



# WORK HOUR VARIANCE REQUEST

DEPARTMENT OF COMMUNITY DEVELOPMENT

33325 8<sup>th</sup> Avenue South  
Federal Way, WA 98003-6325  
253-835-2607; Fax 253-835-2609  
www.cityoffederalway.com

FILE NUMBER \_\_\_\_\_ - \_\_\_\_\_ DATE \_\_\_\_\_

### APPLICANT INFORMATION

NAME			PRIMARY PHONE
BUSINESS/ORGANIZATION			ALTERNATE PHONE
MAILING ADDRESS			E-MAIL
CITY	STATE	ZIP	FAX

**Location of Work** (for work on both public & private property complete both sections):

- Private Property (Address/Parcel #) \_\_\_\_\_
- Public Right-of-Way (Street/Cross Street) \_\_\_\_\_

**Date(s) and Hours of Proposed Work:** \_\_\_\_\_  
\_\_\_\_\_

**Description of Proposed Work & Equipment Involved:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Names & numbers of TWO contacts that will be available during proposed work hours:**

- 1) \_\_\_\_\_ (\_\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_
- 2) \_\_\_\_\_ (\_\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_

**Reason proposed work must be completed outside of regular working hours:**

\_\_\_\_\_  
\_\_\_\_\_

**Please provide a brief explanation why the work will not be detrimental to nearby properties:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***TO BE COMPLETED BY STAFF***

**1) Were the following documents and/or information provided?**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| Yes                      | No                       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | Description of the proposal.                                |
| <input type="checkbox"/> | <input type="checkbox"/> | Two contacts available during the proposed date(s) of work. |

**2) Are the following criteria met in accordance with FWRC 19.105.040(2)(a)?**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| Yes                      | No                       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | Work will not result in substantial adverse impacts to surrounding properties.  |
| <input type="checkbox"/> | <input type="checkbox"/> | The exception is necessary to avoid undue delay of project completion and/or long-term inconvenience or disruption to the public. |

**3) Conditions of Approval**

- Yes       No      Conditions Attached:     Yes       No

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**4) Notification Requirements Waived?**

- Yes       No

**5) In accordance with FWRC 19.105.040(2)(a), this application is hereby:**

- Approved       Denied

\_\_\_\_\_  
Planning Manager, Department of Community Development

\_\_\_\_\_  
Date