deliberation to the actual as we conclude fiscal 2013 activities;
- **Continue Existing Projects** – appropriate projects that were budgeted in the prior year, but not completed and will continue during the current year;
- **Grant Funded Projects** – appropriate projects funded by grants and contributions;
- **New Programs** – on an exception basis, appropriate projects not previously approved by Council.

All adjustments are one-time funded unless otherwise noted.

GENERAL & STREET FUND OPERATIONS:

The General and Street Fund 2013 actual ending fund balance of \$16.24 million is \$5.73 million over and above the \$10.51 million projected for 2013 year-end. However, of this amount, \$2.28M is needed to implement the proposed budget adjustment. This results in an adjusted increase in ending fund balance of \$3.45M.

The \$5.73 million increase in ending fund balance at the end of 2013 is made up of \$563K revenue and other sources increases and \$5.17M in unspent expenditures.

The \$563K net increase in revenue/sources is comprised of:

Revenues/sources exceeding the 2013 year-end estimate:

- \$306K building permits and development fees
- \$154K sales tax
- \$122K liquor excise tax
- \$27K property tax
- \$99K criminal justice sales tax
- \$11K passport agency fees
- \$26K park and general recreation fees
- \$10K traffic and non-parking fees
- \$97K police services
- \$63K miscellaneous/interest/other
- \$8K franchise fees
- \$34K gambling tax

Revenues/sources below the 2013 year-end estimate:

- \$16K public works permits & fees
- \$379K net decrease in other financing sources (contributions, transfers, earmarked revenues, grants)

The \$5.17M unspent expenditures/uses is comprised of (before any carry forward budget adjustment requests):

- \$17K in City Council
- \$38K in Mayor's Office
- \$466K in Community & Economic Development
- \$73K in Law
- \$176K in Human Resources/City Clerk
- \$570K in Police & Jail
- \$286K in Parks, Recreation & Cultural Services
- \$106K in Court
- \$44K in Finance
- \$865K in Public Works
- \$2.5M in Pension Reserves/Non-Departmental/Pending Claims/Contingency Reserves

The \$2.54M needed to implement the proposed budget adjustments is allocated as follows: \$2.28M to continue existing projects; and \$263K in grant funded projects.

Continue Existing Projects Totaling \$2.28M – Requires \$2.28M Use of 2013 Ending Fund Balance

- Total of \$126K in Human Resources/City Clerk: \$99K for election fees; \$18K labor negotiations; \$7K for wellness and employee recognition program; and \$2K for training
- Total of \$187K in Information Technology: Internal service charges to Information Technology fund for \$50K for IT technician temporary help; \$15K for GIS intern temporary help; and \$122K Microsoft enterprise agreement and additional licenses.
- Total of \$376K in Community and Economic Development: \$73K for permit system upgrade funded by automation fees; \$109K for abatement funds; \$78K for comprehensive plan update; \$82K in Economic Development for city center redevelopment (architectural design review of mixed-use projects and environmental & land use review of significant city center projects); \$25K for rebranding initiative; \$2K graffiti supplies; and \$7K employee contributions.
- Total of \$771K in Law: \$53K for outside legal counsel; \$644K internal service charges to Risk Management Fund for pending/future WCIA and CIAW (previous insurance companies) deductibles; and \$73K internal service charges to Risk Management Fund for broker fees and light pole reimbursement.
- Total of \$30K in Municipal Court for security improvements to city hall building.
- Total of \$242K in Parks, Recreation and Cultural Services: \$40K internal service charge to Fleet & Equipment fund for purchase of front end loader; \$82K internal service charge to Building Fund for resource conservation manager, seasonal and temporary help, overtime and callout pay; \$10K internal service charge to Building Fund for steel lake maintenance yard security system; \$17K internal service charge to Building Fund for city hall parking lot pavement repair; \$57K internal service charge to Risk Fund for wire theft; and \$37K replace monument signs at park entrances.
- Total of \$25K in Police: \$14K for state and federal seizure funds; and \$11K for explorer program.
- Total of \$518K in Public Works: \$131K for joint EOC funds; \$12K for EOC temporary help; \$198K for comprehensive plan update; \$126K for weather/project delay for king county contract; \$11,800 for electricity; and \$40K internal service charge to Fleet & Equipment fund for front end loader.

Grant Funded Projects Total \$263K offset by \$263K grant revenue – Requires \$11K of 2013 Ending Fund Balance

- Total of \$188K in Police: \$4K for WSTSC DUI Target Zero; \$22K for Ballistic Vests (includes \$11K city funds); \$54K for various Justice Assistance Grants; \$51K Auto Task Force; \$40K Registered Sex Offender; and \$17K Valley Narcotics Enforcement Team contribution.
- Total of \$74K in Public Works for commute trip reduction.

DESIGNATED OR PROJECT SPECIFIC FUNDS:

The remaining adjustments are for continuation of designated programs and capital project funds. These adjustments include:

Special Revenue Funds:

- Total of \$160K in Arterial Street Fund: \$160K for arterial streets asphalt overlay.
- Total of \$32K in Hotel/Motel Tax Fund: \$32K appropriation of 2013 remaining balances.
- Total of \$4K in Federal Way Community Center Fund: \$4K for pool heat exchanger.

Capital Improvement Project Funds:

- Total of \$682M in Municipal Facilities CIP: \$145K for PACC; \$481K for FWCC; and \$56K for major facility rehab.
- Total of \$1.18M in Parks CIP (project balances)
- Total of \$2.69M in Surface Water CIP (project balances)
- Total of \$12.09M in Transportation CIP (project balances)

Enterprise Funds:

- Total of \$299K in Surface Water Management Operating Fund: \$21K for Steel Lake Management District; \$8K for North Lake Management District; \$7K for WRIA 3rd & 4th quarter 2013 payments; \$30K for fresh algae grant (includes \$6K city funds); \$161K for storm water capacity grant; \$32K for WRIA 10 Grant; and \$40K internal service charge to Fleet & Equipment fund for front end loader purchase.
- Total of \$109K in Dumas Bay Centre Fund: \$109K for general deferred maintenance.

Internal Service Funds

The internal service fund adjustments are reflected in the operating funds above, unless funded by replacement reserves or fund balance designated for the specific project.

- Total of \$774K in Risk Management Fund: \$644K for pending/future WCIA and CIAW (previous insurance companies) deductibles; \$73K broker fees and light pole reimbursement; and \$56K wire theft.
- Total of \$486K in Information Technology Fund: \$15K for GIS intern temporary help; \$50K for IT technician temporary help; \$65K for network upgrade funded by replacement reserves; \$17K for backup system funded by replacement reserves; \$3K miscellaneous hardware funded by replacement reserves; \$36K Amanda IVR upgrade funded by replacement reserves; \$105K Amanda permit system upgrade funded by replacement reserves; \$73K for permit system upgrade funded by automation fees; and \$122K for Microsoft enterprise agreement and additional licenses.
- Total of \$151K in Fleet and Equipment Fund: \$151K for front end loader capital purchase funded by \$80K capital contribution from General Fund, \$40K capital contribution from Surface Water Management fund, and \$31K from excess proceeds from sale of equipment.
- Total of \$109K in Buildings & Furnishings Fund: \$10K for Steel Lake maintenance yard security system; \$17K for city hall asphalt repair; and \$82K for resource conservation manager, seasonal and temporary help, overtime and callout pay.

Non-Annual Funds

- \$355K in Special Studies/Contract Fund: \$329K for information technology related balance; and \$26K for CJIS two factor authentication.

TOTAL BUDGET ADJUSTMENT:

The overall biennium expenditure budget adjustment totals \$21,657,451.

GENERAL STREET FUND RESULTS OF OPERATIONS

Category	2013		Variance	Carry Forward Request Itemized	Total
	Annual Budget	Actual	Favorable / (Unfavorable)		
Beginning Fund Balance	\$ 15,034,799	\$ 15,034,799	\$ -		
OPERATING REVENUES					
Property Taxes	9,978,000	10,004,862	26,862	-	-
Sales Tax	11,192,000	11,346,338	154,338	-	-
Criminal Justice Sales Tax	1,894,000	1,992,667	98,667	-	-
State Shared Revenue	2,194,000	2,315,823	121,823	-	-
Leasehold Tax	6,000	5,989	(11)	-	-
Gambling Taxes	145,000	178,696	33,696	-	-
Court Revenue	1,501,000	1,511,606	10,606	-	-
CD Permits & Fees	1,897,281	2,203,426	306,145	-	-
PW Permits & Fees	317,000	300,537	(16,463)	-	-
Business Licenses	252,000	253,417	1,417	-	-
Franchise Fees	1,041,000	1,049,177	8,177	-	-
Parks & Recreation Fees	961,465	987,018	25,553	-	-
Police Services	905,000	1,001,908	96,908	-	-
Admin/Cash Management Fees	521,117	521,117	-	-	-
Interest/Misc/Other	300,000	373,597	73,597	-	-
Subtotal	33,104,863	34,046,178	941,315	-	-
Utility Tax for Operations	5,236,000	5,236,000	-	-	-
Red Light Photo for CT/PD/TR	1,075,040	1,075,040	-	-	-
Utility Tax for Prop 1	2,980,187	2,877,100	(103,087)	-	-
Transfers In / Grants / Other	1,423,722	1,148,193	(275,529)	Grants & Contributions	262,922
Total Revenues/Other Sources	43,819,812	44,382,511	562,699	Total Revenue Carry-Forward Adj	262,922
OPERATING EXPENDITURES					
City Council	389,317	372,242	17,075		
Mayor's Office	1,060,744	1,022,255	38,489		
Municipal Court	1,586,447	1,480,302	106,145	Security Improvement to City Hall Building \$30,000	30,000
Human Resources/City Clerk	990,873	814,413	176,460	Election Fees \$99,237; Labor Negotiations \$18,290; Employee Wellness \$7,225, Training \$1,580	126,332
Finance	898,063	854,044	44,019		
Law	1,482,042	1,408,750	73,292	Outside Legal Counsel \$53,391	53,391
Community & Economic Development	3,458,310	2,991,879	466,431	Abatement Funds \$109,201; Permit System Upgrades \$73,148; City Center Revopment Permits \$82,279; Comp Plan Update \$77,630 ; Graffiti Program \$2,000; Rebranding Initiative \$25,000; \$6,837 Human Services Employee donation for Human Service Program	376,095
Police & Jail Services	26,458,284	25,888,419	569,865	Explorers Program \$11,341; Various Grants \$188,395; Seizure Funds \$14,080	213,816
Parks, Recreation & Cultural Services	4,256,128	3,969,894	286,234	Resource Conservation Manager, seasonal/temp help, overtime and callout pay \$82,070; Monument signs at park entrances \$37,265; City Hall Parking Lot Pavement Repair \$16,829, Steel Lake Maintenance Yard Security System \$9,731; Front End Loader \$40,000; Wire theft \$56,514	242,409
Public Works	4,869,384	4,004,066	865,318	Comprehensive Plan Update \$197,882; Commute Trip Reduction \$74,302; Joint EOC Fund \$130,840, EOC temp help \$11,948, Electricity \$11,800, King County contract \$125,829, Front End Loader \$40,000	592,601
City-Wide	-	-	-	IT Technician Temporary Help \$50,000; GIS Intern Temporary Help \$15,000; Microsoft Enterprise Agreement & Additional Licenses \$121,923; Broker Fees & Light Pole Replacement \$73,027	259,950
Subtotal	45,449,592	42,806,264	2,643,328		
One-Time Transfers Out / Other	2,895,163	370,753	2,524,410	Risk Management Deductibles/Claims \$644,128	644,128
Total Expenditures/Other Uses	48,344,755	43,177,017	5,167,738	Total Expenditure Carry-Forward Adj	2,538,722
Ending Fund Balance	\$ 10,509,856	\$ 16,240,293	\$ 5,730,437	Net Expenditure Carryforward Adj	(2,275,800)
				Net Increase in General Fund Ending Fund Balance	\$ 3,454,637

SUMMARY OF PROPOSED 2014 CARRY - FORWARD ADJUSTMENTS

	YEAR 2014				Revenue Increase / (Decrease)
	Expenditure Increase / (Decrease)			Total	
	1-Time	Ongoing			
GENERAL & STREET FUND					
<i>Human Resources/City Clerk:</i>					
Election Fees	-	99,237	-	99,237	-
Labor Negotiations	-	18,290	-	18,290	-
City Wellness Program	-	7,225	-	7,225	-
Training	-	1,580	-	1,580	-
Subtotal Human Resources		\$ 126,332	\$ -	\$ 126,332	\$ -
<i>Information Technology:</i>					
IT Technician Temporary Help	-	50,000	-	50,000	-
GIS Intern Temporary Help	-	15,000	-	15,000	-
Microsoft Enterprise Agreement & Additional Licenses	-	121,923	-	121,923	-
Subtotal Information Technology		\$ 186,923	\$ -	\$ 186,923	\$ -
<i>Community & Economic Development:</i>					
Abatement Funds	-	109,201	-	109,201	-
Permit System Upgrades Funded by Automation Fees	-	73,148	-	73,148	-
City Center Redevelopment Permits, Etc.	-	82,279	-	82,279	-
Comprehensive Plan Update (See Public Works for Traffic Modeling Component)	-	77,630	-	77,630	-
Economic Development Rebranding Initiative	-	25,000	-	25,000	-
Graffiti Program Supplies	-	2,000	-	2,000	-
Human Services Employee 2013 Donations for Human Services Program	-	6,837	-	6,837	-
Subtotal Community & Economic Development		\$ 376,095	\$ -	\$ 376,095	\$ -
<i>Law:</i>					
City-Wide Internal Service Charge - Risk Management Pending Deductibles/Claims	-	644,128	-	644,128	-
City-Wide Internal Service Charge - Broker Fees & Light Pole Reimbursement	-	73,027	-	73,027	-
Outside Legal Counsel	-	53,391	-	53,391	-
Subtotal Law		\$ 770,546	\$ -	\$ 770,546	\$ -
<i>Municipal Court:</i>					
Security Improvements to Building	-	30,000	-	30,000	-
Subtotal Municipal Court		\$ 30,000	\$ -	\$ 30,000	\$ -
<i>Police:</i>					
Explorers Program	-	11,341	-	11,341	-
Federal Seizure	-	4,422	-	4,422	-
State Seizure	-	9,658	-	9,658	-
2013/2014 Target Zero for Overtime (Impaired Driving, Mobilization, Seat Belts), Funded by Grant Rev	-	4,401	-	4,401	4,401
Bulletproof Vest Program, Funded by Grant Revenue \$11,047 and City Match \$11,047	-	22,093	-	22,093	11,047
2010 Edward Byrne Memorial Justice Assistant Grant - Joint with Court, Funded by Grant Revenue	-	34,082	-	34,082	34,082
2012 Edward Byrne Memorial Justice Assistance Grant-Various Equipment, Funded by Grant Revenue	-	19,672	-	19,672	19,672
2013/14 Auto Task Force Grant, Funded by Grant Revenue	-	51,411	-	51,411	51,411
2013/14 King County Registered Sex Offender Program, Funded by Grant	-	39,534	-	39,534	39,534
2013/14 Valley Narcotics Enforcement Team, Funded by VNET Contribution	-	17,202	-	17,202	28,473
Subtotal Police		\$ 213,816	\$ -	\$ 213,816	\$ 188,620
<i>Parks & Recreation:</i>					
Front End Loader Capital Purchase	-	40,000	-	40,000	-
Steel Lake Maintenance Yard Security System	-	9,731	-	9,731	-
City Hall Parking Lot Pavement Repair	-	16,829	-	16,829	-
Replace Monument Signs at Park Entrances	-	37,265	-	37,265	-
Internal Service Charge - Wire Theft	-	56,514	-	56,514	-
Resource Conservation Manager, seasonal/temp help, OT and callout from Vacant Parks Maintenance Worker	-	82,070	-	82,070	-
Subtotal Parks/Recreation		\$ 242,409	\$ -	\$ 242,409	\$ -
<i>Public Works:</i>					
Front End Loader Capital Purchase	-	40,000	-	40,000	-
Comprehensive Plan Update (Contract Employee & Traffic Modeling Component)	-	197,882	-	197,882	-
Commuter Trip Reduction, Funded by Grant Revenue	-	74,302	-	74,302	74,302
King County Contract - Weather/Project Delay	-	125,829	-	125,829	-
Electricity Increase	-	11,800	-	11,800	-
Joint Emergency Operations Center Funds-Prior Years' Balance	-	95,840	-	95,840	-
Joint Emergency Operations Center Funds-Current Year's Balance	-	35,000	-	35,000	-
Emergency Operations Center Funds Temporary Help	-	11,948	-	11,948	-
Subtotal Public Works		\$ 592,601	\$ -	\$ 592,601	\$ 74,302
TOTAL GENERAL/STREET FUND		\$ 2,538,722	\$ -	\$ 2,538,722	\$ 262,922

SUMMARY OF PROPOSED 2014 CARRY - FORWARD ADJUSTMENTS

	YEAR 2014				Revenue Increase / (Decrease)
	Expenditure Increase / (Decrease)				
	I-Time	Ongoing	Total		
Arterial Street Fund:					
Arterial Streets Overlay - Balance	-	159,531	-	159,531	-
Special Studies/Contract Fund:					
Information Technology Related Expenditures - Balance	-	329,419	-	329,419	-
Equipment Balance - CJIS Two Factor Authentication	-	26,000	-	26,000	-
Hotel/Motel Lodging Tax Fund:					
Hotel/Motel Related Expenditures - Balance	-	31,734	-	31,734	-
2% for the Arts					
2% for the Arts -Balance	-	293	-	293	-
Federal Way Community Center:					
Replace Pool Heat Exchanger, Funded by Capital Reserves	-	3,500	-	3,500	-
Subtotal Special Revenue Funds		550,477		550,477	
Municipal Facilities CIP Fund:					
Federal Way Community Center - Balance	-	481,161	-	481,161	-
Major Facilities Rehab - W Hylebos, Steel Lake Annex, Fishers Pond - Balance	-	56,149	-	56,149	-
Civic Center/Performing Arts Center - Balance	-	144,877	-	144,877	-
Parks CIP Fund:					
Major Maintenance Parks Facilities - Balance	-	197,861	-	197,861	-
Downtown Park - Balance	-	80,650	-	80,650	-
Playgrounds - Balance	-	307,982	-	307,982	-
Lakota Park - Balance	-	-	-	-	-
West Hylebos Boardwalk Replacement - Balance	-	27,602	-	27,602	-
Sacajawea Park Master Plan - Balance	-	69,295	-	69,295	-
Trail & Pedestrian Access Improvements - Balance	-	181,009	-	181,009	-
Planning - Impact Fees Study/Open Space Mgmt Plan - Balance	-	2,315	-	2,315	-
Laurelwood - Balance	-	161,984	-	161,984	-
Celebration Park Maintenance Facility - Balance	-	71,583	-	71,583	-
Lakota Soccer Field Upgrade - Balance	-	50,000	-	50,000	-
Saghalie Track Improvements - Balance	-	18,885	-	18,885	-
Parks Donation/Memorial Account - Balance	-	11,299	-	11,299	-
Surface Water Management CIP Fund:					
Small CIP - Return Balance to SWM Operations - Balance	-	210,086	-	210,086	-
SW 356th Regional Storm Water Facility - Project Balance	-	5,483	-	5,483	-
West Hylebos Basin Land Acquisition - Project Balance, Funded by \$641K Grant Revenue	-	985,049	-	985,049	641,342
South 356th Street RDF - Project Balance, Funded by \$259,673 Grant Revenue	-	1,491,813	-	1,491,813	259,673
Transportation CIP Fund:					
Annual Transportation System Safety Improvements-Balance	-	808,801	-	808,801	-
S 348th St at 1st Ave S-Add turn lanes - Balance, Funded by \$833,403 Grant Revenue	-	-	-	-	-
S 320th St @ 20th Ave South -Balance	-	565,509	-	565,509	-
SW 312th St @ SR509 & SW 312th St & 14th Ave SW Lakota Safe Routes to Schools - Balance, Funded by \$40,622 Grant Revenue	-	470,278	-	470,278	40,622
S 320th St-8th Ave S-SR99 - Balance	-	42,998	-	42,998	-
10th Ave SW/Sw344th St:SW Campus Dr-21st AveSW - Balance	-	66,230	-	66,230	-
1st Ave South & South 28th Intersection - Balance	-	215,052	-	215,052	-
S 320th St SW at 21st Ave SW -Balance	-	24,582	-	24,582	-
S 304th St @ 28th Ave South -Balance	-	357,898	-	357,898	-
S 320th St@I-5 -Balance, Funded by \$502,653 Grant Revenue	-	589,352	-	589,352	502,653
S 356th St: SR99-161 -Balance	-	732,388	-	732,388	-
SR99 HOV Lanes Ph. IV - Balance	-	414,155	-	414,155	-
South 312th St @ 28th Ave South - Balance	-	7,955	-	7,955	-
SR99 HOV Lanes Ph. V - Balance, Funded by \$2,362,347 Grant Revenue	-	3,383,676	-	3,383,676	2,362,347
Military Road South - South Star Lake Road-South 288th-Balance	-	4	-	4	-
SW 320th St @ 47th Ave SW-Balance	-	1,114	-	1,114	-
SW 336th Way/SW 304th St: 26th Place SW - Hoyt Road-Balance	-	212,693	-	212,693	-
21st Ave SW @ SW 336th St - Balance, Funded by \$742,295 Grant Revenue	-	1,409,347	-	1,409,347	742,295
SR 99 @ South 312th - Balance	-	55,935	-	55,935	-
SW 344th St: 12th Ave SW to 21st Ave SW - Balance	-	1,757	-	1,757	-
City-Wide Pedestrian Safety Improvements - Balance	-	42,192	-	42,192	-
South 344th Way @ Weyerhaeuser Way South - Balance	-	12,371	-	12,371	-
Mark Twain Elementary Safe Route to School Improvements - Funded by \$5,000 Grant Revenue	-	4,417	-	4,417	5,000
City-Wide Safety Projects Flashing Yellow Installation - Balance, Funded by \$260,261 Grant Revenue	-	260,261	-	260,261	260,261
Safety Improvement Projects S320th from SR99 to I-5 Balance, Funded by \$209,240 Grant Revenue	-	208,129	-	208,129	209,240
Safety Improvement Projects SR99 from S320th St to S330th St Balance, Funded by \$136,712 Grant Revenue	-	134,317	-	134,317	136,712

SUMMARY OF PROPOSED 2014 CARRY - FORWARD ADJUSTMENTS

		YEAR 2014			
		Expenditure Increase / (Decrease)			Revenue Increase / (Decrease)
		1-Time	Ongoing	Total	
S 320th St - 11th Pl S to I-5 Limited Access Preservation Project Balance, Funded by \$1,037,155 Grant Revenue	-	1,139,931	-	1,139,931	1,037,155
13th Ave SW: SW 3114th St to SW 316th St Safe Routes to School Improvements, Funded by \$243,670 Grant Revenue	-	243,670	-	243,670	243,670
14th Ave S: S 308th St to S 312th Street	-	680,553	-	680,553	680,553
Subtotal Capital Project Funds		16,640,648	-	16,640,648	7,121,523
Surface Water Management Fund:					
Payment to King County for Watershed Inventory Resource Area (WIRA) 3rd & 4th Qtr Payment	-	7,160	-	7,160	-
2013-15 Stormwater Capacity Grant - Balance, Funded by Grant Revenue	-	161,266	-	161,266	161,266
Freshwater Algae Grant - Balance, Funded by \$23,616 Grant Revenue & \$5,904 City Match	-	29,520	-	29,520	23,616
WRIA 10 Grant - Funded by Grant Revenue	-	31,619	-	31,619	31,619
Steel Lake Management District - Balance	-	21,308	-	21,308	-
North Lake Management District - Balance	-	8,189	-	8,189	-
Front End Loader Capital Purchase	-	40,000	-	40,000	-
Dumas Bay Centre Fund:					
Deferred Repairs & Maintenance Balance	-	109,153	-	109,153	-
Subtotal Enterprise Funds		408,215	-	408,215	216,501
Risk Management Fund:					
Pending & Future Deductibles/Claims - Balance	-	644,128	-	644,128	644,128
Wire Theft - Balance	-	56,514	-	56,514	56,514
Broker Fees & Light Pole Reimbursement	-	73,027	-	73,027	73,027
Information Technology Fund:					
GIS Intern - Temporary Help	-	15,000	-	15,000	15,000
IT Technician - Temporary Help	-	50,000	-	50,000	50,000
Network Upgrade - Funded by Replacement Reserves	-	65,000	-	65,000	-
Backup System - Funded by Replacement Reserves	-	16,616	-	16,616	-
Miscellaneous Hardware - Funded by Replacement Reserves	-	3,160	-	3,160	-
Amanda IVR Upgrade - Funded by Replacement Reserves	-	36,000	-	36,000	-
Amanda Permit System Upgrade - Funded by Replacement Reserves	-	105,000	-	105,000	-
Amanda Permit System Upgrade - Funded by Automation Fees	-	73,148	-	73,148	73,148
Microsoft Enterprise Agreement & Additional Licenses	-	121,923	-	121,923	121,923
Fleet & Equipment Fund:					
Front End Loader Capital Purchase - Funded by Capital Contrib (\$120K) and Surplus Proceeds (\$31K)	-	151,243	-	151,243	120,000
Buildings & Furnishings Fund:					
Steel Lake Maintenance Yard Security System	-	9,731	-	9,731	9,731
Resource Conservation Manager, seasonal/temp help, OT and callout from Vacant Parks Maintenance Worker	-	82,070	-	82,070	82,070
City Hall Parking Lot Pavement Repair	-	16,829	-	16,829	16,829
Subtotal Internal Service Funds		1,519,389	-	1,519,389	1,262,370
GRAND TOTAL - ALL FUNDS		\$ 21,657,451	\$ -	\$ 21,657,451	\$ 8,863,316

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FEDERAL WAY, WASHINGTON, RELATING TO BUDGETS AND
FINANCE TO CARRY FORWARD FUNDS REVISING THE 2013-14
BIENNIAL BUDGET (Amending Ordinance No. 12-733, 13-739, and
13-752).**

WHEREAS, the tax estimates and budget for the City of Federal Way, Washington, for the 2013-14 fiscal biennium have been prepared and filed on October 2, 2012 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Federal Way setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Federal Way having held public hearings on November 6 and November 20, 2012, and having considered the public testimony presented;

WHEREAS, the City Council enacted the 2013-14 Biennial Budget on December 4, 2012, to become effective on January 1, 2013;

WHEREAS, the City Council enacted the 2013 Carry-Forward Budget Adjustment on March 20, 2013;

WHEREAS, the City Council enacted the 2013-14 Mid-Biennium Budget Adjustment on December 4, 2013;

WHEREAS, the City Council finds it necessary to revise the 2013-14 Biennial Budget as a result of funds to be carried forward from 2013;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FEDERAL WAY, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. Exhibit B2 entitled "2014 Revised Budget" in Ordinance No. 13-752 is hereby amended to Exhibit B(3) – "2014 Revised Budget" to include the 2013 carry forward funds into the adopted budgets for 2014.

Section 2. Administration. The Mayor shall administer the Biennial Budget and in doing so may authorize adjustments to the extent that they are consistent with the budget approved herein.

Section 3. Severability. Should any section, subsection, paragraph, sentence, clause, or phrase of this chapter, or its application to any person or situation, be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this chapter or its application to any other person or situation. The City Council of the City of Federal Way hereby declares that it would have adopted this chapter and each section, subsection, sentence, clauses, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

Section 4. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 6. Effective Date. This ordinance shall take effect and be in force five (5) days from the time of its final passage, as provided by law.

PASSED by the City Council of the City of Federal Way this _____ day of _____, 2014.

CITY OF FEDERAL WAY

MAYOR, JIM FERRELL

ATTEST:

CITY CLERK, CAROL MCNEILLY, CMC

APPROVED AS TO FORM:

CITY ATTORNEY, PATRICIA A. RICHARDSON

FILED WITH THE CITY CLERK: _____
PASSED BY THE CITY COUNCIL: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NO.: _____

EXHIBIT B (2)

2014 REVISED BUDGET

Fund	Beginning Fund Balance		Revenue		Expenditure		Ending Fund Balance
	Prior Amount	Adjusted	Prior Amount	Adjusted	Prior Amount	Adjusted	
General Fund	\$ 8,628,544	\$ 1,781,311	\$ 10,409,855	\$ 38,357,079	\$ 1,708,000	\$ 40,065,079	\$ 43,238,727
Special Revenue Funds:							
Street	100,000	-	100,000	4,405,276	130,000	4,535,276	4,535,276
Arterial Street	-	-	-	1,536,500	-	1,536,500	1,536,500
Utility Tax	4,150,499	(676,673)	3,473,826	12,367,000	133,000	12,500,000	12,870,187
Solid Waste/Recycling	151,928	-	151,928	444,253	27,281	471,534	494,542
Special Contract/Studies	1,600	-	1,600	-	-	-	1,600
Hotel/Motel Lodging Tax	-	-	-	195,300	-	195,300	195,300
2% for the Arts	(0)	(0)	(0)	-	-	-	(0)
Federal Way Comm. Center	1,295,903	101,787	1,397,690	2,326,500	105,328	2,431,828	2,197,775
Traffic Safety	1,704,072	773,000	2,477,072	830,000	625,000	1,455,000	1,655,000
Grants - CDBG	(0)	-	(0)	576,000	-	576,000	576,000
Paths and Trails	175,668	-	175,668	9,000	-	9,000	157,000
Debt Service Fund	4,149,337	454,674	4,604,011	3,235,500	(80,159)	3,155,341	3,212,392
Capital Project Funds:							
Downtown Redevelopment	2,432,281	-	2,432,281	300,000	975,000	1,275,000	977,300
City Facilities	295	(1)	294	-	-	-	294
Parks	1,365,578	(133,143)	1,232,435	457,000	-	457,000	1,373,000
SWM	624,454	314,018	938,472	246,000	-	246,000	246,000
Streets	7,254,397	(55,000)	7,199,397	5,494,000	(2,052,000)	3,442,000	5,117,000
Enterprise Fund:							
Surface Water Management	3,506,842	-	3,506,842	3,484,536	172,232	3,656,768	3,819,807
Dumas Bay Center	61,202	-	61,202	751,251	-	751,251	695,064
Internal Service Funds:							
Risk Management	5,537,874	-	5,537,874	1,028,768	-	1,028,768	1,038,768
Information Systems	3,359,242	-	3,359,242	1,914,978	44,020	1,958,998	1,806,830
Support Services	212,975	-	212,975	149,037	-	149,037	147,506
Fleet & Equipment	5,968,941	-	5,968,941	2,249,700	5,000	2,254,700	1,777,294
Buildings & Furnishings	1,684,774	-	1,684,774	521,535	-	521,535	404,393
Total All Funds	\$ 52,366,407	\$ 2,559,973	\$ 54,926,380	\$ 80,879,213	\$ 1,792,702	\$ 82,671,915	\$ 88,073,261
							\$ 49,525,034

EXHIBIT B (9)

2014 REVISED BUDGET

Fund	Beginning Fund Balance		Revenue		Expenditure		Ending Fund Balance			
	Prior Amount	Adjusted	Prior Amount	Adjusted	Prior Amount	Adjusted				
General Fund	\$ 10,409,855	\$ 5,730,439	\$ 16,140,294	\$ 40,065,079	\$ 188,620	\$ 40,253,699	\$43,238,727	\$ 2,524,421	\$ 45,763,148	\$ 10,630,845
Special Revenue Funds:										
Street	100,000	-	100,000	4,335,276	592,601	5,127,877	4,335,276	592,601	5,127,877	100,000
Arterial Street	-	159,531	159,531	1,536,500	-	1,536,500	1,536,500	159,531	1,696,031	0
Utility Tax	3,473,826	193,714	3,667,540	12,500,000	-	12,500,000	12,870,187	-	12,870,187	3,297,353
Solid Waste/Recycling	151,928	59,833	211,761	471,534	-	471,534	494,542	-	494,542	188,753
Special Contract/Studies	1,600	355,419	357,019	-	-	-	1,600	355,419	357,019	(0)
Hotel/Motel Lodging Tax	-	227,034	227,034	195,300	-	195,300	195,300	31,734	227,034	195,300
2% for the Arts	(0)	293	293	-	-	-	-	293	293	(0)
Federal Way Comm. Center	1,397,690	199,822	1,597,512	2,431,828	-	2,431,828	2,197,775	3,500	2,201,275	1,828,065
Traffic Safety	2,477,072	327,411	2,804,483	1,455,000	-	1,455,000	1,655,000	-	1,655,000	2,604,483
Grants - CDBG	(0)	40,718	40,718	576,000	-	576,000	576,000	-	576,000	40,718
Paths and Trails	175,668	(13,228)	162,439	9,000	-	9,000	157,000	-	157,000	14,439
Debt Service Fund	4,604,011	644,325	5,248,336	3,155,341	-	3,155,341	3,212,392	-	3,212,392	5,191,285
Capital Project Funds:										
Downtown Redevelopment	2,432,281	530,241	2,962,522	1,275,000	-	1,275,000	977,300	-	977,300	3,260,222
City Facilities	294	682,148	682,442	-	-	-	-	682,187	682,187	255
Parks	1,232,435	1,201,061	2,433,496	457,000	-	457,000	1,373,000	1,180,465	2,553,465	337,031
SVM	938,472	1,464,270	2,402,742	246,000	901,015	1,147,015	246,000	2,692,431	2,938,431	611,326
Streets	7,199,397	5,995,458	13,194,855	3,442,000	6,220,508	9,662,508	5,117,000	12,085,565	17,202,565	5,654,798
Enterprise Fund:										
Surface Water Management	3,506,842	434,225	3,941,067	3,656,768	216,501	3,873,269	3,819,807	299,062	4,118,869	3,695,467
Dumas Bay Center	61,202	151,777	212,979	751,251	-	751,251	695,064	109,153	804,217	160,014
Internal Service Funds:										
Risk Management	5,537,874	106,616	5,644,490	1,028,768	773,669	1,802,437	1,038,768	773,669	1,812,437	5,634,490
Information Systems	3,359,242	433,713	3,792,955	1,958,998	260,071	2,219,069	1,806,830	485,847	2,292,677	3,719,347
Support Services	212,975	1,548	214,523	149,037	-	149,037	147,506	-	147,506	216,054
Fleet & Equipment	5,968,941	41,392	6,010,333	2,254,700	120,000	2,374,700	1,777,294	151,243	1,928,537	6,456,496
Buildings & Furnishings	1,684,774	25,957	1,710,731	521,535	108,630	630,165	404,393	108,630	513,023	1,827,873
Total All Funds	\$ 54,926,380	\$ 18,993,716	\$ 73,920,096	\$ 82,671,915	\$ 9,381,615	\$ 92,053,530	\$ 88,073,261	\$ 22,235,751	\$ 110,309,012	\$ 55,664,614