



The City of Federal Way

ANNUAL ACTION PLAN 2016

June 2016

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Federal Way presents this One Year Action Plan for the 2016 Community Development Block Grant program funds. The City developed these funding decisions based upon Mayoral and City Council priorities, Human Services Commission recommendations, Community Services Division (CSD) staff analysis, public hearing comments, program performance information, and consultation with various service agencies, and other stakeholders.

2. Summarize the objectives and outcomes identified in the Plan

This Action Plan allocates a total of approximately \$4,213,912 dollars in anticipated 2016 Community Development Block Grant Entitlement funds, Section 108 Loan funds, and CDBG program income, to support the Community Development Block Grant program. The overall goals for the Action Plan are:

- Improve and expand affordable housing options;
- Expand businesses to create jobs and assist with the development of microenterprises;
- Strengthen neighborhoods through the planning of strategic neighborhood revitalization efforts; and
- Administer the Community Development Block Grant program to meet the community needs and HUD requirements.

3. Evaluation of past performance

The City has been able to meet the needs of many low- and moderate-income households through its past involvement as a member of the King County HOME Consortium. Activities implemented under that arrangement have succeeded in: 1) meeting the needs of homeowners through the City's housing repair program; 2) providing much needed services to help households to regain stability; 3) providing facilities and improvements to improve the quality of life; and 4) supporting economic development efforts for small businesses and microenterprise.

During the period of the City's original 2012-2016 Consolidated Plan, and the first year of the 2015-2019 HOME Consortia Consolidated Plan, the City of Federal Way worked closely with the community, nonprofit agencies, the private sector, the State of Washington, HUD, the faith-based community, and the philanthropic community to make solid progress towards goals.

In 2015, the City of Federal Way reported in the Consolidated Annual Performance Evaluation Report (CAPER):

- 3 households received support for housing repair and rehabilitation
- 163 persons received assistance with public services
- 69 persons received economic development-related assistance

4. Summary of Citizen Participation Process and consultation process

The City had an extensive public participation process, as outlined below:

- Notice of Funds Available for PY2015 CDBG Community Economic Revitalization Funds was published in the Federal Way Mirror on June 13, 2014.

- A public hearing was held on October 20, 2014, before the Human Services Commission to receive input on the preliminary 2015-16 CDBG Public Services grant recommendations.
- Request for public comments and input was emailed to stakeholders and service agencies on April 29, 2016 seeking input through May 31, 2016.
- An opportunity for public comment was provided on May 16, 2016, before the Human Services Commission to receive input on the 2016 Annual Action Plan.
- A Notice of Public Hearing was published in the Federal Way Mirror on April 29, 2016, notifying the public of a public hearing to be held on June 7, 2016, and to announce a 30-day comment period on the 2016 Annual Action Plan.
- A public hearing was held on June 7, 2016, before the Federal Way City Council to receive input on the 2016 Annual Action Plan.

5. Summary of public comments

To be included following the public comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

To be included following the public comment period.

7. Summary

To be included following the public comment period.

The remainder of this report will provide details on how the City proposes to prioritize its investment.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The City of Federal Way is responsible for preparing the Annual Action Plan and responsible for administration of the CDBG grant program and funding.

Responsible Agency

- **Agency Role:** CDBG Administrator
- **Name:** Jeffrey Watson
- **Department/Agency:** Community Development/Community Services Division

The City of Federal Way, Community Services Division, is the lead agency for the CDBG Program. Jeffrey Watson, Community Services Manager, is the program administrator. Cynthia Ricks-Maccotan, CDBG Coordinator, is the primary staff responsible for the day-to-day implementation of the program.

Additionally, numerous non-profit agencies are responsible for administering programs funded by CDBG and were consulted during the development of the Annual Action Plan. These agencies are listed in the Consultation section of this document.

Annual Action Plan Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Consultation and citizen participation are important elements of the plan and its implementation. As part of its first Consolidated Plan, for 2012-2016, the City created the Citizen Participation Plan for the City of Federal Way Consolidated Plan to guide the process, provide opportunities for citizen involvement throughout the development of the Plan, and provide input for the implementation and program evaluation phases in future years. During the process of developing the Plan, organizations (both public and private) were consulted and local groups participated in providing input on needs and proposed strategies.

The City of Federal Way is an active partner and participant in local and regional community development and human services efforts. The City engages in ongoing coordination between other cities in South King County having common interests and needs for community development, as well as public policy organizations, housing providers, health providers, service agencies, and faith-based organizations that are extensively involved in providing support to low- and moderate-income persons and households, as well as the homeless. The City also works with other members of the King County Consortium (Consortium) to conduct and participate in ongoing meetings with each other, stakeholders, public housing authorities (PHA's), including the King County Housing Authority and the Renton Housing Authority, and for the Continuum of Care, nonprofit housing and service providers, members of the Housing Development Consortium of Seattle-King County, the Public Health Department of Seattle and King County, Puget Sound Regional Council, South King County Human Services Planners, and the Washington State Department of Social and Health Services. This coordination takes place regularly throughout the year and informs recommendations for decision making bodies such as the City's Human Services Commission, as well as public meetings held as a part of the planning and funding processes for federal formula grants and local funds.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Federal Way coordinates with All Home, which has been designated by the King County Council as the local homeless housing task force for King County. All Home was created to work with service providers and advise local government on the creation of a local homeless housing plan and to participate in a local homeless housing program. Federal Way works with King County and other communities in the Consortium to provide input and advice to All Home on local and sub-regional issues and needs regarding homelessness, and housing and services for the homeless.

The City provides both CDBG and local funds to agencies that serve chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. In addition, Federal Way is fortunate to have numerous churches and other faith-based groups that provide regular services and support to the homeless in our community. This includes meals, overnight shelter during the cold months, and shower and laundry services. The City also uses general fund dollars to fund the Reach Out winter shelters for homeless men and women. Catholic Community Services provides case management for these shelters.

The City also participates annually in the One Night, Point in Time Count.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The King County's CoC McKinney Vento-Supported Housing Project (SHP) funds support transitional housing and related supportive services for people moving from homelessness to independent living, as well as permanent supportive housing for persons with disabilities. Coordinating the CoC is critical to our region's implementation of the All Home Homelessness Strategic Plan, which is focused on making homelessness rare, brief, and one-time. Additionally, efforts by the City and our many human services partners are targeted to help homeless persons meet three goals:

- achieve residential stability;
- increase their skill levels and/or incomes; and
- strengthen their ability to influence decisions that affect their lives.

The City participates and supports numerous coalitions and committees, such as the South King County Forum on Homelessness, and All Home, the King County agency focused on ending homelessness. These valuable partnerships support Federal Way's and the surrounding region's efforts to make homelessness rare, brief, and one-time.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

All projects receiving McKinney funding are required by HUD to apply for support through a local Continuum of Care. For King County, the Continuum of Care encompasses programs and activities within the borders of King County. The King County CoC priorities are set by All Home in King County. Federal Way staff contributes to the CoC by working collaboratively with All Home and with other communities, especially those in South King County, to provide input and cooperation with All Home and King County.

2. Agencies, groups, organizations and others who participated in the process and consultations

- Auburn Youth Resources
- Birth to Three Family Development Center
- Boys and Girls Clubs of King County
- Catholic Community Services of Western Washington
- Communities in Schools of Federal Way
- Crisis Clinic
- Domestic Abuse Women's Network (Dawn)
- Dynamic Partners
- Emergency Feeding Program

- Federal Way Senior Center
- Fusion
- Federal Way Community Caregiving Network
- HealthPoint
- Institute for Family Development
- King County Sexual Assault Resource Center
- Kent Youth & Family Services
- King County Bar Foundation
- Multi-Service Center
- Puget Sound Training Center
- Public Health of Seattle-King County
- Sound Generations
- St. Vincent De Paul Society
- Valley Cities Counseling & Consultation
- Washington Engage
- Washington Women's Employment & Education (WWEE)
- YWCA
- Hospitality House
- Pediatric Interim Care Center
- Sound Mental Health
- City Of Federal Way
- Courage360

Identify any Agency Types not consulted and provide rationale for not consulting

To be included following the public comment period.

Other local/regional/state/federal planning efforts considered when preparing the Plan

The Continuum of Care (CoC), which is overseen by All Home King County. The City of Federal Way is working with All Home and other communities in South King County to implement the new Strategic Plan that replaces the Ten-Year Plan to end Homelessness.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Consultation and citizen participation are critical elements of the plan. The value of citizen participation includes: 1) hear the community's recommendations on how the City should invest its CDBG dollars; 2) consult with individuals who may not initiate contact with the City because of language/cultural differences or who do not come from experiences where government sought their opinions; and 3) convene public hearings and meetings to increase opportunities for housing providers, service agencies, and healthcare organizations to come together and discuss how they can coordinate services and pool funding to achieve the greatest impact. Such consultation and citizen participation are ongoing aspects of the City's administration of its CDBG program.

The City regularly engages service providers and citizens in discussions regarding community development and human services needs. The City continuously seeks input by meeting with individuals and organizations on an ongoing basis. Organizations that receive funding are monitored throughout the year and discuss trends and emerging needs with City staff. City staff meets regularly with human service providers, other cities in the area, and other funders to discuss services for homeless individuals and families to seek solutions to both local and regional community development problems.

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The City of Federal Way anticipates having the following funding sources available during the 2016 Program Year:

- CDBG
- Program Income
- City General Fund (targeted to human services/public services)
- Section 108 Loan

Anticipated Resources

Table 1 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con. Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition, Admin and Planning, Economic Development, Housing, Public Improvements, Public Services	\$673,912	\$29,985	\$815,173	\$1,519,070	\$1,794,000	CDBG funds leverage additional federal and state funds. Agencies are able to combine funding sources in order to provide a wider range of services to the community.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con. Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Public Services	\$134,000	\$0	\$0	\$134,000	\$2,064,000	The City provides general fund grants annually to agencies and organizations that deliver services in support of low- and moderate income persons and households, those with special needs, and the homeless. These funds are used in cooperation with CDBG public services dollars.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con. Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Section 108	public - federal	Economic Development, Public Improvements	\$3,030,000	\$0	\$0	\$3,030,000	\$0	The City is planning on using a Section 108 Loan as part of the funding to develop the PAEC. The loan is based upon the Section 108 Loan Fund in the amount of \$3,030,000 established by the City and approved by HUD in 2014. The loan for the PAEC will take advantage of the full amount of the loan fund in 2016. The debt service for the loan will be covered by a portion of the CDBG annual grant over the 20-year term of the loan. The annual debt service is expected to be approximately \$200,000.

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied

CDBG funds do not require a match. CDBG funding for public services and public facility projects is only a portion of the total funding required. The City encourages applicants to secure other funding for projects in order to leverage resources to the extent possible.

If appropriate, describe publically owned land or property located within the jurisdiction that may be

used to address the needs identified in the plan

The City of Federal Way owns the property upon which the proposed Performing Arts and Entertainment Center (PAEC) will be built. As described previously in this plan, the PAEC will generate jobs both directly and via acting as a catalyst for redevelopment of the City Center area in Federal Way, resulting in additional jobs. Because the City will be using Section 108 Loan funds in support of the PAEC development, jobs created through the facility and as a result of related development will be available for low- and moderate-income persons.

Discussion

CDBG and Section 108 Loan funds will be used to support eligible-activities in accordance with CDBG regulations.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 2 - Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Needs Addressed
1	EXPAND ECONOMIC OPPORTUNITIES	2016	2019	Non-Housing Community Development	Economic Development and Job Growth
	Funding	Goal Outcome Indicator			
	CDBG: \$164,500 Section 108: \$3,030,000	Jobs created/retained: 12 Jobs Businesses assisted: 75 Businesses Assisted			
	Goal Name	Start Year	End Year	Category	Needs Addressed
2	PROVIDE DECENT, AFFORDABLE HOUSING	2016	2019	Affordable Housing	Affordable Housing Preservation
	Funding	Goal Outcome Indicator			
	CDBG: \$175,000	Homeowner Housing Added: 2 Household Housing Unit			
	Goal Name	Start Year	End Year	Category	Needs Addressed
3	ESTABLISH SUITABLE LIVING ENVIRONMENTS	2016	2016	Non-Housing Community Development	Ensure a Suitable Living Environment
	Funding	Goal Outcome Indicator			
	CDBG: \$134,782	Public Service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted			

AP-35 Projects - 91.420, 91.220(d)

Introduction

Federal Way's Annual Action Plan provides descriptions of proposals of how funds will be prioritized to achieve goals identified in the Consolidated Plan. Projects funded by the City will address the priority needs of providing assistance to prevent homelessness, ensure affordable housing, expand economic opportunity, and provide a suitable living environment. Projects and programs are selected through a competitive application process to ensure optimal quality services are provided to the community in use of the funds.

Table 3 – Project Information

#	Project Name
1	Program Administration
2	NRSA Planning
3	Housing Repair Program
4	Debt Service on Federal Way PAEC Section 108 Loan
5	Code Compliance
6	Federal Way Community Center Inclusion Program
7	Hospitality House
8	MSC Rental Assistance
9	MSC YES Program
10	Orion Employment Services
11	Pediatric Interim Care Center
12	Microenterprise Business Technical Assistance (SBDC)
13	Microenterprise Technical Assistance (StartZone)
14	Low- and Moderate-Income Community Development Needs Assessment

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

In establishing the priorities for activities to meet the needs of the City, activities are being considered which are likely to be of high impact. The City looked to its own initiatives and goals to determine how to best to build on efforts already underway which could impact the economic problems affecting low- and moderate-income persons. This has led the City to develop strategies with a focus on economic revitalization activities and job creation, safety net/self-sufficiency services, and protecting/enhancing housing owned or rented by low- and moderate-income households.

In order to continue services helping populations who are risk, the City allocated the maximum possible to services that have proven to be effective in the past. The City placed a significant amount of the resources into the economic development activities for job creation and allocated funding for microenterprise technical assistance; and, in order to begin working on affordable housing needs, identified funds to maintain owner-occupied housing.

The City has chosen to place 100% of program funds toward activities which primarily benefit low- and

moderate- income households in its first year and will assure that a minimum of 70% of program resources will benefit low- and moderate-income households.

AP-38 Project Summary

Project Summary Information

1	Project Name	Program Administration
	Target Area	
	Goals Supported	EXPAND ECONOMIC OPPORTUNITIES PROVIDE DECENT AFFORDABLE HOUSING ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Economic Development and Job Growth Affordable Housing Preservation Ensure a Suitable Living Environment
	Funding	CDBG: \$100,000
	Description	CDBG Program Planning & Administration for PY2015
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	33325 8th Avenue S, Federal Way, WA 98003
	Planned Activities	CDBG Administration
2	Project Name	NRSA Planning
	Target Area	
	Goals Supported	EXPAND ECONOMIC OPPORTUNITIES PROVIDE DECENT AFFORDABLE HOUSING ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Economic Development and Job Growth Affordable Housing Preservation Ensure a Suitable Living Environment
	Funding	CDBG: \$2,000
	Description	Provide CDBG funds to retain professional services for the development of priority needs and strategies through engagement with the area residents, businesses, and community-wide partners and the creation of a NRSA application to HUD.
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	Provide CDBG funds to retain professional services for the development of priority needs and strategies through engagement with the area residents, businesses, and community-wide partners and the creation of a NRSA application to HUD.
	Planned Activities	Prepare NRSA Plan for are of Federal Way
3	Project Name	Housing Repair Program
	Target Area	
	Goals Supported	PROVIDE DECENT AFFORDABLE HOUSING
	Needs Addressed	Affordable Housing Preservation
	Funding	CDBG: \$175,000
	Description	Housing repair program helping low/low mod income homeowners repair their homes to a safe condition.
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	12 Families (30 individuals) will benefit from this program.
	Location Description	Recipients must be homeowners living in the City of Federal Way.
	Planned Activities	Housing repair for extremely low, low, and moderate-income homeowners. Work is primarily focused on interior health and safety issues, though roofs and ADA accessibility improvements are also considered on a case-by-case basis.
4	Project Name	Debt Service on Federal Way PAEC Section 108 Loan
	Target Area	
	Goals Supported	EXPAND ECONOMIC OPPORTUNITIES
	Needs Addressed	Economic Development and Job Growth
	Funding	CDBG: \$102,544
	Description	Annual Debt Service on Federal Way PAEC Section 108 Loan, paid quarterly.
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	31510 20th Avenue South, Federal Way, WA 98003 Census Tract #53033030006
	Planned Activities	Debt service on the expected Section 108 Loan for the PACC. Use of a portion of the annual grant will be directed to debt service for the Section 108 Loan for the full term of the loan, which will be 20 years. The annual amount for a full year of debt service is expected to be approximately \$200,000 per year over the 20-year term.
5	Project Name	Code Compliance

	Target Area	
	Goals Supported	ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$76,000
	Description	Support for staff to engage in code compliance related to City Zoning and related codes.
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Citywide
	Planned Activities	Code Compliance
6	Project Name	Federal Way Community Center Inclusion Program
	Target Area	
	Goals Supported	ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$22,052
	Description	The Inclusion Program provides social activities and classes for developmentally disabled adults.
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	67 disabled individuals will benefit from this activity.
	Location Description	The majority of activities will be provided at the Federal Way Community Center (876 S. 333rd Street, Federal Way, WA 98003). Some activities, such as camping trips, will be provided off-site.
	Planned Activities	Social activities, such as recreational classes, life skills training, trips, and others will be provided.
7	Project Name	Hospitality House
	Target Area	
	Goals Supported	ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$12,460
	Description	Homeless Women's Shelter
	Target Date	12/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	6 individuals will benefit from this activity.
	Location Description	Shelter services will be provided at 1419 SW 150th Street, Burien, WA 98166.
	Planned Activities	Provide shelter and case management services to homeless women.
8	Project Name	MSC Rental Assistance
	Target Area	
	Goals Supported	ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$19,026
	Description	Multi-Service Center will provide rental assistance to eligible Federal Way residents in crisis.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Individuals will receive short-term rental assistance to prevent eviction.
9	Project Name	MSC YES Program
	Target Area	
	Goals Supported	ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$12,644
	Description	YES helps youth ages 16 - 24 to obtain their GED, secure employment and continue post-secondary schooling, as appropriate, while helping them to establish and work toward careers and living wage employment.
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	22 individuals between the ages of 16 and 24 will benefit.
	Location Description	Training for the program will occur at the Multi-Service Center (1200 S. 336th Street, Federal Way, WA 98003).
	Planned Activities	Classes and training to help youth obtain their GED, secure employment, continue post-secondary schooling.
10	Project Name	Orion Employment Services

	Target Area	
	Goals Supported	ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$10,383
	Description	Employment Services for disabled adults.
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	3 individuals will benefit from this activity.
	Location Description	Job training will be provided at 1590 A Street NE, Auburn, WA 98002.
	Planned Activities	Vocational counseling and skills training to obtain employment.
11	Project Name	Pediatric Interim Care Center
	Target Area	
	Goals Supported	ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Ensure a Suitable Living Environment
	Funding	CDBG: \$5,192
	Description	Interim care of drug-exposed infants.
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	1 infant will benefit from this activity.
	Location Description	Services will be provided at 328 4th Avenue S, Kent, WA 98032.
	Planned Activities	PICC's services include infant transportation, 24-hour medical monitoring, nursing care, physician visits, narcotic assisted withdrawal, nutritional support for feeding difficulties, and other interim-level medical support (oxygen, PIC lines, etc.) as needed. PICC's social work staff facilitates family visitation, liaises with DSHS, and follows infants for six months after discharge to assure that they continue to thrive. PICC also provides educational and outreach services to the community on the recognition and care of drug-affected infants.
12	Project Name	Microenterprise Business Technical Assistance (SBDC)
	Target Area	
	Goals Supported	EXPAND ECONOMIC OPPORTUNITIES
	Needs Addressed	Economic Development and Job Growth
	Funding	CDBG: \$22,500
	Description	Technical Assistance to microenterprise business owners.
	Target Date	12/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	31 individuals will receive technical assistance.
	Location Description	Activities will be provided at Highline College (2400 S. 240th Street, Des Moines, WA 98198)
	Planned Activities	Small Business Development Center business advisors will provide one-to-one technical assistance and advising to business owners looking to start or grow their businesses.
13	Project Name	Microenterprise Technical Assistance (StartZone)
	Target Area	
	Goals Supported	EXPAND ECONOMIC OPPORTUNITIES
	Needs Addressed	Economic Development and Job Growth
	Funding	CDBG: \$62,000
	Description	Microenterprise Technical Assistance to entrepreneurs and start-up businesses
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	93 individuals will benefit from technical assistance activities.
	Location Description	Activities will be provided at Highline College (2400 S. 240th Street, Des Moines, WA 98198)
	Planned Activities	Activities improve the self-sufficiency of Federal Way residents/business owners by providing educational interventions that are aimed at enhancing small business, self-employment, and micro-enterprise in Federal Way.
14	Project Name	Low- and Moderate-Income Community Development Needs Assessment
	Target Area	
	Goals Supported	EXPAND ECONOMIC OPPORTUNITIES PROVIDE DECENT AFFORDABLE HOUSING ESTABLISH SUITABLE LIVING ENVIRONMENTS
	Needs Addressed	Economic Development and Job Growth Affordable Housing Preservation Ensure a Suitable Living Environment
	Funding	CDBG: \$32,782
	Description	This project will assess the entire community for community development and public service needs.
	Target Date	7/31/2017

<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p>This activity is intended to assess community development and human services needs in the City of Federal Way. As such, it will not directly benefit persons and families; rather, the Assessment will be used to develop new funding strategies for programs that address needs across the community, and serve as a guide for allocation of both Federal and City funding in the years to come, which will directly benefit low- and moderate-income persons and families.</p>
<p>Location Description</p>	<p>This activity will assess conditions throughout the City.</p>
<p>Planned Activities</p>	<p>Engage a consultant to work with City of Federal Way staff to identify and assess the community development and human services needs for the City, as well as make recommendations regarding prioritizing funding to support programs that will address the needs identified in the assessment.</p>

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Federal Way will direct assistance throughout the community as needed.

Rationale for the priorities for allocating investments geographically

Persons and households in need exist throughout the City and resources are to be allocated as needed.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Federal Way has been and will remain involved in collaborative efforts that serve the needs of low- and moderate-income persons and households, the homeless, and those with special needs. The City participates on numerous committees, boards, and the like, and work directly with agencies and organizations that provide services in order to enhance the level and quality of services in Federal Way and throughout South King County.

Actions planned to address obstacles to meeting underserved needs

The City is working with other communities in South King County to establish and enhance strong networks for community development and human services delivery. This includes working with service providers, stakeholders, the faith-based community, other government agencies, and those we serve directly to identify and overcome or mitigate barriers to meeting underserved needs. There are both on-going discussions among the parties to share information about current issues, as well as longer term planning to develop strategies, build public awareness, and enhance the support of elected officials for increased resources for the underserved.

Actions planned to foster and maintain affordable housing

The City operates the Home Repair Program, which is funded by CDBG and serves low- and moderate-income homeowners in Federal Way. The program provides emergency and standard repair and renovation services that help families remain in their homes. The program is a means of retaining and enhancing affordable housing and serves to support aging in place, as well as strengthening the neighborhoods in which the homes are located.

Actions planned to reduce lead-based paint hazards

No actions are planned.

Actions planned to reduce the number of poverty-level families

Actions to reduce the number of poverty level families include funding small business and micro-enterprise training and technical assistance. Additionally, actions include maintaining and enhancing relationships with school-based mentoring programs that lead to increased graduation and college acceptance, working with businesses in the Town Center area adjacent to the PAEC to hire low-income residents consistent with the public benefit standards for the proposed Section 108 Loan, and outreach to increase opportunities for low-income residents to obtain livable wage jobs.

Actions planned to develop institutional structure

No actions are planned.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Federal Way has been regularly fostered relationships between these entities and will continue to develop and participate in these collaborations, including the South King Council of Human Services, South King County Housing Development Group, and the King County Housing Development Consortium.

Discussion

The expressed goal of the the CDBG Program is to reduce the number of people living in poverty. The City gives funding priority to programs that, in addition to complying with Federal regulations, address a priority outlined in the Consolidated Plan, and are consistent with all of the goals and objectives identified.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

As a member of the King County HOME Consortium, the City of Federal Way will engage in housing activities, collaborations, and partnerships to enhance opportunities for equitable development and the creation/preservation of affordable housing. The Consortium will plan for and support fair housing strategies and initiatives designed to affirmatively further fair housing choice and to increase access to housing and housing programs.

We value working together with collective impact to continue the work to develop a cohesive and coordinated homeless system that is grounded in the principle of Housing First and shared outcomes; we invest in projects that ensure that homeless households from all sub-populations are treated with dignity and respect; are returned to permanent housing as quickly as possible; receive strength-based services that emphasize recovery, as needed; are supported to graduate from temporary homeless housing as rapidly as possible, and from permanent supportive housing as soon as they are ready; receive only what they need to be returned to housing quickly and to be as self-reliant as possible; we are not a one size fits all system.

Establish and maintain a suitable living environment and expand economic opportunities for low-and moderate-income people. Our investments across the Consortium in low-income communities, and for the benefit of low-income people, help to ensure equitable opportunities for good health, happiness, safety, self-reliance and connection to community. Specific strategies include: 1) improve the ability of health and human services agencies to serve our low to moderate-income residents safely and effectively; 2) improve the living environment in low to moderate-income neighborhoods and communities; and 3) expand economic opportunities for low to moderate-income residents of the Consortium.

Community Development Block Grant Program (CDBG) – Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed: | \$29,985 |
| 2. The amount of proceeds from Section 108 Loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan: | \$3,030,000 |
| 3. The amount of surplus funds from urban renewal settlements: | \$0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan: | \$0 |
| 5. The amount of income from float-funded activities: | \$0 |

Other CDBG Requirements

- 1. The amount of urgent need activities: \$0

- 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. Overall Benefit - A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. For PY2016, the percentage in this Annual Action Plan: 100.0%



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

This certification does not apply.

This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

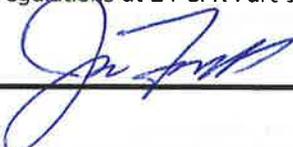
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

6/10/16

Date

Jim Ferrell

Name

Mayor

Title

33325 8th Avenue S

Address

Federal Way, WA 98003

City/State/Zip

253-835-2401

Telephone Number

This certification does not apply.

This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low- and moderate-income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low- and moderate-income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



6/10/16

Signature/Authorized Official

Date

Jim Ferrell

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Mayor

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Federal Way, WA 98003

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253-835-2401

Telephone Number

This certification does not apply.

This certification is applicable.

OPTIONAL CERTIFICATION

CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Jim Ferrell

Name

Mayor

Title

33325 8th Avenue S

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City/State/Zip

253-835-2401

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This certification does not apply.

This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Jim Ferrell

Name

Mayor

Title

33325 8th Avenue S

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Federal Way, WA 98003

City/State/Zip

253-835-2401

Telephone Number

This certification does not apply.

This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Jim Ferrell

Name

Mayor

Title

33325 8th Avenue S

Address

Federal Way, WA 98003

City/State/Zip

253-835-2401

Telephone Number

This certification does not apply.

This certification is applicable.

ESG Certifications

The ESG grantee certifies that:

I, _____, Chief Executive Officer of _____, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.
11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that:
(A) the inability of the family to make the required payments must be the result of a sudden reduction in income;
(B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family;
(C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and
(D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

This certification does not apply.

This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)
Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Federal Way	33325 8 th Ave. S	Federal Way	King County	WA	98003

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State

criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official

6/10/16

Date

Jim Ferrell

Name

Mayor

Title

33325 8th Avenue S

Address

Federal Way, WA 98003

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253-835-2401

Telephone Number



RECEIVED BY
COMMUNITY & ECONOMIC
DEVELOPMENT DEPARTMENT

31919 1st Ave S, Suite 101 | Federal, Way, WA 98003 | 253.925.5565 | 253.925.5750 (F) JUN 20 2016

Affidavit of Publication

Rudi Alcott, being first duly sworn on oath, deposes and says that he is the Publisher of The Federal Way Mirror, a weekly newspaper. That said newspaper is published in the English language continually as a weekly newspaper in Federal Way, King County, Washington, and is now and during all of said time has been printed in an office maintained by the aforementioned place of publication of said newspaper.

That the annexed is a true copy of a legal advertisement placed by

City of Federal Way - Community Development

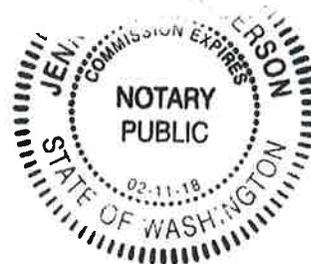
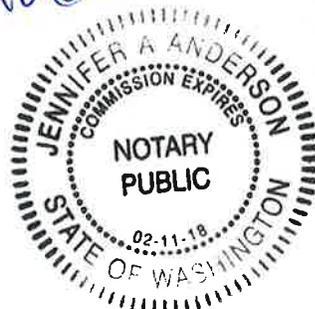
as it was published in regular issues (and not in supplemental form) of said newspaper once each week for a period of one consecutive week(s), commencing on the 29th day of April 2016, and ending on the 29th day of April 2016, both dates inclusive, and that such newspaper was regularly distributed to its readers during all of said period.

That the full amount of the fee charged for the foregoing publication is the sum of \$116.80, which amount has been paid in full, or billed at the legal rate according to RCW 65.16.020.

Subscribed to and sworn before me this 2nd day of June 2016.

Notary Public in and for the State of Washington,

Residing at Buckley





FWM 2343
83722477
28.1

**City of Federal Way
Notice of Public Hearing
PROPOSED 2016 COMMUNITY DEVELOPMENT BLOCK GRANT
ANNUAL ACTION PLAN**

NOTICE IS GIVEN that the Federal Way Human Services Commission will conduct a public hearing on Monday, May 16, 2016, at 5:30 p.m. in the Hylebos Conference Room on the second floor at City Hall (33325 8th Avenue S, Federal Way, Washington 98003) on the proposed Program Year (PY) 2016 Community Development Block Grant (CDBG) Annual Action Plan. A second public hearing will be held at the City Council meeting on Tuesday, June 7, 2016, at 7:00 p.m. in the Council Chambers on the second floor at City Hall.

The City of Federal Way expects to receive \$673,912 in CDBG funds for PY 2016 (January 1, 2016 – December 31, 2016) for the purposes of undertaking a variety of projects meeting one of the three national objectives: 1) benefit low and moderate income persons; 2) aid in the prevention or elimination of slums and blight; or 3) meet other community development needs having a particular urgency.

A copy of the draft PY 2016 CDBG Annual Action Plan and proposed projects will be available for review beginning Friday, April 29, 2016, during regular business hours at the Mayor's Office and the Community Development Department at City Hall; at both Federal Way public library branches (34200 1st Way S and 848 South 320th Street); and online at <http://wa-federalway.civicplus.com/index.aspx?NID=253>. For additional information, please contact Jeff Watson, Community Services Manager, at 253-835-2650, during normal business hours.

Written comments on Federal Way's proposed PY 2016 CDBG Annual Action Plan and proposed projects will be accepted until 4:00 p.m. on Tuesday, May 31, 2016, and may be forwarded to: City of Federal Way, Attn: Jeff D. Watson, 33325 8th Avenue S, Federal Way, WA 98003. Any person may present written comments to the Human Services Commission and/or City Council during the public hearing, and/or may appear at the public hearing(s) to give public testimony.

Reasonable accommodations at public hearings such as sign language interpretation or alternate formats for printed materials are available for individuals with disabilities with advance notice. City Hall complies with the American With Disabilities Act. Please call Cynthia Ricks-Maccotan at (253) 835-2651 at least two business days in advance to request accommodation. For TDD relay service call 1-800-833-6388/TDD or 1-800-833-6384/voice. This notice will be translated into alternate formats for individuals with disabilities and/or alternate languages upon request.



City of Federal Way
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BLOCK GRANT -
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Published in the Federal Way Mirror on April 29, 2016

FWM 2343

LEGAL NOTICES

Woodland Resource Services Inc., 1063 Emerson Rd., Ellensburg, WA 98926 is seeking coverage under the Washington State Department of Ecology Aquatic Plant and Algae Management NPDES and State Waste Discharge General Permit. The proposed project applies to following geographical area: Lake Geneva. The permit allows the discharge of a specific list of pesticides provided permit conditions are met, however the pesticides currently anticipated for use are: Glyphosate, Diquat, Triclopyr TEA, and Imazapyr. Ecology has made a SEPA determination of significance with the adoption of an existing environmental document for this proposal. Any person desiring to present their views to Ecology regarding this application may do so in writing within thirty days of the last date of publication of this notice. Comments should address whether coverage under this permit is appropriate for the proposed project. Comments must be submitted to Ecology. Any person interested in the department's action on this application may notify the department of their interest within thirty days of the last date of publication of this notice. Comments can be submitted to: Department of Ecology, Water Quality Program, Attn: Aquatic Pesticide Permit Manager, P.O. Box 47600, Olympia, WA 98504-7600. Published in the Federal Way Mirror April 22, and 29, 2016
FWM 2337

PIERCE COUNTY DISTRICT COURT STATE OF WASHINGTON

No. 6Z803992C
NOTICE OF HEARING FOR NAME CHANGE
Regarding the Name Change of Damian Oswaldo Dimas, Minor
By Kristen Elizabeth Kelly
THE STATE OF WASHINGTON - DIRECTED TO EIMER OSWALDO DIMAS
YOU ARE HEREBY NOTIFIED that pursuant to RCW 4.24.130, the mother/father/legal guardian of the above named minor child, has filed a Petition to Change the Name of Damian Oswaldo Dimas TO Damian Jayden Kelly.
The hearing on this matter shall be on May 5, 2016, at 9:00 AM 930 Tacoma, Washington.
FAILURE TO APPEAR AT THIS HEARING MAY RESULT IN THE NAME CHANGE OF THE ABOVE LISTED MINOR.
DATED APRIL 13, 2016
FILE YOUR RESPONSE WITH:
Pierce County District Court
930 Tacoma Ave. S. Room 239
Tacoma, WA 98402
(253)798-6311
Published in the Federal Way Mirror April 15, 22, and 29, 2016
FWM2338

PUBLIC NOTICE

Whitworth Pest Solutions, Inc. at 2533 Inter Ave, Puyallup, WA is seeking coverage under the Washington State Department of Ecology Aquatic Mosquito Control NPDES and State Waste Discharge General Permit. The proposed project applies to following geographical area: 34834 Weyerhaeuser Way to 3455 344th Way, Federal Way, WA 98001. The permit allows the discharge of a specific list of pesticides for mosquito control provided permit conditions are met, however the pesticides anticipated for use are: Bacillus Sphaericus. Ecology has made a SEPA determination of nonsignificance with the adoption of an existing environmental document for this proposal.
Published in the Federal Way Mirror April 29 and May 6, 2016.
FWM 2341

AUCTION NOTICE

In compliance with RCW 46.5.130 Express Towing LLC will sell to the highest bidder at 35000 Pacific Highway S. in Federal Way, WA on Tuesday, May 3, 2016 at 1:30 p.m. Viewing at 10:30 a.m.
Published in Federal Way Mirror: April 29, 2016
FWM 2345



NOTICE OF PUBLIC HEARING PROPOSED 2016 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN

NOTICE IS GIVEN that the Federal Way Human Services Commission will conduct a public hearing on Monday, May 16, 2016, at 5:30 p.m. in the Hylebos Conference Room on the second floor at City Hall (33325 8th Avenue S, Federal Way, Washington 98003) on the proposed Program Year (PY) 2016 Community Development Block Grant (CDBG) Annual Action Plan. A second public hearing will be held at the City Council meeting on Tuesday, June 7, 2016, at 7:00 p.m. in the Council Chambers on the second floor at City Hall. The City of Federal Way expects to receive \$673,912 in CDBG funds for PY 2016 (January 1, 2016 - December 31, 2016) for the purposes of undertaking a variety of projects meeting one of the three national objectives: 1) benefit low and moderate income persons; 2) aid in the prevention or elimination of slums and blight; or 3) meet other community development needs having a particular urgency.

A copy of the draft PY 2016 CDBG Annual Action Plan and proposed projects will be available for review beginning Friday, April 29, 2016, during regular business hours at the Mayor's Office and the Community Development Department at City Hall; at both Federal Way public library branches (34200 1st Way S and 848 South 320th Street); and online at <http://wa-federalway.civicplus.com/index.aspx?NID=253>. For additional information, please contact Jeff Watson, Community Services Manager, at 253-835-2650, during normal business hours.

Written comments on Federal Way's proposed PY 2016 CDBG Annual Action Plan and proposed projects will be accepted until 4:00 p.m. on Tuesday, May 31, 2016, and may be forwarded to: City of Federal Way, Attn: Jeff D. Watson, 33325 8th Avenue S, Federal Way, WA 98003. Any person may present written comments to the Human Services Commission and/or City Council during the public hearing, and/or may appear at the public hearing(s) to give public testimony.

Reasonable accommodations at public hearings such as sign language interpretation or alternate formats for printed materials are available for individuals with disabilities with advance notice. City Hall complies with the American With Disabilities Act. Please call Cynthia Ricks-Maccotan at (253) 835-2651 at least two business days in advance to request accommodation. For TDD relay service call 1-800-833-6388/TDD or 1-800-833-6384/voice. This notice will be translated into alternate formats for individuals with disabilities and/or alternate languages upon request.
Published in the Federal Way Mirror on April 29, 2016
FWM 2343



CITY OF FEDERAL WAY REQUEST FOR BIDS

Marine Hills Stormwater Conveyance System Repair Phase 1 RFB # 16-004

SUBMITTAL OF SEALED BIDS:
Notice is hereby given that the City of Federal Way, Washington, will receive sealed bids through May 16, 2016, at 3:00 p.m., at the City Hall Purchasing Office or by US Mail at City of Federal Way, Purchasing Office, 33325 8th Avenue South, Federal Way, Washington 98003. Proposals received after 3:00 p.m. on said date will not be considered.

BID OPENING:
All bids will be opened and read publicly aloud at 3:10 p.m. on May 16, 2016, at City Council Chambers, 33325 8th Avenue South, Federal Way, Washington, for this RFB.

All bid proposals shall be accompanied by a bid deposit by a cashier's or certified check, or Bid Bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into a contract and furnish satisfactory Performance Bond within the time stated in the specifications, the bid deposit or bond shall be forfeited to the City of Federal Way.

DESCRIPTION OF WORK:
This project shall consist of:
Repairing and replacing storm sewer pipes and structures in Marine Hills area. The work includes repairing and replacing existing deteriorated storm sewer pipes and structures, and restoring disturbed existing improvements such as asphalt concrete pavement, curb, gutter and sidewalks, driveway approaches, and landscaping.
The Contractor shall complete all work within 25 working days.
The bidder is urged to check the plans and contract provisions carefully.

All bid proposals shall be in accordance with the Instructions to Bidders and all other contract documents now on file in the Purchasing Office of the City of Federal Way. Bid documents may be obtained from the Purchasing Department at (253) 835-2526. Any questions concerning the description of the work contained in the contract documents must be directed to Fei Tang, P.E., SWM Project Engineer, by facsimile at (253) 835-2709, or by letter addressed to Fel Tang, P.E., SWM Project Engineer prior to bid opening date.

PURCHASE OF BID DOCUMENTS:
Bidders may purchase copies of the Bidding Documents (half-size plans) in person, or by mailing a Twenty-Five and No/100 Dollars (\$25.00) (non-refundable) check or cashier's check payable to the City of Federal Way, 33325 8th Avenue South, Federal Way, WA 98003-6325, phone (253) 835-2526. If purchasing by mail, please indicate your request for Bidding Documents for RFB #16-004, Marine Hills Stormwater Conveyance System Repair Phase 1. Informational copies of maps, plans, and specifications are available for review at the Public Works Department, Federal Way City Hall, 33325 8th Avenue South, Federal Way, Washington. Bidding Documents are also available for review at the following Plan Centers:
Daily Journal of Commerce, Attn: Plancenter.com, 83 Columbia St, Suite 200, Seattle, WA 98104
Daily Journal of Commerce Project Center, 921 SW Washington St, Suite 210, Portland, OR 97205
McGraw Hill Construction Dodge, 3315 Central Ave., Hot Springs, AR 71913
Cora Inc. - Plan Center, 10002 Aurora Avenue North, #36, PMB 334, Seattle, WA 98133
CMD Group LLC, Document Processing Center, 30 Technology Parkway South, Suite 100, Norcross, GA 30092

Builders Exchange of Washington, 2607 Wetmore Avenue, Everett, WA 98201
Contractor Plan Center, 5468 SE International Way, Milwaukie, OR 97222
iSqft Planroom, c/o Cascade A&E 235 9th Ave North, Seattle, WA 98109 - oregon-washington@isqft.com

The City, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49 C.F.R., Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. The City encourages minority and women-owned firms to submit bids consistent with the City's policy to insure that such firms are afforded the maximum practicable opportunity to compete for and obtain public contracts. The Contractor will be required to comply with all local, State, and Federal laws and regulations pertaining to equal employment opportunities.

The City anticipates awarding this project to the successful bidder and intends to give Notice to Proceed as soon as the Contract and all required associated documents are executed in full. Regardless of the date of award or Notice to Proceed, the Contractor must complete all work under this project within twenty five (25) working days.

RESERVATION OF RIGHTS:
The City of Federal Way reserves the right to reject any and all bids, waive any informalities or minor irregularities in the bidding, and determine which bid or bidder meets the criteria set forth in the bid documents. No bidder may withdraw his or her bid after the hour set for the opening thereof unless the award is delayed for a period exceeding thirty (30) days.
Dated the 20th day of April, 2016.
Dates of Publication:
Daily Journal of Commerce: April 30, 2016 and May 7, 2016
Federal Way Mirror: April 29, 2016 and May 6, 2016
FWM 2342



CITY OF FEDERAL WAY

NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM 2015 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

PUBLIC COMMENT PERIOD
Notice is hereby given that the City of Federal Way Program Year 2015 CDBG Consolidated Annual Performance and Evaluation Report (CAPER) will be available for public review and comment beginning Friday, April 29, 2016. The CAPER is the City's annual CDBG project report to the U.S. Department of Housing and Urban Development (HUD). The CAPER will reflect the program year 2015 results, which began January 1, 2015 and ended December 31, 2015.

The City of Federal Way invites comments on the CAPER. The official 20-day public comment period will begin Friday April 29, 2016, and ends Friday, May 20, 2016. The report will be available at Federal Way City Hall, Community Services Division, 33325 8th Avenue S, Federal Way, WA 98003 (written comments may be submitted to this address); at both branches of the Federal Way libraries; and via the internet at <http://wa-federalway.civicplus.com/index.aspx?NID=253>.

PUBLIC HEARING
A public hearing on the 2015 CAPER will be held during the regularly scheduled Human Services Commission meeting on Monday, May 16, 2016. The public hearing will begin at 5:30 p.m. in the Hylebos Conference Room of the Federal Way City Hall, 33325 8th Avenue S, Federal Way, WA 98003. Citizen comments will be considered and submitted with the CAPER to HUD following action by the City Council during the public hearing at their June 21, 2016 meeting at 7:00 p.m. in the City Council Chambers at City Hall.

For more information, please contact Jeff Watson, Community Services Manager, at (253) 835-2650. Reasonable accommodations at public hearings such as sign language interpretation or alternate formats for printed materials are available for individuals with disabilities with advance notice. City Hall complies with the American Disabilities Act. Please call Cynthia Ricks-Maccotan at (253) 835-2651 at least two business days in advance to request accommodation. For TDD relay service call 1-800-833-6388/TDD or 1-800-833-6384/voice. This notice will be translated into alternate formats for individuals with disabilities and/or alternate languages upon request.
Published in the Federal Way Mirror on April 29, 2016
FWM 2344



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**HOUSING
DEVELOPMENT**
consortium

June 7, 2016

Federal Way City Council
Federal Way City Hall
33325 8th Ave. South
Federal Way, WA 98003

Members of the Federal Way City Council,

I am writing today on behalf of the Housing Development Consortium Seattle-King County (HDC), in regards to both the City of Federal Way's Annual Action Plan as well as a potential moratorium on multi-family housing.

HDC is a nonprofit membership organization which represents 120 private business, nonprofit organizations, and public partners who are working to develop affordable housing and provide housing related services across King County. HDC's members are dedicated to the vision that all people should live in a safe, healthy, and affordable home in a community of opportunity.

We strongly support the very first overall goal of the proposed CDBG Annual Action Plan, to "Improve and expand affordable homes." The Plan also mentions the importance of consultation with citizens and organizations on the needs and the proposed strategies, and we appreciate that HDC has been identified as one of the stakeholders. To that end, we encourage Federal Way to formally join our new collaborative effort to bring cities together on issues of housing and homelessness, the South King Housing & Homelessness Partnership (SKHHP).

As a partner organization, we feel it is important to express our deep concerns over the recent community discussions, on display at the recent City Council committee meeting and also portrayed in the Federal Way Mirror's, "Federal Way community defends, blames Section 8 housing for gun violence increase." It is our understanding that some in the

HDC's Affordable Housing Members:

- Low-income Housing Organizations
- Community Development Corporations
- Special Needs Housing Organizations
- Public Housing Authorities
- Community Action Agencies
- Workforce Housing Organizations
- Public Development Authorities
- Government Agencies and Commissions
- Architects and Designers
- Development Specialists
- Certified Public Accountants
- Regional Funders and Lenders
- National Funders and Lenders
- Community Investment Specialists
- Property Managers
- Law Firms
- Contractors

Affording Opportunity

1402 Third Avenue, Suite 1230 Seattle, Washington 98101

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community are suggesting that a ban on multi-family housing is a good and reasonable response to the city's recent, tragic spike in crime. However, such a moratorium would not address the City's true public safety needs, and it would certainly negatively impact efforts to achieve the goal of improving and expanding affordable homes.

Our region is experiencing a housing crisis, recognized by Executive Constantine's formal declaration of a state of emergency in response to homelessness. Federal Way is not immune to this crisis. During the 2014-2015 school year, the Federal Way School District identified 236 students as experiencing homelessness. Across the city, nearly 7,000 households are considered "severely cost-burdened," because they are paying more than half of their incomes towards housing costs alone. Being severely cost-burdened is an extremely precarious situation, and often we see that all it takes is a medical emergency, a car breaking down, or really any kind of unexpected expense that can result in people losing their home altogether.

Multi-family housing is an integral part of increasing housing stock and addressing housing affordability. The City of Federal Way's recently updated Comprehensive Plan states that, "the City of Federal Way should allow a wide variety of housing types... The City should be developing dynamic, walkable, mixed-use neighborhoods with shopping, dining, entertainment venues, and multi-story apartment and condominium housing." A moratorium would be inconsistent with Federal Way's Comprehensive Plan.

The question of whether multi-family housing or housing density is linked to violent crime is one that has been extensively studied. In those studies, researchers have generally found no link whatsoever between affordable housing/subsidized housing/housing density and violent crime. In situations where a link was found, researchers saw that investments in new affordable housing and multi-family housing were actually linked to reductions in violent crime in a neighborhood.

HDC has compiled several of these research reports, which we are happy to share with you and your staff.

It is possible for all of Federal Way's residents to be able to thrive in safe neighborhoods, find and keep good jobs, attend quality schools, have access to good transit, enjoy parks and open space, and for their homes to be healthy, safe, and affordable. We can accomplish it if we work together. We look forward to continuing to be a partner in Federal Way's work toward this vision.

Best,



Kelly Rider
Director, Government Relations & Policy