



## CANDIDATES' GUIDELINES FOR PLACEMENT OF CAMPAIGN SIGNS

The *Federal Way Revised Code (FWRC)* allows political signs provided they meet the limitations for size, location and duration. To avoid the cost and inconvenience of illegally placed signs, please familiarize campaign staff and volunteers with the City's regulations.

- STAKED SIGNS** Signs must be placed on private property (not in the public right-of-way). For the purposes of enforcement, the right-of-way is defined as "...that area of public property which contains roadways, planting strips, sidewalks, landscaping, streetlights and utility infrastructure."

Though streets, sidewalks and median planting strips are easily identifiable, there are no obvious boundary lines to delineate the right-of-way's edge. Therefore, City staff will use the following indicators to determine if signs are legally placed (see examples on back). Signs placed on the right-of-way side of these indicators are subject to removal:

- ◆ Fences separating private and public property;
- ◆ Utility infrastructure;
- ◆ City-maintained landscaping areas.

- Signs may be a maximum of six square feet in area.
- Signs may not obstruct visibility for vehicles entering or exiting a public right-of-way.
- Signs may not be placed on trees, fences, light posts or utility poles.
- Signs may be placed at any time during the election process, but must be removed within seven days following the final election.

**PORTABLE SIGNS** A maximum of two portable (A-board) signs may be placed in certain areas of the right-of-way, subject to standards enumerated in the *FWRC*, Section 19.140.060(29).

**HOW TO RETRIEVE CONFISCATED SIGNS** Signs may be reclaimed at City Hall by appointment only (call 253-835-2637 to schedule) upon payment of fines. Fines are \$5/\$7 per sign, depending on how many times they've been picked up. Signs not picked up within 10 working days are destroyed.

**FOR MORE INFORMATION** This is an overview of general requirements meant to assist campaign staff in the appropriate placement of signs. The complete code is available at [www.cityoffederalway.com](http://www.cityoffederalway.com). Candidates are encouraged to contact the Permit Center at 253-835-2607 with questions or for additional information.

## Fences



## Utility Infrastructure



## Landscaping Areas